

MINUTES

**SPECIAL SESSION MEETING
WEDNESDAY, MAY 26, 2010: 5:15 P.M.
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444
DRAFT MINUTES UNTIL APPROVED BY COUNCIL**

CALLED TO ORDER BY MAYOR WERNICKE AT 5:15 P.M.

THE PLEDGE OF ALLEGIANCE

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Mayor James Wernicke	<u> X </u>	<u> </u>
Council Position #1 Jeff Crook	<u> X </u>	<u> </u>
Council Position #2 Larry Brennan	<u> X </u>	<u> </u>
Council Position #3 Brice Gregory	<u> X </u>	<u> </u>
Council Position #4 Doug Brand	<u> X </u>	<u> </u>
Council Position #5 Tamie Kaufman	<u> X </u>	<u> </u>
City Administrator Ellen Barnes	<u> X </u>	<u> </u>
Student Liaison Mackenna Marstall	<u> </u>	<u> X </u>

****NOTE:** If anyone wishes to address this Governing Body, please present a completed "Business from the Audience" request to the Mayor at this time. Your request will be added under the CITIZEN COMMENTS section of our agenda. Comments and participation from the audience shall be limited to 5 minutes without redundancy.

SPECIAL ORDERS OF BUSINESS

INTERVIEWS FOR JUDGE PRO TEM

Harold Clifton was interviewed for the position of Judge Pro-Tem. One other person has expressed verbal interest in this position but has not formally submitted anything at this time.

INTERVIEWS FOR PROMOTION COMMITTEE VACANCY (A)

The following people were interviewed for Position #5 on the Promotion Committee:

JULIAN STARR; DEBRA WAY; DON SWAN

CONSENT CALENDAR (B)

SOUND PERMIT FOR HUNTER CREEK BAR AND GRILL

Outside Sound Amplification Permit-Special Event Permit
Application submitted by Jeff and Julie Denney:

The permit request is for June 26, 2010 from 1:00 p.m. to 11:00 p.m. The City Administrator, Police Chief, Fire Chief and Public Works Director have approved it.

Brennan recused himself from discussion and voting because his business is right next-door to the Hunter Creek Bar and Grill.

MOTION: Kaufman moved to approve the Consent Calendar, second by Brand. Crook, Gregory, Brand and Kaufman voted "AYE", Brennan abstained. VOTE 4 AYES 1 ABSTAINED

CITIZEN COMMENTS

NO COMMENTS

MISCELLANEOUS ITEMS (including policy discussions and determinations):

DISCUSSION-TRANSPORTATION ENHANCEMENT GRANT OPPORTUNITY (C)

Barnes stated this is a grant opportunity that is currently open for applications. If council decides to submit a NOTICE OF INTENT by June 30, 2010. The COMPLETED APPLICATION FORM is due September 30, 2010. When council previously looked at this item, a discussion on possibilities of some enhancement by the visitor center or involving the visitor center. Jeff Ferguson and Will Newdall are in attendance to give their thoughts and opinions regarding possible projects for this funding.

Ferguson-The parking lot at the visitor center desperately needs some maintenance. Re-sealing and re-striping would probably buy us another three years. These grant funds would become available in 2013-14, so it would be perfect timing. Bicycle racks, interpretive signs would be part of it. Extending the sidewalk from Gold Beach Resort to the visitor center is another enhancement to be considered. Having more information available to visitors after hours was also discussed.

Crook suggested having more visible colors on the welcome signs.

Newdall-Confirmed and agreed with what Ferguson stated.

Changing or widening the access road to the visitor center was discussed. If possible, it should be wider to allow for pedestrians and bike traffic.

Barnes stated these are US Federal Funds through the US Department of Transportation. They like to see projects with a minimum of \$200,000. Anything below that amount they don't even look at. There is at least a 10.27% match required that we would need to come up with. The larger the project, the more match required. If we apply and are accepted, it becomes a federal project. There will be numerous required federal mandates that must be complied with which increases the costs.

There will be some engineering costs associated with getting the Letter of Intent submitted.

Kaufman-If possible, a circular access driveway might be something to consider. Also, there is a big push to get away from pavement. They prefer things that will "go through". I don't know what the material is but that might get us higher on the scale because it is considered "green".

Barnes-They also look at the cultural impact to the community and visitors to the area. Bicycle projects are very important.

Wernicke-Suggested having shower facilities where bikers could park their bikes and take a shower.

Improving signage was discussed, including the advertisement of free WIFI and beach warning signs that are issued by the state.

Barnes-This could be a "first phase". You can do phased projects of a larger project of beautification of Ellensburg.

MOTION-Kaufman moved to direct staff to proceed in developing an application for the Transportation Enhancement Program, second by Brand. Crook, Brennan, Gregory, Brand and Kaufman voted "AYE". VOTE 5 AYES

DISCUSSION - ESTABLISHING URBAN RENEWAL AGENCY (D)

Brennan-The committee chairman prepared a proposed ordinance to establish the Agency (D). The chair tried to address the council concerns regarding the oversight of the committee. The minutes of our meetings have also been distributed to the council. I would like to see the council approve an Agency at

this point and have this proposed ordinance sent to legal. If this step is accomplished then the agency can continue looking into establishing the District.

Barnes-Put together a rough estimate (E) of how it impacts the general fund over a 10-year period as well as what kind of tax-based funding would be coming in to the Urban Renewal from all of the taxing agencies. It is broken down with one at 25%, one at 15% and one at 10%. This is just the basic tax increment estimates based on the 3% yearly increase. Other funds, such as grant funds could also go into the fund. The Agency doesn't increase what citizens pay, it only redistributes how that funding is allocated to the various taxing districts. Some taxing districts are going to give up some money and that money goes into the redevelopment agency. Urban Renewal Districts can only pay off debt, they can't actually engage in the project. They can only service debt. What the Agency does is set up a debt-servicing plan.

Brennan-The portion of taxes that would be given up are just the taxes in the area of the District-in other words, the other 75% of the city where the taxes would increase would continue to go to the general fund.

A brief discussion ensued.

MOTION: Brand moved to authorize the city administrator to submit the ordinance to legal for review, second by Crook. Crook, Brennan, Gregory, and Brand voted "AYE", Kaufman voted "NAY". VOTE 4 AYES 1 NAY

DISCUSSION - GOALS AND LONG AND SHORT RANGE PLANS (F)

The council stated they were pleased with the progress and development of the goals and long and short range plans for the City of Gold Beach FY 2010-2011 Business Plan. The Planning Commission's list of priorities has been submitted and is attached. The council discussed how the priorities would fit into the city's goals.

Barnes recommended looking at what the Planning Commission is doing, integrate it into a goal, if it doesn't integrate into a goal or you can't create a new goal, then the question would be-is this something we want the city to be working on. Normally economic development would be a separate branch. This kind of list generally falls into in to planning and community development and they inter-lap at times but they

usually operate as two separate departments, usually with two distinct goals.

Council can do as it wishes. If you want to try and integrate economic development, planning and community development, then you can. The Planning Commission needs to be acting under the council's goals and objectives for the city. It shouldn't be operating separating. It's kind of backwards. The Goals should be first, then the PC would be building their priorities under council goals. We didn't have that luxury. If there is something the PC has listed that the council doesn't think is important, then don't put it as a goal. We need to communicate with the PC so they don't expend time on something the council doesn't want. It is providing direction at some level to the commission. That is telling them what your priorities are based on theirs and integrating what they say is important into the council's plan.

Further discussion ensued.

Kaufman suggested renumbering and changing the order of the PC task list to: 1,4,5,3,2,6. (Example-the current # 4 would become # 2, # 5 would become # 3 and so on) The PC needs to be more proactive instead of reactive.

Wernicke-Start a goal as Update City Planning and put down your objectives for the city to become more proactive in its' planning. Then just list those as the action items. #4 is already being done so it would be 1,2,3,5,6. At our next regularly scheduled meeting on the 14th (a day before the Town hall meeting) we can have this put together, make a lot of copies and hand them out at the Town hall meeting.

APPOINTMENT TO THE PROMOTION COMMITTEE:

There was a brief discussion regarding the applicants.

MOTION: Brand nominated Debra Way to position # 5 on the Promotion Committee. Crook, Brennan, Gregory, Brand and Kaufman voted "AYE". VOTE 5 AYES Nomination confirmed.

CITY ADMINISTRATOR'S REPORT:

REVIEW APRIL FINANCIAL STATEMENTS AND REPORTS (G)

Barnes stated the detailed reports compiled and handed out offers several different ways of looking at the budget numbers for April. All expenditures remain within their budgeted amount.

On advice of the city attorney, there will be a vacation "buy-out" for three employees that accumulated over the maximum number of hours allowed. The police department staffing problems presents a challenge that will be addressed during the update of the personnel policy. The union contract requires a vacation hour buy out if the city requires the staff member to give up their vacation to work. A lot of this will fall on the shoulders of the police chief to figure out staffing and vacation time. This is a one-time buy out.

The new police position budgeted for 10-11 will be filled the middle of June and paid out of the police reserve line item. This will enable the new officer to get his field training out of the way and be ready to go for the summer months.

The monthly activity of the transient room tax, along with a graph gives complete information for the past several years.
(I)

Good News: The Rural Corporation is willing and able to do our sewer rate study. That saves the city about \$35,000.

A copy of the letter to the auditor terminating our services has been given to all of you. State statutes allows six months after the close of the year to complete the audit. We still have not received our 08-09 audit nor has an explanation that I find reasonable as to why we do not have our audit. There is no time frame for when we will get our audit.

Barnes will begin the process of preparing an RFP for a new auditing firm.

MAYOR AND COUNCIL COMMENTS:

MAYOR - JAMES WERNICKE: Really appreciative of all the work the council, administrator and staff have done- particularly in the last month. We've had five meetings in one month, we've accomplished a lot and put in a lot of hours.

COUNCILORS:

Jeff Crook-Thanked the Mayor as well for all the work he has done. Thanked Jack Barnes for being our volunteer IT person.

Larry Brennan-Thanked the Mayor and Councilor for their hard work. We now have a business plan. It took some late night meetings but we have a plan and goals. You can't move forward unless you know what direction you want to go.

Doug Brand-The high school is putting on a 3-act play this weekend-attend if you can, you'll enjoy it.

Tamie Kaufman-Thanked Ellen Barnes, City Administrator for providing excellent leadership for the city. Haven't seen that in a long time.

Regarding a Judge Pro-Tem - I would be reluctant to appoint/hire someone that isn't already trained. I would be more in favor of doing an intergovernmental contract with either Port Orford or Brookings if that is an option. They already have the education and training. Then we wouldn't have to pay for training for someone that would just be working a few hours a year.

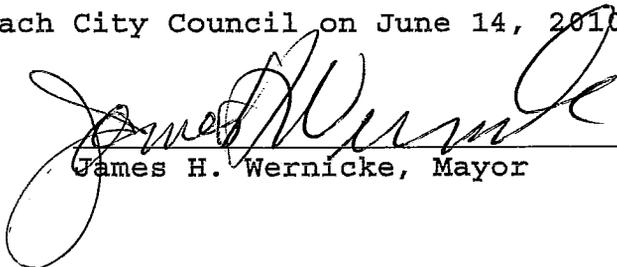
Wernicke-Judge Black has indicated that he may be retiring from his position in the near future. We were kind of looking for someone to take that roll over without a lag. If we get someone from another community, they are not going to be amiable to that.

The next regular meeting for the Gold Beach City Council is scheduled for Monday evening, June 14, 2010 in the Council Chambers of City Hall, 29592 Ellensburg Ave., at 6:30 P.M.

ADJOURNED AT 8:27 p.m.

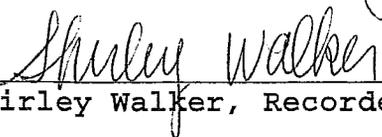
The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call (541) 247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of Discrimination should be sent to: USDA, Director, Office of Civil Rights, Washington, D.C. 20250-9419

Passed by the Gold Beach City Council on June 14, 2010.



James H. Wernicke, Mayor

ATTEST:



Shirley Walker, Recorder