



**MINUTES**  
**REGULAR MEETING**

*Monday, February 13, 2012: 6:30 P.M.*  
**CITY COUNCIL CHAMBERS, CITY HALL**  
**29592 ELLENSBURG AVE**  
**GOLD BEACH OR 97444**

**Call to order:                    Time: 6:30 pm**

- 1.        The pledge of allegiance**
- 2.        Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              | x       |        |
| Council Position #1 Jeff Crook    | x       |        |
| Council Position #2 Larry Brennan | x       |        |
| Council Position #3 Brice Gregory | x       |        |
| Council Position #4 Doug Brand    | x       |        |
| Council Position #5 Tamie Kaufman | x       |        |
| City Administrator Jodi Fritts    | x       |        |
| Student Liaison Lyndsey Dixon     |         | x      |

- 3.        Special Orders of Business:**  
           Volunteer Recognition: Dale St. Marie (41 years as a volunteer firefighter)  
           Swearing in of new police officer Thomas Burdett

Mr. Mayor presented St. Marie with a plaque, photo and gift certificate. Bruce Floyd, Fire Chief thanked St. Marie for all of his years of service.

Mr. Mayor performed swearing in of new police officer Thomas Burdett. Burdett is new to the area but has family here. Everyone welcomed him.

Addition to the agenda: Wastewater Treatment Plant Construction Update

Public Works Superintendent, Will Newdall, gave update on the construction project. Progress is being made, weather held back some of the work, but not too much. While the contractors are here working on wastewater project, a water main is being installed that will loop into the fairgrounds, which will help keep the water fresh. A water main easement is being obtained with the high school. USDA visit went well, no real concerns, kind of an introduction with new USDA representative. Submittals for changes in specifications from general contractor that the engineers are working on. Councilor Jeff Crook asked for a bit more info on why the location of the water main had to be moved. Newdall explained that when the high water came in with the last rain event, it moved some large roots, washing out a large gouge in the temporary road, so it was decided to move the main rather than set it up to fail in the future.

Also, Grimes Construction is replacing hydrants. As the project started, it was found that the system was in better condition than originally thought so costs and time to the company, as well as down-time to our system was improved.

Councilor Crook asked if Newdall foresaw any issues that might cause changes to the budget in the future. Newdall said a lot of time is spent with the engineers 2-3 months down the road working on any potential issues and working with the contractors to review vendor's products specifications. A couple of very deep vertical excavations are coming up for the wet wells and they are looking at a good de-watering plan.

**4. Consent Calendar**

Council Minutes: August 18, 2011; September 11, 2011; December 12, 2011; January 9, 2012

**MOTION: Councilor Larry Brennan made a motion to approve the consent calendar. Councilor Doug Brand seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**5. Citizens Comments**

None submitted.

There were no citizens comments.

**6. Public Hearing**

None scheduled

There was no public hearing scheduled.

**7. Citizen Requested Agenda Items**

None submitted

There were no citizen requested agenda items.

**8. Public Contracts and Purchasing**

None submitted

There were no public contracts or purchasing items.

**Interview of Karen Richmond for Urban Renewal Committee was moved up from Miscellaneous Items (a).** Karen Richmond moved here 5 months ago and wants to get involved with Gold Beach and be a part of "prettifying" it up. She has seen what this type of group can do to help improve an area in Arizona and has done a lot of traveling and can see a

lot of what can be improved in our town. She works at Chase Bank, she's been there for 6 weeks now.

**9. Ordinances & Resolutions**

- a. Resolution R1112-23 Planning Commission appointments
- b. Resolution R1112-24 Urban Renewal Agency appointments
- c. Resolution R1112-25 Budget Committee appointments

a. Resolution R1112-23 Planning Commission appointments

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-23, A resolution confirming appointments to the planning commission and setting term of office. Councilor Doug Brand seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

b. Resolution R1112-24 Urban Renewal Agency appointments

**MOTION: Councilor Doug Brand made a motion to adopt Resolution R1112-24, Urban Renewal Agency appointment for Karen Richmond. Councilor Larry Brennan seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

c. Resolution R1112-25 Budget Committee appointments.

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-25. Councilor Jeff Crook seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**10. Miscellaneous Items (including policy discussions and determinations)**

- a. Interview potential Urban Renewal appointee (*this was moved up to before Ordinances & Resolutions*)
  - b. Appoint a Mayor Pro Tem for 2012 (Council Rule #6)
  - c. Discuss use of CIS incentive funding (Resolution R1011-21)
  - d. Review of City Business Plan (Resolution R1011-04)
  - e. Discuss proposed IGA between Urban Renewal Agency and City
- b. Appoint a Mayor Pro Tem for 2012 (Council Rule #6)

**MOTION: Councilor Doug Brand made a motion to reappoint Councilor Larry Brennan. Councilor Jeff Crook seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

c. Discuss use of CIS incentive funding (Resolution R1011-21)

This is back as an agenda item, council approved to use the incentive money last year to put security cameras on the backside of the Fire Hall. CA Fritts was thinking she'd like to use the money to make the front offices more secure. CIS was actually concerned about it, and protection of staff. Fritts and Chief Andrews have been talking about security windows at the front office and the PD, and cameras to keep track of who enters the city offices. Fritts used Coos-Curry Electric as an example of how to do the window. Also may add a punch lock onto the door, since the door into the office from the lobby isn't secure.

Councilor Kaufman asked about cameras, Fritts and Chief Andrews are thinking about one towards the break room and the lobby. Chief Dixon would also like one on the outside of the PD door. Right now they don't even have a peep hole. Councilor Brand said another one

needed to be pointed at the front door. Fritts said there is \$6000 available from CIS for risk management incentives.

Mr. Mayor asked if Fritts had a resolution. Fritts said she would have a resolution at the next meeting but she wanted to discuss it first.

d. Review of City Business Plan (Resolution R1011-04):  
Special meeting set for March 5, 2012 at 6:30 to review the business plan.

e. Discuss proposed IGA between Urban Renewal Agency and City:  
Fritts e-mailed a copy of the information that the city attorney provided. The attorney felt the council doesn't have to have an IGA with them until after the feasibility study. Fritts said the City could pay for the feasibility study and if it says to go for it, then it would be appropriate to do an IGA. Fritts said the Urban Renewal contractor could have the work could be done before June 30<sup>th</sup>. If it is before June 30<sup>th</sup>, then it can be done in this year's budget, or if the council wants to wait and put it in next year's budget.

Councilor Crook asked what our costs from the county will be for next year, if we know yet? Fritts said probably \$50,000 for dispatch. There are some discussions of dispatch changes, etc. and consolidation of 911, which may affect costs. Fritts said we have the money in the budget and we should just go ahead and do it. This is an investment to be made in the community. Councilor Gregory discussed the fact that spending the money is nerve-racking given the financial situation. Fritts agreed, this is a financial issue, spending money is hard, but until the study is completed we won't know if an Urban Renewal District is even feasible for Gold Beach.

**MOTION: Councilor Tamie Kaufman made a motion to go out for a feasibility study for urban renewal in this budget year and make the appropriate budget changes up to \$10,000. Councilor Jeff Crook seconded.**

Mayor Wernicke called for discussion or debate. Councilor Gregory asked what would happen if the feasibility study came out negative; would the City be out the \$10,000? Fritts said yes, but this was a which comes first the chicken or the egg situation. We need the study to determine whether urban renewal will work or not. Mr. Mayor called for the vote.

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

11. City Administrator's Report:

CA Fritts presented her report which is attached to these minutes.

**12. Mayor and Council Member Comments:**

a. Mayor James Wernicke:

Thanked First American Title (who has closed their Gold Beach Office) for their donation of old photos of Gold Beach, the Mayor would like to fill the whole wall in the Council Chambers.

b. Councilors

1) Jeff Crook: Don't forget wives or spouses on Valentine's Day.

2) Larry Brennan: HHHW update, bylaws reviewed and changed slightly. DEQ is sponsoring a drop-off event in each county. When it is up and running, it will be open at Beaver Hill for drop-off for users of paint, etc. It's been up and going for 2 years.

3) Brice Gregory: Nothing, but Fritts let everyone know that he is the first councilor to be expecting a baby while in office.

4) Doug Brand: Congrats to Brice.

5) Tamie Kaufman: Wanted to make a comment that she appreciates people who can say they made a mistake, she likes that Fritts is really up front, she is happy with the council and our volunteers.

c. Student Liaison, Lyndsey Dixon: Absent

**13. Citizens Comments:**

As presented to the Mayor at the beginning of the meeting.

There were no citizens comments.

**14. Executive Session:**

*An executive session will be held pursuant to ORS 192.660(2)(f)*

*To consider information or records exempt from disclosure by law, including written correspondence from counsel.*

The executive session was not needed and was not held.

The next meeting of the Gold Beach City Council is scheduled for Monday, March 12, 2012, at 6:30 PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

**MOTION: Councilor Larry Brennan made a motion to adjourn. Councilor Doug Brand seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |

|                                   |   |  |  |
|-----------------------------------|---|--|--|
| Council Position #5 Tamie Kaufman | X |  |  |
| <b>MOTION CARRIES UNANIMOUSLY</b> |   |  |  |

15. Adjourn Time: 8:10 pm

Approved by the Council, May 14, 2012

  
 \_\_\_\_\_  
 Candy Cronberger, City Recorder



**AGENDA**  
*February 13, 2012, 6:30PM*  
**CITY COUNCIL CHAMBERS, CITY HALL**  
**29592 ELLENSBURG AVE**  
**GOLD BEACH OR 97444**

Call to order:            Time: \_\_\_\_\_

1.    **The pledge of allegiance**
2.    **Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              |         |        |
| Council Position #1 Jeff Crook    |         |        |
| Council Position #2 Larry Brennan |         |        |
| Council Position #3 Brice Gregory |         |        |
| Council Position #4 Doug Brand    |         |        |
| Council Position #5 Tamie Kaufman |         |        |
| City Administrator Jodi Fritts    |         |        |
| Student Liaison Lyndsey Dixon     |         |        |

3.    **Special Orders of Business:**  
       Volunteer recognition: Dale St. Marie (41years as a volunteer firefighter)  
       Swearing in of new police officer Thomas Burdett
  
4.    **Consent Calendar**  
       City Council Minutes  
               August 18, 2011, September 12, 2011, December 12, 2011, January 9, 2012
  
5.    **Citizens Comments**  
       As presented to the Mayor at the beginning of the meeting
  
6.    **Public Hearing**  
       None scheduled
  
7.    **Citizen Requested Agenda Items**  
       None submitted
  
8.    **Public Contracts and Purchasing**  
       None
  
9.    **Ordinances & Resolutions**
  - a.    Resolution R1112-23 Planning Commission appointments
  - b.    Resolution R1112-24 Urban Renewal Agency appointments
  - c.    Resolution R1112-25 Budget Committee appointments

Gold Beach City Council Agenda  
 February 13, 2012

*The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community*

10. **Miscellaneous Items (including policy discussions and determinations)**
  - a. Interview potential Urban Renewal appointee *(will probably move up before Ordinances & Resolutions)*
  - b. Appoint a Mayor Pro Tem for 2012 (Council Rule #6)
  - c. Discuss use of CIS incentive funding (Resolution R1011-21)
  - d. Review of City Business Plan (Resolution R1011-04)
  - e. Discuss proposed IGA between Urban Renewal Agency and City
  
11. **City Administrator's Report**  
To be presented at meeting
  
12. **Mayor and Council Member Comments**
  - a. Mayor James Wernicke
  - b. Councilors
    - 1) Jeff Crook
    - 2) Larry Brennan
    - 3) Brice Gregory
    - 4) Doug Brand
    - 5) Tamie Kaufman
  - c. Student Liaison, Lyndsey Dixon
  
13. **Citizens Comments**  
As presented to the Mayor at the beginning of the meeting
  
14. **Executive Session**  
*An executive session will be held pursuant to ORS 192.660(2)(f)  
To consider information or records exempt from disclosure by law, including  
written correspondence from counsel*

The next regularly scheduled meeting of the Gold Beach City Council is Monday, March 12, 2012 at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. **Adjourn Time:** \_\_\_\_\_

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

Gold Beach City Council Agenda  
February 13, 2012

*The City of Gold Beach is dedicated to enhancing quality of life, while at the same time, providing a safe and healthy environment for all citizens. Business, social and recreation in the most fiscally responsible manner, by being the most efficient and effective possible, is required to ensure a bright and prosperous future, while providing a high quality environment for all citizens and their loved ones.*

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 3.

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA  
Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Outstanding Volunteer Service Recognition**

**SUMMARY AND BACKGROUND:**

Dale St. Marie has served on the fire department since 1971! He has held many positions in the department and was Assistant Fire Chief until last year. A certificate doesn't seem like much, but it is important for the City to publically recognize our outstanding volunteers. We have requested that Fire Chief Bruce Floyd attend the meeting.

**FINANCIAL IMPACT:**

We generally give the volunteers a \$50-\$75 gift certificate to a local business or restaurant. We have also given framed art (usually a nice photo of the bridge).

**DOCUMENTS ATTACHED:**

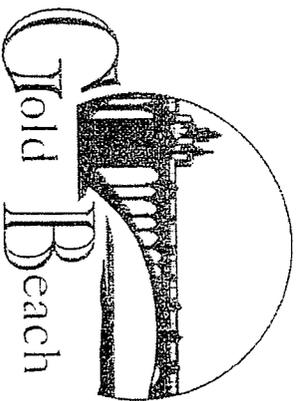
- A copy of the certificate that will be signed by the Mayor and Council and presented by Mr. Mayor

**REQUESTED MOTION/ACTION:**

**We will have everyone sign the certificate and Mr. Mayor will present it to Mr. St. Marie**

**COPY OF REPORT SENT TO:**

Council & Fire Chief



## OUTSTANDING VOLUNTEER SERVICE RECOGNITION

The City of Gold Beach wishes to present this Outstanding Volunteer Service Recognition to:

**DALE ST. MARIE**

**For 41 years of continuous service to the City and its citizens as a volunteer fireman.**

Volunteer Firemen represent almost 80% of our nation's firefighters. Gold Beach is one of many cities nationwide that rely entirely on volunteers like you to protect our citizens, homes, and businesses. Volunteer Firemen are to be especially commended for they donate not only their time, but put their lives at risk for others expecting nothing in return. A certificate and a handshake are hardly an adequate reward for years of service but we wish to sincerely thank you for helping keep our city, homes, and businesses safe. Without volunteers like you, our way of life in Gold Beach would simply not be possible.

Presented this 13<sup>th</sup> day of February, 2012

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Jeff Crook, Council Position #1

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Larry Brennan, Council Position #2

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Brice Gregory, Council Position #3

---

Doug Brand, Council Position #4

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Tamie Kaufman, Council Position #5

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James H. Wernicke, Mayor

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 3.

Council Hearing Date: February 13, 2012

---

Department: Administration

Contact/Title: Jodi Fritts, CA  
Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Swearing In of Officer Thomas Burdett**

**SUMMARY AND BACKGROUND:**

Thomas Burdett is our newest police officer and fills the vacancy left by Officer Oller. Thomas is new to our area but has family here and has visited many times. He was recruited by Chief Andrews. Officer Burdett started on January 30<sup>th</sup>.

**FINANCIAL IMPACT:**

This position was budgeted last year and will not increase the PD budget—the position has been vacant for 8 of the 12 months of this fiscal year.

**DOCUMENTS ATTACHED:**

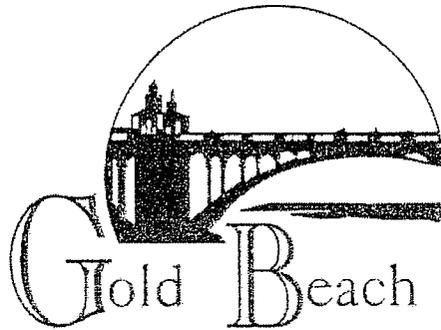
- A copy of the certificate that will be signed and presented by Mr. Mayor

**REQUESTED MOTION/ACTION:**

**Mr. Mayor will sign the certificate and present it to Officer Burdett after swearing him in.**

**COPY OF REPORT SENT TO:**

Council & Chief Andrews



State of Oregon        )  
County of Curry        )        ss.  
City of Gold Beach    )

I, *Thomas Burdett*, do solemnly swear I will, faithfully and well, execute the duties of Police Officer for the City of Gold Beach, to which I have been appointed according to law.

That I will, to the best of my abilities, preserve, protect and defend the Constitution and laws of the United States, the state of Oregon, and the City of Gold Beach, so help me God.

\_\_\_\_\_  
Thomas Burdett

Subscribed and sworn to before me this 13<sup>th</sup> day of February, 2012

\_\_\_\_\_  
James H. Wernicke, Mayor  
City of Gold Beach

# MINUTES

August 18, 2011



**MINUTES**  
**August 18, 2011, 5:30 PM**  
**SPECIAL MEETING**  
**CITY COUNCIL CHAMBERS, CITY HALL**  
**29592 ELLENSBURG AVE**  
**GOLD BEACH, OR 97444**

**Call to order:           Time: 5:30PM**

1.     **The pledge of allegiance**
2.     **Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              | X       |        |
| Council Position #1 Jeff Crook    | X       |        |
| Council Position #2 Larry Brennan | X       |        |
| Council Position #3 Brice Gregory |         | X      |
| Council Position #4 Doug Brand    | X       |        |
| Council Position #5 Tamie Kaufman |         | X      |
| City Administrator Ellen Barnes   | X       |        |
| Student Liaison Vacant            |         |        |

3.     **Special Orders of Business:**  
       No special orders of business

There were no special orders of business.

4.     **Consent Calendar**  
       No consent calendar

There were no consent calendar items.

5.     **Citizens Comments**  
       Citizen comments from the audience as presented to the Mayor

There were no citizen's comments.

6.     **Public Hearing**  
       No public hearings

There was not a public hearing.

7.     **Citizen/Agency Requested Agenda Items**  
       No citizen/agency requested agenda items

There were no citizen/agency requested agenda items.

8.     **Public Contracts and Purchasing**  
       None scheduled

There were no public contracts or purchasing items.

9. **Ordinances & Resolutions**

- a. **Resolution R1112-12 authorizing the City Administrator to execute contract documents for the wastewater treatment plant construction project**
- b. **Resolution R1112-13 request for Curry County Planning Commission to deny Tidewater mining permit near city water intake**

a. Resolution R1112-12 authorizing the City Administrator to execute contract documents for the wastewater treatment plant construction project  
 City Administrator Ellen Barnes explained this resolution authorizes Barnes to sign the documents related to the contract that the council previously awarded to Stellar J. This is one more step in the long approval process. The preconstruction meeting is scheduled for September 6<sup>th</sup> at 1PM.

**MOTION: Councilor Larry Brennan made a motion to approve Resolution R1112-12, a resolution authorizing the city administrator to sign the construction contract with Stellar J Corporation for the wastewater system improvements Phase II project. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory |      |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman |      |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

- b. **Resolution R1112-13 request for Curry County Planning Commission to deny Tidewater mining permit near city water intake**

CA Barnes explained that Tidewater had made a new request for mining in the area of the water intake. This resolution is continuing the position that the City has taken in the past, which is to deny the request because of its proximity to the water intake.

Councilor Doug Brand asked how close the water intake is to the proposed mining site. City Planner, Jodi Fritts said the proposed mining is approximately 1/4 mile downstream from the water intake. Fritts says the concern is that the application covers the entire parcel which is adjacent to the water intake. Fritts says the intake "shares the bar" with Tidewater at this location. Brand said he saw last year's maps and wondered if this was the same area. Fritts and Barnes said it was.

Mr. Mayor said he understood that they were requesting to remove more material than they had requested last year. Councilor Jeff Crook asked for clarification on the location. Fritts said it was 1/4 mile below the intake site. Barnes said even though it is below our water intake we still have turbidity concerns. Fritts said if we have high

water year, like 1996, it will inundate the mining site and all that disturbed sediment will be in the river. Mr. Mayor said we must also consider Tidewater's previous history.

**MOTION: Councilor Doug Brand made a motion to adopt Resolution R1112-13, a resolution expressing concerns about possible gravel mining on a parcel adjacent to the City water intake. Councilor Jeff Crook seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory |      |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman |      |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

- 10. **Miscellaneous Items (including policy discussions and determinations)**  
None Scheduled

There were no miscellaneous items scheduled.

- 11. **City Administrator's Report**

Barnes said she would be out of the office Friday, Monday and Tuesday to take her daughters to John Day for vacation. She said they would be digging for dinosaur fossils.

- 12. **Mayor and Council Member Comments**

- a. Mayor James Wernicke: said there were a lot of folks in town and on the river and that was a good sign.
- b. Councilors
  - 1) Jeff Crook: nothing
  - 2) Larry Brennan: nothing
  - 3) Brice Gregory
  - 4) Doug Brand: nothing
  - 5) Tamie Kaufman
- c. Student Liaison. VACANT

- 13. **Citizens Comments**

Written requests as presented to the Mayor at the beginning of the meeting

There were not citizens comments presented.

- 14. **Executive Session**

There was no executive session.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, September 12, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

**MOTION: Councilor Jeff Crook made a motion to adjourn. Councilor Larry Brennan seconded the motion.**

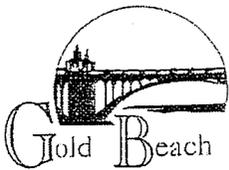
**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nays | Abstain |
|-----------------------------------|------|------|---------|
| Council Position #1 Jeff Crook    | X    |      |         |
| Council Position #2 Larry Brennan | X    |      |         |
| Council Position #3 Brice Gregory |      |      |         |
| Council Position #4 Doug Brand    | X    |      |         |
| Council Position #5 Tamie Kaufman |      |      |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |      |         |

15. Adjourn Time: 5:36PM

# MINUTES

September 12, 2011

**MINUTES***September 12, 2011*

**CITY COUNCIL CHAMBERS, CITY HALL  
29592 ELLENSBURG AVE  
GOLD BEACH OR 97444**

Call to order:                      Time: \_\_\_\_\_

1.     **The pledge of allegiance**
2.     **Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              | X       |        |
| Council Position #1 Jeff Crook    | X       |        |
| Council Position #2 Larry Brennan | X       |        |
| Council Position #3 Brice Gregory | X       |        |
| Council Position #4 Doug Brand    | X       |        |
| Council Position #5 Tamie Kaufman | X       |        |
| City Administrator Ellen Barnes   | X       |        |
| Student Liaison, Lyndsey Dixon    |         | X      |

**3.     Special Orders of Business:**

Outstanding Volunteer Service Recognition: Ben Winters  
Proclamations: National Preparedness Month, and Constitution Week  
Statement of Support for the Guard & Reserve

Mayor James Wernicke presented the Outstanding Volunteer Service Recognition Award to Ben Winters for 31 years as a volunteer firefighter. Mr. Mayor thanked Winters for his years of service and said it was incredible. The audience gave Winters a standing ovation.

Mr. Mayor read two proclamations the first for National Preparedness Month and the second for Constitution Week.

Mr. Mayor read the Statement of Support for the Guard and Reserve members.

**4.     Consent Calendar**  
None scheduled

There were no consent calendar items.

**5.     Citizens Comments**

As presented to the Mayor at the beginning of the meeting

Jim Freedman presented a Business From the Audience form. Freedman thanked the Mayor, Council, the Police Chief and the City Administrator for providing a police vehicle for security for the Home Health Hospice Annual sale. He appreciated that the City went out of their way to help. Mr. Mayor said that Hospice is a very important part of our community. Councilor Doug Brand thanked the Chief for making it happen.

**6. Public Hearing**

Hearing on proposed adoption of new public contracting rules

City Administrator Ellen Barnes said this item is a “do over”. What the council has before it now is an ordinance amending the city code to allow the council to change public contracting rules by resolution rather than by ordinance. The council will not have to amend the rules by ordinance in the future. Barnes said the public contracting rules change continually and having to change those rules by ordinance is a long process. The resolution process is much quicker.

Mr. Mayor asked how long the process would take to amend the current ordinance. Barnes explained the ordinance adoption process. She said the way it will work is the first reading at this meeting and then the second reading at the next meeting. The ordinance will then take effect and then the council will adopt the new public contracting rules by resolution at that time.

Mr. Mayor asked if anyone in the audience wished to address the issue since it was a public hearing. None heard. The public hearing was closed at 6:40PM.

**MOTION: Councilor Tamie Kaufman made a motion to read Ordinance #640 by title only. Councilor Brice Gregory seconded the motion**

The Mayor said the ordinance was on a later section of the agenda and should be handled at that time. Councilor Gregory rescinded his second.

**7. Citizen Requested Agenda Items**

Nana Paluch: Noise on 8/13 & 8/14, sirens used for non-emergency, and noise ordinance

Nana Paluch requested to speak to the Mayor and Council about the fire trucks used for advertising the annual Fireman’s Breakfast. She wanted to know why the City was using emergency equipment for a non-emergencies. She lives at 94245 Gauntlett Street a block from where the fire trucks were staged. She has three dogs and said the dogs were barking the entire time. She called the Police Department to make a formal complaint. She wanted to know if Gold Beach had a noise ordinance and she was told: “No, not really.” She realized she would get nowhere on the weekend so she called the PD on Monday and spoke with the Chief and asked him about the City’s noise ordinance. She said that according to the Chief a complaint has to be made then the complaint goes to the City Administrator and then the CA can pass it on to the Council. She said if the Council “deems it worthy” then they send out a letter asking the person to quit making the noise within 10 days.

She said there were two points she was trying to make. The first was that emergency sirens should only be used for emergencies. And the second is that the City needs a noise ordinance that gives the authorities the ability to take immediate action when a legitimate complaint comes in. Mr. Mayor thanked Ms. Paluch.

**RECESS OF REGULAR MEETING FOR EXECUTIVE SESSION**

Mr. Mayor advised the audience they would be adjourning the regular meeting for an executive session that would pertain to a later agenda item. He asked that the room be cleared except for the press and told the audience the doors would open back up when the executive session was over.

**Executive Session**

*An executive session will be held under ORS 129.660(2)(f):*

CA Barnes said the executive session was being held under ORS 129.660(2)(f) to consider information or records that are exempt from disclosure by law including written advice from counsel

The executive session began at 6:47PM  
 The executive session adjourned at 7:20PM  
 The regular meeting resumed.

**8. Public Contracts and Purchasing**  
 None Scheduled

There were no public contracts or purchasing items scheduled.

**9. Ordinances & Resolutions**

- a. Ordinance 640 Amending Admin Code relating to procedures for public contracting
- b. Resolution R1112-14 Training pay rate for muni judge
- c. Resolution R1112-15 Accepting DLCDC planning assistance grant

a. Ordinance 640 Amending Admin Code relating to procedures for public contracting  
**MOTION: Councilor Tamie Kaufman made a motion to approve Ordinance #640 by title only. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

CA Barnes read the title of Ordinance #640 into the record.

b. Resolution R1112-14 Training pay rate for muni judge  
 CA Barnes explained that the Municipal Judge and Judge Pro-Tem are receiving a reasonable pay for their court time. The issue is training and travel time. According to employment law, we must pay them for their time but at the court rate that would

be cost prohibitive. What we are proposing to do is pay a different rate for travel and training. Their regular pay is \$45 per hour; the proposed travel/training rate will be \$17 per hour. General discussion on training, pay rate, travel limits, and authority.

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-14, a resolution establishing a training pay rate for the municipal judge and municipal judge pro-tem. Councilor Brice Gregory seconded the motion.**

The Mayor asked for further discussion or debate. Councilor Brand asked if \$17 was "cheap or exorbitant?" Barnes said the rates of pay were all over the board across the state so it was up to the council. The matter came to our attention because the current judge wanted to refuse his pay during training. Barnes explained to him that legally we could not, not pay him. If he chose to donate the pay back to the City that was his choice but we had to give him a paycheck.

The discussion was complete and the Mayor called for the vote.

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

c. Resolution R1112-15 Accepting DLCD planning assistance grant

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-15, a resolution accepting grant funding from the Oregon Department of Land Conservation and Development to support planning services. Councilor Doug Brand seconded the motion.**

The Mayor asked for further discussion or debate. Hearing none, he called for the vote.

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**10. Miscellaneous Items (including policy discussions and determinations)**

- a. Discussion of transition plan and recruitment of new City Administrator
- b. Discussion of SDC cost index mechanism

a. Discussion of transition plan and recruitment of new City Administrator

Mr. Mayor said we had until October 21 before Barnes leaves for her new job. Barnes said it would probably be sooner because she had vacation time. Barnes said there were two issues to discuss: transition and recruitment. For transition there is the option of hiring an interim and bringing in someone from the outside. There are pros/cons in doing that. There is also the option of not hiring an interim and leaving the CA position vacant which would put into place the structure within the administrative policies.

Councilor Doug Brand said after reading what we have on LOC and what they could do for us in finding a replacement, he felt like that was fantastic for the money. Barnes said that was for the replacement. Interim would need to be decided at this time. Brand said for the interim he felt that we had “fully capable” for a limited time a person in-house (pointing at Admin Services Director, Jodi Fritts). He felt hiring someone outside for interim would be a waste of money.

Mr. Mayor asked Fritts if she would be comfortable being interim. Brand said it was up to Fritts. Fritts said it was up to the council—what the council wanted to do. In answer to Mr. Mayor’s question she responded that she would be comfortable being interim. She said that she had learned a lot from Barnes in the time she has been here. Fritts said she knew more than any of the other department heads where the city was at right now as far as projects and litigation. Fritts said if the council decided to hire an interim from the outside that it wouldn’t lessen her workload as she would have to get that person up to speed.

Councilor Jeff Crook said if Fritts was going to train this person why doesn’t she just do it. Why couldn’t she just be appointed as CA? Councilor Gregory agreed. Crook felt she could still oversee the positions below her and he felt that Fritts would be here for a while. He felt there were good reasons to look at that option. Gregory felt it was good to promote from within.

Councilor Larry Brennan said he had to disagree with Councilor Brand’s assessment of the LOC proposal. He said he was against being “spoon-fed” candidates from an outside organization. He also felt \$6000 was a lot to spend for the hiring process when the council had successfully hired 3 major positions in the past few years. He said he also agreed with Councilor Crook that the history of City Administrators is that they don’t stay very long. Fritts, he felt, was here for a long time. He felt Fritts was “up to speed” on where the City is at right now.

The Mayor asked for Barnes opinion of the proposal. Barnes said going back to the LOC option she disagreed that LOC would spoon-feed the council. She said LOC will just do the legwork. She said the advantage with LOC is that they are aware of some of the candidates and could advise the council who looks good on paper but may not be a good fit for Gold Beach. Barnes explained the LOC process further. Mr. Mayor

felt it was important to have a process that could include Fritts but was open to other candidates. Mr. Mayor was in favor of the LOC process.

Discussion about the mobility of city administrators and whether a candidate will stay or not. Councilor Gregory asked why they wouldn't want to look at someone they know will stay in the area—especially since that candidate is naturally progressing toward that position already. He felt Fritts was “more than capable.”

Barnes answered the question Mr. Mayor asked about Fritts. Barnes said Fritts was “on-track” for the Local Government Management Certificate and has been taking workshops and that will help round out areas she doesn't have experience with. Barnes said Fritts was very capable of stepping into the position “without a question” she believed that. There is hesitancy to promoting from within and tonight's executive session was an example of that. Sometimes it takes someone from the outside to see things better. But for the most part Barnes said she could do the job.

Councilor Tamie Kaufman said Fritts has always been good, but since she has been back fulltime Kaufman said she has been amazed how much better she has been than she expected. Kaufman has known Fritts since high school and she's “a lot smarter than I gave her credit for.” Kaufman said Fritts has held so many positions she feels she is very well rounded. Kaufman's question to Fritts was “are you interested?”

Fritts says she was, but that she is not Barnes. Fritts said that she could grow into the job. She said she was pursuing the LGMC that Barnes referred to and she was about half-way towards completion. The classes she will be taking at LOC will all work towards that certificate. Did she think she could do it? Yes, she did. Fritts said she was the Planning Manager for Curry County, she has been City Planner for 10 years, and she's the bookkeeper.

She acknowledged there were areas that she was not “well rounded” but she was willing to put forth the effort in the areas she felt were lacking. Fritts said that she didn't disagree with Barnes about complacency in a small town. But she said that having experienced working for complacent people in the past, she was not willing to perpetuate it. She also said that the council had a role in past complacency and the council has to take an active role in knowing what is going on in the city. She said complacency is a two-way street. The administration and the council have to work together to ensure the city is run the best way possible.

Mr. Mayor asked how Fritts felt about the budget. There had been major changes in the past few years, was she comfortable preparing and administering the budget? He felt that was one of Barnes strong suits: keeping the council informed on where they stood financially. He felt this was very important. Fritts acknowledged that the budget was a huge responsibility but she said the council had taken an important step last year in upgrading the city's accounting system. She said this will allow the city to better analysis financial data. We couldn't really do that before.

Fritts said the problem she is experiencing right now is the transition between the old paper systems into the new computer system. Once that transition is complete it will make things easier for staff and council. It will improve transparency as well. It

will make it easier for citizens to request data. Mr. Mayor asked if Fritts stepped up to CA who would be "the new Jodi?" Fritts said she was not willing to discuss particulars in a public meeting and that the council would have to decide first how they wanted to proceed. Once the council decides then talk of transition can begin.

Councilor Crook said we are in the middle of a huge project (the wastewater project) and someone new coming in would have a lot to learn. Crook said Fritts had been involved since the beginning and it made sense to have her around. Fritts said that the part that had scared her about the project was already completed by Barnes. The financing was the unknown process; Fritts was comfortable with construction phase. Councilor Brennan asked Fritts if another large financing project came up would she be comfortable. Fritts said now she would be comfortable having seen the process completed. Fritts said "it's not what you know, but who you know." Barnes acknowledged that Fritts would not be alone. Statewide there is a network of CA support.

Councilor Kaufman said it was important to mention that at some time in the past the City dropped out of participating with the outside world. They quit LOC, no one went to outside training, they didn't network, and that hurt the City. She commended Barnes and Fritts for recognizing that we have to go outside and talk with other people and other cities, "we just live in the little fish bowl of Gold Beach." She felt that mistake wouldn't happen again now because we have broken out. She said Barnes has done wonderful things for the city. The city has great department heads in the new Chief and Will Newdall in Public Works. Kaufman said she felt "really good" about where the city is and who the staff is. She was worried about bringing someone in from the outside that could potentially change that. She asked the council do they want to go through another hiring process or do they want to promote?

Councilor Brand said he understood where the other councilors were coming from. He felt that we would have to "win the lottery twice" to find a CA that would want to come to Gold Beach like Chief Andrews wanted to come here. He is afraid of the revolving door. Fritts said she didn't want to be the "booby prize" though and didn't want the council to feel that they were settling for second best just because she plans to stay in Gold Beach.

Councilor Gregory said we have someone in house that is talented, wants the position, wants to be the best that she can, and wants to stay here. Why do we want to keep doing what we have been doing? No offense to Barnes. She did a tremendous job with the turning the city around, implementing a new computer system, funding the wastewater project, and other great things. But now that she has built her resume she is now moving on to bigger things. Do they want to risk bringing someone in that has the qualifications, but just wants to build their resume and move on. Why don't we want to help one of our own build their resume and stay here?

Fritts said she couldn't make any promises but she could be honest. Kaufman asked Fritts if she could ask for help if she felt she needed it. Fritts said yes. Fritts said she knew how to cry Uncle. Gregory said the council didn't ask Barnes these questions

and they shouldn't ask Fritts. If they have the confidence to hire her as CA then they have to have 100% which he felt he did. He felt it was taking away from her talents by asking her. Kaufman clarified the reason for asking. She said she knew Fritts planned on staying in the area and she didn't want Fritts to feel that she had to be stuck in a job she hated if she got down the road and decided she didn't want to do it. Fritts said she made a decision after graduating from high school that if she was going to stay in Gold Beach she needed to work for government. She's done that since 1989.

Mr. Mayor said that once someone becomes a boss—which the CA would be, it becomes a different mindset and some people can't or don't handle that well. He said she would now be supervising friends and that can be difficult. Fritts said she already had discovered that in her present role.

Councilor Brand asked what Fritts' "other half" thought about the idea. He thought she might want to talk it over with him. Fritts said the "other half" had been wearing her down since Barnes had put in her resignation. Fritts said she was not willing to "raise her hand and embarrass herself" if it wasn't an option for the council. They needed to come to that decision on their own.

Mr. Mayor asked if the council wanted to make a decision tonight or wait until the next meeting. Councilor Brennan and Gregory said they were ready to make a decision now. Barnes said a provision could be put into the contract that Fritts had six months to bump back into her Admin Services Director position. Brennan asked Barnes how to proceed. Barnes said if they wanted to act on it now they could appoint Fritts by motion now and come back at the next meeting with the contract. Councilor Crook asked if there was a probationary period for a new position. Barnes said yes.

**MOTION: Councilor Tamie Kaufman made a motion to promote Jodi Fritts to the City Administrator and have a resolution at the next meeting to do so. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nays | Abstain |
|-----------------------------------|------|------|---------|
| Council Position #1 Jeff Crook    | X    |      |         |
| Council Position #2 Larry Brennan | X    |      |         |
| Council Position #3 Brice Gregory | X    |      |         |
| Council Position #4 Doug Brand    | X    |      |         |
| Council Position #5 Tamie Kaufman | X    |      |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |      |         |

Councilor Kaufman asked if they could have an executive session at the next meeting to discuss salary.

b. Discussion of SDC cost index mechanism

Councilor Kaufman said she found this confusing. Barnes said SDCs are confusing that is why cities usually hire someone to help them. The City hired Dyer Partnership in 2004 to establish SDC rates for water and sewer infrastructure. In 2005 it was amended. Barnes briefly explained the system development costs system. The rates recommended by Dyer have been implemented, but they also recommended an inflation index be built into the rate. That piece was never implemented.

Barnes said the council needs to consider adding that cost inflation index into the SDC so that it will fluctuate with inflation; otherwise the city is paying the difference in inflation. Barnes explained that Fritts had researched the inflation index and discovered even in the recession the inflation for construction costs index has risen 28% since 2004. That was surprising.

Barnes said a decision did not need to be made this evening but Barnes just wanted to the council to be aware that we have not implemented the plan recommended by the engineers. Fritts said when she spoke with Dyer they recommended that the City go with 2007 Construction Cost Index which would put the increase over current rates at approximately 10%.

Councilor Kaufman asked how many SDC have we sold lately. Fritts said what caused them to discover this was the SDC issue from earlier. Kaufman said until the other SDC issue was resolved she felt the inflation issue should be on hold. Councilor Brennan asked if there was a different index that could be adopted. Barnes said yes, it was up to the council. General discussion on the price index and building demand in the future.

## 11. City Administrator's Report

CA Barnes presented the CA Report which is attached to these minutes.

## 12. Mayor and Council Member Comments

- a. Mayor James Wernicke: Asked if Barnes would be here for the October meeting. She said she was going to be here. Mr. Mayor said he would save his comments for her until then. He said the Brew Fest was great and a lot of people were in town. The fishing derbies went well. He felt we had done pretty well this summer.
- b. Councilors
  - 1) Jeff Crook: Congratulated Fritts.
  - 2) Larry Brennan: Congratulated Fritts.
  - 3) Brice Gregory: Congratulated Fritts and told Barnes she would be missed.
  - 4) Doug Brand: Ditto
  - 5) Tamie Kaufman: Said she liked the council and how well they worked together. Thanked Barnes and said the City was a better place for her being here.

- c. Student Liaison. Vacant

13. Citizens Comments

There were no citizen's comments.

14. Executive Session

*An executive session will be held under ORS 129.660(2)(f):*

*To consider information or records that are exempt from disclosure by law*

An executive session was held earlier in the meeting.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, October 10, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

**MOTION: Councilor Larry Brennan made a motion to adjourn.  
Councilor Jeff Crook seconded the motion.**

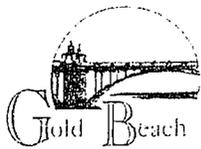
**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nays | Abstain |
|-----------------------------------|------|------|---------|
| Council Position #1 Jeff Crook    | X    |      |         |
| Council Position #2 Larry Brennan | X    |      |         |
| Council Position #3 Brice Gregory | X    |      |         |
| Council Position #4 Doug Brand    | X    |      |         |
| Council Position #5 Tamie Kaufman | X    |      |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |      |         |

- 15. Adjourn Time: 8:15PM

# MINUTES

December 12, 2011



**MINUTES  
REGULAR MEETING**

*Monday, December 12, 2011: 6:30 P.M.*  
**CITY COUNCIL CHAMBERS, CITY HALL  
 29592 ELLENSBURG AVE  
 GOLD BEACH OR 97444**

Call to order:                      Time: 6:30 pm

1.     **The pledge of allegiance**
2.     **Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              | x       |        |
| Council Position #1 Jeff Crook    | x       |        |
| Council Position #2 Larry Brennan | x       |        |
| Council Position #3 Brice Gregory | x       |        |
| Council Position #4 Doug Brand    | x       |        |
| Council Position #5 Tamie Kaufman | x       |        |
| City Administrator Jodi Fritts    | x       |        |
| Student Liaison Lyndsey Dixon     |         | x      |

3.     **Special Orders of Business:**  
       Proclamation declaring December as Panther Pride Month

Mayor James Wernicke read the proclamation declaring December as Panther Pride Month. The Gold Beach Panther football team won the state championship on December 3<sup>rd</sup>.

4.     **Consent Calendar**  
       Council Minutes: November 14, 2011

**MOTION: Councilor Tamie Kaufman made a motion to approve the consent calendar. Councilor Jeff Crook seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

5.     **Citizens Comments**  
       As presented to the Mayor at the beginning of the meeting.

A request from Mr. Clayton Johnson, who was here for the dangerous building public hearing. Mr. Mayor said his comments would be saved for the public hearing.

**6. Public Hearing**

- a. Request for initial Liquor License approval: Double D's Café
- b. Dangerous Building Hearing: 28312 Mateer Road
- c. Determination of Transient Room Tax due by Brent Thompson

a. Request for Initial Liquor License Approval: Double D's Café.  
Mr. Mayor opened the public hearing on the liquor license request. City Administrator Jodi Fritts explained this is a formality that the Oregon Liquor Control Commission (OLCC) requires. A new liquor license applicant must receive local government approval prior to submission to OLCC. The police department also reviews the application to ensure none of the applicants have a record for specific types of crimes. The PD had reviewed and approved the application. No audience members were present in favor, or opposition to the request.

**MOTION: Councilor Tamie Kaufman made a motion to close the public hearing at 6:35PM. Councilor Jeff Crook seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**MOTION: Councilor Tamie Kaufman made a motion to approve the liquor license request as filed by DD's Cafe. Councilor Larry Brennan seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

b. Dangerous Building Hearing: 28312 Mateer Rd.

Mr. Mayor opened the public hearing at 6:36 PM. CA Fritts explained the Dangerous Building hearing process. According to the ordinance the matter first is brought to the Council to schedule a hearing. That was done last month. After the hearing is scheduled, notice is published in the paper, posted on the property, and the owners are sent a formal written notice. The process now is to determine whether the building is a dangerous building or not. If the council determines it to be a dangerous building then a determination will be made as to how the building can be made safe.

Councilor Jeff Crook announced that he was related to the property owners and would abstain from participating in the hearing. CA Fritts read the definitions from the ordinance for dangerous building. She said the council would then have to determine if it met one of more of the definitions. She explained the council first had to determine if the building met the definition of a dangerous building. An oral decision would be made tonight, but by ordinance their determination must be by council resolution. They would come back at the January meeting with a resolution for their decision.

The owners James and Melody Crook spoke next. Melody felt none of the dangerous building definitions applied to their building. She said no power is hooked up to the house. They had an engineer and a contractor inspect the structure and presented letters from those professionals stating the building was sound. James said the woodstove was removed when they purchased the house. The house was boarded up several years ago to prevent kids breaking in. They removed the asbestos from the siding and within the house several years ago. Their intent is to someday rebuild the house. He said it was in their best interest to not let the house deteriorate beyond repair. Councilor Larry Brennan asked about the rebuilding. Crook said it was in their best interest to not let the house go beyond repair. Melody said it was just not economically feasible to rebuild it right now.

James said the history of the property was that the prior owner had let drug users live there. When the Crooks bought the house the drug users were evicted. There was an old car that was half-way in the stream next to the property as well as garbage everywhere. They removed the car and the debris. The power was disconnected and they gutted the inside of the house. Crook said it seemed like when a derelict property is purchased and clean-up is started "people are just riding you constantly to make it even better even though it was a blight for 50 years." He said the property is better now than when they bought it.

Mr. Mayor asked Crook if they had any issues with people trying to break-in and live in the house. Crook said initially, yes, but they boarded it up and posted no trespassing signs and they have had no problems since then. The irony was that initially kids were breaking into the house—breaking in windows and the door and then the Crooks were cited by the police department. They didn't feel that was fair that they had their property damaged and then they were being cited for allowing kids to be there. That was when they boarded the property.

Councilor Tamie Kaufman asked when the photos from the engineer had been taken. Melody said they had been taken on Sunday. She said that they had taken a tractor and mowed and cleaned up the yard. She said it had been wet and it had been a while since they cleaned up the yard. Melody showed more photos that they had taken of other houses in worse condition than theirs in the immediate vicinity. She said she wasn't sure why they were being "targeted" when there were houses in much worse condition.

Councilor Larry Brennan asked about a gable window that was open and visible in last month's photos. He asked if that window was now secure. Crook said the window was now reboarded.

Crook said the house was in better condition than when he bought it eight years ago but more recent owners in the neighborhood were not aware how bad it used to be. But, the house in its present condition has been there since other people have purchased their property. He said the complainant knew the house was there when he built his home. Crook said he felt by threatening to sue your neighbors if they don't bring their houses up to your standards was "class warfare". Melody said there were a lot of dilapidated houses in this area and that the area was not a "high end housing development."

CA Fritts asked the Council or Mayor had any other questions for the Crooks at this time. None heard.

Mr. Mayor told Mr. Clayton Johnson he could now address the council. Johnson said "nobody would want to have that house for a neighbor and that has nothing to do with class warfare." He said it was much more than an abandoned and neglected building site that the neighborhood has had to endure for many years. He said you don't need to be a structural engineer to see the building is long past the point of ever being resurrected. He felt the house would become, or already was, a breeding ground for rodents, mold and other health hazards. He felt the liability to the property owner and the city "increases each day this building is left to deteriorate". He thanked the council for "seeing the importance" of scheduling the dangerous building hearing. He said it was time for the property owners to "do the right thing" and eradicate the building.

Fritts said if the council and mayor had no additional questions for the parties then the council should close the hearing and begin deliberations. Councilor Doug Brand asked Crook what was the short and long term maintenance for the structure. Melody said there was no mold or rodents in the house since there was no food for them to eat. At this point the inside is gutted. Brand said the photos from last month appeared to show the building unsided. James said the building is sided with exterior plywood and siding.

James explained the house has to stay in the existing footprint because of the non-conforming septic system. If no changes are made to expand the home they are not forced to replace the septic system. If the house is removed they will have to replace the septic system and they won't be able to do that since the lot is sub-standard. It is

in their best interest to keep the “bones” of the house sound: foundation, roof, and framing. Councilor Brice Gregory asked how long it had been since someone lived in the house. Crook said no one had lived in the house since they bought it eight years ago.

Mr. Mayor asked if there was a motion to close the public hearing.

**MOTION: Councilor Larry Brennan made a motion to close the public hearing. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    |      |       | X       |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

The public hearing was closed at 6:49 pm. Councilor Tamie Kaufman said she felt they had to be really, really careful on what the council considers a dangerous building. She said at the last couple dangerous building hearings mold has been an issue but mold affects those living in the house not those next to it, and “mold happens here” we live in a wet environment. There are so many houses, she said, that are in “trouble” here and all over the country due to the economy. The City can’t afford to clean up all of the houses. Maybe the Crooks can tear it down, but then they lose their septic and we may have to reimburse them for their loss. She felt the council has to be very careful about setting precedence. If this house is bad, then there are probably 200 more that will need to be addressed. Because the house is boarded and sound we need to be very careful.

Fritts said Kaufman brought up a good point about the mold. The determination on the status of the building has to be made on those definitions in the ordinance. Mold is not a criterion.

Councilor Brennan said now that the upper window was reboarded he didn’t see how it qualifies under any of the four definitions in the ordinance as a dangerous building. Mr. Mayor said he was inclined to agree, especially based on the engineer and contractor reports that had been submitted. He agreed it was an eye-sore but that did not make a dangerous building.

Councilor Kaufman clarified that she felt since the building was uninhabited rather than inhabited it did not meet the definition. If it were inhabited and didn’t have heat or electric it may be different. Fritts said it wasn’t so much whether someone

lived there but rather is it in danger of catching fire and harming another adjacent structure or that the building was falling down and endangering human life.

Mr. Mayor asked if there was further discussion or if someone had a motion. Discussion on the decision process. Fritts said she felt it was like a land use decision: the council would make an oral decision tonight and a resolution based on that motion would be brought back at the next meeting.

**MOTION: Councilor Larry Brennan made a motion to declare the residence is not a dangerous building because it fails to meet any of the four qualifying items in our definition of a dangerous building. Councilor Tamie Kaufman seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    |      |       | X       |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

Fritts said at the January meeting the resolution would be presented for adoption.

c. Determination of Transient Room Tax due by Brent Thompson.

Mr. Mayor said it was his understanding that counsel for Mr. Thompson was not able to be present tonight and asked for another postponement. He said he had a good reason but it was up to the Council if they would agree to postpone again. CA Fritts said Thompson's attorney contacted our attorney and Lauren explained it would be up to the council whether they wished to proceed. Lauren said his wife is very ill and she advised granting the postponement. Fritts read a short letter from Lauren to Thompson's attorney explaining the situation.

Councilor Gregory asked why Lauren said we should postpone again. Fritts and Kaufman felt it was professional courtesy. Councilor Crook said he felt we should give him the time.

**MOTION: Councilor Tamie Kaufman made a motion that we postpone the hearing one more month but that this will be the final postponement. Councilor Larry Brennan seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory |      | X     |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES</b>             |      |       |         |

7. **Citizen Requested Agenda Items**

None Submitted

There were no citizen requested agenda items scheduled.

8. **Public Contracts and Purchasing**

Waterline Improvements Contract award (see 9(e) below for resolution).

CA Fritts explained these are waterline improvements that have been being worked on for several years. The project will include a line behind the Crow's Nest which is one of the City's original lines dating back to the 1950's. The other line replacement is on Strahan Street, as well as replacing several hydrants. This was bid in October, 2011. We received two bids and the low bidder was Grimes Construction. Because the bid is \$85,000 this contract requires council approval.

Councilor Kaufman said she didn't remember anything about the bid. Fritts said the bid posting was in October. Kaufman asked if it was common to have that large of difference between bids. She is concerned with the \$40K difference in the bids. Grimes were the lowest responsible bidder. When we say responsible that means the engineer has reviewed their bid and their reputation (from previous work) and makes a recommendation. Councilor Brennan asked if Dyer Engineering had reviewed the bids. Fritts said yes and they recommended we accept the bid. Councilor Brand asked if they would be done by March. Fritts said it was a small project and would not take long once they started.

Councilor Kaufman asked if the bid needed a resolution. Fritts said yes and it was in the next portion of the meeting: Ordinances and Resolutions.

Councilor Crook asked why we only received two bids. Fritts said she wasn't sure since it was published in the Daily Journal of Commerce which is the bidding bible, and it was published locally. Of the two bids only one is from Curry County and they were not the successful bidder. Fritts said the only thing she could think of was that, like the WWTP project, contractors already had work lined up for this time and couldn't bid it.

9. **Ordinances & Resolutions**

- a. Second & Final reading of Ordinance No. 640 amending public contracting rules
- b. Resolution R1112-18, a resolution authorizing the CA to amend interim loan agreement with DEQ
- c. Resolution R1112-19, a resolution ratifying the Teamsters labor agreement

- d. Resolution R1112-20, a resolution adopting Public Contracting rules
- e. Resolution R1112-21, a resolution awarding waterline improvement contract

a. Second & Final reading of Ordinance No. 640 amending public contracting rules  
 CA Fritts apologized for not bringing this back sooner. The first reading had been in September and the second reading would have been in October but that was the transition month between Fritts and former CA Ellen Barnes. It slipped through but is now being presented for the second reading.

Fritts explained this would be a two-part process. A motion to approve the second reading of the ordinance by title only, then the title must be read.

**MOTION: Councilor Tamie Kaufman made a motion to approve the second reading of Ordinance #640 by title only. Councilor Larry Brennan seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

Councilor Tamie Kaufman read the title of Ordinance #640 into the record: An ordinance amending Gold Beach Administrative Code Sections 1.600-1.650 relating to the procedures for public contracting.

b. Resolution R1112-18, a resolution authorizing the CA to amend interim loan agreement with DEQ.

Fritts explained this came as a housekeeping item. The USDA contacted the City and said the amount of the interim loan with DEQ did not match USDA's records. Fritts was unsure how this could have happened since so many people and agencies had reviewed the documents. Fritts said this does not change our loan amounts it only fixes the paper work so both documents match each other.

**MOTION: Councilor Jeff Crook made a motion to adopt resolution R1112-18 a resolution authorizing the city administrator to amend the loan agreement with DEQ for interim financing for the wastewater treatment plant improvement project. Councilor Tamie Kaufman seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

c. Resolution R1112-19, a resolution ratifying the Teamsters Labor Agreement. Tamie Kaufman made a motion to approve R1112-19. Larry Brennan seconded. Mayor asked for further discussion or debate. Hearing none, he called the vote.

**MOTION: Councilor Tamie Kaufman made a motion approve resolution R1112-19 a resolution ratifying labor agreement between the City of Gold Beach and the Gold Beach Police Department and Teamsters Local Union #223. Councilor Larry Brennan seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

d. Resolution R1112-20, a resolution adopting Public Contracting Rules. Fritts explained this resolution goes with Ordinance #640 which amended the public contracting rules. This resolution now adopts the rules.

**MOTION: Councilor Larry Brennan made a motion to approve Resolution R1112-20, a resolution adopting revised public contracting rules for the City of Gold Beach. Councilor Brice Gregory seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |

|                                   |   |  |  |
|-----------------------------------|---|--|--|
| Council Position #3 Brice Gregory | X |  |  |
| Council Position #4 Doug Brand    | X |  |  |
| Council Position #5 Tamie Kaufman | X |  |  |
| <b>MOTION CARRIES UNANIMOUSLY</b> |   |  |  |

e. Resolution R1112-21, a resolution awarding waterline improvement contract. Fritts explained this is the resolution that was referred to the public contracting portion of the meeting.

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-21, a resolution to award a construction contract for water system improvements—with the correction for water rather than wastewater in the title. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**10. Miscellaneous Items (including policy discussions and determinations)**

- a. Letter from Oasis referenced at November meeting.

Fritts provided a copy of the letter that Lea Sevey had referenced last month. Fritts apologized for not providing it then. It had been addressed to Ellen and not the council but Sevey had said she wanted the council to receive it.

**11. City Administrator's Report:**

City Administrator Jodi Fritts presented the report which is attached to these minutes.

**12. Mayor and Council Member Comments:**

- a. Mayor Wernicke:

Mayor wants to start an annual "Mayor's Award" for people in our community who go above and beyond. The award will be presented at the next meeting. Congratulations to the Panthers, sorry he can't be at the Potluck Sunday, wishing everyone a very merry Christmas and a happy New Year.

- b. Councilors

1) Jeff Crook: Echo's Mayor "Go Panthers", Merry Christmas, drive safe.

- 2) Larry Brennan: Congrats to Panther's, be careful during your Christmas activities, Merry Christmas.
- 3) Brice Gregory: Thank you, Jodi. Merry Christmas and a Happy New Year.
- 4) Doug Brand: 3/50 promotion for businesses, Merry Christmas, Safe holidays to all.
- 5) Tamie Kaufman: Exceeded my expectations, Jodi gives great explanations of resolutions, minutes coming the next month is appreciated, volunteer fire crew was first on the scene of an accident this weekend, very much appreciated, and thanks you all.

c. Student Liaison, Lyndsey Dixon: Absent

Some discussion re: the wetland grant, where people pay into a fund for wetlands and the City has a \$98,000 grant which is a nice big amount. Fritts said that it is probably a "poster child" project. The watershed council did a big part of it. It will hopefully open up Riley Creek more and keep the driftwood from piling up.

**13. Citizens Comments**

There were no citizen comments

**14. Executive Session**

None Scheduled

There had been an executive session meeting tonight prior to the regular meeting.

The next meeting of the Gold Beach City Council is scheduled for Monday, January 9, 2012, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

Also, Mr. Mayor starting the "Hall of Fame" of old photos of Gold Beach. He asked if citizens had old photos of the area they would like to share we will copy them so we can hang them in the council chambers

**MOTION: Councilor Larry Brennan made a motion to adjourn the meeting. Councilor Doug Brand seconded the motion.**

**The Mayor asked for further discussion or debate. Hearing none, he called for the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

15. Adjourn Time: 7:47 pm

# MINUTES

January 9, 2012



**MINUTES**  
**January 9, 2012, 6:30PM**  
**CITY COUNCIL CHAMBERS, CITY HALL**  
**29592 ELLENSBURG AVE**  
**GOLD BEACH OR 97444**

**Call to order:                    Time: 6:30PM**

1.     **The pledge of allegiance**
2.     **Roll Call:**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mayor James Wernicke              | X       |        |
| Council Position #1 Jeff Crook    | X       |        |
| Council Position #2 Larry Brennan | X       |        |
| Council Position #3 Brice Gregory | X       |        |
| Council Position #4 Doug Brand    | X       |        |
| Council Position #5 Tamie Kaufman | X       |        |
| City Administrator Jodi Fritts    | X       |        |
| Student Liaison Lyndsey Dixon     | X       |        |

3.     **Special Orders of Business:**  
       Mayor's Award of Appreciation of Service to the Community  
       Volunteer recognition: Candace Perryman

Prior to the awards PW Superintendent, Will Newdall, gave the council an update on the wastewater treatment plant project. Things have been progressing well with the good weather. The excavation of the SBR is almost complete and then steel tying will begin. A report from the on-site engineer is attached to minutes with the CA Report.

The Mayor's Award of Appreciation of Service to the Community was to be presented to Catherine Powers from the Animal Shelter but she had not arrived yet. The Mayor will hold the award for later.

The Mayor then presented a volunteer recognition award to former Planning Commissioner, Candace Perryman, for 23 years of service to the City. The Council and audience gave Perryman a standing ovation.

4.     **Consent Calendar**  
       Promotions Committee Minutes December 1, 2012

The Council reviewed the Promo minutes. Councilor Tamie Kaufman asked if it was necessary for the Council to approve them since they did not attend the Promo meetings. CA Fritts said it was more of an info item and the Committee should be approving their minutes at their meetings.

5.     **Citizens Comments**  
       As presented to the Mayor at the beginning of the meeting

Gold Beach City Council Minutes  
 January 9, 2012

There were no citizens comments presented to the Mayor.

**6. Public Hearing**

- a. Determination of Transient Room Tax due by Brent Thompson

The Mayor opened the public hearing at 6:40PM. CA Fritts explained the purpose of the hearing was to make the determination on the tax owed by Thompson. The Council had denied Thompson's appeal of the Tax Administrator's Delinquent Notice in October. Fritts said Lauren Sommers, our attorney, had advised us to use the figures provided by Thompson in October as a basis for the tax determination. She told the Council that two motions were needed: the first for the amount of tax owed, and the second if the council determined Thompson owed the penalties.

Mr. Frank Roberts, attorney for Thompson, presented brief testimony on why his client felt he was not subject to the tax. The Mayor advised Roberts that the Council had already decided Thompson was subject to the tax. Roberts requested that the Council take the attorney's advice and levy the tax owed on Thompson's figures. He also asked that penalties not be assessed since he felt his client had acted in good faith when he had not previously paid the tax because, according to Thompson, he was told by a city employee he was not subject to the tax.

The Mayor closed the public hearing at 6:55PM and the Council began to deliberate.

**MOTION: Councilor Tamie Kaufman made a motion to assess tax in the amount of \$703.98 based on the information Thompson provided at the October hearing. Councilor Larry Brennan seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    |      | X     |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory |      | X     |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES 3 to 2</b>      |      |       |         |

**MOTION: Councilor Tamie Kaufman made a motion to assess the penalties per Section 4.240 1) 10% for 70.40, 2) 15% for 116.16 and 3) 25% for 222.64 for a total penalty of: \$409.20. The motion died for a lack of second.**

The Mayor asked for discussion regarding the penalties. Did the Council want to impose penalties? Brief discussion regarding the penalties. Consensus was that some form of penalty should be assessed but probably not the fraud section 3).

**MOTION: Councilor Tamie Kaufman made a motion to assess the penalties per Section 4.240 1) 10% for 70.40, 2) 15% for 116.16 for a total penalty of: \$186.56. Councilor Doug Brand seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory |      | X     |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES 4 to 1</b>      |      |       |         |

Mr. Roberts asked CA Fritts if he would be given written notice of the determination. Fritts said she would send a letter to Roberts and Thompson.

**7. Citizen Requested Agenda Items**  
None submitted

The Mayor noted that Catherine Powers had arrived. He presented Powers with the Mayor's Award of Appreciation of Service to the Community. He said Powers had done so much with the County Animal Shelter and has been advocate for homeless dogs above and beyond the call. Powers accepted the award and the audience gave her a standing ovation.

**8. Public Contracts and Purchasing**  
None

There were no public contracts or purchasing items.

**9. Ordinances & Resolutions**  
a. Resolution R1112-22 Dangerous Building Determination  
b. Resolution R1112-07 Workers' Compensation for volunteers

a. Resolution R1112-22 Dangerous Building Determination  
CA Fritts explained Resolution R1112-22 was the resolution regarding the Dangerous Building hearing that was held last month. The Council had determined the building did not meet the code definition of dangerous. The code requires a determination by resolution.

**MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-22. Councilor Doug Brand seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    |      |       | X       |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES</b>             |      |       |         |

b. Resolution R1112-07 Workers' Compensation for volunteers  
 Resolution R1112-07 was regarding Workers' Compensation coverage for city volunteers. There had been questions when the resolution initially came before the Council in September. CA Fritts explained the revised resolution was clearer about the purpose and intent of the coverage. She had consulted with other small cities and CIS Insurance and this resolution is a combined version of another city and the CIS model resolution. Brief discussion on the coverage.

**MOTION: Councilor Larry Brennan made a motion to approve Resolution R1112-07. Councilor Brice Gregory seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

10. **Miscellaneous Items (including policy discussions and determinations)**
  - a. Update from PW Super Will Newdall on WWTP *(may move up agenda between Special Orders of Business and Consent Calendar)*
  - b. Request from Urban Renewal Agency for possible supplemental budget
  - c. Discuss possible update to City Code to more clearly define violation/penalty process

This document is a public record. It is subject to the provisions of the Freedom of Information Act, Chapter 192, Oregon Revised Statutes. It is also subject to the provisions of the Public Access to Information Act, Chapter 193, Oregon Revised Statutes. It is also subject to the provisions of the Oregon Public Access to Information Act, Chapter 193, Oregon Revised Statutes. It is also subject to the provisions of the Oregon Public Access to Information Act, Chapter 193, Oregon Revised Statutes.

- d. Discuss possible "Dog Park" area at Buffington Park
- a. Update from PW Super Will Newdall on WWTP (*may move up agenda between Special Orders of Business and Consent Calendar*)  
PW Super Newdall gave his update at the beginning of the meeting.

b. Request from Urban Renewal Agency for possible supplemental budget  
The Councilor Doug Brand, on behalf of the Urban Renewal Agency made a request for a possible supplemental budget so that the URA could fund a feasibility study. Brand presented a completed LB-30 that the URA had completed after their budgeted process. He gave a brief report on why the report was necessary and how the URA felt it was important to start the district during a down time. Other cities that had begun their districts during the down economy of the 1980's are doing quite well now. They felt that by getting in on the basement that it would be an investment in the City's future. Discussion about the feasibility study and the budget.

Councilor Kaufman asked if the URA had completed and presented the requested Intergovernmental Agreement yet? Brand said they had completed the IGA but that it had not been presented. He said he would provide a copy of the IGA to CA Fritts. Fritts said she would like to have legal counsel review it before the next council meeting. Fritts said she would need to research whether the budget request could legally be added as a supplemental budget since it was not in the current year budget at all. She said it may have to wait until July for the new fiscal year. Plan will be to have Fritts review the IGA and get guidance on the budget issue and report back at the February meeting.

c. Discuss possible update to City Code to more clearly define violation/penalty process  
CA Fritts explained that the Nuisance code conflicted with other sections of the City Code regarding violations and enforcement. She said the code section for the Municipal Court more clearly defines a citation and enforcement process. She suggested adopting this section throughout the code for consistency. Discussion on consistency and enforcement. Fritts also said the Mayor had brought up concerns regarding parking enforcement. Currently there is no section in the code addressing parking of vehicle that block a vision clearance area for intersections. He had found the section in the nuisance code which addresses vegetation blocking the vision area and thought this could apply to parking as well. Fritts recommended adding the language from the noxious growths section of the nuisance code into the traffic code.

**MOTION: Councilor Larry Brennan made a motion to revise the nuisance and offense code enforcement section to conform to the language in the municipal court rules and procedures. Councilor Tamie Kaufman seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nays | Abstain |
|-----------------------------------|------|------|---------|
| Council Position #1 Jeff Crook    | X    |      |         |
| Council Position #2 Larry Brennan | X    |      |         |
| Council Position #3 Brice Gregory | X    |      |         |
| Council Position #4 Doug Brand    | X    |      |         |
| Council Position #5 Tamie Kaufman | X    |      |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |      |         |

d. Discuss possible "Dog Park" area at Buffington Park  
CA Fritts presented a citizen request to develop a Dog Park at Buffington Park. Fritts said the request was for a park 60' X 90'. She had talked with PW Super Newdall and they had decided there just was not that much available space at Buffington for an area that size. She said they could accommodate a 30' X 50' area between the softball outfield and the other park trailer.

Discussion about dog parks in general. Councilor Kaufman felt it was a good idea in principal but that she would like more citizen input. She also felt the dog park would be more appropriate at South Beach Park since a lot of dog owners take their dogs to the beach. Councilor Gregory felt a dog park at Buffington Park was not appropriate at all. The Mayor voiced concerns about the segregation of small dogs from large dogs. He had seen dog parks where dog fights were a problem. Councilor Crook was concerned about raptor attacks on small dogs at Buffington. There has been a problem lately with predators and small animals in the surrounding area. Consensus was that we need more input before proceeding. The press was asked to put something in the papers soliciting citizen comments.

**11. City Administrator's Report**  
To be presented at meeting

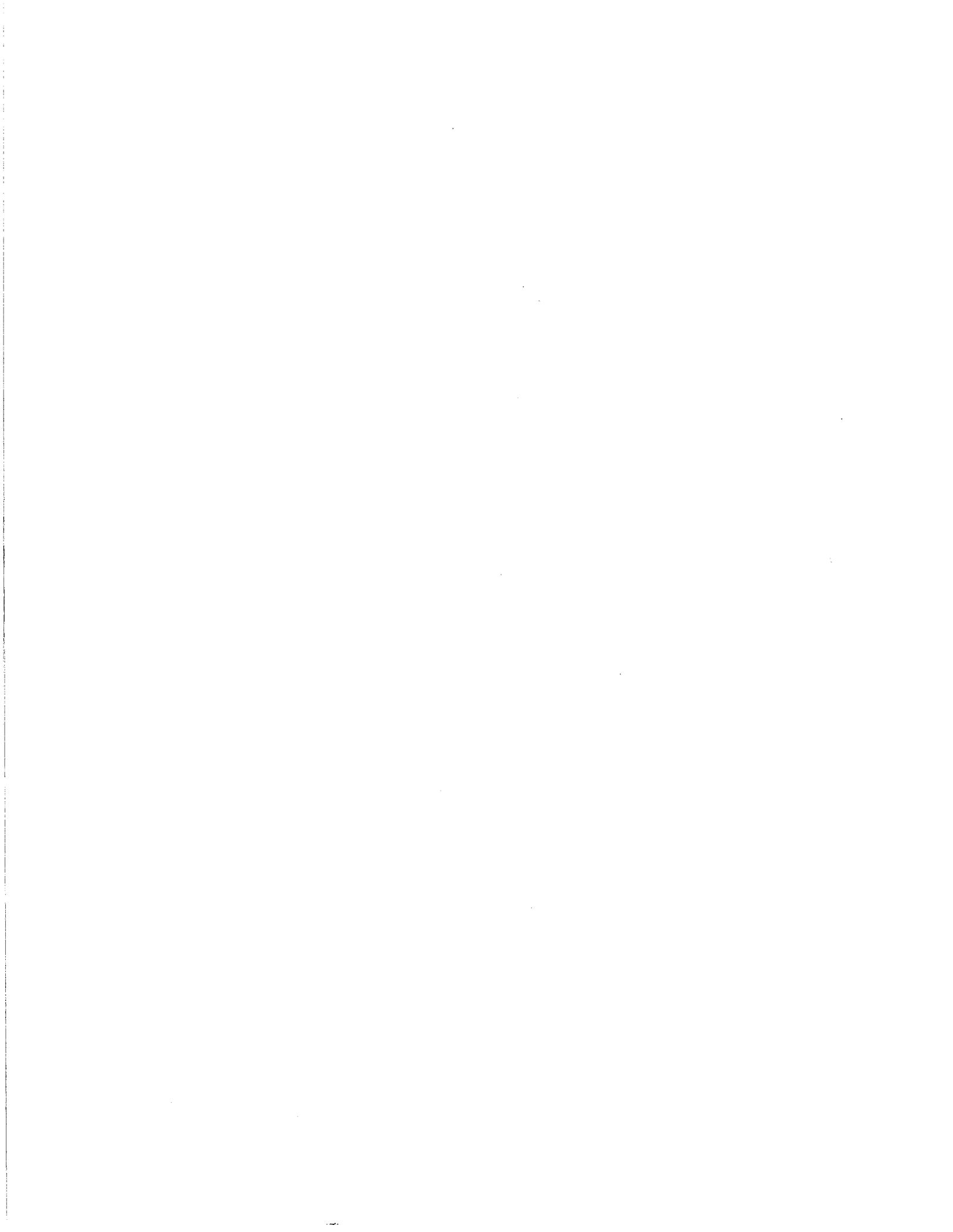
CA Fritts presented the report which is attached to these minutes.

**12. Mayor and Council Member Comments**  
a. Mayor James Wernicke

The Mayor said the CA and the PD Chief were doing a good job and the transition has gone well.

- b. Councilors
- 1) Jeff Crook: Councilor Crook seconded the Mayor
  - 2) Larry Brennan
  - 3) Brice Gregory

Councilors Brennan and Gregory had no comments this meeting.



- 4) Doug Brand: Councilor Brand thanked all the fairgrounds volunteers and said the New Year's Eve dance went really well and was a lot of fun.
- 5) Tamie Kaufman: Councilor Kaufman said the annual Chamber Banquet was scheduled for January 21<sup>th</sup>.
- c. Student Liaison, Lyndsey Dixon: Lyndsey said the Winter Ball was this weekend.

**13. Citizens Comments**

As presented to the Mayor at the beginning of the meeting

There were no citizen comments

**14. Executive Session**

None scheduled

No executive session was held

The next regularly scheduled meeting of the Gold Beach City Council is Monday, February 13, 2012 at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

**MOTION: Councilor Jeff Crook made a motion to adjourn. Councilor Larry Brennan seconded the motion.**

**Mayor Wernicke called for discussion or debate, hearing none, he called the vote.**

| Record of Vote                    | Ayes | Nayes | Abstain |
|-----------------------------------|------|-------|---------|
| Council Position #1 Jeff Crook    | X    |       |         |
| Council Position #2 Larry Brennan | X    |       |         |
| Council Position #3 Brice Gregory | X    |       |         |
| Council Position #4 Doug Brand    | X    |       |         |
| Council Position #5 Tamie Kaufman | X    |       |         |
| <b>MOTION CARRIES UNANIMOUSLY</b> |      |       |         |

**15. Adjourn Time: 8:26PM**

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **9 a.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Resolution R1112-23 Planning Commission  
Appointments**

**SUMMARY AND BACKGROUND:**

There are currently two vacancies on the Planning Commission due to position expirations on December 31<sup>st</sup>. Candace Perryman has opted to not re-up her position, but Bill Matthey would like to be reappointed. If you decide to reappoint Bill that would still leave Position #4 vacant. We are actively seeking volunteers.

**FINANCIAL IMPACT:**

None at this time.

**DOCUMENTS ATTACHED:**

- Resolution R1112-23: A resolution confirming appointments to the planning commission and setting term of office

**REQUESTED MOTION/ACTION:**

**A motion to approve/deny Resolution R1112-23**

**COPY OF REPORT SENT TO:**

Council

RESOLUTION R1112-23

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE PLANNING COMMISSION AND SETTING TERM OF OFFICE**

**WHEREAS:** The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.120(2) & (3); and

**WHEREAS:** Two vacancies exist on the Planning Commission; and

**WHEREAS:** The City Council advertised for interested persons to fill the vacancies;

**NOW, THEREFORE, BE IT RESOLVED** that the Gold Beach City Council hereby appoints:

**Bill Matthey to fill the vacant Position #2 on the Gold Beach Planning Commission, term to expire on December 31, 2015 and;**

**Reaffirms the previous appointments of:**

|                             |                           |
|-----------------------------|---------------------------|
| Position #1: Kate Rambo     | expires December 31, 2013 |
| Position #3: Roy Lavender   | expires December 31, 2013 |
| Position #4: VACANT         | expires December 31, 2015 |
| Position #5: Brent Thompson | expires December 31, 2013 |

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13<sup>TH</sup> DAY OF FEBRUARY 2012.

APPROVED BY:

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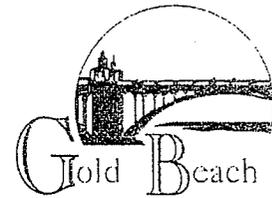
James H. Wernicke, Mayor

ATTEST:

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Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **9 b.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

---

**TITLE: Resolution R1112-24 Urban Renewal Agency  
Appointments**

**SUMMARY AND BACKGROUND:**

There is currently one vacancy on the Urban Renewal Agency. Karen Richmond has attended a UR meeting, met and spoke with the members, and has submitted an application for appointment. She is interested in contributing to the city and has attended Council meetings in the recent past.

**FINANCIAL IMPACT:**

None at this time.

**DOCUMENTS ATTACHED:**

- Resolution R1112-24: A resolution confirming appointments to the urban renewal agency and setting term of office

**REQUESTED MOTION/ACTION:**

**A motion to approve/deny Resolution R1112-24**

**COPY OF REPORT SENT TO:**

Council

CITY OF GOLD BEACH APPLICATION FOR APPOINTMENT TO  
BOARD, COMMISSION OR COMMITTEE

I am interested in serving as a member of the Urban Renewal Agency  
POS # \_\_\_\_\_

Name Karen Richmond

Mailing address [REDACTED], Gold Beach

Resident address IF DIFFERENT FROM ABOVE \_\_\_\_\_

<sup>cell</sup>  
Home telephone # [REDACTED] 7 Work telephone # \_\_\_\_\_

Current employment [REDACTED]

Your area of interest I believe Gold Beach has many areas ~~that~~  
in which can be improved and beautified for both  
community members and visitors.

Why do you want to serve? I would like to be a part of  
improving our community, ~~our~~ revenues and pride.

Previous service in this appointed position or a similar position  
Nothing related.

Other volunteer activities None at this time.

Does your schedule allow you to attend daytime meetings? Varies M-F.

Does your schedule allow you to attend evening meetings? yes

Does your schedule limit the days you could attend meetings? Not usually.

**RESOLUTION R1112-24**

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE URBAN  
RENEWAL AGENCY AND SETTING TERM OF OFFICE**

- WHEREAS:** The appointment and term of office procedures are set forth in Ordinance #637 adopted July 26<sup>th</sup>, 2010, Section 4; and
- WHEREAS:** One vacancy currently exists on the Urban Renewal Agency; and
- WHEREAS:** Interested persons have submitted an application for review by the Council & Mayor.

**NOW, THEREFORE, BE IT RESOLVED** that the Gold Beach City Council hereby appoints:

**Karen Richmond to fill vacant Position #1 on the Gold Beach Urban Renewal Agency, term to expire December 21, 2014 and;**

**Reaffirms the previous appointments of:**

|                                    |                           |
|------------------------------------|---------------------------|
| Laurie H. Brand to Position #2     | expires December 31, 2012 |
| Katherine Valentino to Position #3 | expires December 31, 2014 |
| Sandra Vieira to Position #4       | expires December 21, 2012 |

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13<sup>th</sup> DAY OF FEBRUARY, 2012.

APPROVED BY:

\_\_\_\_\_  
James H. Wernicke, Mayor

ATTEST:

\_\_\_\_\_  
Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **9 c.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Resolution R1112-25 Budget Committee Appointments**

**SUMMARY AND BACKGROUND:**

Three budget committee positions expired on December 31<sup>st</sup>. I contacted the three members and they would all like to be reappointed.

**FINANCIAL IMPACT:**

None at this time.

**DOCUMENTS ATTACHED:**

- Resolution R1112-25, a resolution confirming appointments to the budget committee and setting terms of office

**REQUESTED MOTION/ACTION:**

**A motion to approve/deny Resolution R1112-25**

**COPY OF REPORT SENT TO:**

Council

**RESOLUTION R1112-25**

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE BUDGET COMMITTEE AND SETTING TERMS OF OFFICE**

**WHEREAS:** The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.125(2) & (3); and

**WHEREAS:** Three vacancies exist on the Budget Committee; and

**WHEREAS:** The City Council advertised for interested persons to fill the vacancies;

**NOW, THEREFORE, BE IT RESOLVED** that the Gold Beach City Council hereby appoints:

**Sandra Jill Benson to fill the vacant Position #1 on the Gold Beach Budget Committee, term to expire on December 31, 2015 and;**

**Kate Freedman to fill the vacant Position #4 on the Gold Beach Budget Committee, term to expire on December 31, 2015**

**Olivia Israel to fill the vacant Position #5 on the Gold Beach Budget Committee, term to expire on December 31, 2015 and;**

**Reaffirms the previous appointments of:**

Position #2: Bob Derby                      expires December 31, 2013  
Position #3: Dave Sanders                expires December 31, 2013

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13<sup>th</sup> DAY OF FEBRUARY, 2012.

APPROVED BY:

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James H. Wernicke, Mayor

ATTEST:

-----  
Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **10 b.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Elect Mayor Pro Tem**

**SUMMARY AND BACKGROUND:**

Council Rule No. 6 requires the Council to appoint a Mayor Pro Tem at the first meeting in January. Unfortunately, I forgot to bring this to the Council last month. Councilor Larry Brennan was Mayor Pro Tem for 2011.

**FINANCIAL IMPACT:**

None.

**DOCUMENTS ATTACHED:**

- A portion of the Council Rules containing Rule No. 6

**REQUESTED MOTION/ACTION:**

**A motion to appoint one of the members as Mayor Pro Tem for 2012**

**COPY OF REPORT SENT TO:**

Council

## Rules of the City Council City of Gold Beach

Rules of the City Council as provided in the Gold Beach City Charter, Chapter IV, Section 13. Rules may be clarified by the City Charter but nothing herein may take precedence over the City Charter, as may be amended from time to time. Rules may be amended by Council Resolution.

### COUNCIL MEETINGS

**RULE NO. 1**      **Regular Council Meetings** Council shall hold its regular meetings at least once a month on a date, or dates, to be specified from time to time by the Council. In no case shall less than one meeting be held in each month, in conformance with the City Charter. Regular meetings shall be held at a time and at a place that it designates and to last no longer than 10:30 P.M., unless there is a unanimous consent to continue beyond that time.

**RULE NO. 2**      **Special Meetings** Special council meetings may be called by the Mayor, or any two Councilors, or the City Administrator.

**RULE NO. 3**      **Executive Sessions** Executive sessions of the Council may be called by the Mayor, or any two Councilors, or the City Administrator. Only members of the Council, the City Administrator and others invited by the Council or City Administrator shall attend executive sessions. Representatives of the news media may attend all executive sessions, except those where the Council deliberates and meets with its labor negotiator, but nothing said in executive session may be disclosed or published by the media or by any other meeting attendees, including the Mayor and Councilors.

**RULE NO. 4**      **Adjourned Meetings** Any meeting of the Council may be continued or adjourned from day to day or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting thereafter.

### THE PRESIDING OFFICER

**RULE NO. 5**      **Presiding Officer** The Mayor shall be the Presiding Officer at all regular, special and executive meetings of the Council of which the Mayor is in attendance. The Mayor shall be limited only to such limitations as those imposed by Section 17 of the City Charter, reason for acting as Presiding Officer. The Mayor may speak on all questions of order in preference to any other member. The Mayor, or in the absence of the Mayor, the Mayor Pro Tem, shall take the chair at the hour appointed for the Council to meet and shall immediately call the members to order. The City Administrator or Recorder shall enter in the minutes of the meeting the names of the members present.

\* **RULE NO. 6**      **Mayor Pro Tem** At its first meeting in January of each year, the Council shall appoint a Mayor Pro Tem from its membership. Whenever the Mayor is unable, on account of absence, illness or other cause, to perform the functions of the office, the Mayor Pro Tem shall act as Mayor. Section 19, paragraphs (3) and (4) of the City Charter shall provide further guidance regarding the Mayor Pro Tem.

**RULE NO. 7**      **Temporary Mayor Pro Tem** In case of the absence of the Mayor and Mayor Pro Tem, the City Administrator shall call the Council to order and call the roll of the members, and if a quorum is found to be present the Council shall proceed to elect, by a majority vote of those present, a Temporary Mayor

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 10 c.

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: CIS Risk Management Initiatives Grant**

**SUMMARY AND BACKGROUND:**

The City receives grant money through our insurance carrier CIS for risk management projects. The funds can be used for virtually anything that will help the City reduce risk and liability. By Resolution R1011-21 the Council authorized staff to spend a portion of the CIS grant for video cameras on the back side of the fire hall. That purchase was not made.

I recently met with our CIS Risk Management Coordinator to discuss use of the funds. We both agreed that security upgrades to the lobby would be a better way to spend the funds. I have spoken with Chief Andrews and he agrees. We would like to use the funds to install a punch lock on the Administrative Office door, improve the front office and PD windows, and install a camera in the lobby. We have about \$6000 in grant dollars available from CIS. If we make these improvements we can get a slight reduction on our liability insurance.

**FINANCIAL IMPACT:**

None; the proposed work will be funded by CIS

**DOCUMENTS ATTACHED:**

- A copy of Resolution R1011-21

**REQUESTED MOTION/ACTION:**

**A motion to rescind Resolution R1011-21**

**COPY OF REPORT SENT TO:**

Council & Chief Andrews

RESOLUTION R1011-21

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT  
A FUNDING REQUEST TO CIS FOR CITY HALL SECURITY UPGRADES**

**WHEREAS:** The City of Gold Beach's insurance carrier, CityCounty Insurance Services (CIS), offers incentive funding to municipalities for risk management initiatives; and

**WHEREAS:** The City of Gold Beach has \$5,830 available in grant funding from CityCounty Insurance Services for risk management initiatives; and

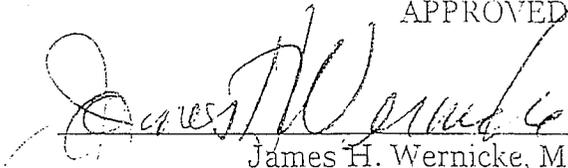
**WHEREAS:** City staff will expend approximately \$2,100 of these incentive funds to purchase security upgrades for City Hall including installing internal and external video and audio security systems;

**WHEREAS:** Enhancing security measures at City Hall reduces potential loss exposure.

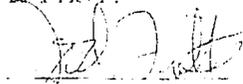
**NOW THEREFORE, BE IT RESOLVED:** the City Council of the City of Gold Beach authorizes the City Administrator to submit a request to CityCounty Insurance Services (CIS) for funding in the amount of \$2,100 to purchase and install security upgrades for City Hall.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 11<sup>TH</sup> DAY OF JANUARY 2011.

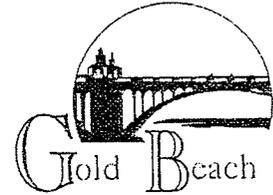
APPROVED BY:

  
James H. Wernicke, Mayor

ATTEST:

  
Jodi Fritts, City Recorder

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **10 d.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: Business Plan Review**

**SUMMARY AND BACKGROUND:**

The Council adopted a Business Plan for the City in September 2010. To my knowledge, that plan has not been revisited since adoption. The plan is lengthy, so perhaps a special meeting would be in order to discuss the plan by itself rather than as part of a regular meeting.

**FINANCIAL IMPACT:**

None at this time but the plan contains financial goals and policies

**DOCUMENTS ATTACHED:**

- Resolution R1011-04, a resolution adopting a business plan for the City of Gold Beach

**REQUESTED MOTION/ACTION:**

**A decision on whether the Council wishes to discuss the plan at this meeting or set a special meeting date**

**COPY OF REPORT SENT TO:**

Council & Department Heads

RESOLUTION R1011-04

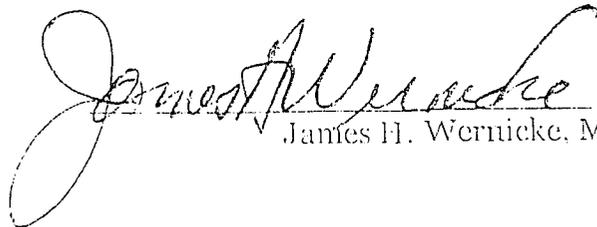
A RESOLUTION ADOPTING A BUSINESS PLAN FOR  
THE CITY OF GOLD BEACH

- WHEREAS:** The City Council held two town hall meetings to discuss goals and visions for the City with the citizens in regards to community, sustainability, economic development and quality of life; and
- WHEREAS:** The City Council members built on the citizens concerns and have also discussed fiscal sustainability, internal systems, capital projects, and intergovernmental relations; and
- WHEREAS:** The City Council has developed a set of short term and long term Goals and Objectives for the City in the form of a Business Plan; and
- WHEREAS:** The City Council sent the draft Business Plan to various local agencies to receive feedback;

**NOW, THEREFORE, BE IT RESOLVED** that the Gold Beach City Council hereby adopts the Business Plan attached as EXHIBIT A to this resolution as a guiding document for city policies, goals, and a shared vision for the City of Gold Beach.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13<sup>th</sup> DAY OF SEPTEMBER 2010.

APPROVED BY:

  
James H. Wernicke, Mayor

ATTEST:

  
Jodi Britts, City Recorder

# City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

| Goals & Objectives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |    | Priority/Action Items                                                                                                                          | Resp Party | Target               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------|
| <b>GOAL 1: Achieve Fiscal Sustainability</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                                                                                                                                                |            |                      |
| <ul style="list-style-type: none"> <li>• Sufficient revenue to sustain City services at appropriate levels.</li> <li>• Provide competitive employee compensation.</li> <li>• Balanced revenue system that recognizes demands on City services by residents, businesses and visitors.</li> <li>• Stable, effective and accountable management.</li> <li>• Include sustainability considerations in purchasing decisions.</li> <li>• Encourage new private investment in the City.</li> <li>• Expedite implementation of approved development plans.</li> </ul> | 1  | Maintain yearly contingency of at least 5% and an unappropriated ending fund balance of a minimum of 15% in the General Fund operating budget. | CA/ASD     | Ongoing              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2  | Establish fiscal and budget policies for the City.                                                                                             | CA/CC      | 09/2010              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 3  | Maximize long-term debt repayments.                                                                                                            | CA/ASD     | 06/2011              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 4  | Improve and simplify financial reporting and monitoring.                                                                                       | CA/ASD     | 09/2010              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 5  | Develop five-year revenue/expenditure forecast.                                                                                                | CA/ASD     | 12/2010              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 6  | Annually review System Development Charges and update as needed.                                                                               | CA/ASD     | April annually       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 7  | Review and update all fees annually.                                                                                                           | CA         | April annually       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 8  | Aggressively pursue grant funding.                                                                                                             | CA         | Ongoing              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 9  | Undertake comprehensive compensation and classification review and update City salary schedule.                                                | CA         | 11/2010              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 10 | Seek alternative energy solutions for City operations.                                                                                         | PWS        | 07/2010 then ongoing |
| <b>GOAL 2: Enhance Quality of Life in Gold Beach</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |                                                                                                                                                |            |                      |
| <ul style="list-style-type: none"> <li>• Enhance opportunities for social interaction among citizens of the community.</li> <li>• Encourage the development of recreational activities and community events that benefit all ages.</li> <li>• Promote and assist in developing educational opportunities.</li> </ul>                                                                                                                                                                                                                                          | 1  | Pursue formation of a parks and recreation district.                                                                                           | CC         | 05/2010-05/2011      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2  | Pursue development of a community garden.                                                                                                      | CA/CC      | 05/2010-05/2011      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 3  | Develop community vision and mission statement.                                                                                                | CC         | 08/1/2010            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 4  | Pursue opportunities to enhance education outreach and workforce training programs for Gold Beach residents.                                   | CA         | Ongoing              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 5  | Provide community events and activity schedule                                                                                                 | VCD/CA     | 07/2010 then ongoing |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 6  | Update and maintain park facilities                                                                                                            | PWS        | Ongoing              |

10. Misc Items B  
July 26, 2010 CC MTG

KEY:  
 CC = City Council      CA = City Administrator      PC = Police Chief      PWS = Public Works Superintendent  
 FC = Fire Chief      ASD = Administrative Services Director      VCD = Visitor Center Executive Director  
 E = Emergency Services Director

# City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

| Goals & Objectives                                                                                                                                                                                                                      | Priority/Action Items | Resp Party                                                              | Target              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------|---------------------|
| <b>GOAL 3: Improve Internal Systems</b>                                                                                                                                                                                                 |                       |                                                                         |                     |
| Positive workplace environment and employee morale.<br>Assure internal consistency and efficiency.<br>Excellent customer service.                                                                                                       | 1                     | Conduct quarterly workshops to review progress on goals.                | CA CC ongoing       |
|                                                                                                                                                                                                                                         | 2                     | Review and update administrative policies and procedures.               | CA CC 09/2010       |
|                                                                                                                                                                                                                                         | 3                     | Review and update personnel policies and procedures.                    | CA CC 07/2010       |
|                                                                                                                                                                                                                                         | 4                     | Complete public works standards and specifications for new plant.       | PWS 09/2010         |
|                                                                                                                                                                                                                                         | 5                     | Regularly review and update organizational chart.                       | CA Ongoing          |
|                                                                                                                                                                                                                                         | 6                     | Review and update Municipal Code.                                       | CC 05-2011 then     |
|                                                                                                                                                                                                                                         | 7                     | Integrate infrastructure data into GIS.                                 | PWS FC PC ongoing   |
|                                                                                                                                                                                                                                         | 8                     | Computerize, catalog and back-up City records                           | ESD 06/2011         |
|                                                                                                                                                                                                                                         | 9                     | Improve internal control policies and procedures                        | ASD 10/2010 then    |
|                                                                                                                                                                                                                                         | 10                    | Provide for efficient, timely and thorough audits                       | CA ASD ongoing      |
| <b>GOAL 4: A Safe Community</b>                                                                                                                                                                                                         |                       |                                                                         |                     |
| Adequately staffed, equipped and housed police and fire departments.<br>Maintain streets in a safe, serviceable condition.<br>Provide clean drinking water and compliant wastewater treatment.<br>Improve personal/family preparedness. | 1                     | Provide minimum 24/7 police coverage                                    | PC 07/2013          |
|                                                                                                                                                                                                                                         | 2                     | Provide for a community shelter as part of a multi-use community center | ESD 07/2015         |
|                                                                                                                                                                                                                                         | 3                     | Acquire and install emergency power generators.                         | PWS ESD 05/2011     |
|                                                                                                                                                                                                                                         | 4                     | Develop/update emergency plans & procedures                             | ESD CA 05/2010 then |
|                                                                                                                                                                                                                                         | 5                     | Update and adopt hazard mitigation plan.                                | ESD CA ongoing      |
|                                                                                                                                                                                                                                         | 6                     | Pursue streets/highway safety project funding.                          | CC 07/2010          |
|                                                                                                                                                                                                                                         | 7                     | Pursue funding for bicycle/pedestrian improvements.                     | CA PWS 07/2010 then |

**KEY:**

CC = City Council  
 PC = Police Chief  
 F.S. = Emergency Services Director

CA = City Administrator  
 ASD = Administrative Services Director

PC = Police Chief

PWS = Public Works Superintendent  
 VCD = Visitor Center Executive Director

# City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

| Goals & Objectives                                                                                                                                                                                                                  | Priority/Action Items                                                                                                                | Resp Party | Target               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------|
| <b>GOAL 5: Complete Capital Projects and Identify Future Capital Needs</b>                                                                                                                                                          |                                                                                                                                      |            |                      |
| Complete approved capital projects in a timely and cost efficient manner.<br>Provide infrastructure to support economic growth.                                                                                                     | 1 Complete new sewer plant                                                                                                           | PWS/CA     | 03/2013              |
|                                                                                                                                                                                                                                     | 2 Evaluate and identify water projects.                                                                                              | PWS        | 07/2011              |
|                                                                                                                                                                                                                                     | 3 Complete funding and construction of 3 <sup>rd</sup> street sidewalks                                                              | CA/PWS     | 11/2010              |
|                                                                                                                                                                                                                                     | 4 Evaluate possibility of relocating city facilities                                                                                 | CA/CC      | 07/2011              |
|                                                                                                                                                                                                                                     | 5 Complete pavement management analysis.                                                                                             | PWS        | 07/2011              |
|                                                                                                                                                                                                                                     | 6 Improve project readiness to take advantage of federal/state funding opportunities                                                 | CA/PWS     | Ongoing              |
| <b>GOAL 6: Influence Economic Growth</b>                                                                                                                                                                                            |                                                                                                                                      |            |                      |
| Establish development policies and public improvements/standards that recognize economic trends.<br>Secure needed resources.<br>Establish policy that City is pro-growth.                                                           | 1 Study annexation pros and cons                                                                                                     | CC         | 01/2011              |
|                                                                                                                                                                                                                                     | 2 Pursue development of an urban renewal district.                                                                                   | CC         | 09/2010              |
|                                                                                                                                                                                                                                     | 3 Participate in regional economic development activities; develop strategic partners.                                               | CA         | Ongoing              |
|                                                                                                                                                                                                                                     | 4 Develop and regularly review/update infrastructure master plans and development standards.                                         | PWS/CA     | 07/2011 then ongoing |
|                                                                                                                                                                                                                                     | 5 Develop plan for addressing downtown parking needs.                                                                                | CA         | 05/2011              |
| <b>GOAL 7: Effective Intergovernmental Relations</b>                                                                                                                                                                                |                                                                                                                                      |            |                      |
| Influence regional, state, national policy on issues important to achieving City goals.<br>Secure grant funding.<br>Efficient use of City resources.<br>Orderly urban growth.<br>Achieve City goals through strategic partnerships. | 1 Participate in intergovernmental agencies and initiatives that further the City's goals.                                           | CA/CC      | Ongoing              |
|                                                                                                                                                                                                                                     | 2 Develop strategic partners, public and private.                                                                                    | CA/CC      | Ongoing              |
|                                                                                                                                                                                                                                     | 3 Improve relations with the Fair Board, County and Port District and participate in joint activities with Port Orford and Brookings | CA/CC      | Ongoing              |

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# City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

| Goals & Objectives                                                                  | Priority/Action Items | Resp Party                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Target         |
|-------------------------------------------------------------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>GOAL 8: Update City Planning</b><br>Become more proactive in planning activities | 1                     | Update the current city sign code and incorporate it into the zoning ordinance                                                                                                                                                                                                                                                                                                                                                                                                     | ASD CC 08 2011 |
|                                                                                     |                       | Develop general zoning standards for "hot button" topics such as: <ul style="list-style-type: none"> <li>• Homeless shelters</li> <li>• Wind turbines</li> <li>• No pornography near schools</li> <li>• Credit for on-street parking and parking in general</li> <li>• Viewscapes/viewshed protection standards</li> <li>• Height limits – generally</li> <li>• Maximum/minimum setbacks in commercial and high density residential zones</li> <li>• Affordable housing</li> </ul> | ASD CC 03 2012 |
|                                                                                     | 2                     | Investigate the ODOT Safe Routes to School program for possible grant opportunities for the library sidewalk and other pedestrian/bike path projects.                                                                                                                                                                                                                                                                                                                              | CA 11 2010     |
|                                                                                     | 3                     | Update the land division code                                                                                                                                                                                                                                                                                                                                                                                                                                                      | ASD CC 06 2012 |
|                                                                                     | 4                     | Formulate site review/site design standards for building permit and land use applications. This would include landscaping requirements.                                                                                                                                                                                                                                                                                                                                            | ASD CC 07 2011 |
|                                                                                     | 5                     | Triage the current Comprehensive Plan and begin the process of updating the chapters (current comp plan circa 1984).                                                                                                                                                                                                                                                                                                                                                               | ASD CC 01 2011 |
| 6                                                                                   |                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |

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**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **10 e.**

Council Hearing Date: February 13, 2012

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Department: Administration

Contact/Title: Jodi Fritts, CA

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

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**TITLE: IGA between City and URA**

**SUMMARY AND BACKGROUND:**

Last year the Council requested that the URA draw up an Intergovernmental Agreement. The URA has drafted an IGA which I had the attorney review. She felt at this time the IGA was not needed. I have a Confidential Memo from her which is not attached to this report but will be provided to you separately. There is nothing in it I feel we can't discuss in a regular meeting (executive session not needed) but the memo is confidential and not subject to disclosure.

**FINANCIAL IMPACT:**

Potential grant to the URA of approximately \$10,000

**DOCUMENTS ATTACHED:**

- nothing

**REQUESTED MOTION/ACTION:**

**A decision on how the Council wishes to proceed regarding an IGA**

**COPY OF REPORT SENT TO:**

Council & URA