



MINUTES
April 11, 2011
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: 6:30 pm

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor James Wernicke	x	
Council Position #1 Jeff Crook	x	
Council Position #2 Larry Brennan	x	
Council Position #3 Brice Gregory	x	
Council Position #4 Doug Brand	x	
Council Position #5 Tamie Kaufman	x	
City Administrator Ellen Barnes	x	
Student Liaison Alayna Brand	x	

3. **Special Orders of Business: None**

There were no special orders of business.

4. **Consent Calendar**
 March 14, 2011, City Council minutes
 March 3, 2011, Promotion Committee minutes
 February Financial Statements

Councilor Tamie Kaufman noted a correction in the minutes from south of the fairgrounds to north of the fairgrounds for Riley Creek Wetland Study. City Administrator, Ellen Barnes explained City Management expenditure line item for dues, subscription, etc. is at 400%. It is an expense that was not thought about, so a supplemental budget will be done to correct this. On the television franchise line item, Charter sent the payment to the wrong entity (the county received it) last year. It was repaid this year.

MOTION: Councilor Tamie Kaufman made a motion to approve the consent calendar as amended. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		

Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

5. Citizens Comments

Citizen comments from the audience as presented to the Mayor

There were no citizen comments.

6. Public Hearing

Deliberations and oral decision on LUBA 2009-066 remand, city file GBA-0801

The public hearing was moved to a later portion of the meeting to dispense with other business.

7. Citizen Requested Agenda Items

None scheduled

There were no citizen requested agenda items.

8. Public Contracts and Purchasing

No public contracts or purchasing scheduled

There were no public contracts or purchasing items scheduled.

9. Ordinances & Resolutions

- a. Resolution R1011-30, repeal and modification of R1011-28 increasing the base sewer rate fee
- b. Interview & possible appointment of budget committee members, R1011-31
- c. Interview & possible appointment of Urban Renewal Agency member, R1011-32

Resolution R1011-30, repeal and modification of R1011-28 increasing the base sewer rate fee: This is repealing the \$5 increase that was approved in R1011-28 and going with the suggested annual adjustment increase. This increase is based on the RCAC Sewer Rate Study that was conducted earlier this year. One of their recommendations was for an incremental increase in order to keep up with inflation and to keep up with our debt servicing. CA Barnes found some errors in the sewer rate fees and since the project with USDA is still fluid and we can hold off on the increase for this fiscal year. The following year may be a different issue and the \$5 increase will need to be determined as to when it will be put into effect. Councilor Jeff Crook also asked if it was better to get through some of the budget hearing process before the lower rate is set.

MOTION: Councilor Tamie Kaufman made a motion of approval repealing Resolution R1011-28 and modifying the base sewer rate and

implementing the annual inflation adjustment for sewer fees. Councilor Doug Brand seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Interview & possible appointment of budget committee members, R1011-31:
Interviews of volunteers for committee members, Mayor is thrilled to have people to volunteer. Councilor Kaufman said that she already knew Jill and she liked Olivia's application, so she doesn't see a need to interview them.

MOTION: Councilor Tamie Kaufman made a motion for approval of resolution R1011-31 confirming appointments of the budget committee and setting terms of office. Sandra Jill Benson, Position 1, expiration 12/31/2011, Olivia Israel, Position 5, expiration 12/31/2011, Bob Derby (reaffirm) through 2013, Dave Sanders through 2013 and Kate Friedman through 2011. Councilor Jeff Crook seconded the motion with corrections.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Interview & possible appointment of Urban Renewal Agency member, R1011-32:
Dave Sanders was the applicant for the position.

MOTION: Councilor Jeff Crook made a motion to adopt R1011-32 confirming appointment to the Urban Renewal Committee and setting the term of office.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

10. **Miscellaneous Items (including policy discussions and determinations)**
- a. Resignation letter: Amy Gaddis, Promotions Committee: Very saddened to see her go. Position opening will be advertised.
 - b. Letter from Gold Beach Books regarding Public Works: A letter complimenting the Public Works on their appropriate methods of handling a repair problem.
 - c. REMINDER: First budget hearing on Thursday, April 14th at 6PM

Return to the Public Hearing: Deliberations and oral decision on LUBA 2009-066 remand, city file GBA-0801: LUBA decision re: subdivision down by the Chives property. The Mayor opened the public hearing at 7PM.

City Planner, Jodi Fritts explained the nature of the public hearing. In February the Council held a public hearing on the remand. On the advice of the attorney the written record was reopened and the final hearing continued to this date. The process tonight was for deliberation by the council and an oral decision. Fritts explained the council would direct her to prepare a Final Order and findings of fact based on that oral decision. The written Final Order would come back to the council next month for their approval. The decision is not final until it is reduced to writing.

Fritts explained she provided the Council with a draft findings document based on where she thought the Council was heading in their decision. She said if she was wrong she could change the findings but this could be a starting point for their deliberations tonight. Fritts said she had the attorney review the draft findings and she had made some changes. She said the attorney felt that maybe too much was explained in the draft but Fritts felt since the matter had already been remanded once that more information would be better than less.

Fritts walked the Council through the document: page one explained the long history of the matter. Page two explained the issues on remand from LUBA. Fritts said there were three "assignments of error" by LUBA. She said she had provided a staff report previously to the Council explaining the "legalese" of the remand so she did

not go into that again. Fritts explained the three issues (please see attached packet for specifics).

The next several pages of the findings address the assignments of error and how the City has addressed those errors. Fritts explained that the Council could reaffirm the previous decision made with additional findings, which were before them, or they could come to entirely new decision and findings would be prepared to address that decision.

Fritts backtracked and asked the Council members if they had any ex-parte contacts, bias, or conflicts of interest as it relates to this matter. She polled each member: Councilor Crook said he had conducted a site visit; Councilor Brennan conducted a site visit; Councilor Gregory conducted a site visit; Councilor Brand conducted a site visit; Councilor Kaufman said she had been a member of the planning commission when the original subdivision decision had been made. Fritts asked her if she felt she could be objective. Kaufman said she could and that she had also conducted a site visit. Fritts asked the audience if anyone wished to challenge any of the Council members regarding their declarations. None heard.

Fritts returned to page five which summed up the issues and the decision. She read the summation. Fritts told the Council they could now deliberate and make the oral decision. After a brief discussion a motion was made.

MOTION: Councilor Jeff Crook made a motion to direct City Planner Jodi Fritts to prepare final order. Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Councilor Kaufman asked if the public hearing should be closed before a motion is made. Fritts agreed that it should. Councilor Brennan withdrew his second and Councilor Crook withdrew the motion.

Discussion on the appeal process and whether this would be the end of the matter.

The Mayor closed the public hearing at 7:15 pm.

MOTION: Councilor Jeff Crook made a motion to direct City Planner, Jodi Fritts, to prepare the final order of LUBA remand file #2009-066, an appeal of City Council approval and reaffirming the previous Council

decision based on final order document presented tonight. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

11. City Administrator's Report:

Emergency Management Services: Tsunami Drill scheduled for May 19, 2011 at 10 am. City-wide evacuation to assess what is and isn't working. All coastal communities are working on modifying correct process. She is working with ODOT to evaluate the bridges better. They have also been meeting with FEMA re: reimbursement of fees. It will be cumbersome to do all the paperwork but it helps with expenses at a 75% amount.

Administration and finance: Budget meeting scheduled for this Thursday. Have converted to the new software system. Staff are excited about it. The Municipal Court module is not quite done.

Human Resources: She can now get back to working on Personnel Policies since the budget is pretty much done. Also can go back into class specs. Salary schedule will come up in the budget to base employment needs on. She'll be working on performance standards as well. In the process of hiring a new chief of Police. Three candidates will be interviewed.

Planning: LUBA

Legal: Change in trial date to November. Depositions are still scheduled in September. Settlement negotiations are undergoing with Woodburn Construction.

IT: Website is continuing to evolve

Fire: Contract with Wedderburn Fire is set to expire June 30th. She is working on negotiations with Wedderburn Fire to meet needs.

ISO Service classification scheduled for review.

Police services: in negotiations with Teamsters to work with hiring of new chief. Looking for contracting with county for IT services for police office. New cruiser

stalled in pursuit, smoke was smelled by Officer Kinney. In being serviced now. Police log show activities.

Public Works: Interim financing through DEQ and other funding is in place. Looking for final approval end of weeks. Hoping to go out to bid April 20th. Some odds and ends still to complete. Safe routes to schools application to get funds from ODOT to help provide sidewalks for different streets. Unfortunately we can't build to their standards, there isn't room. Crosswalk at 101, ODOT initially refused, but they are re-looking at the issue. Signal upgrades for 6th street and Moore Street, so that project is still moving forward.

Visitors Center: Has been active, will begin promoting for to replace Amy Gaddis' position. Wine and Art Music Festival is mid-May. The Wave Bash is coming up, last year was the first in about 10 years. Stand-up paddling is also included. The promotions program is sponsoring football camps, they are nearly full. Rockabilly Legends Event is coming up at Happy Days Malt Shop.

Reminder that April 15th the Oregon Ethics Commission requires everyone to file their financial statements. If you need help, ask Jodi or Ellen.

Mayor asks if someone is filled in about the sewer project and can be available to help with it when it goes out to bid. Ellen says she is working on it.

12. Mayor and Council Member Comments

- a. Mayor James Wernicke: Thanks to Ellen and Jodi for all their hard work in the office and for meetings. Wishes everyone a Happy Easter.
- b. Councilors
 - 1) Jeff Crook: Thanks to all the staff, they are incredible, thanks to Amy Gaddis for her help on the promo committee.
 - 2) Larry Brennan: No comments
 - 3) Brice Gregory: No comments
 - 4) Doug Brand: Attended a seminar Saturday on Geology at the library. Great info.
 - 5) Tamie Kaufman: Everyone is doing great. She has question re: FEMA and vacation rentals/hotels, lot of cancellations may be around safety.
- c. Student Liaison, Alayna Brand: School dates closed

13. Citizens Comments

Written requests as presented to the Mayor at the beginning of the meeting

None were presented.

14. Executive Session

There was no executive session.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, May 9, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

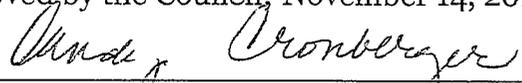
15. Adjourn Time: 7:39 pm

MOTION: Councilor Larry Brennan motioned to adjourn the meeting. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate and hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Approved by the Council, November 14, 2011



Candy Cronberger, City Recorder



CONSENT CALENDAR



DRAFT MINUTES
March 14, 2011
CITY COUNCIL MEETING

Call to order: Time: 6:30 PM

1. The pledge of allegiance
2. Roll Call:

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory	X	
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman		X
City Administrator Ellen Barnes	X	
Student Liaison Alayna Brand		X

3. **Special Orders of Business:**
 Curry County Soil & Water Conservation District, 2011 Cooperator of the Year: Gold Beach
 Public Works Department

Public Works staff was not there yet. Cindy Ricks-Meyers requested that the item be moved further down to the agenda.

4. **Consent Calendar**
 Bills payable February, 2011
 Promo Committee January 27, 2011, minutes
 February 14 & 28, 2011, City Council minutes
 January Financial Statements

MOTION

Councilor Larry Brennan made motion to accept the consent calendar.
Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		

Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

5. **Citizens Comments**

Citizen comments from the audience as presented to the Mayor

Tsunami Outreach Coordinator, Dave Lacey and James Roddy from DOGAMI gave an update on Tsunami activities. Over 100 Map Your Neighborhood trainings, completed. Community Response Team Training-29 new members, having assemblies at all the local high schools. Embarking on Door-to-Door Campaign going to all businesses and homes in the inundation zone starting in April.

Evacuation Drill May 19, 2011 at 10:00 am, asking for volunteers to help out with that. City, County, Police Department, Public Works to all be involved. Councilor Brennan commented he saw people at Sunset Pizza working on neighborhood organization. Also, he asked if there is an umbrella "core" to coordinate the above mentioned participants. Lacey said right now, it's basically open, hoping to make more cohesive soon.

The Mayor said he thought Friday's event was hopefully a wake-up call for our community. Brennan said KGBR was broadcasting from Hawaii and California and no one knew it. Some sources of information were not known about until after the Tsunami warning. Lacey said that people didn't know that the distant Tsunami was only a danger at the beach, people didn't have to go to the hills. Three long blasts on Friday were not different from other warnings and a different "standard" siren is needed. Roddy spoke about standardized Tsunami Warning System. It's an up and down wail that lasts for 3 minutes, and it is to be put into place within the next few years. Conversation continued re: adding verbal audible warnings after the sirens. Involvement by the community government is extremely important.

Credit was given to Lacey and Roddy for their presentation in January here in Gold Beach in helping our community be more aware. Roddy mentioned that his program is receiving national attention, mentioned on CNN, O'Reilly Factor and Fox. Questioned was asked re: if an All-Clear whistle was in the works that is a uniform signal to everyone. Roddy said that is hopefully something in the works. Question re: propane tanks, both large and small and tie-downs to keep them from moving in the surf. Roddy said yes, and there are companies who provide those.

6. **Public Hearing**

There were no public hearings scheduled

7. **Citizen Requested Agenda Items**

There were no citizen requested agenda items.

8. **Public Contracts and Purchasing**

Curry County Local Public Safety Coordinating Council (LPSCC) bylaw update
Clean Water State Revolving Fund Wastewater Treatment Plant interim financing loan agreement (see Resolution R1011-25)

Curry County Local Public Safety Coordinating Council (LPSCC) by-law update by Ken Dukek, Curry Co. Juvenile Director, Chair for Public Safety Coordinating Council. Passed out schedule for meetings, annual designation for alternates. Comprised of 25 members, revised to statutory guidelines of 14. Chief Janik was on as the Chief of Police for the 2 year cycle, now that he is gone; Mr. Dukek is hoping the interim Chief will fill the spot. Revised by-laws show each city has a different member on it. Port Orford's David Smith will be on the council, Gary Milliman or an administrative staff from Brookings will attend from Brookings. The LPSCC meets six times a year. No other questions were asked.

Clean Water State Revolving Fund Wastewater Treatment Plant interim financing loan agreement (See Resolution R1011-25). Revision to a resolution adopted at last meeting, change of dates to accommodate changes to 30 month loan.

MOTION

Councilor Larry Brennan made a motion to approve Resolution R1011-29, a resolution authorizing the City Administrator to execute a loan agreement with DEQ for interim financing for the wastewater treatment plant improvement project and repealing Resolution R-1011-25.

Seconded by Councilor Doug Brand.

Mayor Wernicke called for discussion/debate, hearing none, called for vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

Return to Cooperator of the Year Award from the Curry County Soil and Water Conservation District

Public Works Superintendent, Will Newdall, arrived to receive the award from the watershed council. Cindy Ricks-Meyers read a brief statement regarding the help that the Public Works department has given the council over the years and presented Newdall with a plaque. She said that the department really should be the "Cooperator of the Decade." Newdall thanked the district members and said that his department had received as much as they had given. Applause.

9. Ordinances & Resolutions

- a. Ordinance 638, retention and disposal of public records, second reading
- b. Resolution R1011-28, resolution increasing base sewer fee
- c. Resolution R1011-29, resolution for DEQ interim financing (repealing R1011-25)
- d. Ordinance 639, amending or repealing Ordinance 624-Municipal Court procedures

Ordinance 638, retention and disposal of public records, second reading.

MOTION

Councilor Jeff Crook made a motion to adopt Ordinance 638 by title only: an ordinance repealing ordinance no. 404 governing retention and disposal of public records of the City of Gold Beach. Councilor Larry Brennan seconded.

Mayor Wernicke called for discussion/debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

Resolution R1011-28, resolution increasing base sewer fee. City Administrator, Ellen Barnes explained the nature of the resolution. The recommendation to raise the base sewer fee by \$5 per EDU was as a result of the recent sewer rate study. Barnes said the rate increase was needed to maintain services and pay for current and future debt. She said the resolution also included a provision for annual adjustments to the rate tied to the municipal cost index which is an index that is a compilation of three different cost indexes. If approved, the new rate would go into effect on July 1, 2011. The Mayor said he remember several years back that there was talk that the sewer rates may need to increase as much as \$50-60 per month. He felt that \$5 was much more acceptable.

General discussion about the proposed rate increase. Barnes said the sewer rate study had recommended an increase of \$4.63. Barnes said it was rounded up for accounting reasons but also to take into account the cost index for the remainder of this year. The Mayor asked if USDA had reviewed the sewer rate study. Barnes said yes, but USDA was waiting on us. Part of the purpose of this resolution is to assure USDA we have adequate financial reserves to service the debt.

MOTION

Councilor Larry Brennan made a motion to approve Resolution R1011-28, a resolution increasing the base sewer rate by \$5 per ERU and implementing an annual inflation adjustment for sewer fees. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion/debate: Councilor Doug Brand said he thought two months ago the discussion was to reduce the size of the EDU's or ERU's rather than increase the fees. Councilor Brice Gregory said he was on the same page as Brand. City Recorder, Jodi Fritts clarified for the council that one of the recommendations of the study was to charge EDU/ERU by actual flow-based on water usage. That option was tabled since the City does not have the ability to monitor that flow at this time because of the limited capability of the current billing software. With the new software we may have that ability in about a year. The rate structure could be revisited at that time. Barnes reminded the council that financial reserves are currently being used to pay for sewer operations. Not a significant amount, but savings are being used. If the rate increase is put on hold for a year, reserve funds will continue to be used. Crook says he would like to make this step now, as it could be worse down the road. Barnes says an adjustment has to be made at some point. Mayor Wernicke called for vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIED UNANIMOUSLY			

Resolution R1011-29, resolution for DEQ interim financing (repealing R1011-25) was addressed during the Public Contracting section of the meeting.

Ordinance 639, amending or repealing Ordinance 624-Municipal Court procedures. Ellen Barnes states that it is a change to qualifications to municipal court judge, opens pool of qualified candidates to out-of-state judge. Individual does not have to be a resident of Oregon or a member of the Oregon State Bar, if judge is an attorney. This will increase flexibility to get a judge on board. There is no back-up in place. Mayor states we need to get an interim judge on board.

Discussion on procedure to adopt an ordinance. Three options: read in full at two different meetings; enact in a single meeting by reading first in full and then by title only; read by title only at two different meetings.

MOTION

Councilor Larry Brennan made a motion to approve Ordinance 639 by reading the ordinance in its entirety into the record. Brennan read ordinance into the record. Motion seconded by Doug Brand.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIED UNANIMOUSLY			

MOTION

Councilor Doug Brand made a motion to adopt Ordinance 639 by title only, an ordinance amending section 1.305 of the Gold Beach Administrative Code to change the qualifications of the municipal court judge. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion/debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		

Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIED UNANIMOUSLY			

10. Miscellaneous Items (including policy discussions and determinations)

- a. Riley Creek Wetland Delineation & Functional Assessment Study Presentation
- b. Ethics training information

Riley Creek Wetland Delineation & Functional Assessment Study presentation-Julie Wirth from OBEC Consulting Engineers. Looked at area south of the fairgrounds, west of the treatment plant. Found a small wetland area. The wetland consists of a flooded pond area and a channel that is underwater when water levels are high. Did an assessment after flagging to determine how it functions as fish habitat, etc. Has moderate capacity to treat for water quality, vegetated with non-native vegetation. Not a suitable fish habitat. These two wetlands are jurisdictional, any changes would require permitting. Lower Rogue Watershed is looking at what has been done to enhance the area. Wetland and habitat restoration consists of pre-disturbance conditions. Four different suggestions: scrub/shrub wetland; restoring tidal influence; expand educational opportunities for students; providing educational opportunities for tourists. Wirth says it's a prime location to enhance. Councilor Brennan asked re: funding available for the Watershed's enhancement suggestions. Wirth says part of the funding will come from the watershed council. Public Works Superintendent, Will Newdall said it was included as part of the Public Work's wastewater treatment plant budget also.

Ethics training information. Oregon Ethics Commission puts on training every year. Fritts states there is on-line training available through 1-learn Oregon.

11. City Administrator's Report

CA Barnes gave her Administrator's report which covered: Emergency Management Services, Administration, Finance & Planning, Fire Services, Police Services, Public Works, and the Visitor Bureau. The complete report is attached to the minutes. Barnes told everyone in case they had not heard, that PD Office Manager, Gail Whitmore's house burned down on Monday. A fund had been set up for donations at Sterling Bank.

12. Mayor and Council Member Comments

- a. Mayor James Wernicke
- b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman

c. Student Liaison, Alayna Brand

Mayor James Wernicke: Thanking everyone for their commitment to city. Overview of rough week: Gail's house fire, Chief Janik leaving, the passing of former Councilor David Alexander, the tsunami event on Friday. He said that he and other had attended a five hour class on state budget law, well attended, good training.

Councilors

Jeff Crook: Mayor covered it all.

Larry Brennan: Thanking Barnes and Fritts for technology update with I-pads.

Brice Gregory: Thanking Barnes and Fritts. Wished Fritts good luck at the software training.

Doug Brand: No comments from Brand but had comments from the student liaison: French Club is going to Paris for spring break .

Tamie Kaufman: Absent

Student Liaison, Alayna Brand: Absent

13. **Citizens Comments**

There were no citizen comments.

14. **Executive Session**

An executive session will be held immediately following regular council meeting under ORS 129.660(f): To consider information or records that are exempt by law from public inspection.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, April 11, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

MOTION

Councilor Jeff Crook made a motion to adjourn. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion/debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIED UNANIMOUSLY			

15. Adjourn Time: 7:55PM

GOLD BEACH PROMOTION COMMITTEE
Meeting...March 03, 2011
City Hall Council Chambers...3:30 pm

I. Call to Order	Time: 3:33 pm		
A. Roll Call		Present	Absent
Chairperson	Amy Gaddis	x	
	Carolyn Trigueiro		x
	Bob Manners	x	
	Larry Hammer	x	
	Deb Way	x	
Promo Director	Jeff Ferguson	x	

Also in attendance was Doug Brand, Gold Beach City Councilor

Minutes: Review and Approve

There was a motion made by Bob and seconded by Larry to amend the minutes from the January 27, 2011 meeting. The GBPC had discussed a comparison of bed tax %'s of different cities not that we wanted an increase of the current bed tax %. It passed by a unanimous vote.

Statement of Revenue & Bills: Review and Approve

This was not included in the current packet for this meeting. We hope to have it included by the next meeting. Jeff stated that the only purchased that was not normal activity was a new computer for the GBVC for Sue.

Visitor Center Stats

Larry has taken on the task and has done an amazing job preparing a spreadsheet that shows the history of rooms/tax dollars so we can get a better idea of the actual budget. It was also noted that we wanted to make sure that the Vacation Rentals are being included in the bed tax dollar amounts given to the GBPC. All committee members are pleased with the progress and evolution of the statistics that we are now receiving.

It was also discussed that some of the information that is being given to us monthly will be switched to quarterly ~ the CEO Overview for the website.

Jeff has also spoke with Jodie regarding attending a GBPC meeting to further discuss the bed tax dollar budget breakdown.

Review media 'tear sheets'

Jeff presented tear sheets and current ads that have been running for the committee members to review the final printed material. He further talked about the SOVA guide ~ GBPC will again co-op with the jet boat companies to have an impact in the guide. However, he did downsize the ad, but still have the impact when paired with the jet boat company ad.

Jeff also gave reports on the following publications as well ~ 101 Things To Do, Coastal Happenings, Oregon Coast Magazine, and Mile by Mile guide.

*Anyone from floor? *4 MINUTE MAX

No one wished to speak at this time.

OLD BUSINESS

Director's schedule

SOVA Board March 6 & 7, OCVA Board March 10-12, Vacation March 21-25 Governors Conf. April 10-12

Jeff discussed his upcoming schedule and the importance of each board meeting and conference that he will be attending.

Glass Balls & Geocaching Promotions (Feb, March & April)

Despite challenges with some locals, the glass ball promo was very strong in Feb. 142 entries, only 21 of which had GB addresses. Many people mentioned they had seen the TV commercials at the Eugene, Roseburg & Medford sport shows. Geocaching promo is struggling (only 15 entries for Feb).

It was discussed that the negative and positive feedback regarding this promotion was more positive and we should continue to feed the positive. The comments coming through the GBVC Facebook page are overwhelming in the positive for people visiting and finding glass balls.

Geocaching ~ Getting off to a slow but steady start ... HOWEVER, it is also brought to the attention of the GBPC that Geocachers are very private on their finds, and that most cachers would probably keep our GB Geo-Coins rather than turn them back to the GBVC. Most people that are geocaching already have a GPS and would possibly rather keep the coin than give it up for an entry. Larry reported that they have been replenishing the coins.

Writer's Conference

See info in committee packets

Good Numbers! Jeff reported that he would like the GBPC to continue to support the Writer's Conference. There is room for growth in this conference and it comes during our winter months and is multiple days.

E-Newsletter

March newsletter will be sent out once Medford Show leads are added. Several people at sport shows mentioned they appreciate receiving it!

The GBVC is receiving positive feedback from people receiving our newsletter. It will be sent out again when the Sportsman Show emails are added. We received 1090 entries for our drawings at the sportsman shows and 50% also included emails.

GB Brochure update

Director will schedule time to focus on this in April

Jeff will schedule time at the end of April to work on this project. He has decided to write it himself and have Mary assist with graphics and photos. This will be 32 pages and be more like a Visitor Guide than a leaflet. We will also have it as a PDF file on our website for guests to download ~ this will reduce mailing requests.

Strategic Plan~

Jeff would like to see us start moving forward on this. We will discuss more at the next meeting.

Coast Trail Project

This project is on hold. Director waiting to see if Matthew Smith is interested in project without conflicting with his work at CCR

Jeff still has this in his sights. He is going to speak with Matthew Smith to see if he is interested in making a brochure for the coastal trails. Jeff was also thinking that Walt Schroeder may be able to help with the GPS tracks and give input on the brochure.

Facebook and Youtube

Appoint liaison to city hall for this

It was decided that we can not making any decisions on this. We will wait to hear from City Hall. Doug Brand told the GBPC that it is his understanding that it is currently at the lawyer pending review.

GB Welcome signs

Update from Larry?

We are also waiting to hear from the attorney regarding the signs. The Freedom of Speech issue has been brought up in this area also. The question on the table is ... Does the GBPC want to leave this as is or pursue an arms length group? It was also brought up that we could retro fit the signs for banners, but again we need to wait for the ruling from the attorney.

LED reader board

Appoint liaison to city hall for this

Waiting ... On Hold.

However, it was discussed that we need to have the money allocated in the next budget so it would be available when we make the final approval. GBPC and Jeff would like to see this line item money come from the reserve funds and not from the annual budget. Bob and Jeff have spent hours trying to research this and have found that we really need to know what City Hall decides before we invest any more time or money. This is a difficult issue as to the Freedom of Speech issues and location. If and when this is approved by City Hall, we would turn this over to a professional to present and finalize the location and installation. Bob has strong feelings that the LED reader board be located at the Event Center, as this is where most of the events and activities take place.

Banners cannot be placed on the Welcome signs. Jeff will be sending all people to City Hall for more information.

We are currently a poster child in the Social Media, LED, and Welcome Sign issues. Other cities have decided not to over analyze and if an issue arises they will deal with it at that time. We are waiting for a ruling from the attorney regarding this as well ~ City Hall will let us know when they receive the ruling from the attorney.

NEW BUSINESS

Spring Break Whale Watch

We are duplicating the December program. The signs flyers will be laminated so they can be reused for this campaign to reduce costs. Jeff has placed advertising in Medford and Ashland as well as on the GBVC reader board.

May Day Mixer/May Day Madness

May 1st is a Sunday this year. Jeff says they will be keeping it low key at the GBVC this year. However, Sandy and the GBCC may be doing something on a larger scale.

Fishing Derbies

Which ones to support? Work with organizers (web site sign-up)

Encourage guides to send photos to CCR (see Pilot)

Amy will get information from Gloria and Larry and present it to the GBPC next meeting.

Wave Bash

GBP will promote with TV, etc and fund \$1500.00 (see comm. packets)

Jeff reported that 3 local hotels were full last year from the Wave bash. This year the dates are June 16 – 19, 2011. Gold Beach/Pistol River is on the American Windsurfing Tour this year, and we are one of 5 stops. Gold Beach to Maui.

Directors Sportsmen Show summary and recommendations

See info in committee packets

Jeff presented cost versus benefits of the shows and discussed staffing of the booths in detail. GBPC will think these points over and we will discuss at the next meeting.

Policy & Procedures:

Nothing at this time ~ No Changes

FLOOR- 4 MINUTES MAX

No comments

ADJOURNMENT: 6:06 pm

Jeff Ferguson: _____

Dated: 03/01/2011

City of Gold Beach
Curry County, Oregon

STERLING
MONEY MARKET SAVINGS

FOR THE PERIOD ENDING
02/28/2011

<i>FUND:</i>	<i>AMOUNT</i>
10302 SL 101 STERLING SAVINGS	54,670.34
12302 GEN FUND SAVINGS STERLING	11,258.73
12306 PARK HOME DEP STERLING SAVINGS	592.49
13302 PD DONATIONS STERLING SAVINGS	554.00
16302 MUNI COURT STERLING SAVINGS	16,295.06
21302 STREETS STERLING SAVINGS	40,480.78
21303 STREETS SDC NR STERLING SAVINGS	15,651.89
21304 STREETS SDC RESTRICTEDSTERLING SAVINGS	37,590.00
22302 WATER SAVINGS STERLING	270,639.19
22308 WATER DEPOSITS STERLING SAVINGS	55,778.84
23302 SEWER SAVINGS STERLING	176,409.17
24302 PROMO SAVINGS STERLING	21,579.91
26302 HCH/EM HILLS STERLING SAVINGS	9,476.58
26303 HCH RE IMB STERLING SAVINGS	249.27
26304 EH RE IMB STERLING SAVINGS	21.71
51302 SRS STERLING SAVINGS	7,503.87
54302 SCA STERLING SAVINGS	8,453.69
63302 STP STERLING SAVINGS	9,998.90
64302 WATER RESERVE SAVINGS STERLING	6,913.39
74302 SEWER RESERVE SAVINGS STERLING	74,924.35
74305 SR SDC RESTRICTED STERLING SAVINGS	28,376.23
92302 UNINSURED LOSSES STERLING SAVINGS	4,992.08
93302 CITY HALL BRF STERLING SAVINGS	83,531.61
93303 PW SHOPS BRF STERLING SAVINGS	116,114.28
93308 VIS CTR BRF STERLING SAVINGS	18,007.27
94302 FIRE TRUCK RESERVE STERLING SAVINGS	52,802.07
<i>TOTAL CASH IN MONEY MARKET</i>	<u>1,122,865.70</u>

City of Gold Beach
Curry County, Oregon

UMPQUA
MONEY MARKET SAVINGS

FOR THE PERIOD ENDING
02/28/2011

<i>FUND:</i>	<i>AMOUNT</i>
10304 SEW LINE SAVINGS UMPQUA	161,420.02
12303 GEN FUND SAVINGS UMPQUA	552,135.92
16303 MUNI UMPQUA SAVINGS	47,027.90
21305 STREETS UMPQUA SAVINGS	100,651.11
22300 WATER SAVINGS UMPQUA	325,289.41
23306 SEWER SAVINGS UMPQUA	490,917.26
24303 PROMO SAVINGS UMPQUA	70,003.29
26305 HCH/EM WATER LID UMPQUA SAVINGS	74,303.52
51303 STATE REV SHARING UMPQUA SAVINGS	10,470.34
54303 SCA UMPQUA SAVINGS	17,802.33
63305 STP UMPQUA SAVINGS	47,945.77
64303 WATER RESERVE SAVINGS UMPQUA	102,759.43
74306 SEWER RESERVE SAVINGS UMPQUA	1,467,591.44
92303 UNINSURED LOSS UMPQUA SAVINGS	60,534.42
93307 BRF UMPQUA SAVINGS	111,459.35
94303 FIRE TRUCK UMPQUA SAVINGS	118,410.01
 TOTAL CASH IN MONEY MARKET	 <u>3,758,721.52</u>

City of Gold Beach
Curry County, Oregon

STERLING
CHECKING BY FUND

FOR THE PERIOD ENDING
02/28/2011

<u>FUND:</u>	<u>AMOUNT</u>
10301 101 SEWER LINE CHECKING	7,772.78
12301 GEN FUND CHECKING	7,405.01
21301 STATE TAX STREET/CHECKING	3,605.44
22301 WATER CHECKING	65,641.26
23301 SEWER CHECKING	23,953.85
24301 PROMO CHECKING	0.00
26301 HCH/EH WATER PROJECT CHECKING	318.20
51301 STATE REVENUE SHARING CHECKING	4,660.17
54301 SPECIAL CITY ALLOTMENT CHECKING	0.00
63301 SEWER TREATMENT PLANT CHECKING	0.00
64301 WATER INFRASTRUCTURE CHECKING	0.00
74301 SEWER RESERVE CHECKING	191,618.15
92301 VEHICLE PHYSICAL DAM CHECKING	0.00
93301 BLDG RESERVE FUND CHECK	0.00
94301 FIRE TRUCK RESERVE CHECKING	39,720.35
TOTAL CASH IN BANK	<u>344,695.21</u>

City of Gold Beach
Curry County, Oregon

FINANCIAL STATEMENT
CERTIFICATES OF DEPOSITS

FOR THE PERIOD ENDING
02/28/2011

<i>FUND:</i>	<i>AMOUNT</i>
10303 SEWER LINE 101 CD	0.00
12307 GEN FUND CD	0.00
21202 STREET SWEEPER CD	20,000.00
22201 RES REPAINTING-WATER FUND	0.00
22309 WATER UTILITY CD	0.00
22303 WATER DEPOSITS CD #1	0.00
22307 WATER DEPOSITS CD #2	83,356.77
22304 WATER DEPOSITS CD #3	0.00
22310 MULTIUSE TRUCK CD WATER 1/2	0.00
23304 MULTIUSE TRUCK CD SEWER 1/2	0.00
21203 MULTIUSE TRUCK 2-STREETS 10%	0.00
22202 MULTIUSE TRUCK 2-WATER 45%	0.00
23201 MULTIUSE TRUCK 2-SEWER 45%	0.00
23305 SEWER UTILITY CD	0.00
24304 PROMO CD	0.00
63303 I&I CD	108,115.43
64304 WATER RESERVE CD #1	202,300.07
64305 WATER RESERVE CD #2	0.00
74303 DEQ LOAN RES CD	0.00
74304 SEWER RESERVE CD	0.00
93304 SHOPS BRF CD	0.00
93305 CITY HALL BRF CD	0.00
93306 RESERVOIR REPAINTING	57,660.29
94304 FIRE TRUCK CD #1	118,811.15
94305 FIRE TRUCK CD #2	0.00
 <i>TOTAL CERTIFICATES OF DEPOSIT</i>	 <u><u>590,243.71</u></u>

* Supplemental budget adopted R1011-24
 adjusted the following line items
 12528, 12645, 12545, 12625, 12657, 18614, 15610
 12690-93

City of Gold Beach
 GENERAL FUND

REVENUES
 FOR THE PERIOD ENDING 02/28/2011

REVENUES		BUDGET	MONTH	YTD	% TO DATE
PROPERTY TAXES					
12501	PROPERTY TAXES CURRENT	462,034.00	6,150.81	414,681.45	89.75%
12502	PROPERTY TAXES PRIOR YEAR	10,000.00	677.48	17,696.40	176.96%
	TOTAL PROPERTY TAXES	472,034.00	6,828.29	432,377.85	91.60%
FRANCHISE FEES					
12504	TELEPHONE	20,500.00	12,537.08	12,537.08	61.16%
12505	TELEVISION	19,600.00	21,737.61	42,197.44	215.29%
12507	SOLID WASTE (cash)	14,500.00	1,393.32	10,247.78	70.67%
12508	STREET LIGHTING	20,400.00	0.00	12,900.00	63.24%
	TOTAL FRANCHISE FEES	75,000.00	35,668.01	77,882.30	103.84%
FEES AND PERMITS					
12506	TRANSIENT ROOM TAX	60,030.00	1,958.75	45,913.61	76.48%
12510	LIQUOR LICENSE FEES	1,480.00	35.00	555.00	37.50%
12511	SOCIAL GAMES FEES	270.00	0.00	300.00	111.11%
12513	BUSINESS LICENSE FEES	32,400.00	1,500.00	21,377.85	65.98%
12548	SIGN PERMITS	375.00	0.00	100.00	26.67%
12545	PLANNING FEES	3,500.00	725.00	3,175.00	90.71%
	TOTAL FEES AND PERMITS	98,055.00	4,218.75	71,421.46	72.84%
INTERGOVERNMENTAL					
12523	CIGARETTE TAX	2,814.00	0.00	1,700.82	60.44%
12524	LIQUOR TAX	29,400.00	3,856.41	14,991.47	50.99%
12527	911 PHONE TAX (pass through to CO)	10,479.00	2,654.59	7,860.80	75.01%
12528	DLCD PLANNING GRANT	5,000.00	0.00	0.00	0.00%
	TOTAL INTERGOVERNMENTAL	47,693.00	6,511.00	24,553.09	51.48%
FINES AND FORFEITURES					
12551	MUNICIPAL COURT FINES	30,000.00	18,664.10	46,362.10	154.54%
12553	CO CIRCUIT COURT FINES	2,000.00	0.00	949.93	47.50%
	TOTAL FINES AND FORFEITURES	32,000.00	18,664.10	47,312.03	147.85%
MISCELLANEOUS REVENUE					
12546	FIRE SERVICES CONTRACT	77,000.00	0.00	0.00	0.00%
12565	INTEREST EARNED	4,000.00	390.64	1,531.62	38.29%
12579	MISC REVENUE	3,000.00	240.19	10,780.79	359.36%
	TOTAL MISCELLANEOUS REVENUE	84,000.00	630.83	12,312.41	14.66%
TRANSFERS INTO GENERAL FUND					
12590-51	STATE REVENUE SHARING	15,000.00	0.00	15,000.00	100.00%
12590-21	STREETS INDIRECT	12,526.00	0.00	12,526.00	100.00%
12590-63	I&I FUND	2,137.00	0.00	2,137.00	100.00%
12590-74	WWTP INDIRECT	38,088.00	0.00	38,088.00	100.00%
12590-10	SEWER LINE 101 INDIRECT	1,399.00	0.00	1,399.00	100.00%
12590-22	WATER UTILITY INDIRECT	42,376.00	0.00	42,376.00	100.00%
12590-23	SEWER UTILITY INDIRECT	53,568.00	0.00	53,568.00	100.00%
	TOTAL TRANSFERS INTO GENERAL FUND	165,094.00	0.00	165,094.00	100.00%
BEGINNING FUND BALANCE					
12490	BUDGETED BEGINNING FUND BALANCE	418,000.00	485,033.07	485,033.07	116.04%
	TOTAL GENERAL FUND REVENUES	1,391,876.00	557,554.05	1,315,986.21	94.55%

City of Gold Beach
GENERAL FUND

NON-DEPARTMENTAL EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>MATERIALS AND SERVICES</u>					
12630	AUDIT SERVICES	30,000.00	1,420.00	15,755.00	52.52%
12636	LEGAL SERVICES	25,000.00	7,221.00	23,850.04	95.40%
12618	DUES & MEMBERSHIPS	2,500.00	0.00	2,314.93	92.60%
12640	MUNICIPAL CODE SERVICES	3,000.00	0.00	100.00	3.33%
12642	GIS MAPPING FEES	7,200.00	7,200.00	7,200.00	100.00%
	TOTAL MATERIALS AND SERVICES	67,700.00	15,841.00	49,219.97	72.70%
<u>CAPITAL OUTLAY</u>					
12663	FUND ACCOUNTING SOFTWARE	15,000.00	0.00	15,000.00	100.00%
	TOTAL CAPITAL OUTLAY	15,000.00	0.00	15,000.00	100.00%
<u>CONTINGENCY & RESERVES</u>					
12657	CONTINGENCY	54,000.00	0.00	0.00	0.00%
	TOTAL CONTINGENCY	54,000.00	0.00	0.00	0.00%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
12690-93	TRANSFER TO BUILDING RESERVE FUND	23,000.00	0.00	10,000.00	43.48%
12690-92	TRANSFER TO SELF FUND	7,000.00	0.00	7,000.00	100.00%
	TOTAL TRANSFERS TO OTHER FUNDS	30,000.00	0.00	17,000.00	56.67%
	TOTAL NON-DEPARTMENTAL EXPENDITURES	166,700.00	15,841.00	81,219.97	48.72%

City of Gold Beach
GENERAL FUND

CITY COUNCIL EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>MATERIALS AND SERVICES</u>					
15671	MAYOR COMPENSATION	1,200.00	0.00	700.00	58.33%
15672	COUNCIL COMPENSATION	5,700.00	380.00	3,705.00	65.00%
15702	WORKERS COMP	30.00	0.00	30.00	100.00%
15620	MAYOR TRAVEL	1,125.00	111.00	984.20	87.48%
15621	COUNCIL TRAVEL	5,625.00	0.00	3,682.70	65.47%
15610	COUNCIL TECHNOLOGY	4,000.00	3,168.00	3,201.49	80.04%
15618	DUES/FEES/SUBS/PRINTING/POSTAGE	200.00	0.00	87.00	43.50%
15649	MISCELLANEOUS	100.00	0.00	45.50	45.50%
	TOTAL MATERIALS AND SERVICES	17,980.00	3,659.00	12,435.89	69.17%
	TOTAL CITY COUNCIL EXPENDITURES	17,980.00	3,659.00	12,435.89	69.17%

City of Gold Beach
GENERAL FUND

CITY MANAGEMENT EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>PERSONNEL SERVICES</u>					
18674	CITY ADMINISTRATOR	65,000.00	5,416.66	43,333.28	66.67%
18671	OFFICE SUPPORT SPECIALIST II	29,500.00	1,896.75	18,799.25	63.73%
18680	ADMINSTRATIVE SERVICES DIRECTOR (50%)	21,120.00	1,672.00	13,376.00	63.33%
18673	IT SPECIALIST	12,000.00	0.00	983.10	8.19%
12625	PLANNING SALARIES	5,000.00	1,000.00	1,000.00	20.00%
18677	OVERTIME	500.00	0.00	0.00	0.00%
18679	OTHER SALARY ADJUSTMENT	200.00	0.00	0.00	0.00%
18701	FICA	9,700.00	0.00	0.00	0.00%
18700	RETIREMENT	14,000.00	1,117.75	8,356.03	59.69%
18705	PERS UAL COSTS	9,200.00	762.36	5,193.65	56.45%
18702	WORKERS COMP	500.00	0.00	500.00	100.00%
18703	MEDICAL INSURANCE	33,955.00	0.00	14,164.53	41.72%
18704	LIFE/LTD INSURANCE	300.00	0.00	251.03	83.68%
TOTAL PERSONNEL		200,975.00	11,865.52	105,956.87	52.72%
<u>MATERIALS AND SERVICES</u>					
18624	ELECTRICITY	4,000.00	150.58	835.01	20.88%
18622	INSURANCE/BONDS	800.00	0.00	800.00	100.00%
18617	COMMUNICATIONS	3,000.00	308.97	1,449.82	48.33%
18618	DUES/SUBS/PRINTING/POSTAGE	1,500.00	4,345.20	6,096.45	406.43%
18620	TRAVEL/TRAINING/MEETINGS	4,000.00	544.60	4,778.87	119.47%
18613	BUILDINGS & GROUNDS	1,500.00	391.79	1,393.30	92.89%
18614	EQUIPMENT O&M	12,500.00	288.96	10,644.99	85.16%
18610	SUPPLIES/CUSTODIAL	7,000.00	161.45	3,909.59	55.85%
18621	TOWING FEES	500.00	0.00	0.00	0.00%
18640	CONTRACT SERVICES	5,000.00	75.20	2,510.20	50.20%
18635	911 TAX (pass through to County dispatch)	16,000.00	7,860.80	7,860.80	49.13%
12645	PLANNING EXPENSES	3,500.00	0.00	0.00	0.00%
18649	MISCELLANEOUS	500.00	0.00	381.94	76.39%
18626	STREET LIGHT FRANCHISE	20,400.00	0.00	12,900.00	63.24%
18638	SOLID WASTE SERVICES	1,500.00	58.83	411.84	27.46%
TOTAL MATERIALS AND SERVICES		81,700.00	14,186.38	53,972.81	66.06%
TOTAL CITY MANAGEMENT		282,675.00	26,051.90	159,929.68	56.58%

City of Gold Beach
GENERAL FUND

MUNICIPAL COURT EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
PERSONNEL SERVICES					
16671	MUNI COURT JUDGE	3,000.00	100.00	2,060.00	68.67%
16672	MUNI COURT CLERK	6,480.00	780.00	5,232.01	80.74%
16673	MUNI COURT BAILIFF	1,800.00	0.00	0.00	0.00%
16701	SOCIAL SECURITY FICA	900.00	0.00	0.00	0.00%
16702	WORKERS COMP	50.00	0.00	50.00	100.00%
16704	LIFE & LTD INSURANCE	50.00	0.00	0.00	0.00%
	TOTAL PERSONNEL	12,280.00	880.00	7,342.01	59.79%
 MATERIALS AND SERVICES					
16610	SUPPLIES/CUSTODIAL	200.00	0.00	61.00	30.50%
16620	TRAVEL/TRAINING/MEETINGS	2,000.00	0.00	672.27	33.61%
16618	DUES/SUBS/PRINTING/POSTAGE	220.00	0.00	90.00	40.91%
16649	MISCELLANEOUS	30.00	0.00	0.00	0.00%
16640	CONTRACT SERVICES	800.00	0.00	339.94	56.66%
16631	CONTEMPT ENFORCEMENT	300.00	0.00	0.00	0.00%
	TOTAL MATERIALS AND SERVICES	3,350.00	0.00	1,163.21	34.72%
	 TOTAL MUNICIPAL COURT	 15,630.00	 880.00	 8,505.22	 54.42%

City of Gold Beach
GENERAL FUND

POLICE DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>PERSONNEL SERVICES</u>					
13670	POLICE CHIEF 301	55,500.00	4,625.00	37,000.00	66.67%
13674	SERGEANT 302	49,500.00	4,046.00	34,114.92	68.92%
13671	PATROL OFFICER 309 VH	36,500.00	2,748.56	25,102.33	68.77%
13672	PATROL OFFICER 303 CK	40,000.00	3,076.80	28,122.79	70.31%
13681	PATROL OFFICER 307 QO	37,000.00	2,846.40	19,681.80	53.19%
13680	PATROL OFFICER 305 JW	37,000.00	2,920.80	27,070.31	73.16%
13676	OFFICE MANAGER	31,680.00	2,436.80	21,668.48	68.40%
13677	OVERTIME	5,500.00	952.63	4,906.72	89.21%
13678	PART TIME	350.00	0.00	0.00	0.00%
13679	SALARY & BENEFIT ADJUSTMENT	500.00	0.00	0.00	0.00%
13701	FICA	21,750.00	1,664.15	14,235.09	65.45%
13700	RETIREMENT	35,000.00	2,971.08	22,613.28	64.61%
13705	PERS UAL COSTS	23,000.00	1,829.66	11,669.92	50.74%
13702	WORKERS COMP	13,000.00	0.00	13,615.11	104.73%
13703	MEDICAL INSURANCE	92,559.00	0.00	48,312.33	52.20%
13704	LIFE/LTD INSURANCE	500.00	0.00	650.74	130.15%
	TOTAL PERSONNEL	479,339.00	30,117.88	308,763.82	64.41%
<u>MATERIALS AND SERVICES</u>					
13624	ELECTRICITY	3,000.00	213.72	1,180.96	39.37%
13622	INSURANCE/BONDS	3,000.00	175.00	3,175.00	105.83%
13617	COMMUNICATIONS	3,500.00	294.02	2,795.82	79.88%
13618	DUES/SUBS/PRINTING/POSTAGE	2,100.00	111.32	1,568.34	74.68%
13620	TRAVEL/TRAINING/MEETINGS	6,000.00	275.00	2,264.52	37.74%
13613	BUILDINGS & GROUNDS	600.00	0.00	388.50	64.75%
13614	EQUIPMENT O&M	19,000.00	5,443.86	19,044.78	100.24%
13610	SUPPLIES/CUSTODIAL	7,300.00	406.71	1,462.50	20.03%
13626	UNIFORMS AND VESTS	5,950.00	94.90	2,354.38	39.57%
13640	CONTRACT SERVICES	5,500.00	755.25	4,849.12	88.17%
13650	INVESTIGATIONS	500.00	0.00	50.96	10.19%
13649	MISC EXPENSES	200.00	0.00	0.00	0.00%
13655	CMI SYSTEMS FEES	3,300.00	0.00	2,296.12	69.58%
13638	SOLID WASTE SERVICES	1,200.00	58.84	470.90	39.24%
	TOTAL MATERIALS AND SERVICES	61,150.00	7,828.62	41,901.90	68.52%
	TOTAL POLICE DEPT EXPENDITURES	540,489.00	37,946.50	350,665.72	64.88%

City of Gold Beach
GENERAL FUND

FIRE DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>PERSONNEL SERVICES</u>					
14670	FIRE CHIEF	9,100.00	758.34	6,066.72	66.67%
14671	ASSISTANT FIRE CHIEF	6,700.00	558.34	4,466.72	66.67%
14679	SALARY & BENEFIT ADJUSTMENT	50.00	0.00	0.00	0.00%
14701	SOCIAL SECURITY	1,400.00	100.74	805.92	57.57%
14702	WORKERS COMP	8,000.00	0.00	8,500.00	106.25%
14704	LIFE/LTD INSURANCE	1,500.00	30.00	536.72	35.78%
	TOTAL PERSONNEL SERVICES	26,750.00	1,447.42	20,376.08	76.17%
<u>MATERIALS AND SERVICES</u>					
14624	ELECTRICITY	2,400.00	177.66	1,137.63	47.40%
14622	INSURANCE/BONDS	7,000.00	677.21	7,677.21	109.67%
14617	COMMUNICATIONS	4,500.00	83.06	567.41	12.61%
14618	DUES/SUBS/PRINTING/POSTAGE	1,000.00	12.39	13.44	1.34%
14620	TRAVEL/TRAINING/MEETINGS	500.00	500.00	620.00	124.00%
14613	BUILDINGS & GROUNDS	500.00	393.54	393.54	78.71%
14614	EQUIPMENT O&M	8,000.00	494.00	4,787.69	59.85%
14610	SUPPLIES/CUSTODIAL	500.00	0.00	58.94	11.79%
14628	SMALL TOOLS & EQUIPMENT	1,750.00	0.00	45.37	2.59%
14640	CONTRACT SERVICES	5,000.00	0.00	643.75	12.88%
14639	FIRE ASSOCIATION	12,000.00	0.00	4,772.00	39.77%
14649	MISC EXPENSE	100.00	0.00	0.00	0.00%
14638	SOLID WASTE SERVICES	500.00	58.83	411.83	82.37%
14625	GBWFPD APPROVED FIRE EXPENSES	17,000.00	798.65	798.65	4.70%
	TOTAL MATERIALS AND SERVICES	60,750.00	3,195.34	21,927.46	36.09%
TOTAL FIRE DEPARTMENT EXPENSES		87,500.00	4,642.76	42,303.54	48.35%

City of Gold Beach
GENERAL FUND

PARKS DEPARTMENT EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>PERSONNEL SERVICES</u>					
17672	PARK HOST	2,500.00	208.34	1,666.72	66.67%
17679	SALARY & BENEFIT ADJUSTMENT	25.00	0.00	0.00	0.00%
17700	RETIREMENT	650.00	0.00	0.00	0.00%
17701	FICA	200.00	15.94	127.52	63.76%
17702	WORKERS COMP	150.00	0.00	150.00	100.00%
	TOTAL PERSONNEL	<u>3,525.00</u>	<u>224.28</u>	<u>1,944.24</u>	<u>55.16%</u>
 <u>MATERIALS AND SERVICES</u>					
17624	ELECTRICITY	3,500.00	167.22	1,053.45	30.10%
17622	INSURANCE/BONDS	1,200.00	0.00	1,200.00	100.00%
17618	DUES/SUBS/PRINTING/POSTAGE	250.00	0.00	0.00	0.00%
17613	BUILDINGS & GROUNDS	5,000.00	0.00	1,472.64	29.45%
17614	EQUIPMENT O&M	800.00	24.00	566.12	70.77%
17610	SUPPLIES/CUSTODIAL	3,000.00	0.00	151.14	5.04%
17628	SMALL TOOLS & EQUIPMENT	1,000.00	0.00	29.52	2.95%
17640	CONTRACT SERVICES	200.00	27.50	27.50	13.75%
17623	CONTRACT SERVICES POCKET PARK	400.00	0.00	0.00	0.00%
17625	CONTRACT SERVICES BUFFINGTON PARK	10,300.00	1,750.00	7,000.00	67.96%
17626	SHED AND MAN HOME	1,000.00	0.00	0.00	0.00%
17638	SOLID WASTE SERVICES	4,000.00	360.52	2,523.64	63.09%
17649	MISC EXPENSES	50.00	0.00	0.00	0.00%
	TOTAL MATERIALS AND SERVICES	<u>30,700.00</u>	<u>2,329.24</u>	<u>14,024.01</u>	<u>45.68%</u>
 <u>CAPITAL OUTLAY</u>					
17661	RESURFACE TENNIS COURTS	5,000.00	0.00	0.00	0.00%
17662	REMOVAL OF DANGER TREES	10,000.00	650.00	650.00	6.50%
	TOTAL CAPTIAL OUTLAY	<u>15,000.00</u>	<u>650.00</u>	<u>650.00</u>	<u>4.33%</u>
	TOTAL PARKS DEPARTMENT EXPENDITURES	<u>49,225.00</u>	<u>3,203.52</u>	<u>16,618.25</u>	<u>33.76%</u>

City of Gold Beach
GENERAL FUND

EMERGENCY MANAGEMENT SERVICES EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>PERSONNEL SERVICES</u>					
11670	EMERGENCY SERVICES DIRECTOR	3,600.00	0.00	0.00	0.00%
11679	SALARY & BENEFIT ADJUSTMENT	50.00	0.00	0.00	0.00%
11701	FICA	300.00	0.00	0.00	0.00%
11702	WORKERS COMP	40.00	0.00	40.00	100.00%
11704	LIFE/LTD INSURANCE	50.00	0.00	0.00	0.00%
TOTAL PERSONNEL		4,040.00	0.00	40.00	0.99%
<u>MATERIALS AND SERVICES</u>					
11610	SUPPLIES/CUSTODIAL	200.00	0.00	0.00	0.00%
11618	DUES/SUBS/PRINTING/POSTAGE	100.00	0.00	0.00	0.00%
11620	TRAVEL/TRAINING/MEETINGS	200.00	0.00	0.00	0.00%
TOTAL MATERIALS AND SERVICES		500.00	0.00	0.00	0.00%
TOTAL EMERGENCY MGT EXPENSES		4,540.00	0.00	40.00	0.88%

City of Gold Beach
GENERAL FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

12302	STERLING MONEY MARKET	11,258.73
12303	UMPQUA MONEY MARKET	552,135.92
12301	GENERAL CHECKING	7,405.01
13302	POLICE DONATION SAVINGS	554.00
13309	POLICE CHETCO CHECKING	237.25
16302	MUNI COURT STERLING SAVINGS	16,295.06
16303	MUNI COURT UMPQUA SAVINGS	47,027.90
	TOTAL CASH ASSETS	<u>634,913.87</u>

RESTRICTED ASSETS

12307	STERLING CERTIFICATE OF DEPOSIT	0.00
12306	DEPOSIT ON PARK HOME	592.49
	TOTAL RESTRICTED ASSETS	<u>592.49</u>

RECEIVABLES

12312	ACCOUNTS RECEIVABLE	0.00
12313	PROPERTY TAX RECEIVABLE	0.00
12317	BUSINESS LICENSE RECEIVABLE	0.00
12311	EMPLOYEE RECEIVABLE	0.00
12316	PRE-PAID POSTAGE	(2,540.42)
	TOTAL RECEIVABLES	<u>(2,540.42)</u>

TOTAL ASSETS 632,965.94

LIABILITIES AND FUND BALANCE (EQUITY)

LIABILITIES

12401	ACCOUNTS PAYABLE	0.00
12403	EMPLOYEE WITHHOLDINGS	3,668.14
12407	DEFERRED PROPERTY TAX REVENUE	0.00
12411	DEPOSIT ON PARK HOME	592.49
	TOTAL LIABILITIES	<u>4,260.63</u>

FUND BALANCE (EQUITY)

12490	ACTUAL BEGINNING FUND BALANCE	485,033.07
	CHANGES YTD (11670-11704)	(40.00)
	CHANGES YTD (12491-12704)	733,479.53
	CHANGES YTD (13565-15702)	(405,714.14)
	CHANGES YTD (16610-19999)	(184,052.15)
	TOTAL FUND BALANCE	<u>628,705.31</u>

TOTAL LIABILITIES AND FUND BALANCE (EQUITY) 632,965.94

City of Gold Beach
STREET TAX FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>REVENUES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>FEES AND PERMITS</u>					
21526	STREET ADDRESSING FEES	200.00	0.00	0.00	0.00%
<u>SYSTEM DEVELOPMENT CHARGES</u>					
21530	STREET SDC NON-RESTRICTED	500.00	0.00	0.00	0.00%
21531	STREET SDC RESTRICTED	16,500.00	0.00	0.00	0.00%
<u>INTERGOVERNMENTAL</u>					
21525	STATE GAS TAX APPORTIONMENT	105,084.00	9,375.98	58,672.83	55.83%
<u>MISCELLANEOUS REVENUE</u>					
21565	INTEREST	650.00	79.70	628.56	96.70%
21579	MISC REVENUE	200.00	0.00	177.00	88.50%
<u>BEGINNING FUND BALANCE</u>					
			<u>ACTUAL BFB</u>	<u>ACTUAL BFB</u>	
21490	BUDGETED BEGINNING FUND BALANCE	175,000.00	215,640.21	215,640.21	123.22%
TOTAL RESOURCES		298,134.00	225,095.89	275,118.60	92.28%
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>PERSONNEL SERVICES</u>					
21670	UTILITY WORKER (.50 FTE)	19,795.00	1,836.48	13,713.84	69.28%
21677	OVERTIME	350.00	0.00	0.00	0.00%
21679	SALARY & BENEFIT ADJUSTMENT	50.00	0.00	0.00	0.00%
21700	RETIREMENT	2,400.00	216.89	1,510.64	62.94%
21705	PERS UAL COSTS	1,600.00	152.47	1,196.46	74.78%
21701	FICA	1,514.00	0.00	0.00	0.00%
21702	WORKERS COMP	1,662.00	0.00	1,777.11	106.93%
21703	MEDICAL INSURANCE	8,696.00	0.00	3,069.71	35.30%
21704	LIFE/LTD INSURANCE	45.00	0.00	0.00	0.00%
TOTAL PERSONNEL		36,112.00	2,205.84	21,267.76	58.89%
<u>MATERIALS & SERVICES</u>					
21622	INSURANCE/BONDS	950.00	0.00	950.00	100.00%
21618	DUES/SUBS/PRINTING/POSTAGE	200.00	42.10	432.25	216.13%
21610	OFFICE EQUIPMENT & SUPPLIES	200.00	18.99	68.99	34.50%
21612	ROCK/OIL/MATERIALS & SERVICES	11,300.00	353.96	5,961.82	52.76%
21614	EQUIPMENT O&M	10,000.00	108.09	4,031.54	40.32%
21628	SMALL TOOLS & EQUIPMENT	1,000.00	211.48	711.46	71.15%
21613	STREET SIGNS & FITTINGS	2,500.00	1,514.00	1,835.98	73.44%
21640	CONTRACT SERVICES	2,000.00	0.00	0.00	0.00%
21620	TRAVEL/TRAINING/MEETINGS	550.00	0.00	120.00	21.82%
21624	STREET LIGHT/TRAFFIC LIGHTS	8,000.00	660.31	4,798.52	59.98%
21629	STREET ADDRESSING	300.00	0.00	0.00	0.00%
21649	MISC EXPENSES	100.00	0.00	0.00	0.00%
TOTAL MATERIALS & SERVICES		37,100.00	2,908.93	18,910.56	50.97%
<u>CAPITAL OUTLAY</u>					
21661	STREET CONSTRUCTION & REPAIR	22,000.00	0.00	3,157.37	14.35%
21667	3RD ST (LIBRARY) SIDEWALK	50,000.00	0.00	542.50	1.09%
TOTAL CAPITAL OUTLAY		72,000.00	0.00	3,699.87	5.14%
<u>CONTINGENCY & RESERVES</u>					
21657	CONTINGENCY	60,000.00	0.00	0.00	0.00%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
21690-12	GENERAL INDIRECT	12,526.00	0.00	12,526.00	100.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
21491	BUDGETED FUND BALANCE	80,396.00	80,396.00	80,396.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		298,134.00	85,510.77	136,800.19	45.89%

City of Gold Beach
STREET TAX FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

21302	STERLING SAVINGS	40,480.78
21305	UMPQUA SAVINGS	100,651.11
21301	CHECKING	3,605.44
21303	SDC SAVINGS NR	15,651.89
	TOTAL CASH ASSETS	<u>160,389.22</u>

RESTRICTED ASSETS

21304	SDC SAVINGS RESTRICTED	37,590.00
21202	STREET SWEEPER CD	20,000.00
21203	MULTIUSE TRUCK 10% CD	0.00
	TOTAL RESTRICTED	<u>57,590.00</u>

RECEIVABLES

21312	ACCOUNTS RECEIVABLE	<u>0.00</u>
	TOTAL ASSETS	<u>217,979.22</u>

LIABILITIES AND FUND BALANCE (EQUITY)

LIABILITIES

21401	ACCOUNTS PAYABLE	0.00
21402	STREET LIGHT PAYABLE	0.00
21403	EMPLOYEE WITHHOLDINGS	(735.19)
21407	DEFERRED REVENUE	0.00
	TOTAL LIABILITIES	<u>(735.19)</u>

FUND BALANCE (EQUITY)

12490	ACTUAL BEGINNING FUND BALANCE	215,640.21
	CHANGES YTD (21497-21705)	3,074.20
	TOTAL FUND BALANCE	<u>218,714.41</u>
	TOTAL LIABILITIES AND FUND BALANCE (EQUITY)	<u>217,979.22</u>

City of Gold Beach
COMMUNITY PROMOTION FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>					
<u>TRANSIENT ROOM TAX</u>					
24506	TRANSIENT ROOM TAX	250,000.00	7,347.16	172,456.60	68.98%
<u>MISCELLANEOUS REVENUE</u>					
24565	INTEREST	1,200.00	58.51	1,226.79	102.23%
24579	MISC REVENUE	4,400.00	0.00	33.70	0.77%
24507	POSTAGE REIMBURSEMENT	5,000.00	0.00	0.00	0.00%
	TOTAL MISC REVENUE	10,600.00	58.51	1,260.49	11.89%
<u>BEGINNING FUND BALANCE</u>					
			ACTUAL BFB	ACTUAL BFB	
24490	BUDGETED BEGINNING FUND BALANCE	157,000.00	177,468.57	177,468.57	113.04%
TOTAL RESOURCES		417,600.00	184,874.24	351,185.66	84.10%
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>PERSONNEL SERVICES</u>					
24672	EXECUTIVE DIRECTOR	45,000.00	3,750.00	30,000.00	66.67%
24670	VISITOR CENTER SALARIES	14,000.00	952.00	11,574.14	82.67%
24671	EXECUTIVE ASSISTANT	22,000.00	1,851.96	16,075.62	73.07%
24679	SALARY & BENEFIT ADJUSTMENT	50.00	0.00	0.00	0.00%
24700	RETIREMENT	8,200.00	1,129.58	4,932.24	60.15%
24705	PERS UAL COSTS	5,500.00	609.89	3,976.59	72.30%
24701	FICA	6,197.00	501.40	4,410.25	71.17%
24702	WORKERS COMP	194.00	0.00	194.00	100.00%
24703	MEDICAL INSURANCE	7,880.00	0.00	7,038.36	89.32%
24704	LIFE/LTD INSURANCE	125.00	0.00	149.02	119.22%
	TOTAL PERSONNEL	109,146.00	8,794.83	78,350.22	71.78%
<u>MARKETING & PROMOTIONAL EXPENSES</u>					
24612	DIRECT MARKETING	17,000.00	2,623.87	10,065.77	59.21%
24618	PRINTED MATERIALS	18,000.00	4,179.00	11,339.60	63.00%
24619	AMBIENT	7,500.00	0.00	0.00	0.00%
24620	TRADE SHOWS AND FAIRS	12,000.00	4,113.82	12,234.77	101.96%
24639	MAGAZINES	4,000.00	0.00	1,231.50	30.79%
24641	PROFESSIONAL SERVICES	15,000.00	575.30	12,670.50	84.47%
24642	RADIO	5,000.00	780.00	1,986.00	39.72%
24643	PRINT MEDIA	18,000.00	110.00	5,604.39	31.14%
24644	OUTDOOR/BUS ADVERTISING	16,000.00	700.00	5,600.00	35.00%
24647	INTERNET ADVERTISING	15,000.00	0.00	0.00	0.00%
24655	ASSOCIATION DUES	2,000.00	0.00	2,640.00	132.00%
24645	TELEVISION PROMOTION	25,000.00	2,020.00	12,360.78	49.44%
	TOTAL MARKETING & PROMOTIONAL	154,500.00	15,101.99	75,733.31	49.02%
<u>VC OPERATING EXPENSES</u>					
24622	INSURANCE/BONDS	600.00	0.00	600.00	100.00%
24610	VC OPERATING EXPENSES	12,500.00	1,276.12	10,490.06	83.92%
24616	POSTAGE	12,000.00	512.60	3,026.78	25.22%
24658	VC BUILDING & GROUNDS	7,000.00	477.68	10,461.36	149.45%
24649	MISC EXPENSES	500.00	0.00	213.29	42.66%
	TOTAL VC OPERATING EXPENSES	32,600.00	2,266.40	24,791.49	76.05%
<u>CONTINGENCY & RESERVES</u>					
24657	CONTINGENCY	20,000.00	0.00	0.00	0.00%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
24692-93	TRANSFER OUT TO BUILDING RESERVE	7,500.00	0.00	7,500.00	100.00%
<u>DEBT SERVICE</u>					
24680	VC PAYMENTS (PAYOFF)	66,251.00	0.00	68,665.12	103.64%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
24491	BUDGETED ENDING FUND BALANCE	23,603.00	0.00	0.00	0.00%
TOTAL EXPENDITURES & REQUIREMENTS		413,600.00	26,163.22	255,040.14	61.66%

City of Gold Beach
COMMUNITY PROMOTION FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

24302	STERLING SAVINGS	21,579.91
24303	UMPQUA SAVINGS	70,003.29
24301	CHECKING	0.00
24310	PROMO CHECKING	4,708.98
	TOTAL CASH ASSETS	<u>96,292.18</u>

RECEIVABLES

24312	ACCOUNTS RECEIVABLE	<u>0.00</u>
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TOTAL ASSETS 96,292.18

LIABILITIES AND FUND BALANCE (EQUITY)

LIABILITIES

24403	EMPLOYEE WITHHOLDINGS	146.66
24405	ACCRUED BENEFITS	0.00
24401	ACCOUNTS PAYABLE	0.00
	TOTAL LIABILITIES	<u>146.66</u>

FUND BALANCE (EQUITY)

24490	ACTUAL BEGINNING FUND BALANCE	177,468.57
	CHANGES YTD (24497-24800)	(81,323.05)
	TOTAL FUND BALANCE	<u>96,145.52</u>

TOTAL LIABILITIES AND FUND BALANCE (EQUITY) 96,292.18

City of Gold Beach
SPECIAL REVENUE FUND
STATE REVENUE SHARING FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

<u>REVENUES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>STATE REVENUE SHARING ALLOCATION</u>					
51522	STATE REVENUE SHARING ALLOCATION	16,200.00	5,455.53	14,003.59	86.44%
<u>MISCELLANEOUS REVENUE</u>					
51565	INTEREST	110.00	4.52	49.23	44.75%
TOTAL REVENUE		<u>16,310.00</u>	<u>5,460.05</u>	<u>14,052.82</u>	<u>86.16%</u>
<u>BEGINNING FUND BALANCE</u>					
			ACTUAL BFB	ACTUAL BFB	
51490	BUDGETED BEGINNING FUND BALANCE	22,088.00	23,581.56	23,581.56	106.76%
TOTAL RESOURCES		<u>38,398.00</u>	<u>29,041.61</u>	<u>37,634.38</u>	<u>98.01%</u>
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
51690-12	TRANSFER TO GENERAL FUND	15,000.00	0.00	15,000.00	100.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
51491	BUDGETED ENDING FUND BALANCE	23,398.00	23,398.00	23,398.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		<u>38,398.00</u>	<u>23,398.00</u>	<u>38,398.00</u>	<u>100.00%</u>

City of Gold Beach
SPECIAL REVENUE FUND
STATE REVENUE SHARING FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:	
51302	STERLING SAVINGS	7,503.87
51303	UMPQUA SAVINGS	10,470.34
51301	CHECKING	4,660.17
51312	ACCOUNTS RECEIVABLE	<u>0.00</u>
	TOTAL ASSETS	<u>22,634.38</u>

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

51401	ACCOUNTS PAYABLE	0.00
	FUND BALANCE:	
	ACTUAL BEGINNING FUND BALANCE	23,581.56
	ACTUAL CHANGE IN FUND BAL YTD	<u>(947.18)</u>
	TOTAL FUND BALANCE	<u>22,634.38</u>
	TOTAL LIABILITIES AND FUND BALANCE	<u>22,634.38</u>

City of Gold Beach
SPECIAL REVENUE FUND
SMALL CITY ALLOTMENT FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>					
<u>MISCELLANEOUS REVENUE</u>					
54565	INTEREST	50.00	12.54	70.37	140.74%
TOTAL REVENUE		<u>50.00</u>	<u>12.54</u>	<u>70.37</u>	<u>140.74%</u>
<u>BEGINNING FUND BALANCE</u>					
		ACTUAL BFB		ACTUAL BFB	
54490	BUDGETED BEGINNING FUND BALANCE	28,380.00	28,414.65	28,414.65	100.12%
TOTAL RESOURCES		<u>28,430.00</u>	<u>28,427.19</u>	<u>28,485.02</u>	<u>100.19%</u>
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>CAPITAL OUTLAY</u>					
54661	THIRD ST SIDEWALK	20,000.00	0.00	0.00	0.00%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
54691-12	TRANSFER TO GENERAL INDIRECT	2,229.00	0.00	2,229.00	100.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
54491	BUDGETED ENDING FUND BALANCE	6,201.00	6,201.00	6,201.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		<u>28,430.00</u>	<u>6,201.00</u>	<u>8,430.00</u>	<u>29.65%</u>

City of Gold Beach
SPECIAL REVENUE FUND
SMALL CITY ALLOTMENT FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:		
54302	STERLING SAVINGS	8,453.69	
54303	UMPQUA SAVINGS	17,802.33	
54301	CHECKING	0.00	
54312	ACCOUNTS RECEIVABLE	0.00	
	<u>TOTAL ASSETS</u>	<u>26,256.02</u>	

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

54401	ACCOUNTS PAYABLE	0.00	
	FUND BALANCE:		
	ACTUAL BEGINNING FUND BALANCE	28,414.65	
	ACTUAL CHANGE IN FUND BAL YTD	<u>(2,158.63)</u>	
	TOTAL FUND BALANCE	<u>26,256.02</u>	
	<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>26,256.02</u>	

City of Gold Beach
CAPITAL PROJECTS FUND
I & I CORRECTION FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>					
<u>MISCELLANEOUS REVENUE</u>					
63565	INTEREST	225.00	31.33	158.69	70.53%
TOTAL REVENUE		225.00	31.33	158.69	70.53%
<u>BEGINNING FUND BALANCE</u>					
		ACTUAL BFB		ACTUAL BFB	
63490	BUDGETED BEGINNING FUND BALANCE	165,350.00	168,038.41	168,038.41	101.63%
TOTAL RESOURCES		165,575.00	168,069.74	168,197.10	101.58%
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>MATERIALS & SERVICES</u>					
63649	MISC EXPENSES	50.00	0.00	0.00	0.00%
<u>CAPITAL OUTLAY</u>					
63666	I & I CORRECTION	15,000.00	0.00	0.00	0.00%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
63690-12	TRANSFER TO GENERAL INDIRECT	2,137.00	0.00	2,137.00	100.00%
<u>CONTINGENCY</u>					
63657	CONTINGENCY	20,000.00	0.00	0.00	0.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
63491	BUDGETED ENDING FUND BALANCE	128,388.00	128,388.00	128,388.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		165,575.00	128,388.00	130,525.00	78.83%

City of Gold Beach
CAPITAL PROJECTS FUND
I & I CORRECTION FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:		
63302	STERLING SAVINGS	9,998.90	
63305	UMPQUA SAVINGS	47,945.77	
63301	CHECKING	0.00	
63303	CERTIFICATE OF DEPOSIT	108,115.43	
63312	ACCOUNTS RECEIVABLE	0.00	
	<u>TOTAL ASSETS</u>	<u>166,060.10</u>	

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

63401	ACCOUNTS PAYABLE	0.00	
	FUND BALANCE:		
	ACTUAL BEGINNING FUND BALANCE	168,038.41	
	ACTUAL CHANGE IN FUND BAL YTD	<u>(1,978.31)</u>	
	TOTAL FUND BALANCE	<u>166,060.10</u>	
	<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>166,060.10</u>	

City of Gold Beach
DEBT SERVICE FUND
HWY 101 SEWER LOAN

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>					
<u>SERVICE FEES</u>					
10521	MONTHLY SURCHARGE	116,000.00	7,772.78	71,091.44	61.29%
<u>MISCELLANEOUS REVENUE</u>					
10565	INTEREST	800.00	109.49	5,467.03	683.38%
TOTAL REVENUE		116,800.00	7,882.27	76,558.47	65.55%
<u>BEGINNING FUND BALANCE</u>					
		ACTUAL BFB		ACTUAL BFB	
10490	BUDGETED BEGINNING FUND BALANCE	260,000.00	264,696.67	264,696.67	101.81%
TOTAL RESOURCES		493,600.00	280,461.21	417,813.61	84.65%
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>DEBT SERVICE</u>					
10680	FEES	6,200.00	0.00	5,789.00	93.37%
10681	LOAN PRINCIPAL	72,800.00	0.00	72,692.00	99.85%
10685	LOAN INTEREST	37,700.00	0.00	37,512.00	99.50%
<u>TRANSFERS OUT TO OTHER FUNDS</u>					
10690-12	TRANSFER TO GENERAL INDIRECT	1,399.00	0.00	1,399.00	100.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
10491	BUDGETED ENDING FUND BALANCE	258,701.00	0.00	0.00	0.00%
TOTAL EXPENDITURES & REQUIREMENTS		376,800.00	0.00	117,392.00	31.15%

City of Gold Beach
DEBT SERVICE FUND
HWY 101 SEWER LOAN

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

<u>CASH:</u>	
10302	STERLING MONEY MARKET 54,670.34
10304	UMPQUA MONEY MARKET 161,420.02
10301	CHECKING 7,772.78
10303	CERTIFICATE OF DEPOSIT 0.00
10318	UTILITY RECEIVABLE 0.00
10312	ACCOUNTS RECEIVABLE 0.00
<hr/>	
TOTAL ASSETS 223,863.14	

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

10401	ACCOUNTS PAYABLE 0.00
<u>FUND BALANCE:</u>	
	ACTUAL BEGINNING FUND BALANCE 264,696.67
	ACTUAL CHANGE IN FUND BAL YTD (40,833.53)
<hr/>	
	TOTAL FUND BALANCE 223,863.14
<hr/>	
TOTAL LIABILITIES AND FUND BALANCE 223,863.14	

City of Gold Beach
DEBT SERVICE FUND
HUNTER CREEK HGTS/EMERALD HILLS WATER LID

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>					
<u>MISCELLANEOUS REVENUE</u>					
26565	MONTHLY SURCHARGE	95.00	47.39	132.49	139.46%
<u>LID REVENUE</u>					
26530	LID PRINCIPAL PAYMENTS	2,000.00	0.00	6,712.89	335.64%
26531	LID INTEREST PAYMENTS	3,500.00	0.00	2,457.88	70.23%
TOTAL REVENUE		<u>5,595.00</u>	<u>47.39</u>	<u>9,303.26</u>	<u>166.28%</u>
<u>TRANSFERS IN</u>					
26590-64	TRANSFER FROM WATER RESERVE	67,500.00	0.00	67,500.00	100.00%
<u>BEGINNING FUND BALANCE</u>					
		ACTUAL BFB		ACTUAL BFB	
26490	BUDGETED BEGINNING FUND BALANCE	17,000.00	19,446.84	19,446.84	114.39%
TOTAL RESOURCES		<u>90,095.00</u>	<u>19,494.23</u>	<u>96,250.10</u>	<u>106.83%</u>
<u>EXPENDITURES & REQUIREMENTS</u>					
<u>DEBT SERVICE</u>					
26681	BOND PRINCIPAL	80,839.00	0.00	12,520.00	15.49%
26685	BOND INTEREST	3,660.00	0.00	0.00	0.00%
<u>UNAPPROPRIATED ENDING FUND BALANCE</u>					
26491	BUDGETED ENDING FUND BALANCE	5,596.00	5,596.00	5,596.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		<u>90,095.00</u>	<u>5,596.00</u>	<u>18,116.00</u>	<u>20.11%</u>

City of Gold Beach
DEBT SERVICE FUND
HUNTER CREEK HGTS/EMERALD HILLS WATER LID

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:	
26302	STERLING SAVINGS	9,476.58
26305	UMPQUA SAVINGS	74,303.52
26301	CHECKING	318.20
26303	HCH REIMBURSEMENT SAVINGS	249.27
26304	EH REIMBURSEMENT SAVINGS	21.71
26311	LID INTEREST RECEIVABLE	0.00
26312	LID PRINCIPAL RECEIVABLE	0.00
		<hr/>
	TOTAL ASSETS	84,369.28
		<hr/>

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

26401	ACCOUNTS PAYABLE	0 00
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FUND BALANCE:

ACTUAL BEGINNING FUND BALANCE	19,446.84
ACTUAL CHANGE IN FUND BAL YTD	270.98
ACTUAL CHANGE IN FUND BAL YTD	64,651.46
TOTAL FUND BALANCE	<hr/> 84,369.28

TOTAL LIABILITIES AND FUND BALANCE	<hr/> 84,369.28
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City of Gold Beach
ENTERPRISE FUND
WATER UTILITY FUND

REVENUES
FOR THE PERIOD ENDING 02/28/2011

<u>REVENUES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
WATER SALES					
22541	INSIDE WATER SALES	400,000.00	30,813.43	255,009.12	63.75%
22542	OUTSIDE WATER SALES	140,000.00	10,271.12	92,396.72	66.00%
TOTAL WATER SALES		540,000.00	41,084.55	347,405.84	64.33%

MISCELLANEOUS REVENUE					
22565	INTEREST	4,500.00	247.83	11,950.76	265.57%
22579	MISC REVENUE	1,500.00	0.00	563.31	37.55%
22550	SDC INSTALL	3,000.00	0.00	4,638.22	154.61%
22545	PENALTIES	13,000.00	0.00	4,994.23	38.42%
22555	WATER DEPOSITS (RESTRICTED)	12,000.00	2,733.92	2,813.91	23.45%
TOTAL MISC REVENUE		34,000.00	2,981.75	24,960.43	73.41%

<u>BEGINNING FUND BALANCE</u>			<u>ACTUAL BFB</u>	<u>ACTUAL BFB</u>	
22490	BUDGETED BEGINNING FUND BALANCE	630,000.00	724,806.81	724,806.81	115.05%
TOTAL RESOURCES		1,204,000.00	768,873.11	1,097,173.08	91.13%

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
PERSONNEL SERVICES					
22671	PUBLIC WORKS SUPERINTENDENT 50%	28,512.00	2,376.00	19,012.77	66.68%
22672	PW UTILITY CLERK 50%	15,312.00	1,314.00	9,389.52	61.32%
22673	PW TECHNICIAN	32,000.00	2,460.04	21,408.20	66.90%
22676	PW OPERATOR/LEAD WORKER 50%	20,000.00	1,224.32	12,948.61	64.74%
22680	ADMIN SERVICES DIRECTOR 25%	9,504.00	836.00	6,688.00	70.37%
22678	PART TIME	3,000.00	0.00	3,000.00	100.00%
22677	OVER TIME	2,000.00	0.00	11.54	0.58%
22679	SALARY & BENEFIT ADJUSTMENT	2,500.00	0.00	0.00	0.00%
22700	RETIREMENT	22,500.00	1,779.42	10,302.07	45.79%
22705	PERS UAL COSTS	14,600.00	1,143.54	7,199.01	49.31%
22701	FICA	6,450.00	749.64	6,297.54	97.64%
22702	WORKERS COMP	3,108.00	0.00	3,500.00	112.61%
22703	MEDICAL INSURANCE	52,760.00	605.33	17,766.20	33.67%
22704	LIFE/LTD INSURANCE	400.00	0.00	210.20	52.55%
22707	UNCOMPENSATED ABSENCES	2,500.00	0.00	0.00	0.00%
TOTAL PERSONNEL		215,146.00	12,488.29	117,733.66	54.72%

MATERIALS & SERVICES: DISTRIBUTION & GENERAL					
22611	SYSTEM CONSTRUCTION O & M	16,000.00	3,320.41	18,198.50	113.74%
22612	MATERIALS AND FITTINGS	22,000.00	315.76	1,732.21	7.87%
22613	BUILDING/GROUNDS O & M	3,000.00	65.78	1,201.82	40.06%
22614	EQUIPMENT O & M	14,000.00	160.25	6,927.55	49.48%
22638	SOLID WASTE SERVICES	2,000.00	117.67	823.69	41.18%
22617	COMMUNICATIONS	4,500.00	364.40	2,189.99	48.67%
22618	DUES/FEES/SUBS/PRINTING/POSTAGE	8,200.00	35.52	2,459.52	29.99%
22620	TRAVEL & TRAINING	1,800.00	637.14	854.25	47.46%
22622	INSURANCE & BONDS	15,500.00	0.00	15,500.00	100.00%
22624	ELECTRICITY	10,800.00	757.99	3,924.76	36.34%
22628	SMALL TOOLS & EQUIPMENT	2,500.00	200.00	717.13	28.69%
22640	CONTRACT SERVICES	10,000.00	565.00	2,207.08	22.07%
22641	LAB TESTING	400.00	0.00	90.00	22.50%
22610	SUPPLIES/CUSTODIAL	7,000.00	575.17	2,674.77	38.21%
22649	MISC EXPENSES	750.00	0.00	263.10	35.08%
22648	CROSS CONNECTION CONTROL	1,000.00	0.00	200.00	20.00%
22647	OSHA REQUIRED EXPENDITURES	3,500.00	239.05	429.67	12.28%
22646	PASS THRU TO ENGINEERS	7,000.00	0.00	0.00	0.00%
22645	WATER DEPOSIT REFUNDS	16,000.00	0.00	0.00	0.00%
TOTAL MATERIALS AND SERVICES		145,950.00	7,354.14	60,394.04	41.38%

MATERIALS AND SUPPLIES: INTAKE & TREATMENT

22910	OFFICE SUPPLIES	100.00	0.00	0.00	0.00%
22913	BUILDINGS & GROUNDS O & M	3,000.00	55.00	2,308.88	76.96%
22914	EQUIPMENT O&M	7,000.00	277.46	5,267.48	75.25%
22917	COMMUNICATION	850.00	41.40	288.58	33.95%
22918	DUES/SUSBS/FEES/POSTAGE	1,300.00	88.03	1,235.30	95.02%
22920	TRAVEL & TRAINING	400.00	0.00	59.00	14.75%
22922	INSURANCE & BONDS	5,500.00	0.00	93.76	1.70%
22924	ELECTRICITY	43,000.00	4,183.99	25,615.84	59.57%
22928	SMALL TOOLS & EQUIPMENT	1,500.00	7.49	18.28	1.22%
22940	CONTRACT SERVICES	4,000.00	70.00	235.00	5.88%
22941	LAB TESTING	5,000.00	145.00	1,459.85	29.20%
22942	TREATMENT CHEMICALS	20,000.00	3,761.14	6,926.83	34.63%
22949	MISC EXPENSES	200.00	0.00	0.00	0.00%
	TOTAL MATERIALS AND SERVICES	91,850.00	8,629.51	43,508.80	47.37%

CAPITAL OUTLAY

22663	EQUIPMENT	7,000.00	0.00	4,100.00	58.57%
22664	FUND ACCOUNTING SYSTEM	7,500.00	0.00	7,500.00	100.00%
22666	SYSTEM CONSTRUCTION & REPLACEMENT	195,600.00	0.00	0.00	0.00%
22668	SECURITY FENCING	6,500.00	0.00	0.00	0.00%
	TOTAL TRANSFERS OUT	216,600.00	0.00	11,600.00	5.36%

TRANSFERS OUT TO OTHER FUNDS

22690-92	TRANSFER TO NON-INSURED LOSS	2,000.00	0.00	2,000.00	100.00%
22690-93	TRANSFER TO BUILDING RES FUND	1,500.00	0.00	1,500.00	100.00%
22690-12	TRANSFER TO GENERAL INDIRECT	42,376.00	0.00	42,376.00	100.00%
22690-64	TRANSFER TO WATER RESERVE	50,000.00	0.00	50,000.00	100.00%
	TOTAL TRANSFERS OUT	95,876.00	0.00	95,876.00	100.00%

CONTINGENCY & RESERVES

22657	CONTINGENCY	200,000.00	0.00	0.00	0.00%
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UNAPPROPRIATED ENDING FUND BALANCE

22491	BUDGETED ENDING FUND BALANCE	238,578.00	238,578.00	238,578.00	100.00%
	TOTAL REQUIREMENTS	1,204,000.00	267,049.94	567,690.50	47.15%

City of Gold Beach
 ENTERPRISE FUND
 WATER UTILITY FUND

BALANCE SHEET
 FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

22302	STERLING MONEY MARKET	270,639.19
22300	UMPQUA MONEY MARKET	325,289.41
22301	GENERAL CHECKING	65,641.26
	<i>TOTAL CASH ASSETS</i>	<u>661,569.86</u>

RESTRICTED ASSETS

22305	WATER DEPOSITS CHECKING	16,259.97
22308	DEPOSITS MM SAVINGS	55,778.84
22303	DEPOSITS CD #1	0.00
22307	DEPOSITS CD #2	83,356.77
22304	DEPOSITS CD #3	0.00
22310	MULTIUSE TRUCK CD 1/2	0.00
22202	MULTIUSE TRUCK CD #2	0.00
22201	RESERVOIR PAINTING CD	0.00
22309	UTILITY CD	0.00
	<i>TOTAL RESTRICTED ASSETS</i>	<u>155,395.58</u>

RECEIVABLES

22312	ACCOUNTS RECEIVABLE	0.00
22318	UTILITY RECEIVABLE	0.00
22313	SDC RECEIVABLE	0.00
	<i>TOTAL RECEIVABLES</i>	<u>0.00</u>

TOTAL ASSETS 816,965.44

LIABILITIES AND FUND BALANCE (EQUITY)

LIABILITIES

12401	ACCOUNTS PAYABLE	0.00
12403	EMPLOYEE WITHHOLDINGS	(1,433.86)
12407	WATER ACCRUED BENEFITS	9,433.86
12411	WATER DEPOSITS RECEIVED	57,581.86
	<i>TOTAL LIABILITIES</i>	<u>65,581.86</u>

FUND BALANCE (EQUITY)

22490	ACTUAL BEGINNING FUND BALANCE	724,806.81
	ACTUAL CHANGES IN FUND BALANCE YTD	26,576.77
	<i>TOTAL FUND BALANCE</i>	<u>751,383.58</u>

TOTAL LIABILITIES AND FUND BALANCE (EQUITY) 816,965.44

City of Gold Beach
 ENTERPRISE FUND
 SEWER UTILITY FUND

REVENUES
 FOR THE PERIOD ENDING 02/28/2011

REVENUES		BUDGET	MONTH	YTD	% TO DATE
SERVICE CHARGES					
23542	SEWER SERVICE CHARGES	360,000.00	27,759.89	221,470.31	61.52%
MISCELLANEOUS REVENUE					
23565	INTEREST	5,700.00	334.92	8,043.57	141.12%
23579	MISC REVENUE	5,500.00	0.00	4,387.10	79.77%
23550	SDC INSTALL	1,500.00	0.00	573.23	38.22%
TOTAL REVENUE		372,700.00	28,094.81	234,474.21	62.91%
BEGINNING FUND BALANCE					
			ACTUAL BFB	ACTUAL BFB	
23490	BUDGETED BEGINNING FUND BALANCE	690,000.00	772,937.83	772,937.83	112.02%
TOTAL RESOURCES		1,062,700.00	801,032.64	1,007,412.04	94.80%
EXPENDITURES		BUDGET	MONTH	YTD	VARIANCE
PERSONNEL SERVICES					
23670	PUBLIC WORKS SUPERINTENDENT 50%	28,512.00	2,376.00	19,012.77	66.68%
23671	PW ASSISTANT SUPER	45,345.00	3,488.00	30,345.60	66.92%
23672	PW UTILITY CLERK 50%	15,312.00	1,314.00	9,389.52	61.32%
23673	PW TREATMENT PLANT OPER ASSIST	27,184.00	2,091.20	18,193.46	66.93%
23680	ADMIN SERVICES DIRECTOR 25%	9,504.00	836.00	6,688.00	70.37%
23678	PART TIME	2,000.00	0.00	1,920.00	96.00%
23677	OVER TIME	5,000.00	0.00	0.00	0.00%
23679	SALARY & BENEFIT ADJUSTMENT	2,500.00	0.00	0.00	0.00%
23700	RETIREMENT	12,000.00	1,291.48	7,163.63	59.70%
23705	PERS UAL COSTS	8,000.00	686.12	4,003.96	50.05%
23701	FICA	10,355.00	635.24	6,054.46	58.47%
23702	WORKERS COMP	5,950.00	0.00	4,767.88	80.13%
23703	MEDICAL INSURANCE	32,400.00	605.33	15,494.28	47.82%
23704	LIFE/LTD INSURANCE	350.00	0.00	200.12	57.18%
23707	UNCOMPENSATED ABSENCES	1,000.00	0.00	0.00	0.00%
TOTAL PERSONNEL		205,412.00	13,323.37	123,233.68	59.99%
MATERIALS & SERVICES					
23611	SYSTEM CONSTRUCTION O & M	7,500.00	335.75	1,740.85	23.21%
23612	MATERIALS AND FITTINGS	4,000.00	96.36	410.23	10.26%
23613	BUILDING/GROUNDS O & M	2,000.00	0.00	137.37	6.87%
23614	EQUIPMENT O & M	10,000.00	456.03	5,984.86	59.85%
23638	SOLID WASTE SERVICES	3,200.00	117.67	823.70	25.74%
23617	COMMUNICATIONS	3,500.00	315.33	1,996.79	57.05%
23618	DUES/FEES/SUBS/PRINTING/POSTAGE	7,000.00	64.77	2,471.85	35.31%
23620	TRAVEL & TRAINING	2,000.00	48.25	898.39	44.92%
23622	INSURANCE & BONDS	16,000.00	0.00	16,000.00	100.00%
23624	ELECTRICITY	55,000.00	5,872.74	35,137.37	63.89%
23628	SMALL TOOLS & EQUIPMENT	1,200.00	199.99	558.06	46.51%
23640	CONTRACT SERVICES	20,000.00	2,685.00	6,760.00	33.80%
23619	LAB TESTING	9,000.00	1,235.00	5,432.88	60.37%
23610	SUPPLIES/CUSTODIAL	7,000.00	371.33	3,146.27	44.95%
23649	MISC EXPENSES	500.00	195.00	643.58	128.72%
23615	PLANT O & M	8,000.00	0.00	8,921.06	111.51%
TOTAL MATERIALS AND SERVICES		155,900.00	11,993.22	91,063.26	58.41%
CAPITAL OUTLAY					
23664	FUND ACCOUNTING SYSTEM	7,500.00	0.00	1,745.00	23.27%
23666	SYSTEM CONSTRUCTION & REPLACEMENT	20,000.00	0.00	0.00	0.00%
TOTAL CAPITAL OUTLAY		27,500.00	0.00	1,745.00	6.35%
TRANSFERS OUT TO OTHER FUNDS					
23690-92	TRANSFER TO NON-INSURED LOSS	0.00	0.00	0.00	100.00%
23690-12	TRANSFER TO GENERAL INDIRECT	53,568.00	0.00	53,568.00	100.00%
23690-93	TRANSFER TO BUILDING RESERVE	1,500.00	0.00	1,500.00	100.00%
23690-74	TRANSFER TO SEWER RESERVE	50,000.00	0.00	50,000.00	100.00%
TOTAL TRANSFERS OUT		107,068.00	0.00	107,068.00	100.00%
CONTINGENCY & RESERVES					
23657	CONTINGENCY	200,000.00	0.00	0.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE					
23491	BUDGETED ENDING FUND BALANCE	366,821.00	366,821.00	366,821.00	100.00%
TOTAL REQUIREMENTS		1,062,701.00	392,137.59	689,930.94	64.92%

City of Gold Beach
ENTERPRISE FUND
SEWER UTILITY FUND

REVENUES
FOR THE PERIOD ENDING 02/28/2011

<u>REVENUES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
SERVICE CHARGES					
23542	SEWER SERVICE CHARGES	360,000.00	27,759.89	221,470.31	61.52%
MISCELLANEOUS REVENUE					
23565	INTEREST	5,700.00	334.92	8,043.57	141.12%
23579	MISC REVENUE	5,500.00	0.00	4,387.10	79.77%
23550	SDC INSTALL	1,500.00	0.00	573.23	38.22%
	TOTAL REVENUE	372,700.00	28,094.81	234,474.21	62.91%
BEGINNING FUND BALANCE					
23490	BUDGETED BEGINNING FUND BALANCE	690,000.00	ACTUAL BFB 772,937.83	ACTUAL BFB 772,937.83	112.02%
	TOTAL RESOURCES	1,062,700.00	801,032.64	1,007,412.04	94.80%

<u>EXPENDITURES</u>		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>VARIANCE</u>
PERSONNEL SERVICES					
23670	PUBLIC WORKS SUPERINTENDENT 50%	28,512.00	2,376.00	19,012.77	66.68%
23671	PW ASSISTANT SUPER	45,345.00	3,488.00	30,345.60	66.92%
23672	PW UTILITY CLERK 50%	15,312.00	1,314.00	9,389.52	61.32%
23673	PW TREATMENT PLANT OPER ASSIST	27,184.00	2,091.20	18,193.46	66.93%
23680	ADMIN SERVICES DIRECTOR 25%	9,504.00	836.00	6,688.00	70.37%
23678	PART TIME	2,000.00	0.00	1,920.00	96.00%
23677	OVER TIME	5,000.00	0.00	0.00	0.00%
23679	SALARY & BENEFIT ADJUSTMENT	2,500.00	0.00	0.00	0.00%
23700	RETIREMENT	12,000.00	1,291.48	7,163.63	59.70%
23705	PERS UAL COSTS	8,000.00	686.12	4,003.96	50.05%
23701	FICA	10,355.00	635.24	6,054.46	58.47%
23702	WORKERS COMP	5,950.00	0.00	4,767.88	80.13%
23703	MEDICAL INSURANCE	32,400.00	605.33	15,494.28	47.82%
23704	LIFE/LTD INSURANCE	350.00	0.00	200.12	57.18%
23707	UNCOMPENSATED ABSENCES	1,000.00	0.00	0.00	0.00%
	TOTAL PERSONNEL	205,412.00	13,323.37	123,233.68	59.99%
MATERIALS & SERVICES					
23611	SYSTEM CONSTRUCTION O & M	7,500.00	335.75	1,740.85	23.21%
23612	MATERIALS AND FITTINGS	4,000.00	96.36	410.23	10.26%
23613	BUILDING/GROUNDS O & M	2,000.00	0.00	137.37	6.87%
23614	EQUIPMENT O & M	10,000.00	456.03	5,984.86	59.85%
23638	SOLID WASTE SERVICES	3,200.00	117.67	823.70	25.74%
23617	COMMUNICATIONS	3,500.00	315.33	1,996.79	57.05%
23618	DUES/FEES/SUBS/PRINTING/POSTAGE	7,000.00	64.77	2,471.85	35.31%
23620	TRAVEL & TRAINING	2,000.00	48.25	898.39	44.92%
23622	INSURANCE & BONDS	16,000.00	0.00	16,000.00	100.00%
23624	ELECTRICITY	55,000.00	5,872.74	35,137.37	63.89%
23628	SMALL TOOLS & EQUIPMENT	1,200.00	199.99	558.06	46.51%
23640	CONTRACT SERVICES	20,000.00	2,685.00	6,760.00	33.80%
23619	LAB TESTING	9,000.00	1,235.00	5,432.88	60.37%
23610	SUPPLIES/CUSTODIAL	7,000.00	371.33	3,146.27	44.95%
23649	MISC EXPENSES	500.00	195.00	643.58	128.72%
23615	PLANT O & M	8,000.00	0.00	8,921.06	111.51%
	TOTAL MATERIALS AND SERVICES	155,900.00	11,993.22	91,063.26	58.41%
CAPITAL OUTLAY					
23664	FUND ACCOUNTING SYSTEM	7,500.00	0.00	1,745.00	23.27%
23666	SYSTEM CONSTRUCTION & REPLACEMENT	20,000.00	0.00	0.00	0.00%
	TOTAL CAPITAL OUTLAY	27,500.00	0.00	1,745.00	6.35%
TRANSFERS OUT TO OTHER FUNDS					
23690-92	TRANSFER TO NON-INSURED LOSS	2,000.00	0.00	2,000.00	100.00%
23690-12	TRANSFER TO GENERAL INDIRECT	53,568.00	0.00	53,568.00	100.00%
23690-93	TRANSFER TO BUILDING RESERVE	1,500.00	0.00	1,500.00	100.00%
23690-74	TRANSFER TO SEWER RESERVE	50,000.00	0.00	50,000.00	100.00%
	TOTAL TRANSFERS OUT	107,068.00	0.00	107,068.00	100.00%
CONTINGENCY & RESERVES					
23657	CONTINGENCY	200,000.00	0.00	0.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE					
23491	BUDGETED ENDING FUND BALANCE	366,821.00	366,821.00	366,821.00	100.00%
	TOTAL REQUIREMENTS	1,062,701.00	392,137.59	689,930.94	64.92%

City of Gold Beach
 ENTERPRISE FUND
 SEWER UTILITY FUND

BALANCE SHEET
 FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

23302	STERLING MONEY MARKET	176,409.17
23306	UMPQUA MONEY MARKET	490,917.26
23301	GENERAL CHECKING	23,953.85
	<i>TOTAL CASH ASSETS</i>	691,280.28

RESTRICTED ASSETS

23303	HC SEWER REIMBURSEMENT SAVINGS	0.00
23304	MULTIUSE TRUCK CD 1/2	0.00
23305	SEWER UTILITY CD	0.00
23201	MULTIUSE TRUCK CD #2	0.00
	<i>TOTAL RESTRICTED ASSETS</i>	0.00

RECEIVABLES

23312	ACCOUNTS RECEIVABLE	0.00
23318	UTILITY RECEIVABLE	0.00
	<i>TOTAL RECEIVABLES</i>	0.00

	TOTAL ASSETS	691,280.28
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LIABILITIES AND FUND BALANCE (EQUITY)

LIABILITIES

23401	ACCOUNTS PAYABLE	0.00
23403	EMPLOYEE WITHHOLDINGS	1,497.07
23405	SEWER ACCRUED BENEFITS	5,427.19
23402	HC SEWER REIMBURSEMENT	53.92
	<i>TOTAL LIABILITIES</i>	6,978.18

FUND BALANCE (EQUITY)

23490	ACTUAL BEGINNING FUND BALANCE	772,937.83
	ACTUAL CHANGES IN FUND BALANCE YTD	(88,635.73)
	<i>TOTAL FUND BALANCE</i>	684,302.10

	TOTAL LIABILITIES AND FUND BALANCE (EQUITY)	691,280.28
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City of Gold Beach
RESERVE FUND
BUILDING RESERVE FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

Supplemental budget adopted R1011-24 adjusted
93590-12, 93662, 93658, 93601

This fund is authorized by resolution #0910-29 on 10, 2010, for the purpose of major remodeling project building repairs, and replacement of municipal owned buildings

	<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>REVENUES</u>				
<u>MISCELLANEOUS REVENUE</u>				
93565 INTEREST	2,500.00	107.63	2,026.90	81.08%
<u>TRANSFER IN FOR CITY HALL</u>				
93590-12 TRANSFER IN GENERAL FUND	23,000.00	0.00	10,000.00	43.48%
93590-22 TRANSFER IN WATER UTILITY	1,500.00	0.00	1,500.00	100.00%
93590-23 TRANSFER IN SEWER UTILITY	1,500.00	0.00	1,500.00	100.00%
TOTAL CITY HALL TRANSFERS	26,000.00	0.00	13,000.00	50.00%
<u>TRANSFER IN VISITOR CENTER BUILDING</u>				
93590-24 TRANSFER IN PROMO	7,500.00	0.00	7,500.00	100.00%
<u>BEGINNING FUND BALANCE</u>				
		ACTUAL BFB	ACTUAL BFB	
93490 BUDGETED BEGINNING FUND BALANCE	383,400.00	384,638.56	384,638.56	100.32%
TOTAL RESOURCES	419,400.00	384,746.19	407,165.46	97.08%
<u>EXPENDITURES & REQUIREMENTS</u>				
<u>CAPITAL OUTLAY</u>				
93601 VISITOR CTR BUILDING EXPENSES	8,275.00	0.00	8,275.00	100.00%
93662 CITY HALL BLDG EXPENDITURES	42,000.00	0.00	12,121.11	28.86%
TOTAL CAPITAL OUTLAY	50,275.00	0.00	20,396.11	
<u>CONTINGENCY & RESERVE</u>				
93658 RESERVE BUILDINGS	369,125.00	0.00	0.00	0.00%
TOTAL EXPENDITURES & REQUIREMENTS	419,400.00	0.00	20,396.11	4.86%

City of Gold Beach
RESERVE FUND
BUILDING RESERVE FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:	
93301	CHECKING	0.00
93307	UMPQUA SAVINGS	111,459.35
93302	STERLING SAVINGS	83,531.61
93308	VISITOR CENTER STERLING SAVINGS	18,007.27
93303	PW SHOPS STERLING SAVINGS	116,114.28
	TOTAL CASH ASSETS	<u>329,112.51</u>

RESTRICTED ASSETS

93304	SHOPS CD	0.00
93305	CITY HALL CD	0.00
93306	RESERVOIR CD	57,660.29
	TOTAL RESTRICTED ASSETS	<u>57,660.29</u>

TOTAL ASSETS 386,772.80

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

93401	ACCOUNTS PAYABLE	0.00
	FUND BALANCE:	
	ACTUAL BEGINNING FUND BALANCE	384,638.56
	ACTUAL CHANGE IN FUND BAL YTD	<u>2,130.79</u>
	TOTAL FUND BALANCE	<u>386,769.35</u>
	<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>386,769.35</u>

City of Gold Beach
RESERVE FUND
NON-INSURED LOSSES, VEHICLE DAMAGE, UNEMPLOYMENT RESERVE FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

This fund is authorized by resolution #0910-29 on 10, 2010, for the purpose of paying for vehicular damages and other losses not covered by the City insurance policies and for unemployment expense

<u>REVENUES</u>	<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
<u>MISCELLANEOUS REVENUE</u>				
92565 INTEREST	150.00	38.09	169.71	113.14%
<u>TRANSFER IN FOR CITY HALL</u>				
92590-12 TRANSFER IN GENERAL FUND	7,000.00	0.00	7,000.00	100.00%
92590-22 TRANSFER IN WATER UTILITY	2,000.00	0.00	2,000.00	100.00%
92590-23 TRANSFER IN SEWER UTILITY	2,000.00	0.00	2,000.00	100.00%
TOTAL CITY HALL TRANSFERS	11,000.00	0.00	11,000.00	100.00%
<u>BEGINNING FUND BALANCE</u>				
		<u>ACTUAL BFB</u>	<u>ACTUAL BFB</u>	
92490 BUDGETED BEGINNING FUND BALANCE	22,550.00	59,290.79	59,290.79	262.93%
TOTAL RESOURCES	<u>33,700.00</u>	<u>59,328.88</u>	<u>70,460.50</u>	<u>209.08%</u>
 <u>EXPENDITURES & REQUIREMENTS</u>				
<u>MATERIALS & SERVICES</u>				
92614 VEHICLE & OTHER NON-INSURED	4,000.00	0.00	1,565.00	39.13%
92615 UNEMPLOYMENT	12,000.00	0.00	4,369.00	36.41%
TOTAL MATERIALS & SERVICES	16,000.00	0.00	5,934.00	
<u>CONTINGENCY & RESERVE</u>				
92658 RESERVE & CONTINGENCY	20,700.00	0.00	0.00	0.00%
TOTAL EXPENDITURES & REQUIREMENTS	<u>36,700.00</u>	<u>0.00</u>	<u>5,934.00</u>	<u>16.17%</u>

City of Gold Beach
RESERVE FUND
NON-INSURED LOSSES, VEHICLE DAMAGE, UNEMPLOYMENT RESERVE FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:	
92302	STERLING SAVINGS	4,992.08
92303	UMPQUA SAVINGS	60,534.42
92301	CHECKING	0.00
	TOTAL CASH ASSETS	65,526.50

	<u>TOTAL ASSETS</u>	<u>65,526.50</u>
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LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

92401	ACCOUNTS PAYABLE	0.00
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FUND BALANCE:

ACTUAL BEGINNING FUND BALANCE	59,290.79
ACTUAL CHANGE IN FUND BAL YTD	<u>6,235.71</u>

TOTAL FUND BALANCE	<u>65,526.50</u>
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<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>65,526.50</u>
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City of Gold Beach
RESERVE FUND
WATER RESERVE FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

This fund is authorized by resolution #0910-29 on 10, 2010, for the purpose of capital repairs and improvements to the City's water system

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>VARIANCE</u>
<u>REVENUES</u>					
<u>CHARGES & FEES</u>					
64527	SDC CHARGES	7,000.00	0.00	0.00	0.00%
<u>MISCELLANEOUS REVENUE</u>					
64565	INTEREST	250.00	64.36	2,035.14	814.06%
<u>TRANSFER IN</u>					
64590-22	TRANSFER IN WATER UTILITY	50,000.00	0.00	50,000.00	100.00%
<u>BEGINNING FUND BALANCE</u>					
64490	BUDGETED BEGINNING FUND BALANCE	326,000.00	327,437.75	327,437.75	100.44%
TOTAL FUND REVENUE		383,250.00	327,502.11	379,472.89	99.01%

<u>EXPENDITURES & REQUIREMENTS</u>					
<u>CONTINGENCY & RESERVE</u>					
64658	RESERVE & CONTINGENCY	315,750.00	0.00	0.00	0.00%
<u>TRANSFERS OUT</u>					
64690-26	TRANSFER OUT TO HCH/EM WATER FUND	67,500.00	0.00	67,500.00	100.00%
TOTAL EXPENDITURES & REQUIREMENTS		383,250.00	0.00	67,500.00	17.61%

City of Gold Beach
RESERVE FUND
WATER RESERVE FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:	
64302	STERLING MONEY MARKET	6,913.39
64303	UMPQUA MONEY MARKET	102,759.43
64301	CHECKING	0.00
	TOTAL CASH ASSETS	<u>109,672.82</u>

RESTRICTED ASSETS

64304	WRF CD #1	202,300.07
64305	WRF CD #2	0.00
	TOTAL RESTRICTED ASSETS	<u>202,300.07</u>

	<u>TOTAL ASSETS</u>	<u>311,972.89</u>
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LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

64401	ACCOUNTS PAYABLE	0.00
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FUND BALANCE:

	ACTUAL BEGINNING FUND BALANCE	327,437.75
	ACTUAL CHANGE IN FUND BAL YTD	<u>(15,464.86)</u>

	TOTAL FUND BALANCE	<u>311,972.89</u>
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	<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>311,972.89</u>
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City of Gold Beach
RESERVE FUND
SEWER RESERVE FUND

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

This fund is authorized by resolution #0910-29 on May 10, 2010, for the purpose of paying for major improvements and expansion of the City's wastewater system

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
REVENUES					
CHARGES & FEES					
74570	SEWER RESERVE SURCHARGE	30,000.00	3,331.16	21,918.07	73.06%
74571	STP SURCHARGE	350,000.00	31,091.05	256,626.57	73.32%
	TOTAL CHARGES & FEES	380,000.00	34,422.21	278,544.64	73.30%
MISCELLANEOUS REVENUE					
74565	INTEREST	11,000.00	908.54	10,433.73	94.85%
TRANSFER IN					
74590-23	TRANSFER IN SEWER UTILITY	50,000.00	0.00	50,000.00	100.00%
GRANTS & LOANS					
74526	LOANS	5,157,344.00	3,351.00	43,362.00	0.84%
74525	GRANTS	275,000.00	0.00	0.00	0.00%
	TOTAL GRANTS/LOANS	5,432,344.00	3,351.00	43,362.00	0.80%
BEGINNING FUND BALANCE					
74490	BUDGETED BEGINNING FUND BALANCE	1,200,000.00	ACTUAL BFB 1,543,522.79	ACTUAL BFB 1,543,522.79	128.63%
	TOTAL FUND REVENUE	7,073,344.00	1,582,204.54	1,925,863.16	27.23%
EXPENDITURES & REQUIREMENTS					
CAPITAL OUTLAY					
74664	PROJECT COSTS	4,836,432.00	2,577.00	100,324.99	2.07%
DEBT SERVICE					
74681	LOAN PAYMENTS	400,000.00	0.00	24,940.00	6.24%
TRANSFERS OUT					
74690-12	TRANSFER TO GENERAL INDIRECT	38,088.00	0.00	0.00	0.00%
CONTINGENCY & RESERVE					
74657	LOAN RESERVE & CONTINGENCY	475,512.00	0.00	0.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE					
74491	BUDGETED ENDING FUND BALANCE	1,323,312.00	1,323,312.00	1,323,312.00	100.00%
	TOTAL EXPENDITURES & REQUIREMENTS	7,073,344.00	1,325,889.00	1,448,576.99	20.48%

City of Gold Beach
RESERVE FUND
SEWER RESERVE FUND

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

	CASH:		
74302	STERLING MONEY MARKET	74,924.35	
74306	UMPQUA MONEY MARKET	1,467,591.44	
74301	CHECKING	191,618.15	
	TOTAL CASH ASSETS	<u>1,734,133.94</u>	

RESTRICTED ASSETS

74303	DEQ LOAN RESERVE CD	0.00	
74304	SEWER RESERVE CD	0.00	
74305	SEWER SDC CD	28,376.23	
	TOTAL RESTRICTED ASSETS	<u>28,376.23</u>	

RECEIVABLES

74312	ACCOUNTS RECEIVABLE	0.00	
74318	UTILITY RECEIVABLE	0.00	
	TOTAL RECEIVABLES	<u>0.00</u>	

TOTAL ASSETS	<u>1,762,510.17</u>
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LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

74401	ACCOUNTS PAYABLE	0.00	
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FUND BALANCE:

ACTUAL BEGINNING FUND BALANCE	1,543,522.79	
ACTUAL CHANGE IN FUND BAL YTD	<u>218,987.38</u>	

TOTAL FUND BALANCE	<u>1,762,510.17</u>	
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TOTAL LIABILITIES AND FUND BALANCE	<u>1,762,510.17</u>
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City of Gold Beach
RESERVE FUND
FIRE TRUCK RESERVE

REVENUES & EXPENDITURES
FOR THE PERIOD ENDING 02/28/2011

This Local Option Tax to purchase a new fire truck submitted to voters per Resolution R0405-1 approved by the taxpayers on 11/2/04. Collection began in FY 2005-06

		<u>BUDGET</u>	<u>MONTH</u>	<u>YTD</u>	<u>% TO DATE</u>
REVENUES					
LOCAL OPTION TAX LEVY					
94502	PREVIOUSLY LEVIED TAXES	1,500.00	54.85	1,492.21	99.48%
94590	CURRENT YEAR TAXES	35,000.00	491.58	33,142.52	94.69%
	TOTAL LOCAL OPTION TAX LEVY	36,500.00	546.43	34,634.73	94.89%
MISCELLANEOUS REVENUE					
94565	INTEREST	400.00	85.21	1,689.44	422.36%
94567	CONTRIBUTIONS FIRE DISTRICTS	91,000.00	0.00	38,500.00	42.31%
	TOTAL MISC REVENUE	91,400.00	85.21	40,189.44	43.97%
BEGINNING FUND BALANCE					
				ACTUAL BFB	
94490	BUDGETED BEGINNING FUND BALANCE	263,000.00	254,922.86	254,922.86	96.93%
	TOTAL RESOURCES	390,900.00	255,554.50	329,747.03	84.36%
EXPENDITURES & REQUIREMENTS					
CONTINGENCY & RESERVE					
94658	CONTINGENCY & RESERVE	390,900.00	0.00	0.00	0.00%
	TOTAL EXPENDITURES & REQUIREMENTS	390,900.00	0.00	0.00	0.00%

City of Gold Beach
RESERVE FUND
FIRE TRUCK RESERVE

BALANCE SHEET
FOR THE PERIOD ENDING 02/28/2011

ASSETS

CASH ASSETS

CASH:		
94302	STERLING SAVINGS	52,802.07
94303	UMPQUA SAVINGS	118,410.01
94301	CHECKING	39,720.35
	TOTAL CASH ASSETS	<u>210,932.43</u>

RESTRICTED ASSETS

94304	FIRE TRUCK CD #1	118,811.15
94305	FIRE TRUCK CD #2	0.00
	TOTAL RESTRICTED ASSETS	<u>118,811.15</u>

RECEIVABLES

94312	ACCOUNTS RECEIVABLE	0.00
94313	PROPERTY TAX RECEIVABLE	0.00
	TOTAL RECEIVABLES	<u>0.00</u>

TOTAL ASSETS 329,743.58

LIABILITIES & FUND BALANCE (EQUITY)

LIABILITIES

94401	ACCOUNTS PAYABLE	0.00
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FUND BALANCE:

ACTUAL BEGINNING FUND BALANCE	254,922.86
ACTUAL CHANGE IN FUND BAL YTD	<u>74,824.17</u>

TOTAL FUND BALANCE 329,747.03

TOTAL LIABILITIES AND FUND BALANCE 329,747.03



PUBLIC HEARING



City of Gold Beach
Staff Memo

TO: Honorable Mayor & Council
FROM: Jodi Fritts, City Planner/City Recorder
RE: LUBA remand deliberations & decision

As you may recall at the February 28th hearing, the record was reopened for additional written testimony as it relates to the remand issues. Only one submission was received. To this memo I have attached the following:

- The brief February 28th staff report;
- a copy of the hearing continuation notice, and
- the single submission received into the record

We can discuss at the hearing on April 11, 2011, the next steps for deliberation and an oral decision.

City of Gold Beach
City Council
Staff Report



LUBA REMAND 2009-066, City File-GBA-0801

Hearing Date: February 28, 2011

Prepared for: City Council, Mayor and City Administrator

Staff Contact: Jodi Fritts, City Planner/City Recorder

Type of Land Use Action:

Land Use Board of Appeals (LUBA) remand of Final Order for GBA-0801, an appeal of a planning commission denial of a request to modify a condition of approval of application GBS-0601 (Emerald Pacific Subdivision) This is a quasi-judicial land use hearing on the existing evidentiary record only, and limited to the remand issues LUBA identified in its final opinion.

BACKGROUND

Location

The subject property is located on the south end of Gold Beach off of Ruby's Way between the Pacific Ocean and Hwy 101. The subject property is identified as Assessor Map: 3715-01DB tax lots 1214, 1215, 1216, & 1217.

Previous Land Use Action:

This matter came before the council on April 27, 2009 as an appeal of a planning commission denial to modify a condition of approval of application GBS-0601 (Emerald Pacific Subdivision). Following a public hearing, the council approved the request to modify the condition. The council decision was appealed to LUBA. LUBA reviewed the decision and denied the petitioners (appellants) first three assignments of error and affirmed errors four, five and six. On January 26, 2010, the decision was remanded back to the city (EXHIBIT A). The petitioners subsequently appealed the LUBA decision to the Oregon Court of Appeals. The appellate court affirmed LUBA's decision without an opinion (they declined to comment).

STAFF ANALYSIS

A few items should be explained to better understand the process the council is undertaking.

The Planning Commission typically handles City land use matters. However, there are two instances where a land use matter will come before the council. A legislative matter; and an appeal of a lower (planning commission or director) body's decision.

Legislative: A legislative hearing is just that: legislation. The Council is making a new law (ordinance) or amending an existing one.

LUBA REMAND

GBA-0801

Page 1 of 1

Quasi-judicial: A quasi-judicial hearing is again, just like it sounds: sort of judicial. Meaning it is conducting somewhat like a court hearing. There is testimony and evidence entered into the record and the body deliberates to a decision like a jury.

The LUBA remand began as an appeal of a planning commission decision. It is a quasi-judicial type of hearing. So what is a REMAND and what is it about?

REMAND: what does it mean to have a decision *remanded* by LUBA? Remand has its roots in Latin *re-* and *mandare*, literally "to order." It evolved in Late Latin to *remandare*, or "to send back word." It appears in Middle French as *remander* and in Middle English as *remaunden*, both with essentially the same meaning, "to send back." Basically when a decision is remanded, LUBA sends the decision back to the local jurisdiction for further review. That review can be an entirely new proceeding, a review of the existing record with additional testimony, or a revised decision based on the existing record with no additional testimony. In this particular remand, the review will be on the existing record only with no new testimony.

ASSIGNMENT OF ERROR: What is meant by *assignment of error(s)*? Assignment of error(s) are the list in an appellant's brief of the alleged errors, upon which the appellant seeks a modification, reversal, or vacation of the decision being appealed. Each party to an appeal prepares a "brief" for LUBA. Brief is a misnomer—generally they are very lengthy. Briefs are basically the written argument each side presents with the specific reasons why their side should prevail because of the errors made by the other party. LUBA can either deny or sustain an error. If the error is sustained, then LUBA will make a decision to either reverse the local jurisdiction's decision or remand it back for further review. In this remand, LUBA denied three of the six errors put forth by the appellants and affirmed the other three.

Based on the Final Order and Opinion prepared by LUBA, the council must review the errors that were sustained and either come to a different decision, or provide additional findings supporting the original decision. Please carefully read pages 7-10 of the order (EXHIBIT A). Even though the city's final order referenced adopting the findings of the staff report and the testimony as presented at the hearing as a basis for the decision, LUBA seems to be saying they want more specificity in the findings (i.e.-make specific recitation to a specific item contained within the record as a finding). The framework is in place to provide the additional findings based on testimony already contained in the record.

Since it has been a long time since the original council decision, and the council membership has changed, staff has provided the complete LUBA record for your review. However, it probably isn't necessary to read the record in its entirety. Staff recommends reading the following pages for a good background on the matter:

PAGES	ITEM
11-20	Minutes from the April 27, 2009, council appeal hearing
26-30	Letter from the land owners attorney explaining the basis for the request to modify the condition of the subdivision approval
36-41	Staff report for the council appeal and the staff report for the planning

	commission appeal (the rest of the booklet are attachments to the staff report)
74-84	Letter from staff dated March 3, 2005 to the former owner of the Gold Beach resort explaining the history of Panorama Drive

Based on the decision made at the hearing, staff or counsel will prepare written findings of the decision. A subsequent hearing will be required to adopt the findings. The decision made by council is not final until reduced to writing. The final order with findings can be adopted during a regular council meeting. The March 14th meeting should be sufficient time to prepare the findings and an order.

EXHIBITS TO THIS REPORT

- A: LUBA Final Order and Opinion
- B: LUBA record of prior proceeding

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BEFORE THE LAND USE BOARD OF APPEALS

OF THE STATE OF OREGON

JAN26'10 PM 1:25 LUBA

BAEK K. OH and SUNG C. OH,
Petitioners,

and

MONROE GLASS, WADE W. ABKE
and DONALD E. SWAN,
Intervenors-Petitioners,

vs.

CITY OF GOLD BEACH,
Respondent,

and

GOLD BEACH 15, LLC,
Intervenor-Respondent.

LUBA No. 2009-066

FINAL OPINION
AND ORDER

Appeal from City of Gold Beach.

E. Michael Connors, Portland, filed the petition for review and argued on behalf of petitioners. With him on the brief was Davis Wright Tremaine LLP.

Monroe Glass, Wade W. Abke and Donald E. Swan, Gold Beach, represented themselves.

No appearance by City of Gold Beach.

David R. Koch, North Bend, filed the response brief and argued on behalf of intervenor-respondent. With him on the brief was Stebbins & Coffey.

HOLSTUN, Board Member; BASSHAM, Board Chair; RYAN, Board Member, participated in the decision.

EXHIBIT A

1
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3
4

REMANDED

01/26/2010

You are entitled to judicial review of this Order. Judicial review is governed by the provisions of ORS 197.850.

1
2 **NATURE OF THE DECISION**

3 Petitioners appeal a city decision that removes a condition of approval that was
4 imposed as part of an earlier tentative subdivision approval decision.

5 **REPLY BRIEF**

6 Petitioners move to file a reply brief to respond to new matters raised in intervenor-
7 respondent's (intervenor's) brief. Intervenor objected at oral argument to the reply brief. An
8 oral objection at oral argument to a reply brief that was filed more than three weeks earlier is
9 untimely, and will not be considered. The motion to file a reply brief is granted.

10 **FACTS**

11 In 2006, the city granted tentative subdivision approval for intervenor's property, a
12 1.2-acre parcel located between Highway 101 and the Pacific Ocean. Petitioners own and
13 operate a motel, the Gold Beach Resort, on the adjacent property to the north of the proposed
14 subdivision. The city's 2006 tentative subdivision approval decision included conditions of
15 approval. All of those conditions of approval, except Condition 7, have been satisfied.
16 Access to the disputed subdivision from Highway 101 is provided by Panorama Drive, a road
17 that is located on an easement that crosses petitioners' property. The Panorama Drive
18 entrance onto Highway 101 is on petitioners' property. The roadway immediately turns south
19 and travels parallel with Highway 101 for a short distance across the easement on petitioners'
20 property and then crosses intervenor's property and continues on to provide access to an
21 existing condominium development south of the proposed subdivision. Condition 7 requires
22 that the roadway pavement be widened and that petitioners' motel sign, which apparently is
23 located within that easement, be removed.

24 Petitioners' and intervenor's predecessors-in-interest were apparently unable to reach
25 agreement on the steps to be taken to comply with Condition 7. Petitioners and intervenor
26 have not been able to do so either. More than two years after the original approval.

1 intervenor filed a request to remove Condition 7. The planning commission denied the
2 request, and intervenor appealed to the city council. The city council reversed the planning
3 commission and removed the condition of approval over petitioners' objections. This appeal
4 followed.

5 **FIRST, SECOND, AND THIRD ASSIGNMENTS OF ERROR**

6 In the first assignment of error, petitioners argue that the city cannot remove
7 Condition 7 because under Gold Beach Land Division Ordinance (LDO) 3.0300(7), the 2006
8 tentative subdivision approval decision has expired and is void as a matter of law.¹
9 According to petitioners, because the LDO 3.0300(7) deadline for filing the final plat with
10 the county clerk has expired, there is no longer an effective tentative subdivision approval
11 decision to modify. In the second assignment of error, petitioners argue that the city erred in
12 approving a modification of the tentative subdivision approval decision more than 365 days
13 after the application for that modification was deemed complete, in violation of ORS
14 227.178(5).² Petitioners contend the application in this matter was deemed complete
15 sometime before the April 21, 2008 planning commission hearing on the application. The
16 city council issued its final decision on May 11, 2009. Petitioners contend the application
17 therefore expired before May 11, 2009, under ORS 227.178(5). Petitioners contend the "City
18 Council's decision is void as a matter of law * * *." Petition for Review 12. In the third

¹ LDO 3.0300(7) provides as follows:

"Approval of the tentative plat is null and void if the final plat is not filed with the County Clerk within twelve (12) months of the date of the letter of approval. The applicant may request an extension of the deadline for filing the final plat by written request to the Commission prior to the expiration date. The request should clearly state the circumstances which necessitate the extension. If the deadline has expired or the Commission does not give an extension the applicant will have to reapply for approval of the tentative plat."

² ORS 227.178(1) provides that a city must make a decision within 120 days on an application once it has been deemed complete unless an extension is granted. ORS 227.178(5) further provides:

"The 120-day period set in subsection (1) of this section may be extended for a specified period of time at the written request of the applicant. The total of all extensions * * * may not exceed 245 days."

1 assignment of error, petitioners argue that the city erred in modifying Condition 7, because
2 the city's land use regulations do not include a procedure for amending conditions of
3 approval.

4 Intervenor responds that petitioners waived the issues presented in the first three
5 assignments of error, because the issues raised in those assignments of error were not raised
6 below and cannot be raised for the first time at LUBA. ORS 197.763(1); ORS 197.835(3).³

7 Petitioners were not represented by counsel below, and they do not argue that the
8 issues raised in the first three assignments of error were raised before the planning
9 commission or city council. Instead, petitioners argue that they may raise these issues for the
10 first time at LUBA under ORS 197.835(4)(a) because the applicable approval criteria were
11 not listed in the notices of hearing that the city provided in this matter.⁴

12 If the city provided notice of the planning commission hearing in this matter, we have
13 been unable to locate a copy of that notice in the record. The notice that preceded the city
14 council hearing does not list LDO 3.0300(7) (the criterion at issue in the first assignment of
15 error) or ORS 227.178(5) (the statute that petitioners rely on in the second assignment of

³ ORS 197.763(1) provides:

"An issue which may be the basis for an appeal to the Land Use Board of Appeals shall be raised not later than the close of the record at or following the final evidentiary hearing on the proposal before the local government. Such issues shall be raised and accompanied by statements or evidence sufficient to afford the governing body, planning commission, hearings body or hearings officer, and the parties an adequate opportunity to respond to each issue."

ORS 197.835(3) provides the following limit on LUBA's scope of review:

"Issues shall be limited to those raised by any participant before the local hearings body as provided by ORS 197.195 or 197.763, whichever is applicable."

⁴ ORS 197.835(4)(a) provides that a petitioner may raise new issues at LUBA if:

"The local government failed to list the applicable criteria for a decision under ORS 197.195 (3)(c) or 197.763 (3)(b), in which case a petitioner may raise new issues based upon applicable criteria that were omitted from the notice. However, the board may refuse to allow new issues to be raised if it finds that the issue could have been raised before the local government[.]"

1 error). However, we do not agree with petitioners that LDO 3.0300(7) or ORS 227.178(5)
2 are properly viewed as “applicable criteria” for tentative subdivision plan decisions or
3 decisions to amend such decisions. LDO 3.0300(7) limits the term of a tentative subdivision
4 plan approval decision, it is not one of the “applicable criteria,” within the meaning of ORS
5 197.835(4)(a), for approving a tentative subdivision plan in the first place or later amending a
6 decision that granted tentative subdivision plan approval. It follows that the city’s failure to
7 list LDO 3.0300(7) as an applicable approval criterion does not excuse petitioners’ failure to
8 argue below that the challenged decision is precluded by LDO 3.0300(7). Because
9 petitioners did not make that argument below, they may not present the argument at LUBA.

10 For similar reasons, the city’s failure to list ORS 227.178(5) as an applicable approval
11 criterion does not excuse petitioners’ failure to argue below that ORS 227.178(5) precludes
12 approval of the requested modification. ORS 227.178(5) is a limit on the number of days an
13 applicant may extend the deadline for the city to take final action on an application. It is not
14 one of the “applicable approval criteria” for modifying tentative subdivision plan approval
15 decisions, within the meaning of ORS 197.835(4)(a). In addition, ORS 197.835(4)(a) and
16 ORS 197.763(3)(b) potentially allow petitioners at LUBA to raise issues that were not raised
17 below where the notice of hearing fails to list applicable criteria from “the ordinance and the
18 plan.”⁵ Under ORS 197.763(3)(b), the city must list local ordinance and plan criteria; the city
19 is not required to list all potentially applicable *state statutes*. *Rinhart v. Umatilla County*,
20 53 Or LUBA 402, 407 (2007); *Van Dyke v. Yamhill County*, 35 Or LUBA 676, 684 (1999).

21 Finally, the issue presented in the third assignment of error is whether the city erred
22 by eliminating a prior condition of approval because, according to petitioners, the city has no
23 adopted procedure specifically for doing so. We do not see how the city could possibly have

⁵ ORS 197.763(3)(b) provides that a local government’s notice of quasi-judicial land use hearing must “[l]ist the applicable criteria *from the ordinance and the plan* that apply to the application at issue[.]” (Emphasis added.)

1 “failed to list the applicable criteria” for a decision that petitioners contend the city is not
2 authorized to adopt. ORS 197.835(4)(a) does not apply to the issue presented in the third
3 assignment of error, and that issue was waived, because petitioners failed to raise that issue
4 below.

5 Because petitioners waived their right to raise the issues presented in the first, second
6 and third assignments of error, those assignments of error are denied.⁶

7 **FOURTH, FIFTH, AND SIXTH ASSIGNMENT OF ERRORS**

8 As we explained earlier, Panorama Drive is constructed on an easement that runs
9 north and south directly adjacent and parallel to Highway 101, beginning on the southern
10 portion of petitioners’ property and continuing southward past intervenor’s property.
11 Although a portion of Panorama Drive is located on petitioners’ property, access to
12 petitioners’ resort from Highway 101 is provided by a roadway to the north, and Panorama
13 Drive does not provide access to petitioners’ property. The portion of the Panorama Drive
14 that runs across the easement on petitioners’ property is not improved to full city street
15 standards. South of petitioners’ property, Ruby’s Way intersects with Panorama Drive and
16 Ruby’s Way extends westward to the subject property. Ruby’s Way is fully improved to city
17 standards, as is the portion of Panorama Drive that is located on intervenor’s property. To
18 access the proposed subdivision, a motorist would turn west from Highway 101 onto
19 Panorama Drive at the southern end of petitioners’ property and immediately turn south on
20 Panorama Drive and continue south to where Panorama Drive intersects with Ruby’s Way,
21 which proceeds west to intervenor’s subdivision.

22 In the fourth through sixth assignments of error, petitioners challenge the city’s
23 conclusion that Condition 7 may be removed. The disputed Condition 7 provides as follows:

⁶ Petitioners filed a motion asking that LJBA consider certain extra-record evidence in deciding the first assignment of error. Because we hold that the first assignment of error is waived, it is not necessary to consider that extra-record evidence. Therefore, the motion is denied.

1 “The entrance to Ruby’s Way off of Hwy 101 shall be paved to 36’ and the
2 motel sign shall be removed prior to the final plat approval.” Record 9.⁷

3 In approving intervenor’s request to remove Condition 7, the city stated that the “burden of
4 proof is upon the applicant in proving the proposal fully complies with applicable Ordinance
5 criteria, Oregon State Statutes and Oregon Administrative Rules.” Record 10. However, the
6 challenged decision does not list or discuss any applicable ordinances, statutes, or
7 administrative rules. The city’s findings regarding removal of Condition 7 state:

8 “The condition to widen the road and relocate the motel sign required the
9 applicants to make improvements or alterations to property not in their
10 ownership or under their control.

11 “The road/access in question (Panorama Drive/Ruby’s Way) is a private street
12 which can be built and maintained to standards other than those required for
13 city owned streets.” Record 10.

14 In their fourth assignment of error, petitioners argue that the city erred by finding that
15 Condition 7 could be removed simply because it requires intervenor to make improvements
16 or alterations to property not under its control or ownership. In their fifth assignment of
17 error, petitioners argue the city erred by finding Condition 7 could be removed because
18 Panorama Drive is subject to the standards for private streets found at LDO 8.0300 rather
19 than city streets.⁸ According to petitioner, LDO 8.0300 requires that the Panorama Drive
20 connection to Highway 101 must be improved to city street standards.⁹ In their sixth

⁷ The southernmost sign for petitioners’ resort that is located at the Panorama Drive easement apparently causes confusion since petitioners’ resort is not accessible via Panorama Drive. A desire to reduce that confusion may have been the reason or at least one of the reasons that the city required that the sign be removed.

⁸ Intervenor argues that the issue raised in the fifth assignment of error was waived because it was not raised in the city proceedings below. We agree with petitioners, however, that this issue was raised by other parties below.

⁹ LDO 8.0300 provides as follows:

“It shall be the responsibility of the applicant to ensure that the proposed access road from a publically maintained road to the proposed partition or subdivision meets the standards of the City of Gold Beach Street Standards Ordinance. All roads, streets, and easements within partitions, subdivisions, and planned developments shall meet the standards for street improvements as established in the City of Gold Beach Street Standards.”

1 assignment of error, petitioners argue the city erred by removing Condition 7 without
2 addressing the safety concerns that motivated the city to impose Condition 7 in the first place.

3 We decline to attempt to sort out and resolve all of the parties' arguments under these
4 assignments of error.¹⁰ If Condition 7 was imposed to ensure that the proposed subdivision
5 will comply with all applicable tentative subdivision approval criteria and any other
6 applicable legal requirements, the city must explain why the condition is no longer needed. If
7 Condition 7 was imposed for some other reason, then we see no reason why the city could not
8 simply explain that Condition 7 was not imposed to ensure compliance with an applicable
9 approval criterion or other legal requirement, and then grant intervenor's request. However,
10 it is not obvious to us that such is the case.

11 The city appears to take the position in the challenged decision that the condition is
12 not necessary to satisfy an applicable approval criterion because the improvements required
13 by the condition are not required for a private roadway like Panorama Way. Although we do
14 not decide the question here, that position may be inconsistent with LDO 8.0300. *See* n 9. In
15 addition, although we do not decide the question here, if the sign removal and road
16 improvements required by Condition 7 were required to ensure that the proposed subdivision
17 complies with one or more legal standards, it is not legally relevant whether petitioners'
18 ownership of the property that is subject to the easement prevents intervenor from complying
19 with the condition. In that case, Condition 7 may only be removed or modified if the city is
20 able to establish that the condition can be removed or modified without causing the proposed

¹⁰ Those arguments include whether Condition 7 applies only to Ruby's Way, as intervenor argues, or whether Condition 7 also applies to the portion of Panorama Way that connects Ruby's Way to Highway 101, as petitioners argue. The parties also appear to dispute whether the portion of Panorama Way that connects Ruby's Way to Highway 101 must be improved to full city standards under LDO 8.0300, including a 36-foot wide pavement, and whether Condition 7 was imposed to ensure compliance with this LDO requirement. Finally, we understand the parties to dispute whether the requirement that intervenor remove petitioners' southernmost sign from the easement is necessary to comply with any applicable approval standard or legal requirement.

1 subdivision to violate applicable legal standards. The challenged decision does not establish
2 that such is the case.

3 The fourth, fifth and sixth assignments of error are sustained.

4 The city's decision is remanded.

LUBA RECORD

EXHIBIT B

Did not recopy for
April 11th hearing



City of Gold Beach
29592 Ellensburg Avenue, Gold Beach, OR 97444
541-247-7029 fax 541-247-2212

**NOTICE TO CONTINUE HEARING
AND RE-OPEN WRITTEN RECORD**

NOTICE IS HEREBY GIVEN that at the previously noticed February 28th, 2011, Remand Hearing, the City Council voted to reopen the record and accept *written testimony/arguments as it relates to the issues on remand from LUBA only*. Written testimony may be submitted until 5PM, Monday, March 14, 2011. Testimony may be submitted in person, by mail, fax, or email. The hearing for deliberation and decision has been continued until April 11, 2011 at 6:30PM (regular April council meeting).

If you have any questions about this notice please contact Jodi Fritts:
jfritts@goldbeachoregon.gov
541-247-7029

BACKGROUND:

The subject properties are identified as: Assessor's Map 3715-01DB tax lots 1214, 1215, 1216, & 1217. The properties are located on the south end of Gold Beach between Hwy 101 and the Pacific Ocean off of Ruby's Way. The properties are zoned Commercial (4-C)

On May 11, 2009, the Council made a decision on GBA-0801 to allow the modification of a condition of approval of the Emerald Pacific Subdivision (GBS-0601). The decision was subsequently appealed to LUBA. After review, LUBA remanded a portion of the decision back to the city council.

REVIEW OF THE RECORD: The record, including the application, all documents and evidence submitted by or relied upon by the applicant, and the applicable criteria, are available for inspection at no cost at the Administrative Offices of the City of Gold Beach. If a staff report is prepared it will be available for inspection at least seven (7) days prior to the hearing. Copies of all documents may be obtained from City Hall upon receipt of a completed Records Request Form and payment of .25 per page.

For further information regarding this notice or the hearing please contact: Jodi Fritts, City Planner, City of Gold Beach: 29592 Ellensburg Ave, Gold Beach, OR 97444. phone: 541-247-7029, fax: 541-247-2212, email: jfritts@goldbeachoregon.gov
City Hall hours are: 8AM to 5PM, Monday through Friday

NOTICE: Failure of an issue to be raised in a hearing, in person or by letter, or failure to provide statements or evidence sufficient to afford the decision make an opportunity to respond to the issue precludes appeal to the LUBA based on that issue.

Jodi:

The applicant requests that the Council take official notice of the attached resolution adopting Ruby's Way/Emerson Circle. Please enter the attached resolution into the record and place it before the Council.

Please confirm receipt of this e-mail and request.

Thank you,
Kim

Kimberly Joy-Ritterbush O'Dea, A.I.C.P., M.C.R.P.
Attorney At Law
Law Office of Bill Kloos, PC
375 West 4th Street, Suite 204
Eugene, OR 97401
(541)954-0095 (office)
(541)343-8702 (fax)
(541)954-0095 (cell)
e-mail: KimODea@landuseoregon.com
Web: www.landuseoregon.com

RECEIVED

MAR 1 2011

CITY OF GOLD BEACH

Please do not read, copy or disseminate this communication unless you are the intended addressee. This e-mail communication may contain confidential and/or privileged information intended only for the addressee. If you have received this e-mail in error, please call immediately at 541-954-0095. Also, please notify me by e-mail. Thank you.

RESOLUTION R1011-17

A RESOLUTION ACCEPTING RUBY'S WAY AS A CITY STREET

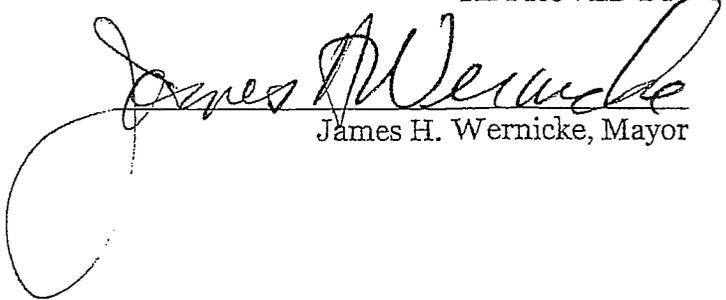
- WHEREAS:** Ruby's Way was platted in 2005 as part of the Driftwood Shores Subdivision, and;
- WHEREAS:** The owners of the subdivision dedicated Ruby's Way to the public for the purposes of public ingress and egress, and the operation and maintenance of all underground utilities; and
- WHEREAS:** The County Tax Assessor Map designates the roadway as public use and is not being taxed as private property (EXHIBIT A); and
- WHEREAS:** It is in the best interest of the City of Gold Beach to accept Ruby's Way as a city street.

A map with bearings and distances identifying the legal location of Ruby's Way is attached as EXHIBIT B.

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby accepts Ruby's Way as a public street from this date forward.

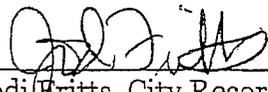
PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 11th DAY OF JANUARY, 2011.

APPROVED BY:



James H. Wernicke, Mayor

ATTEST:



Jodi Fritts, City Recorder

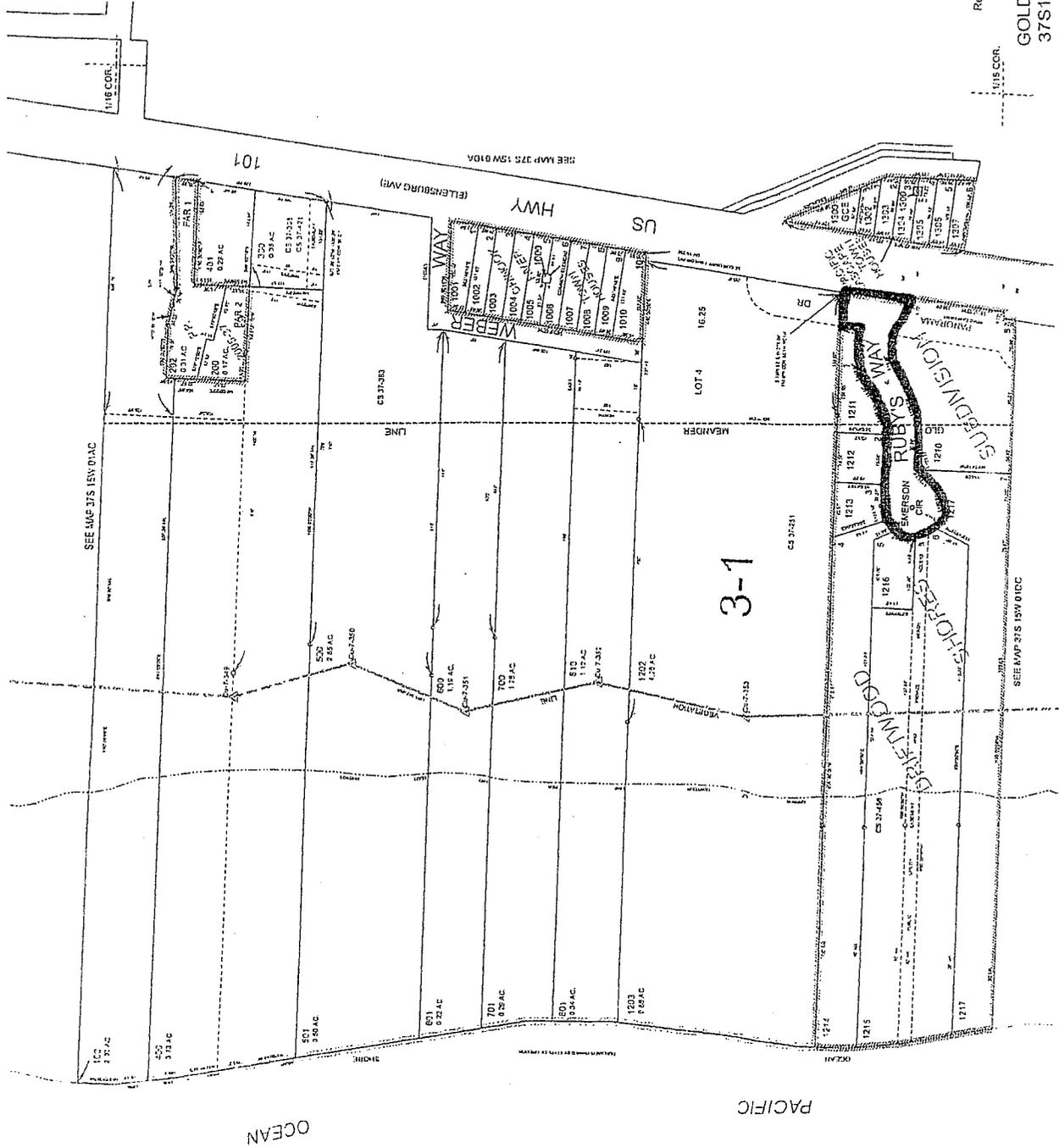
37S15W01DB
GOLD BEACH

N.W. 1/4 S.E. 1/4 SEC. 14 T.37S. R.15W. W.M.
CURRY COUNTY

1" = 100'

THIS MAP WAS PREPARED FOR
ASSESSMENT PURPOSE ONLY

- CANCELLED
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Revised: RAA
7/13/2009

118 COR.

GOLD BEACH
37S15W01DB

EXHIBIT A

LINE TABLE		
LINE	LENGTH	BEARING
L1	5.85	S23°45'23"W
L2	27.27	N55°51'33"E
L3	23.50	S00°04'19"E
L4	23.50	S00°04'19"E
L5	23.50	S57°56'14"E
L6	23.50	S57°56'14"E
L7	21.00	S90°00'00"W
L8	21.42	N78°30'25"W
L9	4.39	S11°29'35"W

CURVE TABLE					
CURVE	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C1	36°52'55"	60.00'	38.62'	20.01'	S42°37'04"W 37.96'
(C1)	36°59'47"	60.00'	38.07'	20.01'	S42°34'36"W 38.07'
C2	36°58'12"	26.00'	16.78'	8.69'	S71°26'34"W 16.49'
C3	36°58'12"	51.00'	32.91'	17.05'	S71°26'35"W 32.34'
C4	36°58'12"	76.00'	49.04'	25.41'	N71°26'35"E 48.19'
C5	36°58'12"	150.00'	96.79'	50.15'	N71°26'35"E 95.12'
C6	36°58'12"	125.00'	80.66'	41.79'	N71°26'34"E 79.26'
C7	36°58'12"	100.00'	64.52'	33.43'	N71°26'35"E 63.41'
C8	29°27'23"	47.00'	24.16'	12.35'	N75°11'59"E 23.90'
C9	25°03'56"	47.00'	20.56'	10.45'	S47°56'19"W 20.40'
C10	36°09'54"	47.00'	29.67'	15.35'	S17°19'25"W 29.18'
C11	49°38'42"	47.00'	40.72'	21.74'	S25°34'54"E 39.46'
C12	24°36'56"	49.91'	21.44'	10.89'	S83°57'00"W 21.28'
C13	97°31'59"	47.00'	80.01'	53.62'	N80°49'46"E 70.69'
C14	29°32'56"	47.00'	24.24'	12.40'	N46°50'15"E 23.97'
C15	28°18'58"	47.00'	23.23'	11.86'	S75°46'11"W 22.99'
C16	237°51'54"	23.50'	97.56'	42.51'	S29°00'16"E 41.13'
C17	57°13'04"	72.00'	71.90'	39.27'	S59°54'16"W 68.95'
C18	90°00'00"	24.96'	39.20'	24.96'	S51°12'45"W 35.27'
C19	90°00'00"	49.91'	78.40'	49.91'	S51°11'37"W 70.56'
(C19)	90°00'00"	50.00'	78.40'	49.91'	N51°21'20"W 70.76'



ORDINANCES & RESOLUTIONS

RESOLUTION R1011-30

A RESOLUTION REPEALING R1011-28 & MODIFYING THE BASE SEWER RATE AND IMPLEMENTING AN ANNUAL INFLATION ADJUSTMENT FOR SEWER FEES

- WHEREAS:** The City of Gold Beach provides sewer services for businesses, agencies, and private residents within the Gold Beach city limits; and
- WHEREAS:** The City of Gold Beach is undergoing significant wastewater system facility improvements to correct operational deficiencies, update and replace deteriorating structures and equipment and to expand collection and treatment capacity; and
- WHEREAS:** City of Gold Beach utility Code Section 3.400 grants the City Council exclusive control of and regulation over sewer use charges, including the authority to review, and by resolution, to set or change sewer services charges; and
- WHEREAS:** As a finding of the recent sewer rate study, the Rural Community Assistance Corporation (RCAC) recommended raising base sewer rates by at \$4.63 per ERU to pay debt service for wastewater treatment facility improvements and ensure adequate revenues to cover operational expenses; and
- WHEREAS:** RCAC further recommended that the City Council for the City of Gold Beach adopt annual revenue adjustments for sewer rates to ensure revenues keep pace with inflation.
- WHEREAS:** During the fiscal year 2011-2012 budget preparation process it was determined that the full \$5 per ERU base rate increase adopted in Resolution R1011-28 is not necessary until fiscal year 2012-2013.
- WHEREAS:** The annual revenue adjustment as referenced above is necessary to implement for fiscal year 2011-2012, which will amount to \$1 per ERU.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Gold Beach hereby repeals resolution R1011-28; and

BE IT FURTHER RESOLVED that in order to service the upcoming construction debt for improvements to the wastewater treatment facility and ensure adequate revenues to cover operational expenses during the upcoming fiscal year, the City Council

for the City of Gold Beach hereby increases the sewer base rates from \$19.00 per ERU to **\$20.00** per ERU beginning July 1, 2011; and

BE IT FURTHER RESOLVED that in order to maintain a financially sustainable sewer utility system, the City Council for the City of Gold Beach hereby authorizes annual revenue adjustments based on the Municipal Cost Index, published by American City and County, for the City of Gold Beach Sewer Utility Fund beginning July 1, 2012.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, AND EFFECTIVE THIS 11TH DAY OF APRIL 2011

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Jodi Fritts, City Recorder

RESOLUTION R1011-31

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE BUDGET
COMMITTEE AND SETTING TERMS OF OFFICE**

WHEREAS: The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.125(2) & (3); and

WHEREAS: Two vacancies exist on the Budget Committee; and

WHEREAS: The City Council advertised for interested persons to fill the vacancies and interviewed those persons;

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Sandra Jill Benson to fill the vacant Position #1 on the Gold Beach Budget Committee, term to expire on December 31, 2011 and;

Olivia Israel to fill the vacant Position #5 on the Gold Beach Budget Committee, term to expire on December 31, 2011 and;

Reaffirms the previous appointments of:

Position #2: Bob Derby expires December 31, 2013
Position #3: Dave Sanders expires December 31, 2013
Position #4: Kate Freedman expires December 31, 2011

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 11th DAY OF APRIL 2011.

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Jodi Fritts, City Recorder

CITY OF GOLD BEACH APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION OR COMMITTEE

I am interested in serving as a member of the Budget Committee
POS# _____

Name Sandra Jill Benson

Mailing address P.O. Box 29

RECEIVED

Resident address IF DIFFERENT FROM ABOVE _____

MAR 17 2011

CITY OF GOLD BEACH

Home telephone # 541-247-7156 Work telephone # _____

Current employment Retired

Your area of interest Budget Committee Member

Why do you want to serve? Want to serve in some way

and didn't feel qualified enough for the

Urban Renewal Agency, but have had several years

Previous service in this appointed position or a similar position in finance

kept all records for multiple companies,

including commissions, financial stmts, & Profit & Loss
stmts

Other volunteer activities Girl Scouts and Job's Daughters

as young woman, Hospice in GA as a retiree (64

Does your schedule allow you to attend daytime meetings? Yes

Does your schedule allow you to attend evening meetings? Yes

Does your schedule limit the days you could attend meetings? No

Additional
comments: _____

A copy of my Oregon Driver's License # 4888 457 is attached

By my signature below, I certify that I meet the requirements listed below for this vacant position. I also understand my residency may be verified

Sandra Gier Benson 3-15-2011
DATE:

REQUIREMENTS:

- | | |
|------------------------|---|
| City Council Position: | Resident of City of Gold Beach for one year prior to appointment |
| Planning Commission: | Four members must be city residents: One member can reside within the Urban Growth Boundary |
| Budget Committee: | Resident of City of Gold Beach |
| Promo Committee: | Two members chosen from Chamber: Two members chosen from GB Motel Owners Association: One member at large, directly involved with the tourist industry and chosen by the City Council |

COPY

RECEIVED

MAR 31 2011

CITY OF GOLD BEACH APPLICATION FOR APPOINTMENT TO BOARD, COMMISSION OR COMMITTEE OF GOLD BEACH

I am interested in serving as a member of the Budget Committee
POS# _____

Name OLIVIA ISRAEL

Mailing address PO Box 696, Gold Beach

Resident address IF DIFFERENT FROM ABOVE _____

94235 1st St. Gold Beach - OR

Home telephone # 323-905-6050 Work telephone # SAME

Current employment Yoga Teacher

Your area of interest Creative job development -
Children & Teens

Why do you want to serve? I want very much
to become an active contributor
to this community

Previous service in this appointed position or a similar position

Other volunteer activities _____

Does your schedule allow you to attend daytime meetings? YES - At the present moment

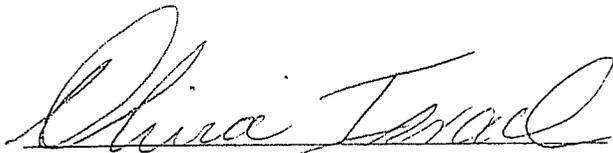
Does your schedule allow you to attend evening meetings? YES

Does your schedule limit the days you could attend meetings? YES

Additional
comments: _____

A copy of my Oregon Driver's License # 2969048 is attached

By my signature below, I certify that I meet the requirements listed below for this vacant position. I also understand my residency may be verified



DATE:

REQUIREMENTS:

- | | |
|------------------------|---|
| City Council Position: | Resident of City of Gold Beach for one year prior to appointment |
| Planning Commission: | Four members must be city residents: One member can reside within the Urban Growth Boundary |
| Budget Committee: | Resident of City of Gold Beach |
| Promo Committee: | Two members chosen from Chamber: Two members chosen from GB Motel Owners Association: One member at large, directly involved with the tourist industry and chosen by the City Council |

RESOLUTION R1011-32

**A RESOLUTION CONFIRMING APPOINTMENTS TO THE URBAN
RENEWAL AGENCY AND SETTING TERM OF OFFICE**

WHEREAS: The appointment and term of office procedures are set forth in Ordinance #637 adopted July 26th, 2010, Section 4; and

WHEREAS: Two vacancies exist on the Urban Renewal Agency; and

WHEREAS: Interested persons have submitted an application for review by the Council & Mayor.

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Dave Sanders to fill vacant Position #1 on the Gold Beach Urban Renewal Agency, term to expire December 31, 2014 and;

Reaffirms the previous appointments of:

Laurie H. Brand to Position #2	expires December 31, 2012
Katherine Valentino to Position #3	expires December 31, 2014
Position #4	VACANT expires December 31, 2012

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 11th DAY OF APRIL 2011.

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Jodi Fritts, City Recorder

RECEIVED
APR 07 2014
CITY OF GOLD BEACH

CITY OF GOLD BEACH APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION OR COMMITTEE

I am interested in serving as a member of the URBAN RENEWAL
POS# _____

Name DAVE SANDERS

Mailing address PO Box 402, GOLD BEACH OR 97444

Resident address IF DIFFERENT FROM ABOVE _____

94120 STRAHAN #120, GOLD BEACH OR 97444

Home telephone # 541-698-7491 Work telephone # 541-247-3385

Current employment WREY COUNTY

Your area of interest MUSCLE CARS, PROPERTY/REAL ESTATE

STOCK MARKET

Why do you want to serve? INTERESTED IN IMPROVING GOLD

BEACH FOR THE FUTURE!

Previous service in this appointed position or a similar position
NO

Other volunteer activities BUDGET COMMITTEE CITY OF GOLD BEACH,

SOLID WASTE/RECYCLING COMMITTEE, RENEWABLE CLEAN

ENERGY COMMITTEE WREY COUNTY
Does your schedule allow you to attend daytime meetings? YES

Does your schedule allow you to attend evening meetings? YES

Does your schedule limit the days you could attend meetings? NO

Additional
comments:

LAURIE VOLUNTEERED ME :)

A copy of my Oregon Driver's License # 3293574 is attached

By my signature below, I certify that I meet the requirements listed below for this vacant position. I also understand my residency may be verified

Laurie Sundquist

4/7/2011
DATE:

REQUIREMENTS:

City Council Position:

Resident of City of Gold Beach for one year prior to appointment

Planning Commission:

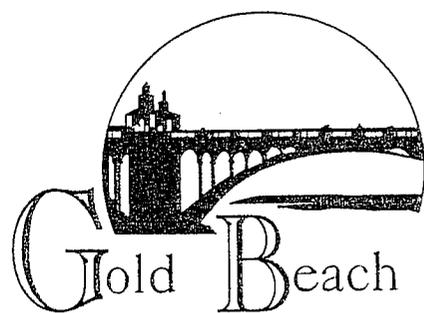
Four members must be city residents: One member can reside within the Urban Growth Boundary

Budget Committee:

Resident of City of Gold Beach

Promo Committee:

Two members chosen from Chamber: Two members chosen from GB Motel Owners Association: One member at large, directly involved with the tourist industry and chosen by the City Council



MISCELLANEOUS ITEMS

April 7, 2011

RECEIVED

APR 07 2011

CITY OF GOLD BEACH
Promotion Committee
29592 Ellensburg Avenue
Gold Beach, Oregon 97444

CITY OF GOLD BEACH

RE: Resignation

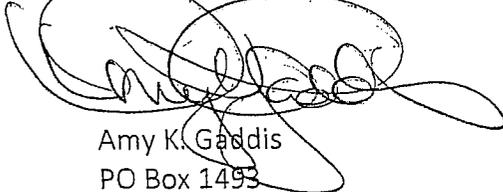
Dear Jeff:

It is with regret and a heavy heart that I must submit my resignation as of today, April 7, 2011, from the Gold Beach Promotion Committee.

Due to health issues that I am currently dealing with regarding my father and the need of 24-hour care when he returns home, I will not be able to give the committee the attention and time that is needed.

I appreciate having the opportunity to serve my second appointment, and would like to continue my support of the GBPC but at this time it will have to be on a much smaller scale.

Kindest Regards,



Amy K. Gaddis
PO Box 1493
Gold Beach, OR 97444
650-863-5013
541-247-6676

CC: Ellen Barnes

Gold Beach Books, Inc.

Biscuit Art Gallery

Post Office Box 610
29707 Pacific Highway 101
Gold Beach, Oregon 97444
(541) 247-2495

OregonCoastBooks.com
ted@oregoncoastbooks.com

4 April 2011

Ms. Ellen Barnes, City Administrator
Gold Beach City Hall
29592 Ellensburg Avenue
Gold Beach, Oregon 97444

Dear Ms. Barnes,

I was quick to complain two months ago when the Second Street access to my bookstore and coffee shop was closed by a city work crew during a sewer repair. I asked that, in the future, more consideration be given to keeping at least one lane open, as the revenue lost during a closure cannot be made up, and our business is struggling already.

I want to be just as quick now to compliment your work crew for its most recent repair work at the same spot. This time, they not only consulted with me ahead of time, but they found a way to keep one lane open during the repairs. Revenues were still affected, but not so much as they would have been.

The recent repair was handled in a way appropriate to a small town where, in an important sense, we all work together to sustain the livability of our community.

My thanks go to you, Director Will Newdale, the supervisors, and work crew members.

Sincerely,



Ted Watkins, Proprietor

JFW/rg

RECEIVED

APR 05 2011

CITY OF GOLD BEACH





City of Gold Beach 2011-12 Budget Calendar

District _____ City of Gold Beach
Budget Officer _____ Ellen Barnes, City Administrator
Newspaper (ORS 193.010) _____ Curry County Reporter

- March 11 Department directors submit budget recommendations to budget officer
- March 30 Publish first legal notice of Budget Committee meeting on April 14th for purpose of receiving 2011-12 proposed budget and State Revenue Sharing
- April 6 Publish second legal notice of Budget Committee meeting on April 14th
- April 7 A copy of the proposed budget is filed at City Hall and copies are delivered to Budget Committee members
- April 14 General meeting of the Budget Committee
1. Presiding officer is elected
 2. Budget Officer presents proposed budget and budget message
 3. Public Hearing on proposed budget and State Revenue Sharing
- April 21 and 28.... Additional Budget Committee meetings, if needed
- May 5..... General meeting of the Budget Committee to pass a motion recommending to the City Council a budget for Fiscal Year 2011-12 and approving an amount or rate of total property taxes to be certified for collection
- May 9..... Public hearing on use of State Revenue Sharing funds and first reading of ordinance declaring city's election to receive State Revenue Sharing funds.
- May 25..... First Notice – Publish “Financial Summary and Notice of Budget Hearing” scheduled for June 13 and advertisement of 2011-12 Budget including summary budget statements
- June 1 Second Notice – Publish notice of first publication of “Financial Summary and Notice of Budget Hearing” scheduled for June 13
- June 13 City Council meeting adopting the FY 2011-12 Budget
1. Public hearing on the recommended 2011-12 Budget and proposed use of State Revenue Sharing funds
 2. City Council adopts a resolution making appropriations and levying property taxes
 3. Second reading and adoption of ordinance declaring the city's election to receive State Revenue Sharing funds
- June 30 Certify property tax levy to county assessor



CITY ADMINISTRATOR'S REPORT



CITY ADMINISTRATOR'S REPORT

APRIL 11, 2011 MEETING OF THE GOLD BEACH CITY COUNCIL

Ellen Barnes
City Administrator

Emergency Management Services

- Tsunami evacuation drill scheduled for 10 am May 19th
- Working with ODOT to develop bridge structural assessment training for first responders (including Port Orford and Brookings staff)
- FEMA meetings for reimbursement of costs responding to March 11 tsunami event

Administration, Finance and Planning

- FINANCE
 - Proposed budget complete
 - Budget meeting scheduled for April 14.
 - Conversion to new software complete. Training and learning to use the new system in process
- HUMAN RESOURCES
 - Personnel and administrative policies
 - Awaiting CIS review and final edits from the City Attorney
 - Need to complete work on fiscal and budget policies. Need to develop emergency management policies and facilities management policies.
 - Class specifications for staff
 - Draft specifications for: Fire Chief, Police Chief, Director of Promotions, Emergency Management Services Coordinator, and Public Works Superintendent
 - Need to develop specifications for Administrative Services Director, Municipal Judge, and City Administrator
 - Draft salary schedule completed with new figures incorporated into proposed FY 2011-2012 budget
 - Will begin work on performance standards and revised performance evaluation system based on performance standards
 - Police Chief Hire
 - Interviews scheduled for April 20-22
 - Three candidates will be interviewed
- PLANNING
 - LUBA remand
- LEGAL
 - Amco claim
 - Depositions scheduled for July 6 – 8
 - Trial changed to November 14
 - Woodburn settlement negotiations in process
 - Disposition of Nelson property lien
- INFORMATION TECHNOLOGY
 - Website continues to evolve

Fire Services

- Amend existing Wedderburn fire services contract to extend the end date to July 7 and extend due date for apparatus contribution to July 1. In process of negotiating new contract.
- ISO insurance classification review for Gold Beach August 9 & 10

Police Services

- Labor negotiations with Teamsters for new police union contract
- Negotiation with County for IT services
- Problems with new police cruiser...danger of spontaneous combustion

GBPD Police Activity Monthly Comparison

	<u>Dispatch Calls for Service</u>	<u>Lobby Traffic/ Calls</u>	<u>Citations</u>	<u>Arrests</u>	<u>Building Sec./ Foot Patrol</u>	<u>Case Reports Generated</u>	<u>After Hour Calls</u>
Mar	160	553	42	14	175	46	*9
Feb	151	340	33	16	227	50	0
Jan	195	430	30	13	255	40	4
Dec	259	374	38	8	254	16	5
Nov	121	188	36	10	212	33	4
Oct	151	160	63	14	210	25	6
Sept	173	330	97	16	157	32	7
Aug	162	549	80	6	214	34	7
July	231	593	78	8	245	34	7
June	148	534	56	4	148	24	6

* call out after hours includes: 5 tsunami; 3 court; 1 unattended death

Public Works

- **WWTP PROJECT**
 - Interim Financing WWTP
 - Interim financing is finalized.
 - Long-term Funding
 - SRF has offered the City \$5.0 million with 0% interest and a 0.5% annual fee. The City currently is drawing on these funds to pay project costs until USDA funding arrives.
 - USDA has obligated \$6.04 million (\$4,158,000 loan and \$1,886,000 grant).
 - The Infrastructure Finance Authority (formally OECD) awarded the City a \$1.53 million loan. This loan paid for the Riley Creek culvert installation and the operations and laboratory buildings construction project. \$271,000 of this loan is held in reserve to pay for upgrades to the Fairgrounds pump station, which will be bid with the larger WWTP project. Completing documentation necessary to convert \$500,000 of the \$1.53 million loan to grant.
 - Lower Rogue Watershed Council is working on a \$150,000 grant to the Oregon Department of State Lands for the wetland restoration component of the WWTP project (the final phase).
 - Bond Counsel has completed their opinion, draft resolution and other docs. necessary for the city to finalize bond financing.
 - Current cost estimate for the WWTP project is \$11.3 million.
 - Project Plans and Specifications
 - USDA requested minor revisions to plans and specifications.

- Updated Project Schedule
 - USDA approval mid April
 - Advertise for bids late April
 - Bid open early/mid May
 - Council award contract May
 - Construction Contract Signed May
 - Notice to Proceed June
- BPA is reviewing the design drawings to determine if the City is eligible for energy saving incentives for the new wastewater treatment plant. BPA provides a 25 cent-per-kilo watt-hour cash payment for the first year's reduction in energy use in the form of an incentive check from Coos Curry Electric Cooperative. BPA will provide the analysis and application for payment at no cost to the City. BPA has identified several items on the construction plans that are eligible for incentives and is working with Dyer to obtain costs for the measures. BPA estimates incentives in the \$30k to \$50k range.
 - Safe Routes to Schools: application has received favorable response. ODOT had a few questions of clarification, which we answered.
 - Crosswalk over 101 still in progress
 - SIGNAL UPGRADES ON HWY101
 - Bids scheduled for December 2011
 - Construction spring 2012

Visitor Bureau

- Resignation of Amy Gaddis from Promotion Committee
- Gold Beach Promotions now distributing a monthly e-newsletter. To sign-up, visit www.goldbeach.org
- Gold Beach Promotions has started focusing on hiking and walking activities in the area.
 - "Adventures of the Week"
 - Trail guide
- Continues to collect photos from the local community.