



MINUTES
November 14, 2011, 6:30PM
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: **Time: 6:30PM**

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory	X	
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman	X	
City Administrator Jodi Fritts	X	
Student Liaison Lyndsey Dixon	X	

3. **Special Orders of Business:**

Swearing in Police Officer Tracy Wood
 Proclamation designating Worldwide Candle Lighting Day: to be accepted on behalf of The Compassionate Friends by Councilor Larry Brennan

The Mayor introduced former Curry County Sheriff's Deputy, Tracy Wood and swore him in as new police officer. The Mayor said the City was very lucky to have Officer Wood. Round of applause and congratulations.

The Mayor read the proclamation designating the second Sunday in December as Worldwide Candle Lighting Day as requested by the Compassionate Friends. He presented a copy of the proclamation to Councilor Larry Brennan on behalf of Bruce Cockerham of the Compassionate Friends.

Public Works Superintendent, Will Newdall, gave a brief update on the Wastewater Treatment Plant project. He also brought a section of burnt wiring from the blower building. The burnt wire was found when the building was being dismantled for the construction. Newdall explained if the wire had arced or snapped the electricians said the blower building would have exploded. Newdall said this would have taken out the functioning of the treatment plant. The wire was passed around.

4. **Consent Calendar**

Council Minutes:
 FY 11-12: October 10, 2011, FY 10-11: September 13, 2010, November 8, 2010,
 December 13, 2010, April 11, 2011
 Promo Committee Minutes
 FY 11-12 October financial statements

MOTION: Councilor Tamie Kaufman made a motion to approve the Consent Calendar. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

5. Citizens Comments

As presented to the Mayor at the beginning of the meeting

Lea Sevey from Oasis House gave a brief update on what has been going on with Oasis. She said they were increasing fund raising efforts since they were mostly grant driven. They are looking to acquire an outside dog run/kennel so that they can accept people that have dogs—currently they can't. She said they needed a new council liaison since Councilor Jeff Crook was not able to be their liaison any longer.

6. Public Hearing

None scheduled

There were no public hearings scheduled.

7. Citizen Requested Agenda Items

None submitted

There were no citizen requested agenda items.

8. Public Contracts and Purchasing

None Scheduled

There were no public contracts or purchasing items scheduled.

9. Ordinances & Resolutions

None scheduled

There were no ordinances or resolutions on the agenda.

10. Miscellaneous Items (including policy discussions and determinations)

- a. Schedule of dangerous building hearing 28312 Mateer Road
- b. Thompson Room Tax appeal tax forms
- c. Teamsters final Tentatively Approved contract discussion
- d. Possible night work request from ODOT for signal upgrades next year
- e. Disposition of park trailer

- f. Nelson property tax liability
- g. Possible Planning Commission vacancy

a. Schedule of dangerous building hearing 28312 Mateer Road

A potential dangerous building had been reported to the City on Mateer Road. Per the code a Dangerous Building Hearing had to be scheduled. The code requires at least 10 days written notice to the property owners as well as published notice in the newspaper. City Administrator, Jodi Fritts, recommended the hearing be scheduled for the regular December meeting on December 12th.

MOTION: Councilor Tamie Kaufman made a motion to schedule the Dangerous Building Hearing for Monday, December 12, 2011. Councilor Brice Gregory seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

b. Thompson Room Tax appeal tax forms

As of today, Mr. Thompson has retained legal counsel. The attorney came in and got a copy of the file today and requested that the hearing be postponed. CA Fritts advised the attorney that the hearing had already been held and that the Council would be imposing the tax tonight. The attorney requested that the discussion be postponed until he had time to review the file. CA Fritts told the Council that she had said she would request the decision be postponed until the December council hearing. Councilor Tamie Kaufman asked Fritts to ask the attorney if he knew of precedence where Shirley Walker would have told someone they were not required to pay tax or other city fees.

c. Teamsters final Tentatively Approved contract discussion

CA Fritts said the final tentative contract was in their packets. She did not expect the Council to vote on the contract tonight since they had not had time to review it. She put it in the packets so they would have time to digest it before the December meeting. Councilor Jeff Crook asked if there had been give and take and Fritts said as she understood it the City gave on some points and Teamsters gave on others and each part felt it was fair.

d. Possible night work request from ODOT for signal upgrades next year

ODOT had called recently as asked if the Council would be amenable to night work during the signal replacement at 6th Street to help minimize impacts to the Dairy

Queen and to Chase Bank. General discussion about the time and scope of the project.

MOTION: Councilor Tamie Kaufman made a motion to allow night construction with emergency exit and entrance. Cooperate with the schools and notify by hand leaflet to businesses and residences with 24 hour notice. Brief discussion and the motion died without a second.

MOTION: Councilor Larry Brennan made a motion to authorize night work by ODOT. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate. The general consensus was that as the time drew nearer ODOT or their contractor could apply for the night work permit and specific conditions would be placed on the permit at that time. After discussion, the Mayor called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

e. Disposition of park trailer

CA Fritts said the trailer at the park was now vacant and clean and she asked the Council what the disposition of the trailer should be: there had been discussion about a PD substation, another park host, removing and selling the unit, etc. General discussion on each point. Merits of retaining a park host vs. not having one. The consensus was it should be given to the police department to use as they wish: an office for report writing or as a substation or to keep security at the park.

f. Nelson property tax liability

CA Fritts brought this as an information item only. The Nelson property between the Rush Building and the Marstall Building has about a \$30K lien on it for the removal of the building several years back. The property is in danger of tax foreclosure by Curry County. If taxes are not paid by June, the County will start the process. Fritts asked the Council what they wished to do as far as intervention. There is some question as to who actually owns the property because Nelson did not leave a will and the last time the City had talked with the Executor it was not clear that they could act on behalf of the estate. General discussion about foreclosure by the County or by the City. The Council asked Fritts if she could get more information for the Tax Assessor and find out from legal counsel about the title of the property.

g. Possible Planning Commission vacancy

This matter was not discussed

11. **City Administrator's Report**
To be presented at meeting

A copy of the report is attached to the minutes.

12. **Mayor and Council Member Comments**

a. Mayor James Wernicke
Congratulated Officer Wood and welcomed him on board.

NOTE TO MAYOR AND COUNCILORS: The audio recorder failed again(!) I did not make written notes of your comments so if you can briefly fill in what you commented on it would be appreciated. I ordered another recorder since that was 2 months running that it didn't work. I have already received it.

- b. Councilors
- 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison, Lyndsey Dixon

13. **Citizens Comments**

There were no citizen comments.

14. **Executive Session**

No executive session was scheduled.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, December 12, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

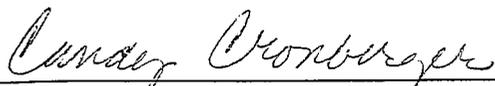
MOTION: Councilor Jeff Crook made a motion to adjourn. Councilor Doug Brand seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

15. **Adjourn Time: 8:10PM**

Approved by the City Council, December 12, 2011



Candy Cronberger, City Recorder



AGENDA
November 14, 2011, 6:30PM
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: _____

1. **The pledge of allegiance**

2. **Roll Call:**

	Present	Absent
Mayor James Wernicke		
Council Position #1 Jeff Crook		
Council Position #2 Larry Brennan		
Council Position #3 Brice Gregory		
Council Position #4 Doug Brand		
Council Position #5 Tamie Kaufman		
Acting City Administrator Jodi Fritts		
Student Liaison Lyndsey Dixon Vacant		

***NOTE: If you would like to address this governing body, please present a completed "Business from the Audience" request to the Mayor at this time. Your request will be added under the CITIZEN COMMENTS section of our agenda. Comments and participation from the audience will be limited to 5 minutes without redundancy.*

3. **Special Orders of Business:**

Swearing in Police Officer Tracy Wood
 Proclamation designating Worldwide Candle Lighting Day: to be accepted on behalf of The Compassionate Friends by Councilor Larry Brennan

4. **Consent Calendar**

Council Minutes:
 FY 11-12: October 10, 2011, FY 10-11: September 13, 2010, November 8, 2010, December 13, 2010, April 11, 2011
 Promo Committee Minutes
 FY 11-12 October financial statements

5. **Citizens Comments**

As presented to the Mayor at the beginning of the meeting

6. **Public Hearing**

None scheduled

7. **Citizen Requested Agenda Items**

None submitted

8. **Public Contracts and Purchasing**

None Scheduled

9. Ordinances & Resolutions

None scheduled

10. Miscellaneous Items (including policy discussions and determinations)

- a. Schedule of dangerous building hearing 28312 Mateer Road
- b. Thompson Room Tax appeal tax forms
- c. Teamsters final Tentatively Approved contract discussion
- d. Possible night work request from ODOT for signal upgrades next year
- e. Disposition of park trailer
- f. Nelson property tax liability
- g. Possible Planning Commission vacancy

11. City Administrator's Report

To be presented at meeting

12. Mayor and Council Member Comments

- a. Mayor James Wernicke
- b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison. Vacant

13. Citizens Comments

14. Executive Session

The next regularly scheduled meeting of the Gold Beach City Council is Monday, December 12, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. Adjourn Time: _____

The location of the hearing meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

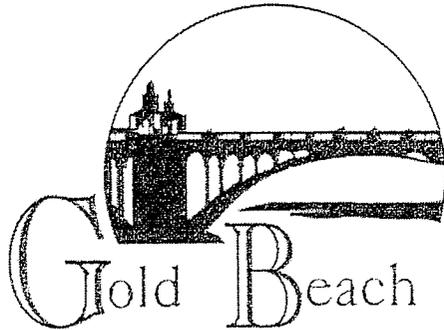
POST City Hall
Post Office

EMAILED: Media

www.goldbeachoregon.gov



SPECIAL ORDERS OF BUSINESS



State of Oregon)
County of Curry) ss.
City of Gold Beach)

I, *Tracy Wood*, do solemnly swear I will, faithfully and well, execute the duties of Police Officer for the City of Gold Beach, to which I have been appointed according to law.

That I will, to the best of my abilities, preserve, protect and defend the Constitution and laws of the United States, the state of Oregon, and the City of Gold Beach, so help me God.

Tracy Wood

Subscribed and sworn to before me this 14th day of November, 2011

James H. Wernicke, Mayor
City of Gold Beach



PROCLAMATION
Designating the second Sunday in December 2011, as
Worldwide Candle Lighting Day

WHEREAS every year in the United States nearly 150,000 infants, children, teens, and young adults die and countless tens of thousands are born still or are miscarried, and;

WHEREAS, we recognize that our children are our country's, our state's, and our city's most valuable resource, and;

WHEREAS, the work of local chapters of The Compassionate Friends provides a caring environment in which bereaved parents, siblings, and grandparents can work through their grief with the help of others traveling the same road, and;

WHEREAS, The Compassionate Friends Worldwide Candle Lighting the second Sunday in December has become a symbolic day when these children are remembered around the globe.

NOW, THEREFORE, BE IT RESOLVED that I, James H. Wernicke, Mayor of the City of Gold Beach, hereby declare and proclaim the second Sunday of December 2011, as Worldwide Candle Lighting Day for the City of Gold Beach.

BE IT FURTHER RESOLVED that all residents are encouraged to observe this day by lighting a candle for one hour at 7 p.m. the second Sunday of December in support of bereaved families in the City of Gold Beach and participate in other appropriate activities in remembrance of all children who have died.

In witness whereof, I hereunto set my hand on this 14th day of November, 2011.

James H. Wernicke, Mayor



**THE
COMPASSIONATE
FRIENDS**
Supporting Family After a Child Dies

2011 Fact Sheet

In the United States, it is expected that nearly 150,000 infants, children, teenagers, and young adults will die this year. In addition, more than 25,000 families can be expected to face a stillbirth and more than 900,000 an early pregnancy loss. A child's death at any age, from any cause, is a shattering experience for a family. When a child dies, a family can turn to The Compassionate Friends self-help bereavement organization for the emotional support needed during the long grief journey that lies ahead.

The Compassionate Friends (TCF) is a national nonprofit, self-help support organization offering friendship, understanding, and hope to families grieving the death of a child of any age, from any cause. There is no religious affiliation and no individual membership fees or dues are charged. All bereaved family members are welcome. Founded in England in 1969, TCF was established in the United States in 1972, with 501(c)(3) not-for-profit incorporation in 1978, under which provision the organization's more than 625 local chapters also operate. TCF operates as separate entities in at least 30 countries around the world.

Mission

The mission of The Compassionate Friends is to assist families toward the positive resolution of grief following the death of a child of any age and to provide information to help others be supportive.

Organization

- TCF has a 13-member national volunteer board of directors consisting of bereaved parents, siblings, and grandparents.
- In the 30+ years following its incorporation, TCF/USA has grown from 40 chapters to more than 625, with locations in all 50 states plus Washington D.C., and Puerto Rico. All chapter leaders are volunteers and are bereaved parents or siblings, as are the 39 regional coordinators who serve as liaisons between chapters and the national organization.
- TCF's National Office is located in Oak Brook, Illinois. The executive director is supported by eight staff members.

Role of Local Chapters

- Regular meetings of local chapters provide a caring environment in which bereaved parents, siblings, and grandparents can work through their grief with the help of others who have "been there." Monthly, as many as 18,000 attend chapter meetings.
- Outreach is provided to more than 200,000 bereaved family members and professionals each month through chapter newsletters, websites, Facebook Pages, special programs, phone calls, letters, e-mails, and personal visits.
- Educational information on grief following the death of a child and the work of TCF is provided to the community through publicity, speaking engagements, and the distribution of materials.

Examples of Services Provided by the National Organization

- *We Need Not Walk Alone*. TCF's award-winning national magazine is published for bereaved families, as well as professionals and chapter leadership, addressing grief issues from a variety of sources and viewpoints.
- TCF's national website (www.compassionatefriends.org), where information and resources can be viewed, also provides an Online Support Community and Spanish language support. A monthly e-newsletter is sent to over 16,000 interested persons.
- TCF's National Facebook Page communicates daily with more than 20,000 members and continues to grow daily. A Spanish language Facebook Page has been added, and TCF has a Twitter and LinkedIn presence.
- In 2010, the National Office communicated with more than 75,000 bereaved parents, siblings, grandparents, other family members, friends, professionals, and chapters.
- Assistance is provided to existing chapters, as well as those persons seeking to form a new chapter.
- Three Chapter Leadership Training Programs are conducted each year at locations throughout the country.
- The National Office coordinates national public awareness, as well as national fundraising.
- Among activities sponsored annually by the national organization are the National Conference, the Worldwide Candle Lighting®, and the Walk to Remember®.
- TCF National has created and publishes 33 bereavement brochures on most aspects of grief following the death of a child.

Funding

- Local chapters pay an annual membership fee to the national organization. All contributions from individual members are voluntary. There are no individual dues or fees of any kind.
- TCF's 2011 budget is \$952,350, with more than 80 percent allocated for services to chapters and the public. Administrative and fundraising costs comprise less than 20 percent of the organization's total operating budget.
- TCF income is derived from individual member donations, chapter fees and donations, sale of resource materials, conference and Walk to Remember proceeds, and the business and philanthropic communities. All contributions are tax-deductible.
- TCF Foundation, Inc. has been established to assist in the long-term economic stability of The Compassionate Friends, Inc.

For further information, contact The Compassionate Friends, Inc.

900 Jorie Blvd., Oak Brook, IL 60523

Toll-free: (877) 969-0010 • Fax: (630) 990-0246

E-mail: nationaloffice@compassionatefriends.org • Website: www.compassionatefriends.org

Facebook: The Compassionate Friends/USA



THE COMPASSIONATE FRIENDS
Supporting Family After a Child Dies

**Light a candle for all
children who have died**

Worldwide Candle Lighting®

*... that their light
may always shine.*

**Sunday, December 11, 2011
7 PM Around the Globe**



LOCAL PROGRAM

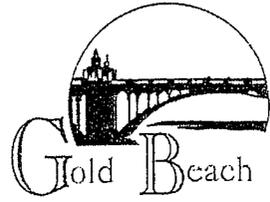
**IN MEMORY OF ALL CHILDREN, GRANDCHILDREN
AND SIBLINGS WHO HAVE DIED AT
ANY AGE AND FROM ANY CAUSE**

WHAT: 8th ANNUAL CANDLE LIGHTING PROGRAM, INCLUDING
MUSIC, VIDEO AND READINGS

WHEN: 6:15 P.M. TO 8:15 P.M.
SUNDAY, DECEMBER 11, 2011

WHERE: KALMIOPSIS SCHOOL / SHELTER ONE AT PLAYGROUND
650 EASY STREET, BROOKINGS

The Worldwide Candle Lighting Program provides an opportunity for communities on the Northwest Coast to come together in support of friends, family, neighbors, patients and clients who have had one or more children, grandchildren or siblings die at any age and from any cause. Candles and refreshments provided. Dress warmly. Shelter from rain and wind, therefore weather will not cancel.



CONSENT CALENDAR



City of Gold Beach
Memo

TO: Honorable Mayor and Council Members
FROM: Jodi Fritts, City Administrator
RE: Minutes for October 10th meeting
DATE: November 8, 2011

For the first time in over a year, the digital recorder malfunctioned and the October 10th meeting was not captured. Unfortunately, this was the meeting with the transient room tax appeal (of all the meetings for it to die!). I believe I have narrated the hearing portion fairly accurately but if you could please each review that section particularly. If I have left anything out, or you feel I did not capture the discussion correctly please let me know so that I can correct it. Since we do not have the audio backup I want to ensure that the written record is as clear and accurate as it can possibly be.



MINUTES
October 10, 2011
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: _____

1. The pledge of allegiance
2. Roll Call:

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory		X
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman	X	
Acting City Administrator Jodi Fritts	X	
Student Liaison Lyndsey Dixon	X	

3. **Special Orders of Business:**
 Swearing in of City Administrator

Change to the Agenda (Miscellaneous Items, a.) moved up: The Mayor introduced the Student Liaison candidate, Lyndsey Dixon. The Council greeted her and asked a few questions.

MOTION: Councilor Tamie Kaufman made a motion to appoint Lyndsey Dixon as the student liaison to the Council. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Addition to Agenda: Brief update on the Wastewater Treatment Plant project from Public Works Superintendent, Will Newdall. Starting soon— in the next few weeks— there will be weekly meetings with the contractor, engineer, and the City for progress updates. The meetings will be at the Public Works building. Newdall asked if one of the council members would like to attend the meetings so that they could report back

to the rest of the Council. Newdall felt this would help alleviate some of the issues that we had with Woodburn last year. General discussion. Councilor Doug Brand volunteered to be the Council representative.

The Mayor swore in Jodi Fritts as the new City Administrator.

4. Consent Calendar
None scheduled

There were no consent calendar items scheduled.

5. Citizens Comments
As presented to the Mayor at the beginning of the meeting

There were no citizen comments presented to the Mayor.

6. Public Hearing
Appeal of Transient Room Tax assessment: Brent Thompson

The public hearing on the appeal of Transient Room Tax assessment by Brent Thompson was opened at 6:41PM. City Administrator, Jodi Fritts explained that the hearing process was a quasi-judicial hearing and was similar to a court appeal. She told the members this was similar to a land use appeal from the Planning Commission. She asked each member if they had any ex-parte contacts, personal bias, or conflicts of interest (monetarily only) with anyone related to this matter. She polled each member. Councilors Crook, Brennan and Brand replied in the negative. Councilor Kaufman disclosed that she worked for a business that managed vacation rentals. CA Fritts asked her if she felt she could be fair and objective. Kaufman felt she could. CA Fritts asked if there were any challenges to the members from anyone present. None heard.

CA Fritts briefly presented the staff report. She said Thompson had been operating a vacation rental at 29509 Crook Street since May of 2005. Thompson had been issued a zoning violation at that time for no conditional use permit. Thompson obtained a conditional use permit after notification of the violation. One of the conditions of approval was to comply with the City's transient room tax ordinance.

In the summer of 2011 it was discovered by administrative staff that Thompson had never registered and had never paid the transient room tax. A Notice of Delinquent Transient Room Tax was mailed to Thompson with a demand to pay the back taxes as determined by the Tax Administrator. Thompson subsequently filed an appeal of the assessment and maintains that he is exempt from the tax.

The basis for his assertion that he is exempt is that he operates the vacation rental incidental to own use of the house. Staff presented evidence in the staff report that Thompson's vacation rental is registered with the local Chamber of Commerce, has its own website, and is registered with the state of Oregon Business Registry as an assumed business name.

CA Fritts said the staff report was prepared in conjunction with City legal counsel. In order to qualify for the exemption within the code, the vacation rental must be incident to the personal use of the operator and cannot be engaged in a commercial operation of renting the home. The operator must meet both conditions, not just one.

After CA Fritts finished with her report, the Mayor asked Thompson if he wished to present any evidence on his behalf. Thompson began by saying that the city code was obviously unclear. He started to pass out a code revision he had prepared that he felt the Council should adopt. CA Fritts reminded Thompson that the matter before the Council was the room tax appeal not a code amendment. If he wished to present the amendment for consideration he would have to do that at another time.

Thompson said he fully intended to register and pay the tax in 2005. He said he went to the city office in 2005 and was told by Shirley Walker at that time that he did not have to pay because he was exempt. He questioned the language in the room tax ordinance Section 4.225 saying the language had changed since his conditional use permit was issued and that the section was ambiguous. His interpretation of that section was if you operated more than one vacation rental then you were subject to the tax. If you only operated a single one clearly you were exempt. He said the language of the ordinance made it appear that you would have to operate a vacation rental "in the dark" and not advertise or promote the rental at all in order to qualify for an exemption from the tax. CA Fritts said obviously the intent of the section was that if you operated a vacation rental you were subject to the tax.

General discussion about the nature of the rental of the house. CA Fritts asked Thompson if Bjorklund House (the commercial name of the rental) was registered with the state. He said no. Fritts said it was registered with the state. He stated it was not. Fritts asked Thompson if he had renewed the assumed business name on March 1st of this year. He stated that he had not. Fritts directed the Council to page D-2 of the staff report which showed that Bjorklund House was a Business Entity name registered to Brent Thompson since April of 2001 and most recently renewed in March of 2011.

Councilor Jeff Crook asked Thompson if he paid the state transient room tax. Thompson said he did. Crook asked if he paid the state tax why he wouldn't pay the local tax. Thompson again said Shirley Walker told him he didn't have to pay it. Councilor Doug Brand asked Thompson if he was the Brent Thompson that was on the Planning Commission. Thompson said yes. Discussion about the Walker "exemption". Councilor's Crook and Brand asked Thompson why in the subsequent years he never questioned the exemption especially since he paid the state tax. Thompson felt it was a non-issue—he had been told he didn't have to pay and that was the end of it.

The public hearing was closed at 7:05PM and the Council began deliberations. Councilor Tamie Kaufman said she had known Shirley Walker for many years and found it hard to believe that Walker would turn someone away who was willing to pay the tax. She did not know of any operator that Walker told they were exempt from the tax. Discussion about the payment of state tax but non-payment of the city

tax. General consensus was that Thompson should have known he had to pay city tax especially since he paid the state tax.

MOTION: Councilor Tamie Kaufman made a motion to deny Brent Thompson's appeal of the transient room tax assessment. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate. Discussion began about what amount of tax to assess Thompson. The motion was dispensed with first. The Mayor called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Discussion on the tax assessment. CA Fritts said Thompson had presented to them a hand written ledger of his rental income for the appeal period time. The Council could do one of three things: accept Thompson's ledger as the basis for the tax, accept the Tax Administrator's initial assessment, or request that Thompson provide his state transient room tax reports which should accurately show his actual revenue. Councilor Crook said he was okay assessing the back taxes but not the penalties. Councilor Kaufman said she was okay with the formula and even felt that ordinance allowed for a greater penalty assessment. More discussion on the assessment method.

MOTION: Councilor Larry Brennan made a motion to request that Brent Thompson provide three years of state transient room tax records documenting the income for the property rental. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

7. **Citizen Requested Agenda Items**
None submitted

There were no citizen requested agenda items.

8. **Public Contracts and Purchasing**
None Scheduled

There were no Public Contracting or Purchasing items.

9. **Ordinances & Resolutions**
 a. Resolution R1112-10 revising salary schedule for Teamsters negotiated salaries
 b. Resolution R1112-16 Appointment of Planning Commission members

CA Fritts explained the purpose of R1112-10 which revises the salary schedule for city employees. The City has been negotiating with Teamsters since June on their new contract with the police department. They reached a tentative agreement this month and this adopts the approved salaries within the contract. The budget amounts approved for FY11-12 are within the approved salary ranges of the contract.

MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1112-10 rescinding resolution R1011-39 and amending the salary schedule for city employees for fiscal year 2011-2012. Councilor Doug Brand seconded.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Appointment of planning commission members. Bill Matthey has previously served. Kate Rambo introduced herself and gave the council a brief background as it related to public service. Rambo said her most recent public service project had been to help facilitate the conversion of the Anchor Mobile Home Park to the Saunders Creek Homeowners Association. She helped facilitate the \$600,000 grant purchase of the park by the residents with USDA and RCAC.

MOTION: Councilor Doug Brand made a motion to appoint Bill Matthey to the Planning Commission. Councilor Tamie Kaufman seconded.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

MOTION: Councilor Larry Brennan made a motion to appoint Kate Rambo to the Planning Commission. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

MOTION: Councilor Jeff Crook made a motion to approve resolution R1112-16 confirming appointments to the Planning Commission and setting term of office. Councilor Larry Brennan seconded.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

10. **Miscellaneous Items (including policy discussions and determinations)**
- a. Interview and possible appointment of Student Liaison
 - b. Interview and possible appointment of Planning Commission members
 - c. Council liaison replacement on Urban Renewal Committee
 - d. Discussion of Tidewater gravel removal approval by county
 - e. City Administrator Contract discussion

Interview and appointment of the Student Liaison and the Planning Commission members had been completed. The Council liaison to the Urban Renewal Committee position was vacant again. Councilor Doug Brand said he would be willing to serve as long as no one thought it would be a conflict since his wife was on the committee. Everyone agreed Brand could serve.

Discussion of Tidewater gravel removal approval by the county Planning Commission: CA Fritts explained that the county had approved the gravel mining application for the third time even though the City had sent a letter of concern and a resolution about our concerns to our water intake. Fritts said her concern was that the conditions of approval imposed by the Planning Commission would not be adequate and would not be enforced. She was concerned that the order to stay 3500 feet away from the intake may not be passed down to workers that did the actual mining. She said Tidewater had a history of violations that she was aware of from when she worked for the county. She said a group of citizens was appealing the decision to the Board of Commissioners. She asked the Council how they felt about being a part of that appeal. General discussion among the members about the appeal process. Concerns about the City's water supply and what the consequences would be if it were compromised or contaminated.

MOTION: Councilor Tamie Kaufman made a motion for the City to appeal the approval of county planning decision AD-1106 in conjunction with other local entities and to allow for the City Administrator to sign documents related to the appeal. Councilor Larry Brennan seconded.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

City Administrator Contract Discussion: The Mayor said he had worked with Lauren Sommers, our attorney, and Fritts on the contract. He said he had spoken with LOC and had gotten some figures on salaries for similarly sized cities. The salaries range from \$60,000-\$90,000. Fritts said she had also polled some cities and passed out a list she had put together. Her range was \$55K for a population of 1885 to \$124K for a city of 26,000. Brief discussion on the salary. Council felt the position was already budgeted at \$65,000.

MOTION: Councilor Larry Brennan made a motion to set the City Administrator salary at \$65,000. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Brief discussion on the blanks to be filled in on the contract, dates mostly.

MOTION: Councilor Tamie Kaufman made a motion to approve the City Administrator contract with changes to the dates and an effective start date of October 10, 2011. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

11. **City Administrator's Report**
To be presented at meeting

CA Fritts gave a brief report which is attached to these minutes.

12. **Mayor and Council Member Comments**
- a. Mayor James Wernicke
 - b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
 - c. Student Liaison, Vacant

The Mayor said some very complimentary things about former CA Ellen Barnes. He said she had really moved the City forward and made a lot of positive changes that would be felt for years to come. He said that he would miss working with her and hoped her new venture worked out well.

The Mayor and Council welcomed Lyndsey Dixon and thanked her for her service. They also welcomed the new Planning Commission members and the new City Administrator.

13. Citizens Comments

There were no citizen comments.

14. Executive Session

There was no executive session.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, November 14, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

MOTION: Councilor Jeff Crook made a motion to adjourn. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate. Hearing none he called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

15. Adjourn Time: 8:33PM



MINUTES
REGULAR MEETING
 Monday, September 13, 2010: 6:30 P.M.
 CITY COUNCIL CHAMBERS, CITY HALL
 29592 ELLENSBURG AVE
 GOLD BEACH OR 97444

Call to order: Time: 6:30 pm

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory	X	
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman	X	
City Administrator Ellen Barnes	X	
Student Liaison VACANT		

3. **Special Orders of Business:**
 - a. Introduction and swearing in of new Police Officer Quint Oller.
 - b. Proclamation declaring September National Preparedness Month.

Mayor Wernicke swore new Officer Quint Oller in and welcomed him aboard.

The Mayor stated it was appropriate for Gold Beach to be prepared for disasters and read the proclamation aloud.

4. **Consent Calendar**
 There are no consent items.

There were no consent calendar items read.

5. **Citizens Comments**
 No comments.

There were no citizen comments as presented to the Mayor.

6. **Public Hearing**
 Dangerous Building Abatement Hearing for property located at 94177 Tenth Street.

City Planner, Jodi Fritts stated that council decided last month that a public hearing would be held, proper channels were taken to notify all involved participants. Nothing has been heard back from property owners. Property is in a trust and mail goes to an attorney's office. Both certified mail cards have been sent to city, indicating notices have been picked up. Neighbors were notified regarding meeting and are in audience.

Fritts advised that the Council needs to decide what "abatement" means, does building need torn down, etc. Questions re: what needs to be done to determine if structure is fixable, how much it would cost to remove the building, etc? Fritts spoke to the building department and they said probably at least \$20,000 to remove. If the city spends the money to remove the house a lien would be placed on the property so the money would be recouped eventually if the house sold.

The current issue is black mold. The health department does not deal with building issues, just sanitation issues. The council will need to determine if the property is indeed dangerous. Public Works Superintendent, Will Newdall has not yet been to the property to inspect.

The last property to be determined dangerous was done by the Chief of Police. The council would like the Chief of Police, Fire Chief and a Building Inspector to check the building out and determine if dangerous. One council member stated he believed part of the building was built without a permit.

Neighbor, Kathy Hunnicutt spoke; she is a neighbor to the building/property. She is concerned because the residence fills up with water, smells awful, the mold, dry grass being a fire hazard, the health hazard it causes. The house can no longer be locked. They are concerned regarding transients staying there, possibly being hurt or start a fire. It has been a few years since someone lived there. She was asked if she's noticed mosquito activity, she says no. She was also asked if it floods every year, she said yes, when the creek raises, the water pours through there. She appreciates the council taking the time to look into the situation.

The council thanked her for her contribution. Chief PJ Janik, and Gail Whitmore from the police department will go look at the property right now, so the hearing will be tabled until later.

7. Citizen Requested Agenda Items

Reimbursement request from Brent Thompson. The Oregon Planning Institute (OPI) is held in September, has workshops on fast-tracking, what other communities are doing, transportation-wise, etc. It is an opportunity to learn more about planning, meet people who do grants, etc. He has put in a reimbursement request of \$145 but would be willing to forgo the reimbursement if the council would do some beautification with plants, etc. at city hall. He has contacted a nursery regarding good trees and plants for our area. Mayor states there was no training budget for the planning commission. Thompson said he was misinformed. No protocols in place for members of non-council members to go to training. They may want to look into budgeting for that.

8. Public Contracts and Purchasing

Amendment to engineering contract with the Dyer Partnership.

Steve Majors from Dyer was available to walk council through requested change. A copy of revised changes, along with history of contract, has been given to council,

showing costs. The amendment is due to changes to the initial design. Majors states he and city staff spent the day going over the final plan for the wastewater plant. Typically they don't come in front of council to ask for the increase of cost, however, due to a change of requirements in engineering, there were additional costs for Dyer. The spreadsheet explains the costs very well. Dyer requests \$1,370,700. With the changes they looked at what it would take to do the work, they didn't go with a flat percentage. There are 17 items requiring changes. Mayor says he notices a lot of the costs are a DEQ requirement. Majors said he believes the project will be better with the changes, especially from a building standpoint. City Administrator Ellen Barnes was asked if any parameters in the loan package would be changed. She said if bid amounts come in less, the impact will be less, if it's more, then there will be issues in terms of the financing. No impact to rate study. Majors said Rural Development still must approve the changes. Councilor Tamie Kaufman asked what happens if it's not approved. Dyer has continued to work with the city knowing there were changes coming up, if it's not approved, they won't give the project the coverage it needs. Councilor Jeff Crook asked that the value engineering was supposed to save a substantial amount of money, curious was to the major jump now. Majors said when it was presented; the engineer said the initial plan was kind of far-fetched. Being able to get the flow done correctly was critical, no way of getting around it. A number of items were looked at, and changes were decided based on what made the project better, but changed the scope. Councilor Kaufman asked CA Barnes has a recommendation or input. Her recommendation, after reviewing the information, is that she is comfortable with the changes and the costs are really actually low.

MOTION: Councilor Tamie Kaufman made a motion that the change order be approved contingent upon Rural Development approval. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate. Someone asked why the engineering costs are so low, Steve Major says that it was based on the scope initially, and it's Dyer's responsibility to absorb those costs. Mayor asked for further discussion or debate, hearing none called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Reconvening on public hearing on property at 94177 Tenth Street.

Chief Janik and Gail Whitmore stated the property is in bad condition, he recommended the building be leveled. The Mayor asked if further recommendations are necessary. If city pays for that, a lien will be placed on the

property. Councilor Larry Brennan asked if they should get the fire chiefs opinion. CA Barnes will work on that, states there may also be environmental hazards that may increase costs. Mayor recommends that as many different entities be involved as possible to make sure that the city is fully covered before moving forward on demolition. Councilor Brennan would like the information gathering to be done as quickly as possible. The information from Will Newdall, Bruce Floyd and the county building inspector will be presented at the next meeting.

Someone asks if the building should be boarded up in the meantime, so that kids can't in it and get hurt, or cause a fire. Public Works will go put plywood up on the building. Also that they may not be able to rebuild due to close proximity to the creek.

MOTION: Councilor Tamie Kaufman made a motion that the City send a letter to owner's representative saying that the City intends to discuss tearing down the building on the 27th. Also, that the City moves forward with consulting Planning and Building Departments, and Fire Chief and the downstairs windows and all doors be boarded up. If Public Works are unable do it than find a contractor. Councilor Brice Gregory seconded the motion.

After discussion on the motion, Councilor Tammie Kaufman rescinded the motion. Councilor Brice Gregory rescinded the second.

MOTION: Councilor Tammie Kaufman made a motion that the Public Works Department or a contractor board up the doors and all entrances including the lower windows so people can't get in. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate, and hearing none, he called the vote.

Record of Vote	Ayes	Naves	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Motion: Councilor Tamie Kaufman made a motion to direct staff to gather information by the next meeting to report to City Council. Information should include legal, building, fire chief, Public Works and Planning Department, and send letter to owner's representative that the City intends to discuss demolition of the building at the next meeting on September 27th. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

9. **Ordinances & Resolutions**

- a. Resolution R 1011-03, a resolution authorizing the opening of a money market account with Umpqua Bank.

Formalizing movement of part of cities money market from Sterling to Umpqua, both to diversify moneys and to get a higher interest rate.

MOTION: Councilor Tamie Kaufman made a motion to approve Resolution R1011-03 a resolution authorizing the opening of a money market account with Umpqua Bank. Councilor Tamie Kaufman read the complete resolution into the record. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

10. **Miscellaneous Items (including policy discussions and determinations)**

- a. Policy discussion on police jurisdiction and call-outs outside of city limits
- b. Discussion about the possibility of an AmeriCorps volunteer to assist with data gathering and reporting on a Parks & Recreation District
- c. Flooring replacement for front office, discussion of options
- d. Discussion of replacement for Student Liaison
- e. Mission Statement discussion
- f. Discussion of local agency comments on City Business Plan

Policy discussion on police jurisdiction and call-outs outside of city limits: CA Barnes says was an item that Council member Kaufman asked to be brought before council.

Chief Janik is here to answer questions. Councilor Kaufman had some questions. Would the chief like the policy to be revised? He said yes. However the key issue to be discussed is call-outs outside of city limits. Chief Janik explained when a Gold Beach unit is dispatched, to the chief that is a request for mutual aid. Often times, units will go outside of city on follow-up, which is okay by the Chief or Officer Giovanetti. The officers cannot just go on their own accord. The Mayor asked if a city officer is accidentally sent to something that is actually county jurisdiction, what happens. The chief said that does happen due to confusion with county lines, etc.

After November 1st, the information will be more complete. The County currently has a law enforcement tax levy before the voters. Councilor Kaufman said she doesn't feel it is really the cities problem if the levy does not pass. CA Barnes said it could provide a huge problem. Also, dispatch is not regulated by the charter, so that could cause a problem.

The policy issues Councilor Kaufman is concerned about, and that she felt should be formally addressed are the requirement to have the PD window open through the lunch hour and manned by an officer, and the requirement to park all PD vehicles in the front of city hall. She felt this was a burden on the PD. General discussion about the genesis of the policies and their usefulness.

MOTION: Councilor Tamie Kaufman made a motion to temporarily suspend the office window opening and parking of police cars until it can be addressed later. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Discussion about the possibility of an AmeriCorps volunteer to assist with data gathering and reporting on a Parks & Recreation District. This is a follow-up discussion. The Council had previously discussed this matter. Conversation was re: a water park or other "recreational facility". Councilor Brennan asked if the \$7000 is available, CA Barnes said the money would have to be reallocated, but it is available. Councilor Brennan asked where the money would come from. CA Barnes said from savings from changing medical insurances, etc. there would be money potentially available, or looking at individual line items and moving funding.

Councilor Jeff Crook said he's not sure of the whole thing, his gut reaction is not a lot of support for it, since the plan is not in place. The Mayor said we have to ask what the citizens would like to see, and the vote needs to be for what they want, such as a

central recreational facility. The Mayor says it's a big concept and we need to know what the community wants. Councilor Crook said that if it is a survey that the AmeriCorps volunteer would provide, it could go all over the place. He is concerned with the quality of the report. The Mayor states that the person has a place to be located and supervised, and he thinks it could be a good opportunity. Councilor Doug Brand asked if money could be funded by a grant, CA Barnes said if council wants her to look into it, she will. Councilor Kaufman asked if it would make extra work for supplemental budget item, Barnes said yes. Councilor Larry Brennan asked if the city is willing to spend extra money to provide the future improvements. Example, a consultant to look at options once they are there, that could cost \$14,000 or more. Is the city willing to open that box. The Mayor asked when supplemental budget is scheduled; CA Barnes said that there is no need for one at this point. Councilor Kaufman said to put it to staff makes it more work. The Mayor asked for debate, Councilor Jeff Crook asked re: Park and Recreation, Mayor says Ad Hoc committee will be involved, plan might be for school year re: time frame. Fritts Said she has worked with the AmeriCorps volunteers before, the \$7000 is a local match, she can find out if there are volunteers available, there may be no one available for a while. She feels it is a good program. Mayor says maybe Ad-Hoc committee can be brought back and give more information. Staff says if it is tabled until budget time, it would help.

MOTION: Councilor Tamie Kaufman made a motion to table the topic until budget year-next year, approximately January or February. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Flooring replacement for front office, discussion of options: Have talked about recarpeting, have some new options to bring to council: industrial tile—like they have in schools. It is highly durable, \$5 a square foot installed. Matting will have to be used to address slipping issues. Staff would like to ask council to allow this project to be installed in the office area, with staff determining color. This product is less than half of what the carpet is.

MOTION: Councilor Tamie Kaufman made a motion that the City approves this and let staff pick out the color. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Brief break taken

- a. Discussion of replacement for Student Liaison: Will ask high school to advertise for student liaison.
- b. Mission Statement discussion: Tabled until next meeting.
- c. Discussion of local agency comments on City Business Plan: Tabled until next meeting.

11. **City Administrator's Report:** A lot going on, Emergency Management Services: Three city administrators, sheriff's department meeting to discuss plans, next meeting is **Sept 21**, 2010 at 10 am. Dave Lacey has been interviewed for the Tsunami Outreach Coordinator and they are waiting to see if he is willing to accept the position. There is some urgency in this, so they are trying to get the person hired as soon as possible. This position is being funded by Department of Geology and Mineral Institutes, with a small budget. Thanks to Jodi Fritts and Chief Janik, the City of Gold Beach is a member of the National Preparedness Association. No replacement yet for Don Kendall.

Administration finances, a contract is now done with Bolt, Carlisle and Smith, they have begun providing audit services and an onsite audit will be done in late October or early November.

Barnes and Fritts are in the process of looking at quotes for city finance software, hoping to implement in late October/November. This will involve a lot of support, so she would like to begin advertising for Tech Services; lot of stuff will be required for the new system. Hoping to advertise next week, this is already in the budget.

Fire Safety upgrades are nearly complete, as required by the State Fire Marshall. Lighting, push bars on doors, etc. When it is done, the city will be in compliance. The Fire Marshall will come back and do a walk-through.

Attorney transition: Barnes is seeking a motion from the Council that the City transition from current law firm to the Local Government Law Group—a division of Speer Hoyt. Our current attorney, Lauren Sommers has changed firms to Speer Hoyt. Letter from current representation indicates they are not interested in continuing with City of Gold Beach when Sommers leaves. Fees will not change.

MOTION: Councilor Doug Brand made a motion that we go with Speer Hoyt for our legal representation. Councilor Tamie Kaufman seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

City Hall Week is next week, September 16, at Bandon City Hall. The Mayor will be attending.

Governors Economic Revitalization Team is meeting next Monday at 10 am in Port Orford. Barnes, Councilor, Jeff Crook, and Promo Director, Jeff Ferguson will be attending.

Barnes and Fritts will be at an HR conference in Silverton through Thursday. The next week everyone is gone to the LOC Conference. Chief Janik will be in charge.

Fire Services: Siren at City Hall has been repaired and is working. Reports of siren failure at south end of city and Hunter Creek, but they are all supposed to be working now. Volunteers have been responding to various calls.

Police Services: Gypsy Joker Outlaw Motorcycle club was in town. There were no reported problems, though police staff did spend time monitoring. Application for Rookie of the Year award for National Night Out, has been submitted. Chief Janik has located a Conex container that is weather proof and city records can be archived safely. Recently, early morning car burglaries resulted in the arrest of a transient and recovery of stolen items. August 14th and 15th, Chief Janik attended the Executive Officers Symposium for missing and exploited children, all expenses paid in Georgia. Officer Giovanetti conducted the Fireworks Training, providing it locally. Officer Wood is delayed in leaving the city, keeping the force fully staffed. Police stats are showing a large number of citations issued.

Public Works: finalizing documentation for USDA loan, completing checklist. Interim financing proposals are included for council. Everyone is providing a different package. Bond counsel has been hired, and is being prepared. Updated project schedule, things are delayed due to USDA funding. Not going out for bid until November/December. Meeting with ODOT on Sept. 22nd at 1 pm, to discuss traffic signal improvements, with construction to begin in 2012. ODOT is ready with beach access signs, once it's been determined where they are needed, please submit

list of suggestions. Crosswalk on Ellensburg at Rush Building, results of study will be received to determine if a crosswalk will be installed there.

Visitor's Bureau: 10 K winner was Bruce Moore who was here on honeymoon. Does council want to be involved? Friday is open, otherwise looking at the end of September. Mayor suggests early Friday. Barnes will talk to Mr. Moore and Jeff Ferguson. Staff are completing customer service certification. Visitors Center is seeking additional volunteers.

12. **Mayor and Council Member Comments**

- a. Mayor James Wernicke: Beer Fest looked and was fun, was a success. Happy re: \$10,000 in Gold winners.
- b. Councilors
 - 1) Jeff Crook: Thanks to staff for hard work.
 - 2) Larry Brennan: Seconds Jeff
 - 3) Brice Gregory: Seconds Larry
 - 4) Doug Brand: Thanks to Promo Committee
 - 5) Tamie Kaufman: No comment
- c. Student Liaison: Na

13. **Citizens Comments:**

There were no citizens comments.

14. **Executive Session**
None Scheduled

No executive session was held.

The next meeting of the Gold Beach City Council is scheduled for Monday, September 27, 2010, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

MOTION: Councilor Larry Brennan made a motion to adjourn the meeting. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

15. **Adjourn Time: 8:55 pm**



MINUTES
REGULAR MEETING
 November 8, 2010, 6:30 P.M.
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: 6:35 pm

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory		X
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman	X	
City Administrator Ellen Barnes	X	
Student Liaison Alayna Brand	X	

3. **Special Orders of Business:**
 There are no special orders of business

There were no special orders of business heard.

4. **Consent Calendar**
 Bills Payable for October

The bills payable were inadvertently left out of packet so they will be presented at next Council meeting.

5. **Citizens Comments**
 Citizen comments from the audience as presented to the Mayor

Mr. David Brown from Las Vegas, Nevada. Mr. Brown asked for longer than 5 minutes. Mr. Brown has lived in Gold Beach for 6 years. He has enjoyed his stay here. At the end of August, something changed. He read his statement and filed it today at the municipal court as a public record. He was summoned to appear in court on October 13, 2010 on a citation of dog running at large and feels that his case was not handled fairly. The Mayor told Mr. Brown that the council could not do anything until he had followed up with the municipal court and continued on with that legal path.

6. **Public Hearing**
 There are no public hearings scheduled

There were no public hearings.

7. **Citizen Requested Agenda Items:**

There were no scheduled citizen requested agenda items.

8. **Public Contracts and Purchasing**

There were no public contracts or purchasing items.

9. **Ordinances & Resolutions**

- a. R1011-06, a resolution confirming appointments to the Urban Renewal Agency and setting term of office
- b. Resolution R1011-09, a resolution authorizing the Mayor to enter into an intergovernmental agreement for mutual aid and assistance through the Oregon Water/Wastewater Agency Response Network (ORWARN) Program
- c. Resolution R1011-10, a resolution rescinding resolutions R0708-18, R0708-13, and R0708-4, and any other resolutions that may be in conflict and delegating to the Gold Beach Chief of Police authority to adopt and amend police policies governing the Gold Beach Police Department
- d. Resolution R1011-11, a resolution of the Gold Beach City Council exempting livestock pavilion at the Curry County Fairgrounds and Gold Beach High School Track facility from city code prohibiting discharge of weapons in the city limits
- e. Resolution R1011-12, a resolution extending workers' compensation coverage to volunteers of the City of Gold Beach
- f. R1011-04, a resolution confirming appointments to the Budget Committee and setting term of office
- g. R1011-15, a resolution confirming appointment of a student liaison to the city council

R1011-06, a resolution confirming appointments to the Urban Renewal Agency and setting term of office: Councilor Tamie Kaufman read the resolution aloud, along with names of appointees.

MOTION: Councilor Tamie Kaufman made a motion to approve resolution R 1011-06 appointing Urban Renewal Committee Members and setting term limits. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Resolution R1011-09, a resolution authorizing the Mayor to enter into an intergovernmental agreement for mutual aid and assistance through the Oregon Water/Wastewater Agency Response Network (ORWARN) Program: City Administrator Ellen Barnes explained what the details were and benefits to the city, basically encouraging good will. Councilor Kaufman asked if there is a person who makes the decision, along with a backup person if a response needed. Councilor Larry Brennan asked if we were going to use someone else's services if it would impact our insurance. The Mayor noticed that Brookings is not on the list and asked if CA Barnes knew why. She said she did not; the main point of this is to work with other communities outside our general area.

MOTION: Councilor made a motion to adopt R1011-09. Councilor Tamie Kaufman seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Resolution R1011-10, a resolution rescinding resolutions R0708-18, R0708-13, and R0708-4, and any other resolutions that may be in conflict and delegating to the Gold Beach Chief of Police authority to adopt and amend police policies governing the Gold Beach Police Department: CA Barnes gave background information that in working on updating the policies for the City it was discovered that several of these policies were out of date or non-existent. Also, in most communities, due to the nature of the policies, that the authority is delegated to the Police Chief for efficiency and for legal reasons.

MOTION: Councilor Tamie Kaufman made a motion to adopt R1011-10. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		

Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Resolution R1011-11, a resolution of the Gold Beach City Council exempting livestock pavilion at the Curry County Fairgrounds and Gold Beach High School Track facility from city code prohibiting discharge of weapons in the city limits. This matter was discussed in detail at the October meeting.

MOTION: Councilor Jeff Crook read resolution R1011-11 into record and made a motion to adopt it. Councilor Tamie Kaufman seconded the motion.

Mayor Wernicke asked for further discussion. Councilor Doug Brand questioned if they were giving the okay on behalf of the fairgrounds to shoot inside the livestock pavilion. CA Barnes explained they were only authorizing the suspension of the prohibition to shoot inside the city limits. It was still up to the 4-H group to get permission from the land owner—in this case, the fairgrounds, to shoot within their facility. After the discussion the Mayor called for the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

After the vote, Councilor Kaufman complimented the people who put this together, saying it was a wonderful civics lesson for the kids.

Resolution R1011-12, a resolution extending workers' compensation coverage to volunteers of the City of Gold Beach: Administrative Services Director, Jodi Fritts, explained this is a resolution that the city is required to adopt annually for the insurance company.

MOTION: Councilor Larry Brennan made to adopt resolution R1011-12. Councilor Tamie Kaufman seconded the motion.

Mayor Wernicke called for discussion or debate, and hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

R1011-04, a resolution confirming appointments to the Budget Committee and setting term of office.

MOTION: Councilor Tamie Kaufman made a motion to adopt resolution R1011-04. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

ASD Fritts noted that the expiration date on the motion should have said 2011.

R1011-15, a resolution confirming appointment of a student liaison to the city council.

MOTION: Councilor Doug Brand made to approve resolution R1011-15 appointing Alayna Brand to fill the student liaison position. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		

MOTION CARRIES UNANIMOUSLY			
-----------------------------------	--	--	--

10. **Miscellaneous Items (including policy discussions and determinations)**

- a. RCAC Sewer Rate Study Update
- b. Thank you letters from the 4-H Shoot Gold Archery Club
- c. Discussion: draft Administrative & Personnel policies and current policies
- d. Financial Statements

RCAC Sewer Rate Study Update: RosAnna Norval presented a power point presentation. Gold Beach requested assistance from RCAC in conducting a rate study. The power point covered all of the individual parts of a rate study in great detail. Councilor Kaufman asked if the ERU was based on water usage, Norval said yes. Lots of information provided re: budget, water usage, sewer load, etc. She would like to provide more information later at a workshop. CA Barnes recommended January for the workshop. Also, the point of this presentation is not to raise rates, but to show how to budget for them. Councilor Kaufman suggested that the workshop be held January 24th, CA Barnes and Norval said that date would work. Time may be changed as it gets closer. Also, Councilor Doug Brand says to be mindful it will be a year or two down the road to see the savings. No sewers are available at this time. Mayor thanked Norval for the information. Councilor Crook asked the question if this model was similar to other towns our size. Rosanna says it is not greatly different than other communities.

Thank you letters from the 4-H Shoot Gold Archery Club: Letters are in packets for council to read. The council appreciates the kids taking the time to write the letters.

Discussion: draft of Administrative & Personnel policies and current policies: CA Barnes is working on revising the policies. Chief Janik has revised the police department policies already. She has some drafts that she is working on and she's received comments from one council member already and would like the other council members to review them and make sure she gets any comments or changes. Councilor Kaufman asked if policies would be developed re: hands-free issue with cell phone use. CA Barnes said the insurance requires it, so yes they are in the packet. A social media policy is also in the works. Fritts also found a misfiled resolution from 2008 and she wants to file that in the council books, so she asked council to bring them in and she will add that.

Financial Statements: CA Barnes apologized, due to an issue with software, there is inaccurate data. She has gone through and revised the financial statements to more accurately show where the city is at. Councilor Kaufman asked why some of the line items show a 0 amount. Fritts explained for the transient tax actually goes back to the previous month, and with the end of the fiscal year, that resulted in a zero balance. Also, the zero balance in the municipal court line is because the court does not always give the fees on a monthly amount.

11. **City Administrator's report:**

A copy of the City Administrator's report is attached to these minutes. One item required a vote so that section is discussed below:

The vacant utility clerk position has been filled. The new person will be starting on November 30th. In the applicant search process emphasis was put on prior utility billing experience and governmental office experience. After receipt of the applications, a points scoring system was utilized to rank the applicants. One applicant had worked for a small city before and had utility billing experience. During the search process it was determined that a 1/2 time relief position was also needed in the front office. CA Barnes requested a council motion approving the part-time position

MOTION: Councilor Tamie Kaufman motioned to allow the City Administrator add a .5 FTE in the front office. Councilor Doug Brand seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Barnes said the 1/2 time position will be hired out of the pool from the utility person clerk. Another thing that is being looked at is cross-training with the police department. The person who is selected can be one who can do both

12. Mayor and Council Member Comments

- a. Mayor James Wernicke: Welcomed Alayna to the council and getting info from the high school. Councilor Brice Gregory is home and doing well after his operation.
- b. Councilors
 - 1) Jeff Crook: Send out condolences to Boice family, and thanks to voters for their votes and thanks to Barnes, Fritts, and staff.
 - 2) Larry Brennan: Congratulations to 3 councilors that were re-elected.
 - 3) Brice Gregory:
 - 4) Doug Brand: Welcome the new appointees and Alayna.
 - 5) Tamie Kaufman: Thank you to the city employees who are over-worked and says take a rest once in a while.

- b. Student Liaison, Alayna Brand: This month, on the 10th there are parent conferences, no school on the 11th, music concert on the 16th, on 24-26 no school due to the Thanksgiving holiday.

CA Barnes notes sad news, a senior member of our community, Don Buffington passed away. Former mayor, former county commissioner, Buffington Park named after his family.

13. Citizens Comments

Written requests as presented to the Mayor at the beginning of the meeting

14. Executive Session

None Scheduled

The next regularly scheduled meeting of the Gold Beach City Council is Monday, December 13, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. Adjourn

MOTION: Councilor Doug Brand made a motion to adjourn. Councilor Jeff Crook seconded the motion.

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

The meeting adjourned at 8:43 pm.



MINUTES
REGULAR MEETING
 December 13, 2010
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: 6:30 PM

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor James Wernicke	x	
Council Position #1 Jeff Crook	x	
Council Position #2 Larry Brennan	x	
Council Position #3 Brice Gregory	x	
Council Position #4 Doug Brand	x	
Council Position #5 Tamie Kaufman		x
City Administrator Ellen Barnes	x	
Student Liaison Alayna Brand		

3. **Special Orders of Business:**
 Proclamation for Panther Pride Month

The Gold Beach High School Panther football team went to state. The Mayor read the proclamation aloud.

4. **Consent Calendar**
 A: Bills Payable for October & November
 B: Promotions Committee November minutes

Councilor Doug Brand had question on October re: medical insurance bills being for different departments. City Administrator Ellen Barnes said yes the bill is broken out by department.

MOTION: Councilor Larry Brennan motioned to accept the consent calendar. Councilor Jeff Crook seconded the motion.

Mayor Wernicke called for discussion or debate, and hearing none he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	absent		
MOTION CARRIES UNANIMOUSLY			

5. **Citizens Comments**

Citizen comments from the audience as presented to the Mayor

There were no citizen comments.

6. **Public Hearing**

There are no public hearings scheduled

There were no public hearings.

7. **Citizen Requested Agenda Items**

There were no citizen requested agenda items.

8. **Public Contracts and Purchasing**

There were no public contracts or purchasing items.

9. **Ordinances & Resolutions**

- a. R1011-16, a resolution regarding a household hazardous waste management plan IGA

CA Barnes said this was an error on the agenda that the resolution had not been drafted yet. Traditionally, the Mayor with council's agreement has signed the agreement. If council is comfortable, they can okay Mayor signing the agreement with the changes shown or the council can table it until the next meeting when resolution is drafted.

MOTION: Councilor Doug Brand made a motion to have the Mayor sign the HHW IGA agreement for the Coos Curry HW management plan. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

10. **Miscellaneous Items (including policy discussions and determinations)**

- a. Lori Kent, Director Home Health Hospice: "We Hear You America Campaign", asking for support from the City. The Hospice Marketplace provides a huge amount of income to Home Health Hospice. Kent found this fund raising campaign and it is really growing. She wants to explain how the marketplace works and how to reduce the overhead. She showed a power point presentation of the Marketplace and campaign. This campaign is sponsored by Reader's Digest, who started this project and will give over \$5,000,000. The marketplace brings in people from other states and helps the local economy. Questions regarding using the newspaper and other media. Kent explained the ways to vote and spread the word. If Hospice wins,

the City will be responsible for dispersing the funds. The important thing is to spread the word.

- b. Presentation from Margaret McHugh, Lower Rogue Watershed Council: Power point presented on what the Watershed Council does for the community and some requests for the council. Information presented included what the Watershed can and cannot do (they are not a regulatory agency) and much more. McHugh is giving this presentation to help the council to understand what exactly is going on. She is hoping to collaborate with the city in reviewing plans, contracting, fund raising, etc. She is also requesting a letter of support from the City of Gold Beach indicating the amount of time that city employees could provide as in-kind match for funding. She provided a sample support letter. CA Barnes says to pledge time involves working out what hours used will translate to salary and financial end. Candy Cronberger is interested in continuing her assistance as a representative of the city. There has been no letter of support from the city in the past, but with the upcoming Watershed projects, it appears that one is needed. Staff time would be the largest out-put. Councilor Jeff Crook has some concerns re: what all this is covering, example if it is just for the city or is it for projects inside the city. McHugh further explained that she has a grant that she has been awarded that match will be met with in-kind services.

MOTION: Councilor Larry Brennan made a motion that the City of Gold Beach draw up a letter of support for the Lower Rogue Watershed Council coordinator and over the next two (2) years pledge in kind contribution of \$5,000.00 in staff time to assist in projects. After brief discussion, the motion died for lack of a second.

Councilor Jeff Crook made a motion to adopt the letter as written and fill in the blank for \$5,000.00. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for further discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

- c. Tsunami Preparedness update: CA Barnes introduced Dave Lacey, who was hired through DOGAMI to work with the City of Gold Beach and City of Port Orford as a Tsunami Outreach Coordinator. He is also

asking one of the council members to be a liaison for the group. Brice Gregory says he will be happy to do it. James from DOGAMI spoke re: program called "Tsunami Ready, Tsunami Prepared". Dr. Rob Witter and Laura Simely are also present, and they are responsible for the complete remapping of the tsunami maps. This program is being done because new research has come to light showing that chances of getting a large earthquake in our area is much larger than previously thought. There is evidence showing 40 big earthquakes that have taken place over the last 10,000 years. The last earthquake was in 1700, over 310 years ago, so the next one is probably expected to be sooner rather than later. Evidence shows worst case scenario is that water can go as far as 150 feet MSL. Question was asked in the case of a local tsunami, what is the time period to get to safety. With a 30 plus second shake, after it stops, you have 10-15 minutes to get to high ground. James spoke re: programs such as "Map Your Neighborhood" and others to help pull citizens together. Outreach surveys have been handed out and Lacey is working to help coordinate all the different services that are in our community (police, ambulance, search and rescue, etc). This will also help because everyone will be prepared for the big windstorms, floods, etc. A meeting will be held in January at the Showcase Building at the fairgrounds. The Mayor wondered if there will be help given to the city, since most of the main buildings in the city will be gone in the event of a tsunami. The Red Cross is working to create shelters of some sort every 10 miles along the coast route and other avenues are being looked at. Dave Lacey will continue to give updates.

- d. Skate Park: CA Barnes said there is grant money available from the Oregon Department of Parks to help develop parks. She has spoken with Brad Wood about going after the grant funding to complete the skate park. If a grant was received, the park could be completed much sooner. The only caveat is that the non-profit cannot apply; it would have to be the City, which means the city would take responsibility of the park. There are ways to do the contract so that the city has control of the property but the non-profit would maintain the control of the park itself. Councilor Brand asked re: liability. Barnes explained Recreational Immunity which is a state law that jurisdictions are immune from lawsuits provided they do not charge for use of the facilities. The conditions of the grant funding state the city would have to be the "owner" of the property for a minimum of 25 years. Council is interested in looking further into it, as the money available is well worth it. Barnes said the city doesn't have a Parks Master Plan, which puts the city at a slight disadvantage, but community forums, surveys, etc would help with that. The grant applications are released in January. Barnes will look further into it.
- e. Ruby's Way, status of road: It was sent to LUBA, who remanded it and its back in the city's lap. Ruby's Way is developed to city standards. Panorama Drive is not developed to city standards. The question is that there is nothing stated in ordinances or code that prohibit council from accepting roads into the city, rather the council said they did not have

to accept roads into the city roads that did not meet standards. Mayor and council agree to look at the situation again.

11. **City Administrator's Report:**

The Administrator's Report is attached to these minutes.

TAPE ENDED HERE

12. **Mayor and Council Member Comments**

- a. Mayor James Wernicke
- b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison, Alayna Brand

13. **Citizens Comments**

Written requests as presented to the Mayor at the beginning of the meeting

There were no citizen comments

14. **Executive Session**

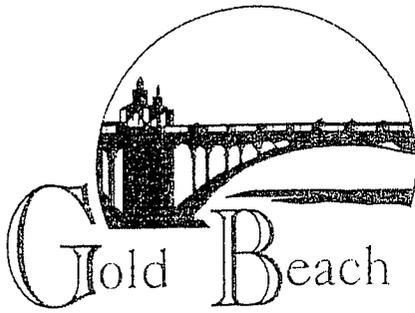
None Scheduled

There was no executive session scheduled.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, January 10, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

Councilor Larry Brennan made a motion to adjourn. Councilor Doug Branded seconded. The motion passed unanimously.

15. **Adjourn Time: 9:10PM**



MINUTES
April 11, 2011
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: 6:30 pm

1. The pledge of allegiance
2. Roll Call:

	Present	Absent
Mayor James Wernicke	x	
Council Position #1 Jeff Crook	x	
Council Position #2 Larry Brennan	x	
Council Position #3 Brice Gregory	x	
Council Position #4 Doug Brand	x	
Council Position #5 Tamie Kaufman	x	
City Administrator Ellen Barnes	x	
Student Liaison Alayna Brand	x	

3. **Special Orders of Business: None**

There were no special orders of business.

4. **Consent Calendar**
 March 14, 2011, City Council minutes
 March 3, 2011, Promotion Committee minutes
 February Financial Statements

Councilor Tamie Kaufman noted a correction in the minutes from south of the fairgrounds to north of the fairgrounds for Riley Creek Wetland Study. City Administrator, Ellen Barnes explained City Management expenditure line item for dues, subscription, etc. is at 400%. It is an expense that was not thought about, so a supplemental budget will be done to correct this. On the television franchise line item, Charter sent the payment to the wrong entity (the county received it) last year. It was repaid this year.

MOTION: Councilor Tamie Kaufman made a motion to approve the consent calendar as amended. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		

Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

5. Citizens Comments

Citizen comments from the audience as presented to the Mayor

There were no citizen comments.

6. Public Hearing

Deliberations and oral decision on LUBA 2009-066 remand, city file GBA-0801

The public hearing was moved to a later portion of the meeting to dispense with other business.

7. Citizen Requested Agenda Items

None scheduled

There were no citizen requested agenda items.

8. Public Contracts and Purchasing

No public contracts or purchasing scheduled

There were no public contracts or purchasing items scheduled.

9. Ordinances & Resolutions

- a. Resolution R1011-30, repeal and modification of R1011-28 increasing the base sewer rate fee
- b. Interview & possible appointment of budget committee members, R1011-31
- c. Interview & possible appointment of Urban Renewal Agency member, R1011-32

Resolution R1011-30, repeal and modification of R1011-28 increasing the base sewer rate fee: This is repealing the \$5 increase that was approved in R1011-28 and going with the suggested annual adjustment increase. This increase is based on the RCAC Sewer Rate Study that was conducted earlier this year. One of their recommendations was for an incremental increase in order to keep up with inflation and to keep up with our debt servicing. CA Barnes found some errors in the sewer rate fees and since the project with USDA is still fluid and we can hold off on the increase for this fiscal year. The following year may be a different issue and the \$5 increase will need to be determined as to when it will be put into effect. Councilor Jeff Crook also asked if it was better to get through some of the budget hearing process before the lower rate is set.

MOTION: Councilor Tamie Kaufman made a motion of approval repealing Resolution R1011-28 and modifying the base sewer rate and

implementing the annual inflation adjustment for sewer fees. Councilor Doug Brand seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Interview & possible appointment of budget committee members, R1011-31:
Interviews of volunteers for committee members, Mayor is thrilled to have people to volunteer. Councilor Kaufman said that she already knew Jill and she liked Olivia's application, so she doesn't see a need to interview them.

MOTION: Councilor Tamie Kaufman made a motion for approval of resolution R1011-31 confirming appointments of the budget committee and setting terms of office. Sandra Jill Benson, Position 1, expiration 12/31/2011, Olivia Israel, Position 5, expiration 12/31/2011, Bob Derby (reaffirm) through 2013, Dave Sanders through 2013 and Kate Friedman through 2011. Councilor Jeff Crook seconded the motion with corrections.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Interview & possible appointment of Urban Renewal Agency member, R1011-32:
Dave Sanders was the applicant for the position.

MOTION: Councilor Jeff Crook made a motion to adopt R1011-32 confirming appointment to the Urban Renewal Committee and setting the term of office.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

- 10. Miscellaneous Items (including policy discussions and determinations)**
- a. Resignation letter: Amy Gaddis, Promotions Committee: Very saddened to see her go. Position opening will be advertised.
 - b. Letter from Gold Beach Books regarding Public Works: A letter complimenting the Public Works on their appropriate methods of handling a repair problem.
 - c. REMINDER: First budget hearing on Thursday, April 14th at 6PM

Return to the Public Hearing: Deliberations and oral decision on LUBA 2009-066 remand, city file GBA-0801: LUBA decision re: subdivision down by the Chives property. The Mayor opened the public hearing at 7PM.

City Planner, Jodi Fritts explained the nature of the public hearing. In February the Council held a public hearing on the remand. On the advice of the attorney the written record was reopened and the final hearing continued to this date. The process tonight was for deliberation by the council and an oral decision. Fritts explained the council would direct her to prepare a Final Order and findings of fact based on that oral decision. The written Final Order would come back to the council next month for their approval. The decision is not final until it is reduced to writing.

Fritts explained she provided the Council with a draft findings document based on where she thought the Council was heading in their decision. She said if she was wrong she could change the findings but this could be a starting point for their deliberations tonight. Fritts said she had the attorney review the draft findings and she had made some changes. She said the attorney felt that maybe too much was explained in the draft but Fritts felt since the matter had already been remanded once that more information would be better than less.

Fritts walked the Council through the document: page one explained the long history of the matter. Page two explained the issues on remand from LUBA. Fritts said there were three "assignments of error" by LUBA. She said she had provided a staff report previously to the Council explaining the "legalese" of the remand so she did

not go into that again. Fritts explained the three issues (please see attached packet for specifics).

The next several pages of the findings address the assignments of error and how the City has addressed those errors. Fritts explained that the Council could reaffirm the previous decision made with additional findings, which were before them, or they could come to entirely new decision and findings would be prepared to address that decision.

Fritts backtracked and asked the Council members if they had any ex-parte contacts, bias, or conflicts of interest as it relates to this matter. She polled each member: Councilor Crook said he had conducted a site visit; Councilor Brennan conducted a site visit; Councilor Gregory conducted a site visit; Councilor Brand conducted a site visit; Councilor Kaufman said she had been a member of the planning commission when the original subdivision decision had been made. Fritts asked her if she felt she could be objective. Kaufman said she could and that she had also conducted a site visit. Fritts asked the audience if anyone wished to challenge any of the Council members regarding their declarations. None heard.

Fritts returned to page five which summed up the issues and the decision. She read the summation. Fritts told the Council they could now deliberate and make the oral decision. After a brief discussion a motion was made.

MOTION: Councilor Jeff Crook made a motion to direct City Planner Jodi Fritts to prepare final order. Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Naves	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

Councilor Kaufman asked if the public hearing should be closed before a motion is made. Fritts agreed that it should. Councilor Brennan withdrew his second and Councilor Crook withdrew the motion.

Discussion on the appeal process and whether this would be the end of the matter.

The Mayor closed the public hearing at 7:15 pm.

MOTION: Councilor Jeff Crook made a motion to direct City Planner, Jodi Fritts, to prepare the final order of LUBA remand file #2009-066, an appeal of City Council approval and reaffirming the previous Council

decision based on final order document presented tonight. Councilor Larry Brennan seconded the motion.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

11. City Administrator's Report:

Emergency Management Services: Tsunami Drill scheduled for May 19, 2011 at 10 am. City-wide evacuation to assess what is and isn't working. All coastal communities are working on modifying correct process. She is working with ODOT to evaluate the bridges better. They have also been meeting with FEMA re: reimbursement of fees. It will be cumbersome to do all the paperwork but it helps with expenses at a 75% amount.

Administration and finance: Budget meeting scheduled for this Thursday. Have converted to the new software system. Staff are excited about it. The Municipal Court module is not quite done.

Human Resources: She can now get back to working on Personnel Policies since the budget is pretty much done. Also can go back into class specs. Salary schedule will come up in the budget to base employment needs on. She'll be working on performance standards as well. In the process of hiring a new chief of Police. Three candidates will be interviewed.

Planning: LUBA

Legal: Change in trial date to November. Depositions are still scheduled in September. Settlement negotiations are undergoing with Woodburn Construction.

IT: Website is continuing to evolve

Fire: Contract with Wedderburn Fire is set to expire June 30th. She is working on negotiations with Wedderburn Fire to meet needs.

ISO Service classification scheduled for review.

Police services: in negotiations with Teamsters to work with hiring of new chief. Looking for contracting with county for IT services for police office. New cruiser

stalled in pursuit, smoke was smelled by Officer Kinney. In being serviced now. Police log show activities.

Public Works: Interim financing through DEQ and other funding is in place. Looking for final approval end of weeks. Hoping to go out to bid April 20th. Some odds and ends still to complete. Safe routes to schools application to get funds from ODOT to help provide sidewalks for different streets. Unfortunately we can't build to their standards, there isn't room. Crosswalk at 101, ODOT initially refused, but they are re-looking at the issue. Signal upgrades for 6th street and Moore Street, so that project is still moving forward.

Visitors Center: Has been active, will begin promoting for to replace Amy Gaddis' position. Wine and Art Music Festival is mid-May. The Wave Bash is coming up, last year was the first in about 10 years. Stand-up paddling is also included. The promotions program is sponsoring football camps, they are nearly full. Rockabilly Legends Event is coming up at Happy Days Malt Shop.

Reminder that April 15th the Oregon Ethics Commission requires everyone to file their financial statements. If you need help, ask Jodi or Ellen.

Mayor asks if someone is filled in about the sewer project and can be available to help with it when it goes out to bid. Ellen says she is working on it.

12. Mayor and Council Member Comments

- a. Mayor James Wernicke: Thanks to Ellen and Jodi for all their hard work in the office and for meetings. Wishes everyone a Happy Easter.
- b. Councilors
 - 1) Jeff Crook: Thanks to all the staff, they are incredible, thanks to Amy Gaddis for her help on the promo committee.
 - 2) Larry Brennan: No comments
 - 3) Brice Gregory: No comments
 - 4) Doug Brand: Attended a seminar Saturday on Geology at the library. Great info.
 - 5) Tamie Kaufman: Everyone is doing great. She has question re: FEMA and vacation rentals/hotels, lot of cancellations may be around safety.
- c. Student Liaison, Alayna Brand: School dates closed

13. Citizens Comments

Written requests as presented to the Mayor at the beginning of the meeting

None were presented.

14. Executive Session

There was no executive session.

The next regularly scheduled meeting of the Gold Beach City Council is Monday, May 9, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. Adjourn Time: 7:39 pm

MOTION: Councilor Larry Brennan motioned to adjourn the meeting. Councilor Brice Gregory seconded the motion.

Mayor Wernicke called for discussion or debate and hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
MOTION CARRIES UNANIMOUSLY			

PUBLIC NOTICE
PRELIMINARY AGENDA
GOLD BEACH PROMOTION COMMITTEE
 Meeting...Oct. 20, 2011
 City Hall Council Chambers...3:30 pm

I. Call to Order		Time:	
A. Roll Call		Present	Absent
Chairperson	Amy Gaddis		
	Carolyn Trigueiro		
	Bob Manners		
	Larry Hammer		
	Deb Way		
Promo Director	Jeff Ferguson		

Minutes: Review and Approve
 Statement of Revenue & Bills: Review and Approve
 Visitor Center Stats
 Review media 'tear sheets'

***Anyone from floor? *4 MINUTE MAX, if not prescheduled**

OLD BUSINESS

OCVA Board & Marketing Committee meetings that we hosted went exceptionally well. They won't forget GB!

Travel Writer group impressed with what we did for them. We will be made aware of any articles that come out of this thru OCVA.

CA leaving- no further word on the opening vacated by Jodi's promotion (Director contract, personal vacation, South Beach Park expenses)

GB Brochure- Director is schedule 'out' Oct 21 & 24 to focus on this (currently 'off-task'). Worst case scenario, we will have a fully re-designed brochure by next visitor season (late May)

Displays at GBVC- some upgrades recently. Done for now

Glass Balls- balls ordered. All looks good for Feb-April glass ball geocaching promotions

NFA Dec. 5-9 in Vegas- Amy report

Sportsmen's Shows- Sac: Jan 19-22 largest show in CA (59K plus attend)- Jot's staff will represent. Eugene Feb 3-5 (15.5K attend)- Jeff + ? will represent. Roseburg Feb 17-19 (13.5K attend)- Jeff? + ? Medford of Feb 24-26 (14.6K attend)- Jeff + ? will represent

SOVA Symposium- March 4-5 Director will attend, as he is on the Board

Governors Conf- March 18-19 only 1 person will attend this year to save costs

GBVC 'off-season' hours ('glass ball season')

NEW BUSINESS

Directors letter to 'Bed Tax' properties

Brewfest wrap-up: see letter

WAM wrap-up: requested but nothing provided to date

Event organizers 'present' to Promo Committee

Director letter to businesses (create our own email list)

GBVC needs to replace, at least, 4 of main windows (maybe more).

Adopt-A-Hwy: Sue Dawson researching what it takes to get the GBVC involved in this program (set example for "Company's Coming...we've got to get ready")

Coast Trail- Director working with State Parks and ODOT to see if we can get 'Hiker Icon' signs placed on Hwy 101

Directors laptop gave out, so new one on order. Desktop monitor & mounting bracket. Also, new chairs for Sue and Jeff.

Director attended AWRC Board meeting Oct 12

Director attended OTTA meetings Oct 13 & 14

Director attended SCA Partnership meeting Oct 19

Director will attend OCVA meeting Oct 26

Director met with Chamber Director (monthly meetings, AWRC, PO lighting challenge, etc)

Director met with CCR publisher (fishing column, etc)

Comcast TV- One of the advantages of Director attending local, regional and state tourism meetings is that every once in awhile, something really good happens because of contacts you make. Thanks to Katherine Hoppe of Coos Bay, we will host a Comcast TV crew to shoot an episode on geocaching.

Dean Runyon Survey (fishing, hunting, wildlife viewing and shellfishing in Oregon)

Policy & Procedures: Committee schedule date to further develop strategic plan

FLOOR- 4 MINUTES MAX, if not prescheduled. Scheduled can have up to 20 minutes, depending on topic

ADJOURNMENT: _____

Jeff Ferguson: _____
Dated: 10/17/2011

After 2012	2011 - 2012	Marketing and Promotional Expenses
M	D	Direct Marketing - Event Support
D	M	Printed Materials - Brochures
D	M	Ambient - Brochure Distribution
D	D	Trade Shows - Not order budgeted bags for this year
D	M/D	Magazines - Vistor Guide, OCVA, Sunset, SOVA
D	D	Professional Services
M/U	M	Radio
D	M/D	Print Media - Newspapers
D (zero)	M/D	Outdoor Ads - Billboard ends in March
M	D	Internet - Website - Enews - Ads
M	M	Association Dues

Key: U = up
M = middle - keep the same
D = down - reduce financial support

What

Jet Boats

Fishing

Beaches

Natures Adventure Center

- Cyclists
- Kayak
- Hiking
- Golf
- Photographers
- Horses
- Geocache
- Windsurfing / Surfing

½ Day Drive

From Nearby Areas:

- Crater Lake
- Ashland
- Lassen

GOLD BEACH PROMOTION COMMITTEE
 Meeting...Oct. 12, 2011
 City Hall Council Chambers...3:30 pm

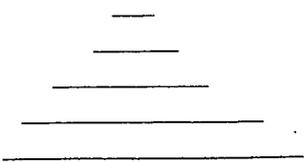
I. Call to Order		Time:	
A. Roll Call		Present	Absent
Chairperson	Amy Gaddis	xx	
	Carolyn Trigueiro		xx
	Bob Manners	xx	
	Larry Hammer	xx	
	Deb Way	xx	
Promo Director	Jeff Ferguson	xx	

Minutes: Review and Approve
 Moved by Bob and seconded by Larry and passed unanimously.

*Anyone from floor * ... no one was in the audience today.

CONTINUING ... Long Term Planning

Bob brought up the question "How are we going to cut back the layers of our marketing plan?" Bob explained that he views it as a layered plan with us having a solid foundation. If we are not building on a solid base, everything else will just fall through the bottom. Jeff talked about the website/social media and the relationships that he has been building with other VC's and boards as being part of the "Main Level" of our support structure. Regional and State relationships and the Visitor Center itself were also added to the main level/solid foundation we have built. Larry added that we should and the Visitor Center and Networking to our "HOW" list from the August meeting.



Building our foundation.

Different items were discussed as being on different levels of the structure.

THE BASE: The VC, Networking, Social Media, Director (Jeff), and the State/Regional Regional Relationships.

THE NEXT LEVEL UP: Internet, Shows, and Brochures/Distribution.

Assets were discussed: Our most important asset is the people here in our community. We are working at getting people here and need to be able to accommodate them in our community when they do come.

Amy discussed NTA again. The importance of all businesses supporting this program and the benefit to the entire community.

Staffing at the VC was discussed. Possibly closing a different day. Direct people to the GBCC on the VC closed day? Discussed hours and days and Jeff was going to look into the hours and days other VC's operate and seasons. If we directed visitors to the GBCC on the closed day of the VC, it would possibly increase the flow to the Rush Building Businesses. Larry did a rough figure of \$2500.00 to keep the VC open with limited hours on Sunday. We all agreed to have Jeff talk with the staff, look at hours of other VC's, and then discuss further. By doing the glass ball program, we are bringing in visitors and need a location for them to "enter to win" if we are going to be closed on Sundays.

Jeff commented on the "101 Things to Do" Publication. The Publisher was upset that at this time we are unable to commit to \$1000.00 or more from the GBPC budget to his publication. The publisher has committed to placing GB on the cover and wants us to further support him. However, last year Butte Falls was on the cover and no businesses or the City of Butte Falls purchased ad space. Further, gold Beach businesses seem to purchase more ad space than most communities covered in the publication.

Event Support was discussed. Jeff will be getting up the breakdown of who we supported last year. We will also look at what impact this support has had on each event. We want to see if the events are increasing /growing or becoming self supporting.

BREWFEST Committee is on the ball! They are a leader on how these events can be successful. They were able to get their advertising out early and have already submitted the breakdown of the event support we gave them. This led to discussion of the Wine Fest and if we had a follow-up from their event support. Bob Manners said that they had not had a wrap up meeting as of the date of our meeting. Jeff said he had emailed Sandy V. at the GBCC to see if we could have event summaries for Wine Fest and 4th of July before our meeting on October 20, 2011.

Further discussion about the GBCC ... Sandy seems to be very busy and working more than her 30 hour work week, which was not a surprise. So, is it a good idea to ask her to take on the VC's visitors when the VC is closed on Monday?? Or should they be directed to City Hall?? Or ?? Jeff also added that Bob C. and Sandy V. went to Brookings with the fundraiser boat. They did not sell any tickets, but thought that attending was a good investment of their time. Jeff added that Bob C. said that they had now covered the funding of the boat and now are into the fundraising.

ADJOURNMENT: 5 p.m

Report Criteria:

- Accounts to include: With balances
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- Print Category Titles
- Total by Category
- All Segments Tested for Total Breaks

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
GENERAL FUND							
PROPERTY TAXES							
10-31-201	12501	CURRENT YEAR'S PROPERTY TAXES	190.00	190.00	463,000.00	462,810.00	0.04%
10-31-202	12502	PRIOR YEAR PROP.TAXES	.00	7,701.43	17,000.00	9,298.57	45.30%
Total PROPERTY TAXES:			190.00	7,891.43	480,000.00	472,108.57	1.64%
FEES AND PERMITS							
10-32-110	12510	LIQUOR LICENSE FEES	135.00	515.00	1,200.00	685.00	42.92%
10-32-120	12511	SOCIAL GAMES FEE	.00	.00	300.00	300.00	.00%
10-32-140	12506	TRANSIENT ROOM TAX	9,475.33	41,914.02	58,229.00	16,314.98	71.98%
10-32-150	12513	BUSINESS LICENSE FEES	4,200.00	25,240.00	31,400.00	6,160.00	80.38%
10-32-160	12545	PLANNING FEES	100.00	300.00	5,000.00	4,700.00	6.00%
10-32-170	12548	SIGN PERMIT FEES	50.00	50.00	200.00	150.00	25.00%
10-32-180	12546	GB WEDDERBURN CONTRACT-FIRE	91,000.00	91,000.00	84,700.00	6,300.00	107.44%
Total FEES AND PERMITS:			104,960.33	159,019.02	181,029.00	22,009.98	87.84%
INTERGOVERNMENTAL							
10-33-101	12523	STATE CIGARETTE TAX	.00	896.56	2,610.00	1,713.44	34.35%
10-33-102	12524	STATE LIQUOR TAX (M)	.00	6,777.29	21,492.00	14,714.71	31.53%
10-33-103	12527	9-1-1 TAX - DISPATCH	2,761.36	2,761.36	.00	2,761.36	.00%
10-33-165	12528	DLCD GRANT	.00	2,500.00	5,000.00	2,500.00	50.00%
10-33-195	12538	DOJ SAFETY VEST GRANT	.00	.00	700.00	700.00	.00%
Total INTERGOVERNMENTAL:			2,761.36	12,935.21	29,802.00	16,866.79	43.40%
FRANCHISE FEES							
10-34-201	12504	FRANCHISE TAX-TELEPHONE	.00	.00	20,500.00	20,500.00	.00%
10-34-202	12505	FRANCHISE TAX-TELEVISION	.00	.00	19,600.00	19,600.00	.00%
10-34-221	12507	FRANCHISE/SOLID WASTE	1,476.89	4,725.11	14,500.00	9,774.89	32.59%
10-34-222	12508	STREET LIGHT FRANCHISE	.00	.00	19,588.00	19,588.00	.00%
Total FRANCHISE FEES:			1,476.89	4,725.11	74,188.00	69,462.89	6.37%
FINES AND FORFEITURES							
10-35-100	12551	MUNI COURT FINES	307.60	10,693.95	40,000.00	29,306.05	26.73%
10-35-110	12553	FINES/CURRENT&PAST DUE/CIRCUIT	.00	621.92	1,500.00	878.08	41.46%
Total FINES AND FORFEITURES:			307.60	11,315.87	41,500.00	30,184.13	27.27%
MISCELLANEOUS REVENUE							
10-36-100	12565	INTEREST	.00	9.30	4,644.00	4,634.70	0.20%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
10-36-110	12579	MISCELLANEOUS RECEIPTS	142.00	1,074.06	.00	1,074.06-	.00
10-36-160	12532	PD DONATIONS	00	00	200.00	200.00	.00
Total MISCELLANEOUS REVENUE			142.00	1,083.36	4,844.00	3,760.64	22.36%
TRANSFERS IN							
10-39-100	12590-21	STREETS INDIRECT	00	00	18,487.00	18,487.00	00
10-39-120	12590-63	I&I INDIRECT	.00	.00	13,541.00	13,541.00	.00
10-39-140	12590-22	WATER INDIRECT	.00	.00	102,819.00	102,819.00	.00
10-39-150	12590-23	SEWER INDIRECT	.00	.00	102,026.00	102,026.00	.00
10-39-180		TRANS IN BLDG RESERVE	.00	.00	15,000.00	15,000.00	.00
Total TRANSFERS IN			00	00	251,873.00	251,873.00	.00
NON -DEPARTMENTAL MATERIALS AND SERVICES							
10-40-215	12642	GIS FEE	00	00	7,200.00	7,200.00	.00
10-40-220	12622	INSURANCE & BONDING	1,023.74	45,771.35	49,243.00	3,471.65	92.95%
10-40-240	12610	SOFTWARE SUPPORT	1,785.00	2,785.00	5,900.00	3,115.00	47.20%
10-40-246	12641	DISPATCH SERVICES	00	35,000.00	35,000.00	.00	100.00%
10-40-255	12621	BANK FEES	00	00	2,400.00	2,400.00	.00
10-40-260	12636	LEGAL SERVICES	3,493.00	12,995.58	30,000.00	17,004.42	43.32%
10-40-262	12630	AUDIT SERVICES	00	6,015.00	25,000.00	18,985.00	24.06%
10-40-270	12624	ELECTRICITY	8.10	1,281.50	6,000.00	4,718.50	21.36%
10-40-272	12618	DUES & MEMBERSHIPS	00	2,822.39	3,000.00	177.61	94.08%
10-40-275	12638	SOLID WASTE SERVICES	181.55	423.62	2,400.00	1,976.38	17.65%
10-40-277	12627	CITY HALL CUSTODIAL	00	1,130.00	7,500.00	6,370.00	15.07%
10-40-290	12640	MUNICIPAL CODE SERVICES	00	.00	1,000.00	1,000.00	.00
Total MATERIALS AND SERVICES			6,491.39	108,224.44	174,643.00	66,418.56	61.97%
CONTINGENCY & RESERVES							
10-40-415	12657	CONTINGENCY	00	00	60,000.00	60,000.00	00
Total CONTINGENCY & RESERVES			00	00	60,000.00	60,000.00	00
TRANSFERS OUT							
10-40-711	12690-92	UNEMPLOYMENT FUND TRANSFER O	00	00	7,000.00	7,000.00	00
10-40-714		TRANS OUT PARKS RESERVE	00	00	6,000.00	6,000.00	00
10-40-715		TRANS OUT GEN FUND RESERVE	00	00	6,500.00	6,500.00	00
Total TRANSFERS OUT			00	00	19,500.00	19,500.00	.00
Total NON -DEPARTMENTAL			6,491.39	108,224.44	254,143.00	145,918.56	42.58%
CITY COUNCIL MATERIALS AND SERVICES							
10-41-210	15618	DUES/FEES/SUBS/PRINT/POSTAGE	1.00	1.50	220.00	218.50	0.68%
10-41-220	15611	MAYOR STIPEND	179.00	460.00	1,200.00	800.00	33.33%
10-41-225	15622	COUNCIL STIPENDS	479.00	1,900.00	5,700.00	3,800.00	33.33%
10-41-230	15700	WORKERS COMP	00	40.00	40.00	.00	100.00%
10-41-231	15621	COUNCIL TRAVEL	461.30	1,700.00	6,900.00	5,429.10	59.52%
10-41-234	15626	MAYOR TRAVEL	160.00	460.00	1,200.00	731.80	39.02%
10-41-245	15617	SUPPLIES	1.59	1.50	1,800.00	1,794.00	0.33%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
Total MATERIALS AND SERVICES:			1,143.80	6,386.60	16,160.00	9,773.40	39.52%
Total CITY COUNCIL:			1,143.80	6,386.60	16,160.00	9,773.40	39.52%
MUNICIPAL COURT							
PERSONNEL SERVICES							
10-42-111	16671	MUNI COURT JUDGE	220.00	1,889.00	6,800.00	4,911.00	27.78%
10-42-112	16672	MUNI COURT CLERK	861.60	4,106.96	11,200.00	7,093.04	36.67%
10-42-113	16673	MUNI COURT BAILIFF	.00	.00	1,800.00	1,800.00	.00
10-42-131	12701	SOCIAL SECURITY (FICA)	82.75	458.72	1,500.00	1,041.28	30.58%
10-42-132	16702	WORKERS COMP	3.39	78.13	60.00	18.13-	130.22%
10-42-134	13704	LIFE & LTD INSURANCE	.00	.00	60.00	60.00	.00
Total PERSONNEL SERVICES:			1,167.74	6,532.81	21,420.00	14,887.19	30.50%
MATERIALS AND SERVICES							
10-42-210	16618	DUES/SUBS/FEES/PRINTING/FILING	.00	95.00	1,000.00	905.00	9.50%
10-42-215		UNIFORMS	.00	.00	250.00	250.00	.00
10-42-220		EQUIP O&M	.00	.00	550.00	550.00	.00
10-42-230	16620	TRAVEL/TRAINING	.00	428.27	4,000.00	3,571.73	10.71%
10-42-240	16610	SUPPLIES/OFFICE/EQUIP/CUSTODIA	420.48	496.97	1,260.00	763.03	39.44%
10-42-250	16631	CONTEMPT ENFORCEMENT	.00	.00	300.00	300.00	.00
10-42-285	15649	BANK FEES	.00	.00	540.00	540.00	.00
10-42-290	16640	CONTRACT SERVICES	.00	.00	600.00	600.00	.00
Total MATERIALS AND SERVICES:			420.48	1,020.24	8,500.00	7,479.76	12.00%
Total MUNICIPAL COURT:			1,588.22	7,553.05	29,920.00	22,366.95	25.24%
CITY MANAGEMENT							
PERSONNEL SERVICES							
10-43-111	18671	AP CLERK	5,146.40	12,371.00	29,000.00	16,629.00	42.66%
10-43-112	12672	SUPPORT SPECIALIST	.00	3,830.43	13,000.00	9,169.57	29.46%
10-43-113	12673	ADMIN ASSISTANT	416.95	1,648.40	5,000.00	3,351.60	32.97%
10-43-114	18674	CITY ADMININSTRATOR	10,981.65	27,143.30	65,000.00	37,856.70	41.76%
10-43-117	18677	OVERTIME	.00	.00	500.00	500.00	.00
10-43-120	18680	ADMINISTRATIVE SERVICES DIRCTR	.00	11,803.27	47,400.00	35,596.73	24.90%
10-43-130	18700	RETIREMENT	1,179.61	8,205.29	18,500.00	10,294.71	44.35%
10-43-131	18701	SOCIAL SECURITY (FICA)	1,238.08	4,268.66	12,500.00	8,231.34	34.15%
10-43-132	18702	WORKERS COMP	43.19	666.18	500.00	166.18-	133.24%
10-43-133	18703	MEDICAL INSURANCE	1,797.58	16,304.96	36,000.00	19,695.04	45.29%
10-43-134	18704	LIFE/LTD INSURANCE	10.35	116.08	300.00	183.92	38.69%
10-43-135	18705	PERS UAL COSTS	.00	.00	11,300.00	11,300.00	.00
Total PERSONNEL SERVICES:			20,813.81	86,357.57	239,000.00	152,642.43	36.13%
MATERIALS AND SERVICES							
10-43-205	12634	PLANNING EXPENSES	.00	.00	3,500.00	3,500.00	.00
10-43-210	18618	DUES/SUBS/PRINTING/POSTAGE	613.60	5,838.23	6,360.00	521.77	91.80%
10-43-230	18620	TRAVEL/TRAINING/MEETINGS	827.94	2,715.09	5,000.00	2,284.91	54.30%
10-43-240	18610	SUPPLIES/CUSTODIAL	394.86	2,410.26	5,500.00	3,089.74	43.82%
10-43-250	18614	EQUIPMENT O & M	32.00	32.00	3,300.00	3,268.00	0.97%
10-43-255	18621	TOWING FEES	.00	.00	500.00	500.00	.00
10-43-265	18613	BUILDINGS & GROUNDS	194.22	1,620.01	7,500.00	5,879.99	21.60%
10-43-276	18626	STREET LIGHTING	3.91	3.91	22,200.00	22,196.09	0.02%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
10-43-280	18617	COMMUNICATIONS	347.33	1,170.36	3,000.00	1,829.64	39.01%
10-43-295	18640	CONTRACT SERVICES	956.45	13,311.83	18,000.00	4,688.17	73.95%
Total MATERIALS AND SERVICES			3,370.31	27,101.69	74,860.00	47,756.31	36.20%
Total CITY MANAGEMENT			24,184.12	113,459.26	313,860.00	200,400.74	36.15%
POLICE DEPARTMENT							
PERSONNEL SERVICES							
10-54-110	13670	CHIEF 301	4,909.24	20,651.36	63,600.00	42,948.64	32.47%
10-54-111	13671	OFFICER 309	3,602.17	14,809.19	38,500.00	23,690.81	38.47%
10-54-112	13672	SR OFFICER 303	3,914.11	14,670.88	42,000.00	27,329.12	34.93%
10-54-114	13674	SERGEANT 302	5,028.43	19,779.06	50,600.00	30,820.94	39.09%
10-54-116	13676	OFFICE MANAGER	3,010.61	11,234.82	34,000.00	22,765.18	33.04%
10-54-117	13677	OT-CITY	00	00	6,500.00	6,500.00	.00
10-54-119	13679	SALARY & BENEFIT ADJUSTMENT	00	00	500.00	500.00	.00
10-54-120	13680	OFFICER VACANT	00	00	40,000.00	40,000.00	.00
10-54-121	13681	OFFICER 307	1,848.00	14,206.92	38,500.00	24,293.08	36.90%
10-54-130	13700	RETIREMENT	3,343.63	14,305.52	44,000.00	29,694.48	32.51%
10-54-131	13701	SOCIAL SECURITY FICA	1,612.02	6,722.77	23,500.00	16,777.23	28.61%
10-54-132	13702	WORKMENS COMP (CIS)	1,068.77	19,998.03	15,450.00	4,548.03	129.44%
10-54-133	13703	MEDICAL INSURANCE	5,142.21	28,655.65	88,000.00	59,344.35	32.56%
10-54-134	13704	LIFE & LTD INSURANCE	23.64	178.05	750.00	571.95	23.74%
10-54-135	13705	PERS UAL COSTS	00	00	25,500.00	25,500.00	.00
Total PERSONNEL SERVICES			33,503.03	165,212.25	511,400.00	346,187.75	32.31%
MATERIALS AND SERVICES							
10-54-210	13618	DUES/SUBS/FEES/PRINTING/FILING	52.00	684.73	2,220.00	1,535.27	30.84%
10-54-230	13620	TRAVEL/TRAINING/MEETINGS	152.00	1,145.07	6,500.00	5,354.93	17.62%
10-54-240	13610	SUPPLIES/OFFICE/EQUIP/CUSTODIA	214.72	623.61	4,500.00	3,876.39	13.86%
10-54-245	13650	INVESTIGATIONS	46.23	46.23	600.00	553.77	7.71%
10-54-250	13614	EQUIPMENT O & M	722.49	4,220.01	10,800.00	6,579.99	39.07%
10-54-260	13636	AMMUNITION	.00	.00	2,400.00	2,400.00	.00
10-54-265	13613	BUILDING/GROUNDS O & M	00	4.00	600.00	596.00	0.67%
10-54-280	13617	TELEPHONE/COMMUNICATIONS	452.67	1,506.83	3,663.00	2,156.17	41.14%
10-54-285	13649	FUEL	1,508.63	5,889.46	13,500.00	7,610.54	43.63%
10-54-290	13655	CMI SYSTEM - ALL FEES	00	00	3,500.00	3,500.00	.00
10-54-293	13626	UNIFORMS	334.99	752.69	6,200.00	5,447.31	12.14%
10-54-294	13651	MISC PD DON EXPS	47.49	47.49	00	47.49	.00
10-54-295	13640	CONTRACT SERVICES	295.00	3,442.00	7,000.00	3,558.00	49.17%
10-54-298	13616	LEXIPOL ANNUAL FEE	00	00	1,500.00	1,500.00	.00
Total MATERIALS AND SERVICES			4,326.42	18,362.12	62,983.00	44,620.88	29.15%
Total POLICE DEPARTMENT			37,829.45	183,574.37	574,383.00	390,808.63	31.96%
FIRE DEPARTMENT							
PERSONNEL SERVICES							
10-55-110	14670	FIRE CHIEF	755.38	3,162.24	9,300.00	6,137.76	34.00%
10-55-111	14671	ASSISTANT FIRE CHIEF	530.76	2,225.31	6,900.00	4,674.69	32.25%
10-55-131	14701	SOCIAL SECURITY (FICA)	98.46	412.22	1,300.00	887.78	31.71%
10-55-132	14702	WORKERS COMP	51.96	8,236.06	8,000.00	236.06	102.95%
10-55-134	14704	LIFE INSURANCE	00	33.11	1,500.00	1,466.89	2.21%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
Total PERSONNEL SERVICES:			1,439.90	14,068.94	27,000.00	12,931.06	52.11%
MATERIALS AND SERVICES							
10-55-210	14618	DUES/SUBS/FEES/PRINTING/FILING	.00	.00	400.00	400.00	.00
10-55-215	14639	FIRE ASSOCIATION	2,345.50	2,345.50	12,000.00	9,654.50	19.55%
10-55-230	14620	TRAVEL/TRAINING/MEETINGS	.00	.00	1,500.00	1,500.00	.00
10-55-240	14610	SUPPLIES/OFFICE/EQUIP/CUSTODIA	.00	.00	300.00	300.00	.00
10-55-245	14625	GBWFPD APPROVED FIRE RELATED	.00	7,476.39	18,700.00	11,223.61	39.98%
10-55-250	14614	EQUIPMENT O & M	217.50	1,910.42	5,600.00	3,689.58	34.11%
10-55-252	14628	SMALL TOOLS & EQUIPMENT	.00	127.41	2,400.00	2,272.59	5.31%
10-55-265	14613	BUILDING/GROUNDS O & M	.00	.00	500.00	500.00	.00
10-55-280	14617	TELEPHONE/COMMUNICATIONS	82.79	896.16	1,750.00	853.84	51.21%
10-55-285	14649	FUEL	.00	27.90	900.00	872.10	3.10%
10-55-295	14640	CONTRACT SERVICES	.00	.00	5,000.00	5,000.00	.00
10-55-298	14616	PERSONAL PROTECT EQUIPMENT	.00	.00	5,000.00	5,000.00	.00
Total MATERIALS AND SERVICES:			2,645.79	12,783.78	54,050.00	41,266.22	23.65%
Total FIRE DEPARTMENT:			4,085.69	26,852.72	81,050.00	54,197.28	33.13%
EMERGENCY MANAGEMENT SERVICES							
MATERIALS AND SERVICES							
10-58-240	11610	SUPPLIES/CUSTODIAL	.00	.00	500.00	500.00	.00
Total MATERIALS AND SERVICES:			.00	.00	500.00	500.00	.00
Total EMERGENCY MANAGEMENT SERVICES:			.00	.00	500.00	500.00	.00
PARKS DEPARTMENT							
MATERIALS AND SERVICES							
10-64-210	17618	DUES/SUBS/FEES/PRINTING/FILING	.00	280.13	200.00	80.13-	140.07%
10-64-240	17610	SUPPLIES/OFF/EQUIP/CUST	.00	260.57	500.00	239.43	52.11%
10-64-250	17614	EQUIPMENT O & M	.00	.00	800.00	800.00	.00
10-64-252	17628	SMALL TOOLS/EQUIP	.00	.00	500.00	500.00	.00
10-64-265	17613	BUILDING/GROUNDS O&M	1,171.14	6,866.61	13,400.00	6,533.39	51.24%
10-64-270	17624	ELECTRICITY	201.63	655.36	3,780.00	3,124.64	17.34%
10-64-275	17638	SOLID WASTE SERVICES	370.69	1,112.07	4,680.00	3,567.93	23.76%
10-64-290	17623	CONTRACT SERVICES POCKET PARK	.00	.00	400.00	400.00	.00
10-64-291	17625	CONTRACT SERVICE BUFF. PARK	875.00	3,791.74	13,760.00	9,968.26	27.56%
10-64-295	17640	CONTRACT SERVICES	.00	60.00	200.00	140.00	30.00%
Total MATERIALS AND SERVICES:			2,618.46	13,026.48	38,220.00	25,193.52	34.08%
CAPITAL OUTLAY							
10-64-530	17661	RESURFACE TENNIS COURTS	.00	4,306.00	10,000.00	5,694.00	43.06%
10-64-540		WOODCHIP RESURFACE KID CASTLE	.00	.00	5,000.00	5,000.00	.00
Total CAPITAL OUTLAY:			.00	4,306.00	15,000.00	10,694.00	28.71%
Total PARKS DEPARTMENT:			2,618.46	17,332.48	53,220.00	35,887.52	32.57%
GENERAL FUND Revenue Total:			109,838.18	196,970.00	1,063,236.00	866,266.00	18.53%
GENERAL FUND Expenditure Total:			77,941.13	463,382.92	1,323,236.00	859,853.08	35.02%

Account Number	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
Net Total GENERAL FUND		31,897.05	266,412.92-	260,000.00-	6,412.92	102.47%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
STREET TAX FUND							
INTERGOVERNMENTAL							
21-33-210	21525	STATE GAS TAX	12,228.84	41,862.77	90,000.00	48,137.23	46.51%
Total INTERGOVERNMENTAL:			12,228.84	41,862.77	90,000.00	48,137.23	46.51%
MISCELLANEOUS REVENUE							
21-36-100	21565	INTEREST	.00	.00	828.00	828.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	828.00	828.00	.00
TRANSFERS IN							
21-39-160		TRANS IN SCA	.00	.00	75,000.00	75,000.00	.00
Total TRANSFERS IN:			.00	.00	75,000.00	75,000.00	.00
STREET TAX EXPENDITURES							
PERSONNEL SERVICES							
21-40-110	21670	UTILITY WORKER	1,553.60	7,386.90	20,600.00	13,213.10	35.86%
21-40-117	21677	OVERTIME	.00	.00	300.00	300.00	.00
21-40-130	21700	RETIREMENT	299.70	1,424.98	3,100.00	1,675.02	45.97%
21-40-131	21701	SOCIAL SECURITY (FICA)	111.75	537.21	1,600.00	1,062.79	33.58%
21-40-132	21702	WORKERS COMP	146.84	2,597.37	1,900.00	697.37	136.70%
21-40-133	21703	MEDICAL INSURANCE	457.03	2,356.36	6,000.00	3,643.64	39.27%
21-40-134	21704	LIFE & LTD INSURANCE	2.74	16.18	50.00	33.82	32.36%
21-40-135	21705	PERS UAL COSTS	.00	.00	1,700.00	1,700.00	.00
Total PERSONNEL SERVICES:			2,571.66	14,319.00	35,250.00	20,931.00	40.62%
MATERIALS AND SERVICES							
21-40-210	21618	DUES/SUBS/FEES/PRINTING/FILING	.00	66.20	300.00	233.80	22.07%
21-40-230	21620	TRAVEL & TRAINING/MEETINGS	368.50	368.50	550.00	181.50	67.00%
21-40-240	21610	OFFICE EQUIPMENT AND SUPPLIES	.00	172.55	200.00	27.45	86.28%
21-40-250	21614	EQUIPMENT O & M	.00	1,305.04	7,600.00	6,294.96	17.17%
21-40-252	21628	SMALL TOOLS & EQUIPMENT	181.77	181.77	1,000.00	818.23	18.18%
21-40-254	21613	STREET SIGNS & FITTINGS	.00	428.00	2,500.00	2,072.00	17.12%
21-40-260	21612	ROCK, OIL, MATERIALS & SERVICE	1,141.00	1,300.77	10,300.00	8,999.23	12.63%
21-40-262	21629	STREET ADDRESSING	.00	.00	300.00	300.00	.00
21-40-276	21624	STREET LIGHTING+TRAFFIC LIGHTS	566.15	1,834.78	8,000.00	6,165.22	22.93%
21-40-279		OSHA EXPENSES	.00	.00	1,000.00	1,000.00	.00
21-40-285	21649	FUEL	130.05	130.05	2,400.00	2,269.95	5.42%
21-40-295	21640	CONTRACT SERVICES	.00	633.09	2,000.00	1,366.91	31.65%
Total MATERIALS AND SERVICES:			2,387.47	6,420.75	36,150.00	29,729.25	17.76%
CONTINGENCY & RESERVES							
21-40-415	21657	CONTINGENCY	.00	.00	60,000.00	60,000.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	60,000.00	60,000.00	.00
CAPITAL OUTLAY							
21-40-530	21661	C/O-STREET CONSTR./RECONSTR.	564.68	1,132.04	27,000.00	25,867.96	4.19%
21-40-536	21667	3RD STREET SIDEWALK	.00	.00	50,000.00	50,000.00	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
		Total CAPITAL OUTLAY:	564.68	1,132.04	77,000.00	75,867.96	1.47%
		TRANSFERS OUT					
21-40-711	21690-12	GENERAL INDIRECT TRANSFER	.00	.00	18,487.00	18,487.00	.00
		Total TRANSFERS OUT:	.00	.00	18,487.00	18,487.00	.00
		Total STREET TAX EXPENDITURES:	5,523.81	21,871.79	226,887.00	205,015.21	9.64%
		STREET TAX FUND Revenue Total:	12,228.84	41,862.77	165,828.00	123,965.23	25.24%
		STREET TAX FUND Expenditure Total:	5,523.81	21,871.79	226,887.00	205,015.21	9.64%
		Net Total STREET TAX FUND:	6,705.03	19,990.98	61,059.00-	81,049.98-	-32.74%

Old Account			10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title		Current Period	Current YTD	Current year	Current year	Current year
			Actual	Actual	Budget	Diff	%
WATER UTILITY FUND							
MISCELLANEOUS REVENUE							
22-36-100	22565	INTEREST	.00	.00	2,964.00	2,964.00	.00
22-36-250	22545	PENALTIES	2,042.02	6,417.84	13,000.00	6,582.16	49.37%
Total MISCELLANEOUS REVENUE:			2,042.02	6,417.84	15,964.00	9,546.16	40.20%
WATER SALES							
22-37-200	22541	WATER SALES-INSIDE CITY	34,114.80	143,076.98	385,000.00	241,923.02	37.16%
22-37-210	22542	WATER SALES-OUTSIDE CITY	11,865.40	51,735.16	140,000.00	88,264.84	36.95%
Total WATER SALES:			45,980.20	194,812.14	525,000.00	330,187.86	37.11%
TRANSFERS IN							
22-39-100	22557	TRANS IN WATER RESERVE	.00	.00	120,000.00	120,000.00	.00
Total TRANSFERS IN:			.00	.00	120,000.00	120,000.00	.00
WATER UTILITY EXPENDITURES							
PERSONNEL SERVICES							
22-40-111	22671	PW SUPERINTENDENT WN	2,288.92	9,628.38	29,000.00	19,371.62	33.20%
22-40-112	22672	PW UTILITY CLERK CC	1,280.65	5,063.00	15,051.00	9,988.00	33.64%
22-40-113	22673	PW TECHNICIAN TB	2,144.00	9,706.45	32,500.00	22,793.55	29.87%
22-40-116	22676	PW LEAD WORKER DS	1,553.60	7,386.87	20,600.00	13,213.13	35.86%
22-40-117	22677	OVERTIME	.00	.00	2,000.00	2,000.00	.00
22-40-118	22678	PART TIME-FLOATER	.00	1,561.04	3,000.00	1,438.96	52.03%
22-40-119	22679	OTHER-SALARY ADJUSTMENT	.00	.00	2,500.00	2,500.00	.00
22-40-130	22700	RETIREMENT	1,273.21	5,183.59	21,000.00	15,816.41	24.68%
22-40-131	22701	SOCIAL SECURITY (FICA)	535.41	2,351.37	10,500.00	8,148.63	22.39%
22-40-132	22702	WORKERS COMP	405.56	5,212.14	3,381.00	1,821.14	153.71%
22-40-133	22703	MEDICAL INSURANCE	2,807.54	9,694.18	33,000.00	23,305.82	29.38%
22-40-134	22704	LIFE & LTD INSURANCE	8.63	50.33	450.00	399.67	11.18%
22-40-135	22705	PERS UAL COSTS	.00	.00	12,500.00	12,500.00	.00
Total PERSONNEL SERVICES:			12,297.52	55,837.35	185,492.00	129,654.65	30.10%
MAT AND SERV DIST & GEN							
22-40-209	22645	WATER DEPOSITS - REFUNDS	.00	7.87	.00	7.87	.00
22-40-210	22618	DUES/SUBS/FEES	87.86	454.07	8,000.00	7,545.93	5.68%
22-40-230	22620	TRAVEL & TRAINING	.00	124.00	2,000.00	1,876.00	6.20%
22-40-240	22610	SUPPLIES/OFF/EQUIP/CUST	444.18	1,464.51	6,900.00	5,435.49	21.22%
22-40-250	22614	EQUIPMENT O & M	220.52	2,182.99	12,100.00	9,917.01	18.04%
22-40-252	22628	SMALL TOOLS & EQUIP	.00	309.85	2,500.00	2,190.15	12.39%
22-40-254	22612	MATERIALS & FITTINGS	578.01	1,439.12	10,000.00	8,560.88	14.39%
22-40-255	22648	CROSS CONNECTION CONTROL	.00	.00	500.00	500.00	.00
22-40-262	22660	WATER TANK REPAIR	450.00	1,121.78	.00	1,121.78	.00
22-40-265	22613	BUILDING/GROUNDS O & M	21.48	349.45	3,000.00	2,650.55	11.65%
22-40-268	22611	SYSTEM CONSTRUCTION O&M	3,521.40	4,184.20	20,000.00	15,815.80	20.92%
22-40-270	22624	ELECTRICITY	131.53	1,520.54	11,664.00	10,143.46	13.04%
22-40-272	22641	LABORATORY TESTING	.00	511.00	400.00	111.00	127.75%
22-40-275	22638	SOLID WASTE SERVICES	121.03	363.09	2,000.00	1,636.91	18.15%
22-40-279	22647	OSHA REQUIRED EXPENDITURES	132.52	657.32	3,000.00	2,342.68	21.91%
22-40-280	22617	TELEPHONE/COMMUNICATIONS	344.25	1,100.52	4,500.00	3,399.48	24.46%
22-40-285	22649	FUEL	775.19	775.19	2,900.00	2,124.81	26.73%
22-40-295	22640	CONTRACT SERVICES+ORD COD	572.26	2,295.46	77,000.00	74,704.54	2.98%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
Total MAT AND SERV DIST & GEN			6,500.23	16,617.40	166,464.00	149,846.60	9.98%
CONTINGENCY & RESERVES							
22-40-415	22657	CONTINGENCY	.00	.00	200,000.00	200,000.00	.00
Total CONTINGENCY & RESERVES			.00	.00	200,000.00	200,000.00	.00
CAPITAL OUTLAY							
22-40-515	22665	CAP OUTLAY EQUIPMENT	.00	.00	53,700.00	53,700.00	.00
22-40-520	22661	WATER TANK RECOATING	.00	.00	316,000.00	316,000.00	.00
22-40-530	22666	SYS CONST & REPLACEMENT	.00	89.00	100,000.00	99,911.00	0.09%
Total CAPITAL OUTLAY:			.00	89.00	469,700.00	469,611.00	0.02%
Total WATER UTILITY EXPENDITURES:			18,797.75	72,543.75	1,021,656.00	949,112.25	7.10%
MAT AND SERV INTAKE & TRTMNT							
MAT AND SERV INTAKE & TRTMNT							
22-41-210	22918	DUES/SUBS/FEES/PRINTING/FILING	65.10	415.44	2,000.00	1,584.56	20.77%
22-41-231	22920	TRAVEL & TRAINING	.00	.00	500.00	500.00	.00
22-41-240	22910	SUPPLIES/OFFICE/ETC	.00	.00	100.00	100.00	.00
22-41-250	22914	EQUIPMENT & PLANT O & M	860.81	4,738.13	10,000.00	5,261.87	47.38%
22-41-251	22942	TREATMENT & CHEMICALS	.00	4,811.16	17,000.00	12,188.84	28.30%
22-41-252	22928	SMALL TOOLS & EQUIPMENT	.00	.00	1,500.00	1,500.00	.00
22-41-265	22913	BUILDING/GROUNDS O&M	60.00	120.00	4,000.00	3,880.00	3.00%
22-41-270	22924	ELECTRICITY	.00	11,965.12	45,342.00	33,376.88	26.39%
22-41-272	22941	LABORATORY TESTING	370.00	892.76	5,000.00	4,107.24	17.86%
22-41-280	22917	TELEPHONE/COMMUNICATIONS	40.79	291.90	850.00	558.10	34.34%
22-41-295	22940	CONTRACT SERVICES	748.00	3,260.20	4,000.00	739.80	81.51%
Total MAT AND SERV INTAKE & TRTMNT:			2,144.70	26,494.71	90,292.00	63,797.29	29.34%
TRANSFERS OUT							
22-41-711	22691-93	BUILDING RESERVE FUND - CITY S	.00	.00	1,500.00	1,500.00	.00
22-41-714	22690-12	TRANS OUT TO GENERAL INDIRECT	.00	.00	102,819.00	102,819.00	.00
22-41-715	22690-92	NON INSURED LOSSES	.00	.00	3,500.00	3,500.00	.00
Total TRANSFERS OUT			.00	.00	107,819.00	107,819.00	.00
Total MAT AND SERV INTAKE & TRTMNT			2,144.70	26,494.71	198,111.00	171,616.29	13.37%
WATER UTILITY FUND Revenue Total.			48,022.22	201,229.98	660,964.00	459,734.02	30.44%
WATER UTILITY FUND Expenditure Total			20,942.45	99,038.46	1,219,767.00	1,120,728.54	8.12%
Net Total WATER UTILITY FUND			27,079.77	102,191.52	556,803.00	650,994.52	-18.29%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
SEWER UTILITY FUND							
MISCELLANEOUS REVENUE							
23-36-100	23565	INTEREST	.00	.00	4,008.00	4,008.00	.00
23-36-110	23579	MISCELLANEOUS RECEIPTS	.00	429.00	.00	429.00	.00
Total MISCELLANEOUS REVENUE:			.00	429.00	4,008.00	3,579.00	.11
SERVICE CHARGES							
23-37-200	23542	SEWER INCLUDES PENALTIES	31,671.63	127,440.17	332,000.00	204,559.83	38.39%
Total SERVICE CHARGES:			31,671.63	127,440.17	332,000.00	204,559.83	38.39%
SEWER UTILITY EXPENDITURES							
PERSONNEL SERVICES							
23-40-110	23670	PW SUPERINTENDENT WN	2,288.92	9,628.38	29,000.00	19,371.62	33.20%
23-40-111	23671	PW ASST SUPER RH	3,747.20	16,101.25	49,500.00	33,398.75	32.53%
23-40-112	23672	PW UTILITY CLERK CC	1,280.64	5,062.99	15,051.00	9,988.01	33.64%
23-40-113	23673	PW LEAD WORKER DS	2,680.01	11,658.01	37,150.00	25,491.99	31.38%
23-40-117	23677	OVERTIME	.00	.00	3,000.00	3,000.00	.00
23-40-118	23678	PART TIME FLOATER	.00	.00	2,000.00	2,000.00	.00
23-40-119	23679	OTHER-SALARY ADJUSTMENT	.00	.00	2,500.00	2,500.00	.00
23-40-130	23700	RETIREMENT	1,928.40	8,188.69	16,000.00	7,811.31	51.18%
23-40-131	23701	SOCIAL SECURITY (FICA)	725.47	3,093.09	7,500.00	4,406.91	41.24%
23-40-132	23702	WORKERS COMP	439.58	8,370.12	6,486.00	1,884.12	129.05%
23-40-133	23703	MEDICAL INSURANCE	3,550.55	14,634.66	29,000.00	14,365.34	50.46%
23-40-134	23704	LIFE & LTD INSURANCE	14.62	86.94	450.00	363.06	19.32%
23-40-135	23705	PERS UAL COSTS	.00	.00	9,500.00	9,500.00	.00
Total PERSONNEL SERVICES:			16,655.39	76,824.13	207,137.00	130,312.87	37.09%
MATERIALS AND SERVICES							
23-40-210	23618	DUES/SUBS/FEES/PRINTING/FILING	77.68	179.52	7,000.00	6,820.48	2.56%
23-40-230	23620	TRAVEL/TRAINING/MEETINGS	11.73	150.82	2,000.00	1,849.18	7.54%
23-40-231	23633	OSHA REQUIRED EXP	.00	.00	1,000.00	1,000.00	.00
23-40-240	23610	SUPPLIES/CUSTODIAL	487.83	1,334.82	6,000.00	4,665.18	22.25%
23-40-250	23614	EQUIPMENT O & M	935.25	3,084.65	6,700.00	3,615.35	46.04%
23-40-252	23628	SMALL TOOLS/EQUIPMENT	.00	.00	1,200.00	1,200.00	.00
23-40-253	23612	MATERIALS & FITTINGS	.00	.00	4,000.00	4,000.00	.00
23-40-260	23611	SEWER/SYSTEM CONSTRUCTION O&	307.30	634.09	7,500.00	6,865.91	8.45%
23-40-261	23615	PLANT O & M	236.78	651.58	10,000.00	9,348.42	6.52%
23-40-265	23613	BUILDING/GROUNDS O & M	.00	.00	2,000.00	2,000.00	.00
23-40-270	23624	ELECTRICITY	146.54	13,685.93	59,400.00	45,714.07	23.04%
23-40-272	23619	LABORATORY TESTING	587.03	2,289.85	9,000.00	6,710.15	25.44%
23-40-275	23638	SOLID WASTE SERVICES	121.03	363.09	3,200.00	2,836.91	11.35%
23-40-280	23617	TELEPHONE COMM	232.07	1,099.73	3,500.00	2,400.27	31.42%
23-40-285	23649	FUEL	826.13	826.13	4,300.00	3,473.87	19.21%
23-40-295	23640	CONTRACT SERVICES+ORD COD	56.26	2,498.22	15,000.00	12,501.78	16.65%
Total MATERIALS AND SERVICES:			4,025.63	26,798.43	141,800.00	115,001.57	18.90%
CONTINGENCY & RESERVES							
23-40-415	23657	CONTINGENCY	.00	.00	260,000.00	260,000.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	260,000.00	260,000.00	.00

Old Account			10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title		Current Period Actual	Current YTD Actual	Current year Budget	Current year Diff	Current year %
CAPITAL OUTLAY							
23-40-530	23666	SYSTEM CONST & REPLACEMENT	.00	.00	20,000.00	20,000.00	.00
Total CAPITAL OUTLAY			.00	.00	20,000.00	20,000.00	.00
TRANSFERS OUT							
23-40-710	23690-93	BLDG RESERVE FUND/TRANSFER OU	.00	.00	1,500.00	1,500.00	.00
23-40-715	23690-12	TRANSFER TO GENERAL INDIRECT	.00	.00	102,026.00	102,026.00	.00
23-40-720	23690-92	NON INSURED LOSES	.00	.00	3,500.00	3,500.00	.00
23-40-730	23690-74	STP RESERVE	.00	.00	169,000.00	169,000.00	.00
Total TRANSFERS OUT:			.00	.00	276,026.00	276,026.00	.00
Total SEWER UTILITY EXPENDITURES			20,681.02	103,622.56	904,963.00	801,340.44	11.45%
SEWER UTILITY FUND Revenue Total			31,671.63	127,869.17	336,008.00	208,138.83	38.06%
SEWER UTILITY FUND Expenditure Total			20,681.02	103,622.56	904,963.00	801,340.44	11.45%
Net Total SEWER UTILITY FUND:			10,990.61	24,246.61	568,955.00-	593,201.61-	-4.26%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
COMMUNITY PROMOTION FUND							
TRANSIENT ROOM TAX							
24-32-140	24506	TRANSIENT ROOM TAX	35,643.93	157,305.86	245,000.00	87,694.14	64.21%
Total TRANSIENT ROOM TAX:			35,643.93	157,305.86	245,000.00	87,694.14	64.21%
MISCELLANEOUS REVENUE							
24-36-100	24565	INTEREST	.00	.00	696.00	696.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	696.00	696.00	.00
EXPENDITURE AND REQUIREMENTS							
PERSONNEL SERVICES							
24-40-110	24670	VISITOR CENTER SALARIES	674.73	6,874.92	18,000.00	11,125.08	38.19%
24-40-111	24671	EXECUTIVE ASSISTANT	2,301.00	10,020.70	26,000.00	15,979.30	38.54%
24-40-112	24672	EXEC DIRECTOR	3,501.54	14,727.31	45,000.00	30,272.69	32.73%
24-40-130	24700	RETIREMENT	1,119.31	4,773.88	9,500.00	4,726.12	50.25%
24-40-131	24701	SOCIAL SECURITY (FICA)	494.42	2,414.82	6,200.00	3,785.18	38.95%
24-40-132	24702	WORKERS COMP	5.22	326.86	300.00	26.86-	108.95%
24-40-133	24703	MEDICAL INSURANCE	1,048.34	5,213.12	12,800.00	7,586.88	40.73%
24-40-134	24704	LIFE & L.T.D. INSURANCE	9.76	57.28	170.00	112.72	33.69%
24-40-135	24705	PERS UAL COSTS	.00	.00	6,300.00	6,300.00	.00
Total PERSONNEL SERVICES:			9,154.32	44,408.89	124,270.00	79,861.11	35.74%
MARKETING AND PROMOTIONAL EXP							
24-40-210	24655	ASSOCIATION DUES	.00	.00	3,000.00	3,000.00	.00
24-40-212	24612	DIRECT MARKETING (INCLUDING PR	.00	1,140.00	19,500.00	18,360.00	5.85%
24-40-213	24618	PRINTED MATERIALS (BROCHURES)	.00	3,887.00	18,000.00	14,113.00	21.59%
24-40-214	24619	AMBIENT	.00	4,709.84	17,500.00	12,790.16	26.91%
24-40-215	24620	TRADE SHOWS AND FAIRS	556.74	1,664.05	19,600.00	17,935.95	8.49%
24-40-216	24639	MAGAZINES	300.00	1,355.00	8,000.00	6,645.00	16.94%
24-40-217	24643	PRINT MEDIA	760.00	1,465.50	10,000.00	8,534.50	14.66%
24-40-218	24644	OUTDOOR/BUS ADVERTISING	750.00	3,000.00	8,400.00	5,400.00	35.71%
24-40-220	24642	RADIO ADS	200.00	1,079.00	4,000.00	2,921.00	26.98%
24-40-221	24645	TELEVISION PROMOTION	.00	2,450.00	22,000.00	19,550.00	11.14%
24-40-223	24647	INTERNET ADVERTISEMENT	64.99	154.98	10,000.00	9,845.02	1.55%
24-40-272	24641	PROFESSIONAL SERVICES	521.80	1,051.30	10,000.00	8,948.70	10.51%
24-40-285		FUEL	107.02	107.02	2,200.00	2,092.98	4.86%
Total MARKETING AND PROMOTIONAL EXP:			3,260.55	22,063.69	152,200.00	130,136.31	14.50%
CONTINGENCY & RESERVES							
24-40-415	24657	CONTINGENCY	.00	.00	10,000.00	10,000.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	10,000.00	10,000.00	.00
INSURANCE & BONDS VC							
24-40-510	24610	VC OPERATING EXP/SUPPLIES/EQUI	1,560.81	5,968.98	15,000.00	9,031.02	39.79%
24-40-515	24616	POSTAGE	.00	1,109.13	6,000.00	4,890.87	18.49%
24-40-525	24658	VC BUILDING & GROUNDS	348.00	2,069.98	8,000.00	5,930.02	25.87%
Total INSURANCE & BONDS VC:			1,908.81	9,148.09	29,000.00	19,851.91	31.55%

Old Account		10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title	Current Period	Current YTD	Current year	Current year	Current year
		Actual	Actual	Budget	Diff	%
	Total EXPENDITURE AND REQUIREMENTS:	14,323.68	75,620.67	315,470.00	239,849.33	23.97%
	COMMUNITY PROMOTION FUND Revenue Total	35,643.93	157,305.86	245,696.00	88,390.14	64.02%
	COMMUNITY PROMOTION FUND Expenditure Total	14,323.68	75,620.67	315,470.00	239,849.33	23.97%
	Net Total COMMUNITY PROMOTION FUND:	21,320.25	81,685.19	69,774.00-	151,459.19-	-117.07%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
HUNTER CRK HGTS/EMERALD HILLS							
MISCELLANEOUS REVENUE							
26-36-100	26565	INTEREST	.00	.00	18.00	18.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	18.00	18.00	.00
LID REVENUE							
26-37-100	26530	HCH LID PRINCIPAL	.00	.00	2,400.00	2,400.00	.00
26-37-110	26531	HCH LID INTEREST	.00	.00	5,500.00	5,500.00	.00
Total LID REVENUE:			.00	.00	7,900.00	7,900.00	.00
EXPENDITURE AND REQUIREMENTS							
TRANSFERS OUT							
26-40-710	26690-64	TRANS OUT WATER RES	.00	.00	19,818.00	19,818.00	.00
Total TRANSFERS OUT:			.00	.00	19,818.00	19,818.00	.00
Total EXPENDITURE AND REQUIREMENTS:			.00	.00	19,818.00	19,818.00	.00
HUNTER CRK HGTS/EMERALD HILLS Revenue Total:			.00	.00	7,918.00	7,918.00	.00
HUNTER CRK HGTS/EMERALD HILLS Expenditure Total:			.00	.00	19,818.00	19,818.00	.00
Net Total HUNTER CRK HGTS/EMERALD HILLS:			.00	.00	11,900.00-	11,900.00-	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
STATE REVENUE SHARING FUND							
MISCELLANEOUS REVENUE							
51-36-100	51565	INTEREST	.00	.00	48.00	48.00	.00
51-36-150	51522	STATE REVENUE SHARING	.00	4,205.24	15,000.00	10,794.76	28.03%
Total MISCELLANEOUS REVENUE:			.00	4,205.24	15,048.00	10,842.76	27.95%
EXPENDITURES & REQUIREMENTS							
Category: 5							
51-40-545		TRANS OUT FLEET REPLACEMENT	.00	.00	34,550.00	34,550.00	.00
Total Category 5			.00	.00	34,550.00	34,550.00	.00
Total EXPENDITURES & REQUIREMENTS			.00	.00	34,550.00	34,550.00	.00
STATE REVENUE SHARING FUND Revenue Total			.00	4,205.24	15,048.00	10,842.76	27.95%
STATE REVENUE SHARING FUND Expenditure Total			.00	.00	34,550.00	34,550.00	.00
Net Total STATE REVENUE SHARING FUND			.00	4,205.24	19,502.00-	23,707.24-	-21.56%

Old Account			10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title		Current Period Actual	Current YTD Actual	Current year Budget	Current year Diff	Current year %
SMALL CITY ALLOTMENT FUND							
MISCELLANEOUS REVENUE							
54-36-100	54565	INTEREST	.00	.00	144.00	144.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	144.00	144.00	.00
SMALL CITY ALLOTMENT PROJECT							
54-37-100	54521	SMALL CITY ALLOTMENT	.00	.00	50,000.00	50,000.00	.00
Total SMALL CITY ALLOTMENT PROJECT:			.00	.00	50,000.00	50,000.00	.00
EXPENDITURES & REQUIREMENTS							
TRANSFERS OUT							
54-40-720	54691-12	TRANSFER OUT TO STREETS	.00	.00	75,000.00	75,000.00	.00
Total TRANSFERS OUT:			.00	.00	75,000.00	75,000.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	75,000.00	75,000.00	.00
SMALL CITY ALLOTMENT FUND Revenue Total:			.00	.00	50,144.00	50,144.00	.00
SMALL CITY ALLOTMENT FUND Expenditure Total:			.00	.00	75,000.00	75,000.00	.00
Net Total SMALL CITY ALLOTMENT FUND:			.00	.00	24,856.00-	24,856.00-	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
911 FUND							
MISCELLANEOUS REVENUE							
55-36-150		911 SHARED REVENUE	.00	.00	8,875.00	8,875.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	8,875.00	8,875.00	.00
EXPENDITURES & REQUIREMENTS							
Category: 5							
55-40-540		911 PASS-THRU TO COUNTY	.00	.00	8,875.00	8,875.00	.00
Total Category 5:			.00	.00	8,875.00	8,875.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	8,875.00	8,875.00	.00
911 FUND Revenue Total:			.00	.00	8,875.00	8,875.00	.00
911 FUND Expenditure Total:			.00	.00	8,875.00	8,875.00	.00
Net Total 911 FUND:			.00	.00	.00	.00	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
HWY 101 SEWER PROJECT FUND							
SERVICES FEES							
62-33-110	10521	SL 101 MONTHLY SURCHARGE	9,701.60	39,138.07	106,700.00	67,561.93	36.68%
Total SERVICES FEES:			9,701.60	39,138.07	106,700.00	67,561.93	36.68%
MISCELLANEOUS REVENUE							
62-36-100	10565	INTEREST	.00	.00	1,320.00	1,320.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	1,320.00	1,320.00	.00
EXPENDITURES & REQUIREMENTS							
DEBT SERVICES							
62-40-610	10681	LOAN PRINCIPAL	.00	.00	72,800.00	72,800.00	.00
62-40-620	10685	LOAN INTEREST	.00	.00	37,700.00	37,700.00	.00
62-40-660	10680	RELATED FEES	.00	.00	6,200.00	6,200.00	.00
Total DEBT SERVICES:			.00	.00	116,700.00	116,700.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	116,700.00	116,700.00	.00
HWY 101 SEWER PROJECT FUND Revenue Total:			9,701.60	39,138.07	108,020.00	68,881.93	36.23%
HWY 101 SEWER PROJECT FUND Expenditure Total:			.00	.00	116,700.00	116,700.00	.00
Net Total HWY 101 SEWER PROJECT FUND:			9,701.60	39,138.07	8,680.00-	47,818.07-	-450.90%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
I&I CORRECTION FUND							
MISCELLANEOUS REVENUE							
63-36-100	63565	INTEREST	.00	.00	408.00	408.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	408.00	408.00	.00
EXPENDITURES & REQUIREMENTS							
CONTINGENCY							
63-40-415	63657	CONTINGENCY	.00	.00	50,000.00	50,000.00	.00
Total CONTINGENCY:			.00	.00	50,000.00	50,000.00	.00
CAPITAL OUTLAY							
63-40-560	63666	I&I CORRECTION CAPITAL OUTLAY	.00	420.00	20,000.00	19,580.00	2.10%
Total CAPITAL OUTLAY:			.00	420.00	20,000.00	19,580.00	2.10%
TRANSFERS OUT							
63-40-715	63690-12	TRANSFER OUT TO GEN INDIRECT	.00	.00	13,541.00	13,541.00	.00
Total TRANSFERS OUT:			.00	.00	13,541.00	13,541.00	.00
Total EXPENDITURES & REQUIREMENTS			.00	420.00	83,541.00	83,121.00	0.50%
I&I CORRECTION FUND Revenue Total			.00	.00	408.00	408.00	.00
I&I CORRECTION FUND Expenditure Total:			.00	420.00	83,541.00	83,121.00	0.50%
Net Total I&I CORRECTION FUND			.00	420.00	83,133.00	82,713.00	0.51%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
WATER RESERVE FUND							
MISCELLANEOUS REVENUE							
64-36-100	64565	INTEREST	.00	.00	768.00	768.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	768.00	768.00	.00
TRANSFERS IN							
64-39-130	64590-26	TRANS IN HCH WATER	.00	.00	19,818.00	19,818.00	.00
Total TRANSFERS IN:			.00	.00	19,818.00	19,818.00	.00
EXPENDITURES & REQUIREMENTS							
CONTINGENCY & RESERVES							
64-40-415	64658	CONTINGENCY	.00	.00	212,586.00	212,586.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	212,586.00	212,586.00	.00
TRANSFERS OUT							
64-40-720	64690-26	TRANS OUT TO WATER UTILITY	.00	.00	120,000.00	120,000.00	.00
Total TRANSFERS OUT:			.00	.00	120,000.00	120,000.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	332,586.00	332,586.00	.00
WATER RESERVE FUND Revenue Total:			.00	.00	20,586.00	20,586.00	.00
WATER RESERVE FUND Expenditure Total:			.00	.00	332,586.00	332,586.00	.00
Net Total WATER RESERVE FUND:			.00	.00	312,000.00-	312,000.00-	.00

Old Account		10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title	Current Period	Current YTD	Current year	Current year	Current year
		Actual	Actual	Budget	Diff	%
WWTP IMPROVEMENT FUND						
INTERGOVERNMENTAL						
65-33-160	LOAN DISBURSEMENTS	.00	.00	7,423,000.00	7,423,000.00	.00
Total INTERGOVERNMENTAL:		.00	.00	7,423,000.00	7,423,000.00	.00
TRANSFERS IN						
65-39-100	TRANS IN SEWER RESERVE	.00	.00	969,730.00	969,730.00	.00
Total TRANSFERS IN:		.00	.00	969,730.00	969,730.00	.00
EXPENDITURES & REQUIREMENTS						
CONTINGENCY						
65-40-415	CONTINGENCY	.00	.00	542,707.00	542,707.00	.00
Total CONTINGENCY:		.00	.00	542,707.00	542,707.00	.00
CAPITAL OUTLAY						
65-40-530	CONSTRUCTION COSTS	653.00	3,124.16	7,236,094.00	7,232,969.84	0.04%
65-40-560	ADMINISTRATION	.00	7,800.00	163,928.00	156,128.00	4.76%
65-40-570	ENGINEERINGS PRO SERVICES	15,829.28	20,507.28	450,000.00	429,492.72	4.56%
Total CAPITAL OUTLAY:		16,482.28	31,431.44	7,850,022.00	7,818,590.56	0.40%
Total EXPENDITURES & REQUIREMENTS:		16,482.28	31,431.44	8,392,729.00	8,361,297.56	0.37%
WWTP IMPROVEMENT FUND Revenue Total:		.00	.00	8,392,730.00	8,392,730.00	.00
WWTP IMPROVEMENT FUND Expenditure Total:		16,482.28	31,431.44	8,392,729.00	8,361,297.56	0.37%
Net Total WWTP IMPROVEMENT FUND:		16,482.28	31,431.44	1.00	31,432.44	-3143144.0

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
SEWER RESERVE FUND							
CHARGES AND FEES							
74-32-150	74570	SEWER SURCHARGE	2,667.00	10,668.00	32,000.00	21,332.00	33.34%
74-32-155	74571	STP SURCHARGE + PENALTIES	32,244.20	131,036.00	384,000.00	252,964.00	34.12%
Total CHARGES AND FEES:			34,911.20	141,704.00	416,000.00	274,296.00	34.06%
GRANTS AND LOANS							
74-33-100	74525	GRANT FUNDS	1,000.00	1,000.00	.00	1,000.00-	.00
Total GRANTS AND LOANS:			1,000.00	1,000.00	.00	1,000.00-	.00
MISCELLANEOUS REVENUE							
74-36-100	74565	INTEREST C/W/C	.00	.00	10,800.00	10,800.00	.00
74-36-110	74579	MISC. RECEIPTS	.00	40.00	.00	40.00-	.00
Total MISCELLANEOUS REVENUE:			.00	40.00	10,800.00	10,760.00	.00
TRANSFERS IN							
74-39-110	74590-23	TRANSFER IN FROM SEWER	.00	.00	169,000.00	169,000.00	.00
Total TRANSFERS IN:			.00	.00	169,000.00	169,000.00	.00
EXPENDITURES & REQUIREMENTS							
CONTINGENCY & RESERVES							
74-40-415	74657	CONTINGENCY	.00	.00	1,276,070.00	1,276,070.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	1,276,070.00	1,276,070.00	.00
DEBT SERVICES							
74-40-610	74681	LOAN PAYMENTS	.00	55,102.00	50,000.00	5,102.00-	110.20%
Total DEBT SERVICES:			.00	55,102.00	50,000.00	5,102.00-	110.20%
TRANSFERS OUT							
74-40-720	74690-12	TRANS OUT TO WWTP PROJECT	.00	.00	969,730.00	969,730.00	.00
Total TRANSFERS OUT:			.00	.00	969,730.00	969,730.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	55,102.00	2,295,800.00	2,240,698.00	2.40%
SEWER RESERVE FUND Revenue Total:			35,911.20	142,744.00	595,800.00	453,056.00	23.96%
SEWER RESERVE FUND Expenditure Total:			.00	55,102.00	2,295,800.00	2,240,698.00	2.40%
Net Total SEWER RESERVE FUND:			35,911.20	87,642.00	1,700,000.00-	1,787,642.00-	-5.16%

Account Number	Old Account Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
FLEET REPLACEMENT FUND						
TRANSFERS IN						
91-39-110	TRANSFER IN FROM SRS	.00	.00	34,550.00	34,550.00	.00
Total TRANSFERS IN:		.00	.00	34,550.00	34,550.00	.00
EXPENDITURES & REQUIREMENTS						
CONTINGENCY & RESERVES						
91-40-415	CONTINGENCY	.00	.00	34,550.00	34,550.00	.00
Total CONTINGENCY & RESERVES:		.00	.00	34,550.00	34,550.00	.00
Total EXPENDITURES & REQUIREMENTS:		.00	.00	34,550.00	34,550.00	.00
FLEET REPLACEMENT FUND Revenue Total:		.00	.00	34,550.00	34,550.00	.00
FLEET REPLACEMENT FUND Expenditure Total:		.00	.00	34,550.00	34,550.00	.00
Net Total FLEET REPLACEMENT FUND:		.00	.00	.00	.00	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
NONINSURED/VEH DAM/UNEMPLOY							
MISCELLANEOUS REVENUE							
92-36-100	92565	INTEREST	.00	.00	456.00	456.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	456.00	456.00	.00
TRANSFERS IN							
92-39-100	92590-12	TRANSFER IN FROM GENERAL	.00	.00	7,000.00	7,000.00	.00
92-39-120	92590-22	TRANSFER IN FROM WATER	.00	.00	3,500.00	3,500.00	.00
92-39-130	92590-23	TRANSFER IN FROM SEWER	.00	.00	3,500.00	3,500.00	.00
Total TRANSFERS IN:			.00	.00	14,000.00	14,000.00	.00
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
92-40-290	92615	UNEMPLOYMENT	.00	1,592.45	11,000.00	9,407.55	14.48%
92-40-297	92614	VEHICLE/OTHER NON-INSURED LOS	.00	.00	3,500.00	3,500.00	.00
Total MATERIALS AND SERVICES:			.00	1,592.45	14,500.00	12,907.55	10.98%
CONTINGENCY & RESERVES							
-40-415	93658	CONTINGENCY	.00	.00	60,956.00	60,956.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	60,956.00	60,956.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	1,592.45	75,456.00	73,863.55	2.11%
NONINSURED/VEH DAM/UNEMPLOY Revenue Total:			.00	.00	14,456.00	14,456.00	.00
NONINSURED/VEH DAM/UNEMPLOY Expenditure Total:			.00	1,592.45	75,456.00	73,863.55	2.11%
Net Total NONINSURED/VEH DAM/UNEMPLOY:			.00	1,592.45-	61,000.00-	59,407.55-	2.61%

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
BUILDING RESERVE FUND							
MISCELLANEOUS REVENUE							
93-36-100	93565	INTEREST	.00	.00	2,040.00	2,040.00	.00
Total MISCELLANEOUS REVENUE			.00	.00	2,040.00	2,040.00	.00
TRANSFERS IN CITY HALL							
93-39-130	93590-22	TRANSFER IN FROM WATER	.00	.00	1,500.00	1,500.00	.00
93-39-140	93590-23	TRANSFER IN FROM SEWER	.00	.00	1,500.00	1,500.00	.00
Total TRANSFERS IN CITY HALL:			.00	.00	3,000.00	3,000.00	.00
BUILDING RESERVE FUND Revenue Total:			.00	.00	5,040.00	5,040.00	.00
BUILDING RESERVE FUND Expenditure Total:			.00	.00	.00	.00	.00
Net Total BUILDING RESERVE FUND			.00	.00	5,040.00	5,040.00	.00

Old Account			10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title		Current Period Actual	Current YTD Actual	Current year Budget	Current year Diff	Current year %
FIRE TRUCK RESERVE FUND							
LOCAL OPTION TAX LEVY							
94-31-110	94502	PREVIOUSLY LEVIED TAXES	.00	633.82	1,700.00	1,066.18	37.28%
94-31-130	94590	LOCAL OPTION FIRE TRUCK TAX LE	.00	.00	36,000.00	36,000.00	.00
Total LOCAL OPTION TAX LEVY:			.00	633.82	37,700.00	37,066.18	1.68%
MISCELLANEOUS REVENUE							
94-36-100	94565	INTEREST	.00	.00	1,020.00	1,020.00	.00
94-36-120	94567	CONTRIBUTIONS: FIRE DISTRICTS	.00	.00	91,000.00	91,000.00	.00
Total MISCELLANEOUS REVENUE:			.00	.00	92,020.00	92,020.00	.00
EXPENDITURES & REQUIREMENTS							
CONTINGENCY & RESERVES							
94-40-415	94658	CONTINGENCY	.00	.00	420,720.00	420,720.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	420,720.00	420,720.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	420,720.00	420,720.00	.00
FIRE TRUCK RESERVE FUND Revenue Total:			.00	633.82	129,720.00	129,086.18	0.49%
FIRE TRUCK RESERVE FUND Expenditure Total:			.00	.00	420,720.00	420,720.00	.00
Net Total FIRE TRUCK RESERVE FUND:			.00	633.82	291,000.00-	291,633.82-	-0.22%

Old Account		10/11	2011-11	2011-12	2011-11	2011-11
Account Number	Account Title	Current Period	Current YTD	Current year	Current year	Current year
		Actual	Actual	Budget	Diff	%
PARKS RESERVE FUND						
TRANSFERS IN						
95-39-100	TRANSFER IN FROM GENERAL	.00	.00	6,000.00	6,000.00	.00
Total TRANSFERS IN:		.00	.00	6,000.00	6,000.00	.00
EXPENDITURES & REQUIREMENTS						
CONTINGENCY & RESERVES						
95-40-415	CONTINGENCY	.00	.00	6,000.00	6,000.00	.00
Total CONTINGENCY & RESERVES:		.00	.00	6,000.00	6,000.00	.00
Total EXPENDITURES & REQUIREMENTS:		.00	.00	6,000.00	6,000.00	.00
PARKS RESERVE FUND Revenue Total		.00	.00	6,000.00	6,000.00	.00
PARKS RESERVE FUND Expenditure Total		.00	.00	6,000.00	6,000.00	.00
Net Total PARKS RESERVE FUND:		.00	.00	.00	.00	.00

Account Number	Old Account	Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
GENERAL FUND RESERVE							
TRANSFERS IN							
96-39-100		TRANSFER IN FROM GENERAL	.00	.00	6,500.00	6,500.00	.00
Total TRANSFERS IN:			.00	.00	6,500.00	6,500.00	.00
EXPENDITURES & REQUIREMENTS							
CONTINGENCY & RESERVES							
96-40-415		CONTINGENCY	.00	.00	6,500.00	6,500.00	.00
Total CONTINGENCY & RESERVES:			.00	.00	6,500.00	6,500.00	.00
Total EXPENDITURES & REQUIREMENTS:			.00	.00	6,500.00	6,500.00	.00
GENERAL FUND RESERVE Revenue Total:			.00	.00	6,500.00	6,500.00	.00
GENERAL FUND RESERVE Expenditure Total:			.00	.00	6,500.00	6,500.00	.00
Net Total GENERAL FUND RESERVE:			.00	.00	.00	.00	.00

Account Number	Old Account Account Title	10/11 Current Period Actual	2011-11 Current YTD Actual	2011-12 Current year Budget	2011-11 Current year Diff	2011-11 Current year %
WATER DEPOSITS RESERVE						
MISCELLANEOUS REVENUE						
97-36-110	DEPOSITS RECEIVED	.00	.00	12,000.00	12,000.00	.00
Total MISCELLANEOUS REVENUE		.00	.00	12,000.00	12,000.00	.00
EXPENDITURES & REQUIREMENTS						
MATERIALS AND SERVICES						
97-40-290	DEPOSIT REFUNDS	.00	.00	12,000.00	12,000.00	.00
Total MATERIALS AND SERVICES:		.00	.00	12,000.00	12,000.00	.00
CONTINGENCY & RESERVES						
97-40-415	CONTINGENCY	.00	.00	99,613.00	99,613.00	.00
Total CONTINGENCY & RESERVES:		.00	.00	99,613.00	99,613.00	.00
Total EXPENDITURES & REQUIREMENTS:		.00	.00	111,613.00	111,613.00	.00
WATER DEPOSITS RESERVE Revenue Total:		.00	.00	12,000.00	12,000.00	.00
WATER DEPOSITS RESERVE Expenditure Total:		.00	.00	111,613.00	111,613.00	.00
Net Total WATER DEPOSITS RESERVE:		.00	.00	99,613.00-	99,613.00-	.00
Net Grand Totals:		127,123.23	59,876.62	4,125,234.00-	4,185,110.62-	-1.45%

Report Criteria:

- Accounts to include With balances
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- Print Category Titles
- Total by Category
- All Segments Tested for Total Breaks



MISCELLANEOUS ITEMS



City of Gold Beach

29592 Ellensburg Avenue

Gold Beach, OR 97444

541-247-7029

TO: Honorable Mayor and Council
FROM: Jodi Fritts, City Administrator
DATE: November 10, 2011
RE: Potential "Dangerous Building"

Pursuant to City Code Section 5.365, I am notifying the Council of a potential "dangerous building" located at 28312 Mateer Road. The code requires after Council notification that you set, within a reasonable time, a time and place for a public hearing on the matter.

The code defines a dangerous building as:

(a) "A structure which, for want of proper repairs or by reason of age and dilapidated condition or by reason of poorly installed electrical wiring or equipment, defective chimney, defective gas connections, defective heating apparatus, or for any other reason, is especially liable to fire and which is so situated or occupied as to endanger any other building or property or human life."

Or

(d) "A structure in such weak or weakened condition, or dilapidated or deteriorated condition, as to endanger any person or property by reason of probability of partial or entire collapse."

I have attached the following for your review:

- The Dangerous Buildings section of the City Code
- photographs of the structure
- Tax Assessor property ownership information

5.320 Separate Violations.

- (1) Each day's violation of a provision of this Code, or each act separate unto itself, constitutes a separate offense.
- (2) The abatement of a nuisance is not a penalty for violating this Code, but is an additional remedy. The imposition of a penalty does not relieve a person of the duty to abate the nuisance; however, abatement of a nuisance within ten (10) days of the date of notice to abate, or if a written protest has been filed, then abatement within ten (10) days of Municipal Court determination that a nuisance exists, will relieve the person responsible for the imposition of any fine under Section 5.315 of this Code except a fine from violation of Section 5.275.

DANGEROUS BUILDINGS

5.350 Definitions.

For the purpose of this Code:

- (1) The term "dangerous buildings" shall include:
 - (a) A structure which, for the want of proper repairs or by reason of age and dilapidated condition or by reason of poorly installed electrical wiring or equipment, defective chimney, defective gas connections, defective heating apparatus, or for any other cause or reason, is especially liable to fire and which is so situated or occupied as to endanger any other building or property or human life.
 - (b) A structure containing combustible or explosive material, rubbish, rags, waste, oils, gasoline or inflammable substance of any kind especially liable to cause fire or danger to the safety of such building, premises or to human life.
 - (c) A structure which shall be kept or maintained or shall be in a filthy or unsanitary condition, especially liable to cause the spread of contagious or infectious diseases.
 - (d) A structure in such weak or weakened condition, or dilapidated or deteriorated condition, as to endanger any person or property by reason of probability of partial or entire collapse.
- (2) The term "person" shall include every natural person, firm, partnership, association or corporation.
- (3) "City official" means any Councilor, mayor, city employee, or any agency or employee of any agency under contract to the City for services.

5.355 General Regulations.

- (1) Administration. The City building official is the primary city official authorized to enforce the provisions of this Code, but any other city official may act under the authority of this Code.
- (2) Inspections. The City building official or another city official is hereby authorized to make such inspections and take such actions as may be required to enforce the provisions of this Code.
- (3) Right of Entry. Whenever necessary to make an inspection to enforce any of the provisions of this Code and whenever the City building official or another city official has probable and reasonable cause to believe that there exists in any building any condition that would make such building a dangerous building as defined herein, then said city official, including the building official, may enter into such building at reasonable times to inspect said premises for any violations of this Code.

5.360 Nuisance.

Every building or part thereof which is found by the Council to be a dangerous building is hereby declared to be a public nuisance; and the same may be abated by the procedures herein specified, or a suit for abatement thereof may be brought by the City.

5.365 Initial Action.

Whenever a city official shall find or be of the opinion that there is a dangerous building in the City, it shall be his duty to report the same to the City Council. Thereupon, the Council shall, within a reasonable time, fix a time and place for a public hearing thereon.

5.370 Hearing; Mailed Notice.

By certified or registered mail, return receipt requested, the City Administrator shall notify the owner of record of the premises whereon the building in question is located, that a hearing will be held concerning the nuisance character of the property and the time and place of the hearing. A copy of this notice shall also be posted on the property in addition to notices prohibiting entry into building. At the hearing the Council shall determine by resolution whether or not the building is dangerous. The Council may, as a part of the hearing, inspect the building; and the facts observed by the Council at such inspection may be considered by it in determining whether or not the building is dangerous. At the hearing the owner or other person interested in the property or building shall have the right to be heard. At such hearing the Council shall have the power to order any building declared to be dangerous removed and abated, if in its judgment such removal or abatement is necessary in order to remove the dangerous condition; or the Council shall have the power to order the building made safe and to prescribe what acts or things must be done to render the same safe.

5.375 Published and Posted Notices.

Ten (10) days' notice of any hearing shall be published in a newspaper of general circulation in the City or by posting notices thereof in three (3) public places in the City. If the last-mentioned notice be published or given as herein required, no irregularity or failure to mail notices shall invalidate the proceedings.

5.380 Council Orders; Notice.

Five (5) days' notice of findings made by the Council at a hearing and any orders made by the Council shall be given to the owner of the building, the owner's agent or other person controlling the same, and if the orders be not obeyed and the building rendered safe within the time specified by the order (being not less than five (5) days), then the Council shall have the power and duty to order the building removed or made safe at the expense of the property on which the same is situated.

5.385 Abatement by City.

In the event that the Council orders are not complied with, the Council must specify with convenient certainty the work to be done and shall file a statement thereof with the City Administrator, and shall advertise for bids for the doing of the working the manner provided for advertising for bids for street improvement work. Bids shall be received, opened and the contract let.

5.390 Assessment.

The Council shall ascertain and determine the probable cost of the work and assess the same against the property upon which the building is situated. The assessment shall be entered in the docket of city liens and shall thereupon be and become a lien against the property. The creation of the lien and the collection and enforcement of the cost shall all be performed in substantially the same manner as in the case of the cost of street improvements, but irregularities or informalities in the procedure shall be disregarded.

5.395 Summary Abatement.

The procedures of this Code pertaining to Council declaration of a dangerous building need not be followed where a building is unmistakably dangerous and imminently endangers human life or property. In such an instance, the chief of the fire department, the fire marshal or the Chief of Police may proceed summarily to abate the building.

5.398 Penalty.

Any person who shall be the owner of, or shall be in possession of, or in responsible charge of any dangerous building within the City and who shall knowingly suffer or permit the building to be or remain dangerous beyond the time specified in the order of the Council

pursuant to Section 5.380, shall be guilty of a violation of this Code and shall, upon conviction thereof, be fined an amount not to exceed \$500.00 for the first and all subsequent offenses, or such other maximum fine as the City Council may set from time to time by ordinance. Each day's violation of a provision of this Code constitutes a separate offense. The court may also impose a unitary assessment as provided by ORS 137.290.

OFFENSE CODE

5.400 Definitions.

The definitions contained in Oregon Revised Statutes chapters 161, 162, 163, 164, 165, 166, 167, 471, 475, and 480.110 to 480.160, as constituted when this Code is adopted, are adopted by reference and made a part of this Code.

5.405 Prosecution Procedures -- State Statutes Adopted.

The procedures applicable to the prosecution of violations contained in the Oregon Revised Statutes as constituted when this Code is adopted, are adopted by reference and made a part of this Code, and all references therein to district attorney shall include the city prosecutor or the city attorney. These shall include, but not be limited to, those provisions relating to defenses and burden of proof, general principles of criminal liability, parties and general principles of justification.

5.410 Violations -- State Statutes Adopted.

Each violation made an offense against the state under the provisions of the Oregon Revised Statutes chapters 161, 162, 163, 164, 165, 166, 167, 471, 475, and 480.110 to 480.160, as constituted when this Code is adopted, are adopted by reference and made a part of this Code and designated an offense against the City. A person who violates any one of the provisions within the jurisdiction of the City is in violation of this Code, and shall be charged with the offense of violating section 5.410 of this Code, and reference shall be made in the charging instrument to that particular section of the Oregon Revised Statutes, as incorporated by reference, which has been violated. If any other section of this Code or any other code or ordinance creates a specific violation offense in conflict with a violation offense incorporated by reference in this Code, the provisions of the violation offense incorporated by reference shall govern.

5.415 Soliciting or Confederating to Violate Code.

No person shall solicit, aid, abet, employ or engage another, or confederate with another, to violate a provision of this Code or any other code or ordinance of the City.

5.420 Offenses Outside City Limits.

Where permitted by Oregon law, an act made unlawful by this Code shall constitute an

Identify Results

Coordinate Position

Geographic: 42° 22' 33.5" N, 124° 24' 39.3" W
StatePlane: 3864865, 283186

Ortho Image 2009

Request X: 3864865.3234711643
Request Y: 283186.528418358
Raster ID: 1
Band 0: 43
Band 1: 84
Band 2: 80
Band 3: 160

Urban Growth Boundary

NAME: Gold Beach

Parcels

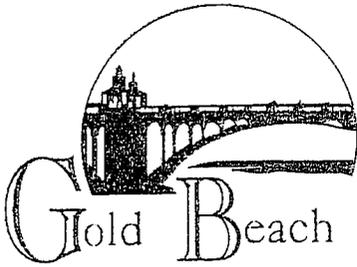
MAPTAXLOT: 3714-18B -02000
TAXLOT: 02000
MAPNUMBER: 37S14W18B
OR MAPTAXLOT: 0837.00S14.00W18B0--000002000

Situs

PROP_ID: R20287
MAP TAX LOT: 3714-18B -02000
SITUS_ONE: 28312 MATEER RD
SITUS_TWO: GOLD BEACH, OR 97444

Owner

PROP_ID: R20287
OWNER: CROOK, JAMES ET AL
ADD_1: 94727 S BANK PISTOL RIVER ROAD
CSZ: BROOKINGS, OR 97415
MAP TAX LOT: 3714-18B -02000
ADDTLNAMES: BALDWIN, MELODY K
ADD_TYPE: ETAL
ACREAGE: 0.27



City of Gold Beach
29592 Ellensburg Avenue
Gold Beach, OR 97444
541-247-7029

TO: Honorable Mayor and Council
FROM: Jodi Fritts, City Administrator
DATE: November 10, 2011
RE: Thompson Room Tax Evidence

Mr. Thompson provided me with copies of his state of Oregon Lodging Tax Quarterly Returns for the period from July 2008 to October 2011. He also copied the hand written ledger he provided at the hearing last month.

Unfortunately, it is obvious that the records have been altered. Clearly all the records for 2010 and beyond are altered copies of the April 2010 report. It wasn't even a good attempt at the alterations. Additionally, the amounts reported on the altered reports do not match the hand written ledger. After receipt of the records I contacted our legal counsel and asked for guidance. Lauren suggested I contact the Department of Revenue directly and request the records, although neither of us felt they would release the records—even though they are for an enforcement action. We were correct. I spoke with the DOR representative who apologetically stated the only way the records could be released—even to the City—was by written request from Mr. Thompson. That seems unlikely.

After the DOR conversation I spoke with Lauren again. She suggested we contact Thompson and make the request even if he refuses. I have not done that yet as of the date of this report. In the alternative, she said we could proceed with the records with have and make a determination on the tax assessment. I'd like to discuss how you would like to proceed. Clearly Mr. Thompson is not providing accurate information and does not intend to do so.

RENTAL EVIDENCE PROVIDED BY THOMPSON

WRITTEN LEDGER		STATE TAX FORMS	
2008	\$ 795.00	2008	\$ 3,375.00
2009	\$ 2,800.00	2009	\$ 2,500.00
2010	\$ 3,843.00	2010	\$ 2,943.00
2011	\$ 4,295.00	2011	\$ 4,220.00
	\$ 11,733.00		\$ 13,038.00

Byobound House

29509 CROOK ST

2008 Vacation Rentals | AUG FWD

AVG PERKINS

795

TOTAL FOR 2008 AFTER 1 AUG 2008

\$ 795

2009 Vacation Rentals

4 JUNE GOLD BEACH FOOTBALL CAMP

1700

5 JUNE AVG ERN MINSTER DEPOSIT FOR WEDDING SHE OCCUPIED GUESTHOUSE

300

4-25-28 NOV EVAN DIXIE BOLEY (RESIDENT OF GUEST HOUSE)

500

TOTAL FOR 2009

\$ 2500

2010 Vacation Rentals

5 JUNE GOLD BEACH FOOTBALL CAMP

2043

5 JUNE LOCALS JEFF & SARA DAVIS

900

4 AUG FIRST HOUSE RESIDENT ERN MINSTER

900

7-12 AUG

TOTAL FOR 2010 ALL PAYMENTS REC'D IN 3RD QTR

\$ 3843

2011 Vacation Rentals

18-22 JUNE GOLD BEACH FOOTBALL CAMP

\$ 1955

25-29 JUNE FRIENDS - JIM & JEFF RILEY

1100

30 JUNE 9 AVE TRACY & BEN BUELL (CANCELLED)

275

17-10 AUG JOSHUA HILL

935

TOTAL FOR 2011 ALL PAYMENTS REC'D IN 3RD QTR

\$ 4295

TOTAL REVENUE FOR PERIOD AUG 2007 FWD
6% TAX

\$ 11733
\$ 703



State of Oregon Lodging Tax Quarterly Return

Tax Year 2008

FOR OFFICE USE ONLY	
Date Received	
Payment Received	

3 <small>3rd Quarter</small>	Quarter 07/01/08 to 09/30/08	Due Date October 31, 2008	Business Identification Number (BIN) 013111198	Program Code 525	Year 08	Period 09	Liability 1
	Mailing Address:			Federal Employer Identification Number (FEIN)		Amended return? Yes <input type="checkbox"/> Mailing address change? Yes <input type="checkbox"/>	

THOMPSON, BRENT
PO BOX 201
ASHLAND, OR 97520

Physical Site Address:
BJORKUND HOUSE
29509 CROOK ST
GOLD BEACH, OR 97444

See instructions on separate page.

- A. Have you sold or closed this business and is this your last return? Yes No
 B. Has ownership changed since the last reporting period? Yes No

Date business was bought / sold / closed: _____ (circle one) New owner/operator name: _____
 New owner's BIN _____ (if known)

C. Number of taxable rental properties..... (if known)
 Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent.....
 E. Number of units/sites rented during the quarter

AUG 1, 2008 FWD Revenue = \$195.00

1. Total gross receipts for lodging sales.....	1	3375	200	
2. Non-taxable lodging sales. <input checked="" type="checkbox"/> See instructions.				
2a. Long-term or monthly rentals.....	2a			
2b. Federal employees on business.....	2b			
2c. Non-taxable lodging sales TOTAL (add lines 2a and 2b).....	2c	0	0	
3. Total taxable lodging sales (subtract line 2c from line 1).....	3	3375	195	
4. Tax rate.....	4	x 0.01		
5. Tax due (multiply line 3 by line 4).....	5	33.75		
6. Administrative fee rate.....	6	x 0.05		
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	1.69		
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	\$ 32.06		

AUG 1, 08 FWD 195

DECLARATION: I declare under the penalties for false swearing [ORS 305.990(4)] that I have examined this document and to the best of my knowledge it is true, correct, and complete.

Signature <i>Brent Thompson</i>	Date <i>29 Sept 08</i>	Telephone Number <i>(541) 418-0407</i>
PRINT Name Signed Above <i>BRENT THOMPSON</i>	Title <i>OWNER</i>	

Mail this return on or before the due date shown above to: STATE OF OREGON LODGING TAX
 OREGON DEPARTMENT OF REVENUE
 PO BOX 14110
 SALEM OR 97309-0910

Keep a copy for your records

PLEASE DO NOT DETACH VOUCHER

PLEASE DO NOT DETACH VOUCHER

NO RECEIPTS RECEIVED IN 1ST 2 QTR'S
NO COPIES KEPT OF FINALS

State of Oregon Lodging Tax
Quarterly Return
Tax Year 2009

FOR OFFICE USE ONLY	
Date Received	
Payment Received	

3 3RD QUARTER	Quarter 07/01/09 to 09/30/09	Due Date October 31, 2009	Business Identification Number (BIN) 013111198	Program Code 525	Year 09	Period 09	Liability 1
	Mailing Address: THOMPSON, BRENT BJORKUND HOUSE PO BOX 201 ASHLAND, OR 97520			Physical Site Address: 29509 CROOK ST GOLD BEACH, OR 97444			

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
- B. Is this your final return because you closed or sold this business? Yes No

Date business was bought / sold / closed: _____ (circle one) New owner/operator name: _____
New owner's BIN _____ (if known)

- C. Number of taxable rental properties.....
- Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.
- D. Number of taxable units/sites/rooms available.....
- E. Number of taxable units/sites/rooms actually rented.....

1. Total gross receipts for lodging sales.....	1	1700
2. Nontaxable lodging sales. See instructions.		
2a. Long-term or monthly rentals.....	2a	0
2b. Federal employees on business.....	2b	0
2c. Federal instrumentalities.....	2c	0
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c).....	2d	0
3. Total taxable lodging sales (subtract line 2d from line 1).....	3	1700
4. Tax rate.....	4	x 0.01
5. Tax due (multiply line 3 by line 4).....	5	17
6. Administrative fee rate.....	6	x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	85
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	\$ 1615

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature: Brent Thompson Date: _____
Title: _____ Telephone Number: _____

Mail this return on or before the due date shown above to: State of Oregon Lodging Tax
Oregon Department of Revenue
PO Box 14110
Salem, OR 97309-0910



**State of Oregon Lodging Tax
Quarterly Return
Tax Year 2009**

FOR OFFICE USE ONLY	
Date Received	
Payment Received	

4 4th Quarter	Quarter	Due Date	Business Identification Number (BIN)	Program Code	Year	Period	Liability
	10/01/09 to 12/31/09	January 31, 2010	013111198	525	09	12	1
Mailing Address:			Federal Employer Identification Number (FEIN)	Amended return?	Yes <input type="checkbox"/>		
				Mailing address change?	Yes <input type="checkbox"/>		

THOMPSON, BRENT
BJORKUND HOUSE
PO BOX 201
ASHLAND, OR 97520

Physical Site Address:
29509 CROOK ST
GOLD BEACH, OR 97444

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
 B. Is this your final return because you closed or sold this business? Yes No

Date business was bought / sold / closed: _____ New owner/operator name: _____
 (circle one) New owner's BIN _____ (if known)

C. Number of taxable rental properties..... []
 Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites/rooms available []
 E. Number of taxable units/sites/rooms actually rented []

1. Total gross receipts for lodging sales.....	1	\$ 800
2. Nontaxable lodging sales. STOP See instructions.		
2a. Long-term or monthly rentals.....	2a	
2b. Federal employees on business.....	2b	
2c. Federal instrumentalities.....	2c	
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c).....	2d	0
3. Total taxable lodging sales (subtract line 2d from line 1).....	3	800
4. Tax rate.....	4	x 0.01
5. Tax due (multiply line 3 by line 4).....	5	8
6. Administrative fee rate.....	6	x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	(40)
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	\$ 7.60

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature X <i>Brent Thompson</i>	Date 31 Dec 2009
PRINT Name Signed Above BRENT THOMPSON	Title OWNER
	Telephone Number (503) _____

150-604-002 (Rev. 3-09)
 Mail this return on or before the due date shown above to: State of Oregon Lodging Tax
 Oregon Department of Revenue
 PO Box 14110
 Salem OR 97309-0910
 Keep a copy for your records

DO NOT DETACH VOUCHER



Oregon Lodging Tax

Quarterly Return

Tax Year 2010

FOR OFFICE USE ONLY	
Date received	
Payment received	

1 <small>1st Quarter</small>	Quarter 01/01/10 to 03/31/10	Due date April 30, 2010	Business identification number (BIN) 013111198	Program code 525	Year 10	Period 03	Liability 1
	Mailing address:			Federal employer identification number (FEIN)	Amended return? Yes <input type="checkbox"/> Mailing address change? Yes <input type="checkbox"/>		

Bjorklund House
P.O. Box 201

Ashland, OR 97520

Physical site address:
29509 Crook Street
Gold Beach
OR 97444

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
 B. Is this your final return because you closed or sold this business? Yes No

Date business was bought sold closed: _____ New owner/operator name: _____
 _____ New owner's BIN _____ (if known)

C. Number of taxable rental properties..... 1
 Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent..... 1
 E. Number of units/sites rented during the quarter 0

1. Total gross receipts for lodging sales.....	1	0.00
2. Nontaxable lodging sales. See instructions.		
2a. Long-term or monthly rentals.....	2a	0.00
2b. Federal employees on business.....	2b	0.00
2c. Federal instrumentalities.....	2c	0.00
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c).....	2d	0.00
3. Total taxable lodging sales (subtract line 2d from line 1).....	3	
4. Tax rate.....	4	x 0.01
5. Tax due (multiply line 3 by line 4).....	5	
6. Administrative fee rate.....	6	x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	()
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	\$

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature 	Date 04/13/10	
PRINT name signed above Brent Thompson	Title Owner	Telephone number ()

Mail this return on or before the due date shown above to: Oregon Lodging Tax
 Oregon Department of Revenue
 PO Box 14110
 Salem OR 97309-0910

NO REVENUE IN 2011
 FOR 1ST OR SECOND QTRS



Oregon Lodging Tax
 Quarterly Return
 Tax Year 2010

FOR OFFICE USE ONLY	
Date received	
Payment received	

1 Tax Quarter	Quarter 07/01/10 to 09/30/10	Due date July 31, 2010	Business identification number (BIN) 013111198	Program code 525	Year 10	Period 03	Liability 1
	Mailing address: Bjorklund House P.O. Box 201 Ashland, OR 97520			Federal employer identification number (FEIN)	Amended return? Yes <input type="checkbox"/> Mailing address change? Yes <input type="checkbox"/>		

Physical site address:
 29509 Crook Street
 Gold Beach
 OR 97444

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
 B. Is this your final return because you closed or sold this business? Yes No

Date business was bought sold closed: _____ New owner/operator name: _____
 New owner's BIN: _____

C. Number of taxable rental properties (if known)

Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent

E. Number of units/sites rented during the quarter

1. Total gross receipts for lodging sales	1	0.00
2. Nontaxable lodging sales. See instructions.		
2a. Long-term or monthly rentals	2a	0.00
2b. Federal employees on business	2b	0.00
2c. Federal instrumentalities	2c	0.00
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c)	2d	0.00
3. Total taxable lodging sales (subtract line 2d from line 1)	3	
4. Tax rate	4	x 0.01
5. Tax due (multiply line 3 by line 4)	5	
6. Administrative fee rate	6	x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax	7	()
8. TOTAL TAX DUE (subtract line 7 from line 5)	8	\$ 0

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature <i>Brent Thompson</i>	Date 04/13/10 25 July 2010
PRINT name signed above Brent Thompson	Title Owner
	Telephone number ()

Mail this return on or before the due date shown above to: Oregon Lodging Tax
 Oregon Department of Revenue
 PO Box 14110

Keep a copy for your records

NO REVENUES RECEIVED IN 1ST 2 QTRS
 NO COPIES KEPT OF FILINGS



Oregon Lodging Tax

Quarterly Return

Tax Year 2010

FOR OFFICE USE ONLY	
Date received	
Payment received	

1 1st Quarter	Quarter 7/01/10 to 9/30/10 <i>ACT 13</i> , 2010	Due date Oct 13, 2010	Business identification number (BIN) 013111198	Program code 525	Year 10	Period 03	Liability 1
	Mailing address: Bjorklund House P.O. Box 201 Ashland, OR 97520			Federal employer identification number (FEIN)	Amended return? Yes <input type="checkbox"/>		Mailing address change? Yes <input type="checkbox"/>

Physical site address:

29509 Crook Street
 Gold Beach
 OR 97444

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
 B. Is this your final return because you closed or sold this business? Yes No

Date business was bought sold closed: _____ New owner/operator name: _____
 New owner's BIN _____ (if known)

C. Number of taxable rental properties..... (if known)

Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent.....

E. Number of units/sites rented during the quarter

1. Total gross receipts for lodging sales.....	1	2943	0.00
2. Nontaxable lodging sales. See instructions.			
2a. Long-term or monthly rentals.....	2a	0.00	
2b. Federal employees on business.....	2b	0.00	
2c. Federal instrumentalities.....	2c	0.00	
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c).....	2d		0.00
3. Total taxable lodging sales (subtract line 2d from line 1).....	3	2943	
4. Tax rate.....	4		x 0.01
5. Tax due (multiply line 3 by line 4).....	5	29.43	
6. Administrative fee rate.....	6		x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	1.47	
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	27.96	

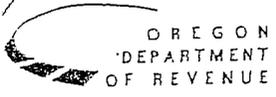
I WAIVE THIS FEE FOR ANY LATE FEE SINCE I FORGOT TO FILE

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature <i>Brent Thompson</i>	Date 22 July 11
PRINT name signed above Brent Thompson	Title Owner
	Telephone number (541) 488-0407

Mail this return on or before the due date shown above to: Oregon Lodging Tax
 Oregon Department of Revenue
 PO Box 14110
 Ashland, OR 97520-0110

Keep a copy for your records.



Oregon Lodging Tax

Quarterly Return

Tax Year 2010

FOR OFFICE USE ONLY	
Date received	
Payment received	

1	Quarter <u>12/31/10</u> Due date <u>10/01/10 to 12/31/10</u> <u>2010</u>	Business identification number (BIN) 013111198	Program code 525	Year 10	Period <u>04</u>	Liability 1
	Mailing address: Bjorklund House P.O. Box 201 Ashland, OR 97520		Federal employer identification number (FEIN) Amended return? Yes <input type="checkbox"/> Mailing address change? Yes <input type="checkbox"/>			

Physical site address:
**29509 Crook Street
 Gold Beach
 OR 97444**

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
- B. Is this your final return because you closed or sold this business? Yes No

Date business was bought sold closed: _____ New owner/operator name: _____
 New owner's BIN: _____

C. Number of taxable rental properties 1 (if known)

Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent 1

E. Number of units/sites rented during the quarter 0

1. Total gross receipts for lodging sales	1	0.00
2. Nontaxable lodging sales. See instructions.		
2a. Long-term or monthly rentals	2a	0.00
2b. Federal employees on business	2b	0.00
2c. Federal instrumentalities	2c	0.00
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c)	2d	0.00
3. Total taxable lodging sales (subtract line 2d from line 1)	3	0
4. Tax rate	4	x 0.01
5. Tax due (multiply line 3 by line 4)	5	0
6. Administrative fee rate	6	x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax	7	()
8. TOTAL TAX DUE (subtract line 7 from line 5)	8	\$ 0

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature <i>Brent Thompson</i>	Date <u>22 Jan 11</u>	
PRINT name signed above Brent Thompson	Title Owner	Telephone number (541) 488-0407

Mail this return on or before the due date shown above to: Oregon Lodging Tax
 Oregon Department of Revenue
 PO Box 14110
 Keep a copy for your records



Oregon Lodging Tax

Quarterly Return 2nd & 3rd QTR

Tax Year 2011

FOR OFFICE USE ONLY	
Date received	
Payment received	

4/1/11 - 6/30/11

Quarter	Due date	Business identification number (BIN)	Program code	Year	Period	Liability
1 1011 to 9/30/11	10/31, 2011	013111198	525	1	0	1
Mailing address:		Federal employer identification number (FEIN)	Amended return?		Yes <input type="checkbox"/>	
			Mailing address change?		Yes <input type="checkbox"/>	

Bjorklund House
P.O. Box 201

Ashland, OR 97520

Physical site address:

29509 Crook Street
Gold Beach
OR 97444

No REVENUES IN 2nd QTR

See instructions on separate page.

- A. Has ownership changed since the last reporting period? Yes No
- B. Is this your final return because you closed or sold this business? Yes No

Date business was bought sold closed: _____ New owner/operator name: _____

New owner's BIN _____

C. Number of taxable rental properties..... 1 (if known)

Note: If you are reporting taxable lodging sales from multiple vacation rental properties under this BIN and if you have changes from the last reporting period, you MUST provide us with a current list of each of your rental properties. Please include the physical address of each property. Attach the list to this return.

D. Number of taxable units/sites available for rent.... 1

E. Number of units/sites rented during the quarter 0

1. Total gross receipts for lodging sales.....	1	4220	0.00
2. Nontaxable lodging sales. See instructions.			
2a. Long-term or monthly rentals.....	2a	0.00	
2b. Federal employees on business.....	2b	—	0.00
2c. Federal instrumentalities.....	2c	—	0.00
2d. Nontaxable lodging sales TOTAL (add lines 2a thru 2c).....	2d	4220	0.00
3. Total taxable lodging sales (subtract line 2d from line 1).....	3		
4. Tax rate.....	4		x 0.01
5. Tax due (multiply line 3 by line 4).....	5	42.20	
6. Administrative fee rate.....	6		x 0.05
7. Administrative fee (multiply line 5 by line 6) This will reduce your tax.....	7	(2.10)	
8. TOTAL TAX DUE (subtract line 7 from line 5).....	8	\$ 40.10	

No TAX DUE 2nd QTR

Under penalty of false swearing, I declare that the information in this return and any attachments is true, correct, and complete.

Signature <i>Brent Thompson</i>	Date 17 Sept 11
PRINT name signed above Brent Thompson	Title Owner
	Telephone number (541) 488-0407

Mail this return on or before the due date shown above to: Oregon Lodging Tax
Oregon Department of Revenue
PO Box 14110
Salem, OR 97309-0910



City of Gold Beach

29592 Ellensburg Avenue

Gold Beach, OR 97444

541-247-7029

TO: Honorable Mayor and Council
FROM: Jodi Fritts, City Administrator
DATE: November 10, 2011
RE: Teamsters Contract

Attached is the final tentatively agreed on contract between the Teamster Union and the City. Ellen left me all her notes on the negotiations and a copy of the initialed final draft. Teamsters made those changes and after a few weeks of going back and forth on the fine tuning of the changes this document does reflect the agreed upon terms.

I apologize for the formatting of the document. I requested that they send me a pdf of the final version rather than a Word.doc so that the formatting wouldn't change between the computers but they didn't do that. The signed version will be clean but I wanted to get the document to you so you could review it. I have not prepared a resolution for this meeting thinking that you would like some time to go over it and then we can set it for adoption at the December meeting. This will give you time to ask any questions you may have of staff.

AGREEMENT
BETWEEN
CITY OF GOLD BEACH POLICE DEPARTMENT
AND
TEAMSTERS LOCAL UNION NO. 223

July 1, 2011

to

June 30, 2014



TABLE OF CONTENTS

PREAMBLE	1
ARTICLE 1 - RECOGNITION AND SCOPE OF AGREEMENT	1
ARTICLE 2 - UNION SECURITY	1
Section 2.1 <u>Fair Share</u>	1
Section 2.2 <u>Check-Off</u>	1
Section 2.3 <u>Indemnification</u>	1
Section 2.4 <u>Contract Negotiations</u>	1
ARTICLE 3 - MANAGEMENT RIGHTS	1
Section 3.1 <u>Preservation of Public Rights</u>	1
ARTICLE 4 - STRIKE AND LOCKOUT PROHIBITION	2
Section 4.1 <u>Strike</u>	2
Section 4.2 <u>Return to Work</u>	2
Section 4.3 <u>Lockout</u>	2
ARTICLE 5 - HOLIDAYS	2
Section 5.1 <u>Recognized Holidays</u>	2
Section 5.2 <u>Day Observed</u>	3
ARTICLE 6 - VACATIONS	3
Section 6.1 <u>Accrual Rates</u>	3
Section 6.2 <u>Vacation Pay Rate</u>	3
Section 6.3 <u>Continuous Service</u>	3
Section 6.4 <u>Accrual Limitations</u>	3
Section 6.5 <u>Scheduling</u>	4
Section 6.6 <u>Payment on Termination</u>	4
ARTICLE 7 - HOURS OF WORK	4
Section 7.1 <u>Workweek</u>	4
Section 7.2 <u>Flexible Work Schedule</u>	4
Section 7.3 <u>Work Schedule</u>	4
Section 7.4 <u>Rest Periods</u>	4
Section 7.5 <u>Meal Periods</u>	4
Section 7.6 <u>Substitutions</u>	4
Section 7.7 <u>On-Call</u>	5
ARTICLE 8 - SICK LEAVE	5
Section 8.1 <u>Accumulation</u>	5
Section 8.2 <u>Utilization for Illness or Injury</u>	5
Section 8.3 <u>Integration with Worker's Compensation</u>	5
Section 8.4 <u>Sick Leave Without Pay</u>	5
Section 8.5 <u>Termination</u>	5
Section 8.6 <u>Retirement</u>	5

ARTICLE 9 - OTHER LEAVES OF ABSENCE	6
Section 9.1 <u>Criteria and Procedure</u>	6
Section 9.2 <u>Jury Duty</u>	6
Section 9.3 <u>Funeral Leave</u>	6
Section 9.4 <u>Failure to Return From Leave</u>	6
ARTICLE 10 - COMPENSATION	6
Section 10.1 <u>Pay Schedule</u>	6
Section 10.2 <u>New Positions</u>	6
Section 10.3 <u>Schedule Movement</u>	6
Section 10.4 <u>Call Back Time</u>	6
Section 10.5 <u>Overtime</u>	7
Section 10.6 <u>Form of Compensation</u>	7
Section 10.7 <u>Mileage/Meals/Lodging</u>	7
Section 10.8 <u>Acting in Capacity</u>	7
Section 10.9 <u>FTO Pay</u>	8
Section 10.10 <u>Pay Periods</u>	8
Section 10.11 <u>Longevity Pay</u>	8
Section 10.12 <u>Deputy Medical Examiner</u>	8
ARTICLE 11 - DISCIPLINE	8
Section 11.1 <u>Discipline Standard</u>	8
Section 11.2 <u>Due Process</u>	8
Section 11.3 <u>Just Cause Standard</u>	8
ARTICLE 12 - SETTLEMENT OF DISPUTES	9
Section 12.1 <u>Grievance and Arbitration Procedure</u>	9
Section 12.2 <u>Time Limits</u>	9
Section 12.3 <u>Stewards</u>	9
ARTICLE 13 - SENIORITY	10
Section 13.1 <u>Definition</u>	10
Section 13.2 <u>Probationary Period</u>	10
Section 13.3 <u>Promotional Probationary Period</u>	10
Section 13.4 <u>Promotional Opportunities</u>	10
Section 13.5 <u>Recall from Layoff</u>	10
ARTICLE 14 - GENERAL PROVISIONS	10
Section 14.1 <u>Employee Rights</u>	10
Section 14.2 <u>Non-Discrimination</u>	11
Section 14.3 <u>Bulletin Boards</u>	11
Section 14.4 <u>Visits by Union Representatives</u>	11
Section 14.5 <u>Solicitation</u>	11
Section 14.6 <u>Existing Conditions</u>	11
Section 14.7 <u>Rules</u>	11
Section 14.8 <u>Other Employment</u>	11

Section 14.9	<u>Uniforms, Protective Clothing and Devices</u>	12
Section 14.10	<u>Medical Examination</u>	12
Section 14.11	<u>Personnel Manual</u>	12
Section 14.12	<u>Job Descriptions</u>	12
Section 14.13	<u>Educational Reimbursement</u>	12
Section 14.14	<u>Work Equipment Reimbursement</u>	12
ARTICLE 15 - HEALTH AND WELFARE		12
Section 15.1	<u>Health Insurance</u>	12
Section 15.2	<u>Long Term Disability Insurance</u>	12
Section 15.3	<u>Life Insurance</u>	12
ARTICLE 16 - WORKER'S COMPENSATION		13
Section 16.1	<u>Worker's Compensation</u>	13
ARTICLE 17 - LIABILITY INSURANCE		13
Section 17.1	<u>Liability Insurance</u>	13
ARTICLE 18 - SAVINGS CLAUSE AND FUNDING		13
Section 18.1	<u>Savings Clause</u>	13
Section 18.2	<u>Funding</u>	13
ARTICLE 19 - PERSONNEL FILES		13
Section 19.1	<u>Employee Access</u>	13
Section 19.2	<u>Employee Signature</u>	13
Section 19.3	<u>Removal of Discipline</u>	13
ARTICLE 20 - RETIREMENT		14
Section 20.1	<u>Public Employees Retirement System</u>	14
Section 20.2	<u>Deferred Compensation</u>	14
ARTICLE 21 - USE OF ALCOHOL AND DRUGS		14
Section 21.1	<u>Drug and Alcohol Policy</u>	14
ARTICLE 22 - TERM, TERMINATION, AND REOPENING		14
EXECUTION OF AGREEMENT		14
EXHIBIT "A" - SALARY SCHEDULE		15
EXHIBIT "B" - ALCOHOL AND DRUG POLICY		16



PREAMBLE

This Agreement and any attached Appendices is entered into by the City of Gold Beach Police Department, hereinafter referred to as the "City" and Teamsters Local #223 hereinafter referred to as the "Union."

THE PARTIES AGREE TO AS FOLLOWS:

ARTICLE 1 - RECOGNITION AND SCOPE OF AGREEMENT

The City recognizes the Union as the sole and exclusive bargaining agent for establishing wages, hours and other conditions of employment for all employees of the Gold Beach Police Department who regularly work 20 or more hours per week, excluding all supervisory and confidential employees as defined by ORS 243.650 (6) and (23), seasonal (between April 1st and September 30th) and temporary employees (120 days per year), and part-time employees who work less than 20 hours per week.

ARTICLE 2 - UNION SECURITY

2.1 Fair Share. Employees who are not members of the Union shall make payments in lieu of dues to the Union. Such payments shall be determined by the Union in accordance with statutory and constitutional requirements. This section shall be referred to as the "fair share agreement," and the employer shall deduct from the first pay of each employee each month the payments for regular dues or payments in lieu of dues and shall remit the same to the Union within ten (10) days after the deduction is made.

2.2 Check-Off. Upon receipt of a lawfully executed authorization from an employee, the City agrees to deduct the regular initiation fee and regular monthly dues uniformly required to members of the Union, and shall remit such deduction by the 15th of the succeeding month to the official designated by the Union in writing to receive such deductions. The Union will notify the City in writing of the exact amount of such initiation fee and regular membership dues to be deducted. Authorization by the employee shall be on forms furnished by the City and may be revoked by the employee upon request.

2.3 Indemnification. The Union agrees to indemnify and hold the City harmless against any and all claims, orders or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this Article.

2.4 Contract Negotiations. Members of the Union Bargaining Team who are scheduled to work during the time that contract negotiations are being conducted shall be allowed time off with pay for that purpose while at the bargaining table. The number of team members allowed time off with pay shall not exceed one (1).

ARTICLE 3 - MANAGEMENT RIGHTS

3.1 Preservation of Public Rights. Union recognizes that an area of responsibility must be reserved to the City if City government is to effectively serve the public. Therefore, the City shall have full and complete right to manage and direct its affairs in all respects in accordance with responsibilities and the powers or authority which City has not expressly abridged, delegated or modified by the Agreement. It is understood and agreed that City possesses the sole and exclusive right to operate the City, and that all management.

rights repose in it, but such rights will be exercised consistent with the provisions of this contract. These rights include, but are not limited to, the following:

- a) The determination of the governmental services to be rendered to the citizens of the City of Gold Beach, Oregon.
- b) The determination of the City's financial, budgetary and accounting procedures.
- c) The implementations of efficiencies in governmental operations.
- d) The management and direction of the work force including, but not limited to, the right to determine methods, processes and manner of performing work; the right to determine the content of job

classifications; the right to direct its employees; the right to set standards of services; the right to hire, promote, transfer within the same pay range and retain employees; the right to discipline or discharge for just cause; the right to lay off for lack of funds; the right to determine the Department structure; the right to determine schedules of work; the right to purchase, dispose and assign equipment or supplies; the right to contract or subcontract any work provided that the City will not contract any work which is ordinarily done by regular employees for the specific purpose of laying off or demoting such employees; the right to implement new or to revise or discard methods, procedures, materials, equipment, facilities and standards; the right to revise and implement any standards for hiring, classification, promotion, quality of work, safety, materials, or equipment; and the right to take all necessary action to carry out its mission in emergencies.

Except as expressly modified by this Agreement, all charter, statutory, and other managerial rights, prerogatives, and functions are retained and vested exclusively in the City.

ARTICLE 4 - STRIKE AND LOCKOUT PROHIBITION

4.1 Strike. The Union and its members, as individuals or as a group, will not initiate, cause, permit or participate or join in any strike, work stoppage, or slowdown, picketing, or any other restriction of work located in the City. Employees in the bargaining unit, while acting in the course of their employment, shall not honor any picket line established in the City by the Union or by any other labor organization when called upon to cross picket line in line of duty. Disciplinary action, including discharge, may be taken by the City against any employee or employees engaged in a violation of this Article.

4.2 Return to Work. In the event of a strike, work stoppage, slowdown, picketing, observance of a picket line, or other restriction of work in any form, either on the basis of individual choice or collective employee conduct, the Union will immediately upon notification attempt to secure an immediate and orderly return to work. This obligation and the obligations set forth in Section 1 above shall not be affected or limited by the subject matter involved in the dispute giving rise to the stoppage or by whether such subject matter is or is not subject to the grievance and arbitration provision of this Agreement.

4.3 Lockout. There will be no lockout of employees in the unit by the City as a consequence of any dispute with the Union arising during the period of this Agreement.

ARTICLE 5 - HOLIDAYS

5.1 Recognized Holidays. The following shall be recognized and observed as paid holidays:

New Year's Day (January 1st)
 Martin Luther Kings Birthday (Third Monday in January)
 Presidents' Day (Third Monday in February)
 Memorial Day (Last Monday in May)
 Independence Day (July 4th)
 Labor Day (First Monday in September)
 Veteran's Day (November 11th)
 Thanksgiving Day (Fourth Thursday in November)
 Day After Thanksgiving (Fourth Friday in November)
 ½ Day Christmas Eve (December 24th)
 Christmas Day (December 25th)
 ½ Day New Years Eve (December 31st)

Sworn employees shall accrue eight (8) hours per month of service completed as time off in lieu of holidays. Such time off may accrue to a maximum of ninety-six (96) hours. Such time off may be utilized when requested and approved by the Chief or designee. On June 30th each year, if time off is not granted, the employee may be paid for unused accumulated holiday hours, provided the City may schedule them off at its discretion. Employees shall be paid for unused holiday time at his/her normal hourly rate of pay on the first payday in July.

5.2 Day Observed. When a holiday falls on a Sunday, the following Monday shall be deemed to be the holiday in lieu of the day observed. When a holiday falls on a Saturday, the previous Friday shall be deemed to be the holiday in lieu of the day observed.

ARTICLE 6 - VACATIONS

6.1 Accrual Rates. Vacation leave with pay for employees shall accrue on the following basis:

<u>Months of Service</u>	<u>Annual Accumulation</u>	<u>Monthly Accumulation</u>
0- 60 (to 5 years)	96 hours	8.00 hours
61-120 (5-10 years)	120 hours	10.00 hours
121 - 180 (10- 15 years)	144 hours	12.00 hours
181 - 240 (15 - 20 years)	168 hours	14.00 hours
240 + (20 + years)	200 hours	16.66 hours

After serving continuously in the Department for six (6) full calendar months, full-time employees shall be credited with forty-eight (48) hours of vacation leave. Part-time employees shall accrue vacation time in an amount proportionate to that which would be accrued under full-time employment.

6.2 Vacation Pay Rate. Earned vacation shall be paid at current pay rate.

6.3 Continuous Service. Continuous service, for the purpose of accumulating vacation leave credit, shall be based on the regular paid hours worked by the employee, except that paid time spent by an employee on military leave, sick leave resulting from an injury incurred in the course of employment and authorized educational leave required by the City, shall be included as continuous service. Time spent on other types of authorized leave shall not be counted as continuous service, provided that the employees returning from such leave and employees on layoff status shall be entitled to credit for service prior to the leave or layoff.

6.4 Accrual Limitations. Employees may accrue vacation leave to a maximum of 1.5 times their yearly accrual rate. Any vacation time accrued beyond the maximum of 1.5 times their yearly accrual rate will be

forfeited. There will be no pay in lieu of accrued vacation time except at termination, at which time any remaining accrued and earned vacation hours not exceeding 1.5 times the employee's yearly accrual rate will be paid in full. Vacation leave shall not accrue during a leave of absence without pay. No payment shall be made for vacation time lost by an employee because of accrual limitations unless the failure to take vacation time is caused by the City's insistence that the employee be at work during a scheduled vacation period. Vacation leave will not be granted beyond the amount of vacation leave accumulated.

6.5 Scheduling. Employees may be permitted to request vacation on either a split or an entire basis. Vacation times shall be scheduled by the City based on the City's judgement as to the needs of efficient operations and the availability of vacation relief. Subject to the foregoing, employees shall have the right to determine vacation times. Vacation times shall be selected on the basis of seniority; provided, however, such employee will be permitted to exercise his/her right of seniority only once annually.

6.6 Payment on Termination. In the event of termination of an employee during their probationary period, no payment for accrued vacation shall be made. In the event of termination of employment after successfully completing initial probation, and is otherwise eligible for vacation credits, the employee shall be entitled to payment for accrued vacation leave, not exceeding 200 hours, at the employee's current pay rate. In the event of death, earned but unused accumulated vacation leave not exceeding 200 hours shall be paid in the same manner as salary due the deceased employee is paid.

ARTICLE 7 - HOURS OF WORK

7.1 Workweek. For the duration of this Agreement, the basic work week shall be Sunday through Saturday and consist of forty (40) hours per week in a seven (7) day period. The regular work week shall consist of eight (8) consecutive hours per day for five (5) consecutive days followed by two (2) consecutive days off or ten (10) consecutive hours per day for four (4) consecutive days followed by three (3) consecutive days off. During shift rotation, the above described standards may be modified as follows: During two (2) adjacent workweeks that overlap the shift rotation date, officers shall work a total of eighty (80) hours, worked in increments of eight (8) or ten (10) hour days, with days off scheduled as necessary to facilitate the normal rotation of the shift schedule.

7.2 Flexible Work Schedule. The Union and City may, by mutual agreement, employ any other regular flexible work schedule. Alternative work schedules may be adopted either temporarily or permanently as required

7.3 Work Schedule. Each employee shall be scheduled to work on a regular shift, and each employee shall have regular starting and quitting times within the work day. The work day is a twenty-four hour (24) period commencing with the first hour of the employee's work shift. Employees shall not be scheduled to work another shift with less than a ten (10) hour break except for emergency situations. An employee's work schedule shall not be changed with less than fourteen (14) days notice if the change is due to sick leave or another employee's request for time off. However, an employee may, without fourteen (14) days notice, voluntarily change their work schedule upon request of the Chief to cover for an employee absence.

7.4 Rest Periods. A rest period of 15 minutes shall be permitted for all employees during each half shift or one-half (1/2) hour per shift, which shall be scheduled by the City in accordance with its determination as to the operating requirements and each employee's duties.

7.5 Meal Periods. Non-sworn personnel shall be granted an unpaid meal period of a minimum of thirty (30) and maximum of sixty (60) minutes during each work shift. Sworn personnel shall receive a paid thirty (30) minute meal period with such time being included in their scheduled work day as defined in section 7.1 To the extent consistent with the operational requirements of the department, meal periods shall be scheduled whenever possible in the middle of the work shift.

7.6 Substitutions. Non-probationary employees may substitute for other employees subject to the prior approval of the Chief or his/her designee, and consistent with the requirements of state and Federal Law. The employees will indemnify and hold the City harmless for any overtime pay which would otherwise be applicable. Non-probationary employees may agree in writing solely at their option, and with the prior approval of the Chief or his/her designee, to substitute for one another during scheduled hours of work. The City shall have no obligation to keep track of substitutions or to ensure that a substitution is reciprocated.

7.7 On-Call. Sworn personnel may be placed on-call in four (4) hour blocks of time during emergency situations by the Chief or his/her designee. An emergency is defined as an unforeseen or potential event that will require the availability of additional officers. Scheduled leave, vacancies, or other normal shortages do not constitute an emergency. Officers shall be compensated one hour total at his/her regular hourly rate for each 4-hour block of on-call duty. If the officer is called out during that time, he/she will no longer receive on-call pay, but, instead, will receive "call-out" pay as described in Article 10.4. While on-call, officers shall be able to respond within twenty (20) minutes if called to duty, and must be reachable by radio, phone, or pager. While on-call, officers shall advise dispatch of their location and the means by which they are to be contacted. While on-call, the employee shall be physically and mentally fit to perform the duties as outlined in the Department Standards of Conduct Policy.

ARTICLE 8 - SICK LEAVE

8.1 Accumulation. Sick leave shall be earned for the purposes stated herein by each eligible employee at the rate of eight (8) hours for each full calendar month of service. Part-time employees shall accrue sick leave in an amount proportionate to that which would be accrued under full-time employment. An employee may accumulate an unlimited amount of sick leave and must be taken for the purposes specified in 8.2 hereof as a condition precedent to any sick leave payment.

8.2 Utilization for Illness or Injury. Employees may utilize their allowance for sick leave when unable to perform their work duties by reason of illness, injury, Doctor or Dentist appointment. In such event, the employee shall notify his/her supervisor of absence due to illness or injury, the nature and expected length thereof, as soon as possible prior to the beginning of his/her scheduled regular work shift, unless unable to do so because of the serious nature of injury or illness. A physician's statement of the nature and identity of the illness, the need for the employee's absence and the estimated duration of the absence, may be required at the option of the City for absences of over three (3) days prior to payment of any sick leave benefits or prior to allowing the employee to return to work. A physician's statement may be required as a prerequisite to payment of sick leave for less than three (3) days if the employee has been advised in advance of such requirement where sick leave abuse is suspected.

An employee may use sick leave time for injury or illness of the employee's immediate family. Immediate family shall be defined as spouse or equivalent, children, step children, mother, father, step father and step mother or brother, sister, grandparents, grandchildren, mother-in-law, and father-in-law living in the household.

8.3 Integration with Worker's Compensation. When an injury occurs in the course of employment, the City's obligation to pay under this sick leave article is limited to the difference between any payment received under Worker's Compensation laws and the employee's net pay. Such difference shall be deducted from the employee's sick accrual.

8.4 Sick Leave Without Pay. Upon application by the employee, sick leave without pay may be granted by the City after accrued sick leave has been exhausted. The City may require that the employee submit a certificate from a physician periodically and before returning to work.

8.5 Termination. Sick leave is provided by the City in the nature of insurance against loss of income due to illness or injury. No compensation for accrued sick leave shall be provided for any employee upon his/her

death or termination of employment, for whatever reason.

8.6 Retirement. Fifty percent (50%) of an employees unused sick leave shall be credited toward their retirement in accordance with the provisions of the Public Employee Retirement System.

ARTICLE 9 - OTHER LEAVES OF ABSENCE

9.1 Criteria and Procedure. Leaves of absence without pay not to exceed one (1) year may be granted at the discretion of the City. Requests for such leaves must be in writing. Normally, such leave will not be approved for an employee for the purpose of accepting employment outside the service of the City. Any employee granted a leave without pay, shall not accrue or receive any benefits at the expense of the City during such leave.

9.2 Jury Duty. Employees shall be granted leave with pay for service upon a jury; provided, however, that the regular pay of such an employee for the period of absence shall be reduced by the amount of money received by him for such jury service, and upon being excused from jury service for any day, an employee shall immediately contact his/her supervisor for assignment for the remainder of his/her regular workday.

9.3 Funeral Leave. An employee may be granted three (3) days funeral leave with regular pay in the event of death in the immediate family of the employee. An employee's immediate family shall include spouse or equivalent, parent, children, step children, grandparents, grandchildren, brother, sister, mother-in-law or father-in-law. The employee will be paid his/her regular hourly rate for any such days of excused absence which occur only during his/her assigned workweek.

9.4 Failure to Return From Leave. Any employee who is granted a leave of absence and who, for any reason, fails to return to work at the expiration of said leave of absence, shall be considered as having resigned his/her position with the City, and his/her position shall be declared vacated; except and unless the employee, prior to the expiration of his/her leave of absence, has furnished evidence that he/she is unable to work by reason of sickness, physical disability or other legitimate reason beyond his/her control.

ARTICLE 10 - COMPENSATION

10.1 Pay Schedule. Police Department personnel shall be compensated with the pay schedule attached to this Agreement and marked "Exhibit A," which is hereby incorporated into and made a part of this Agreement.

10.2 New Positions. When any Police Department position not listed on the pay schedule is established, the City shall designate a job classification and pay rate for the position. The Union shall be notified and the pay rate established by the City shall be considered tentative until the Union has been afforded the opportunity to meet and discuss the matter. If the Union does not agree that the classification or pay rate is proper, the Union

may submit the issue as a grievance according to the grievance procedure. Such negotiations shall not preclude the City from filling the position.

10.3 Schedule Movement. New hires shall advance one step on the salary schedule after the successful completion of their probationary period. Thereafter, movement on the pay schedule shall be annually based on satisfactory performance as determined by the Chief of Police through regular performance reviews as described in Section 210 of the City of Gold Beach Policy Manual. Employees who are employed by the

City on June 30, 2011 shall be considered for the purposes of salary schedule movement to have an anniversary date of July 1st.

10.4 Call Back Time. Employees called back to work shall receive overtime pay with a guaranteed minimum of two and one-half (2.5) hours at one and one-half (1 ½) times their regular hourly rate for the work for which they are called back. This section applies only when call back results in hours worked which are not annexed consecutively to one end or the other of the working day or working shift. This section does not apply to scheduled overtime, call-in times one (1) hour prior to the beginning of the work shift, or hold-over times annexed to the end of the work shift or work day. This section also will apply for required appearances for court or quasi-judicial hearings as a result of the performance of the employees' official duties.

10.5 Overtime. The City has the right to assign overtime work as required in a manner most advantageous to the City, and consistent with the requirements of municipal service and the public interest. Employees shall be compensated at the rate of one and one-half (1 1/2) times the regular rate for overtime work under the following conditions, but in no event shall such compensation be received twice for the same hours:

- (a) All assigned work in excess of the regularly scheduled workday.
- (b) All assigned work in excess of 40 hours worked in any work week or in excess of 80 hours during a regularly scheduled shift change.
- (c) Overtime shall be computed to the nearest one-fourth (1/4) hour in accordance with State Law.

10.6 Form of Compensation. Overtime shall be compensated as pay or, at the option of the employee, by the accumulation of Compensatory Time at the rate of one and one-half (1 1/2) times the hours worked to a maximum of eighty (80) hours. Compensatory Time off may be used at a time mutually agreed to by the employee and the City. Employees may elect to cash-out all or a portion of their compensatory time on the first pay day in December. The City may cash-out unused compensatory time the first payday in July.

10.7 Mileage/Meals/Lodging. Whenever an employee is required to report for work in any location other than his/her established place of work, or whenever an employee, as part of his/her regular work, is required to travel, the City will pay for employee travel expenses based on actual costs and/or standard Federal CONUS destination per diem rates as follows:

Personal Vehicle Travel (Mileage). When using their personal vehicle, the City will issue the employee a City fuel card and reimburse the employee at a rate of \$0.10 per mile for general vehicle operating expenses for use of their personal vehicle for City business. If a City fuel credit card is unavailable, employees will be reimbursed for fuel expenses at the rate established by the Internal Revenue Service and will not receive the \$0.10 per mile reimbursement.

Rental Car. If a rental car is required, employees are required to reserve a rental car at the lowest cost rate that will meet the employee's needs. The City provides excess liability coverage to supplement the coverage automatically provided by car rental companies. However, the Oregon Tort Claims Act does not apply outside Oregon. For that reason, drivers will purchase the offered insurance through the rental company. Excess liability coverage, collision coverage deductibles, and other charges not covered by the car rental company insurance will not be paid by the City if the accident occurs when the vehicle is used outside the scope of City business.

Meals. The City uses a per diem basis for employee meals during travel. Employees will receive a Federal standard CONUS destination per diem rate for meal expenses. These rates are available at <http://www.gsa.gov/portal/category/100120>.

Any employee traveling to or returning from out-of-town meetings, training or programs more than thirty (30) miles from Gold Beach will be paid their regular hourly rate for their travel time from the meeting, training or program to the City offices.

10.8 Acting in Capacity. In the event an employee other than the sergeant is designated by the City as Acting in Capacity of a higher job classification he/she shall receive a five percent (5%) adjustment to the base pay after the completion of one full day in that capacity. A Police Sergeant shall receive the five percent (5%) adjustment when acting in capacity of a higher classification after completion of two (2) consecutive weeks in that capacity. The employee thereafter shall receive the adjustment for each full shift of such duty and shall be computed and applied on an hourly basis.

10.9 FTO Pay. A Police Officer assigned to train a new employee shall receive a 5% pay differential during the period of such assignment as determined by the Chief of Police.

10.10 Pay Periods. Employees shall be paid every other Friday. If a pay day falls on a holiday, the pay date will be on the last work day prior.

10.11 Longevity Pay. An employee who has at least ten (10) consecutive years of service with the City shall receive an annual payment of \$250 on the first paycheck in December. An employee who has at least twenty (20) consecutive years of service with the City shall receive an annual payment of \$500 on the first paycheck in December. An employee shall not be eligible under this section for an annual payment of more than \$500.

10.12 Deputy Medical Examiner. Any non-sworn employee acting in the capacity as Deputy Medical Examiner shall receive an additional twenty percent (20%) of their wage added to their base wage, to be calculated hourly, for the time so assigned.

ARTICLE 11 - DISCIPLINE AND DISCHARGE

11.1 Discipline Standard. Except as provided for in Section 13.2, no employee shall be disciplined or discharged except for just cause. Oral warnings are considered discipline but are not subject to the grievance procedure and will not be placed in the employee's personnel file.

If a supervisor has reason to discipline an employee, he/she shall impose such discipline in a manner that will not embarrass the employee before other employees or the public.

11.2 Due Process. In the event the City believes an employee may be subject to discipline greater than a written warning, the following procedural due process shall be followed:

- (a) The employee shall be notified, in writing, of the charges or allegations that may subject them to discipline;
- (b) The employee shall be notified, in writing, of the disciplinary sanctions being considered;
- (c) The employee will be given the opportunity to refute the charges or allegations either in writing or orally in an informal hearing; and
- (d) At their request, the employee will be entitled to Union representation at the informal hearing. (The parties agreed and understood that employees would also be entitled to Union representation at investigatory meetings prior to the

due process hearing in accordance with standards established by the Oregon Employment Relations Board.)

11.3 Just Cause Standards. For the purpose of this Agreement, just cause shall be determined in accordance with the following guidelines:

- (a) The employee shall have some warning of the consequences of his/her conduct, unless the conduct is of such a nature that no prior warning is necessary in the eyes of a reasonable person;
- (b) The rule or order involved shall be reasonably related to the orderly, efficient, and safe operation of the City;
- (c) The investigation must be conducted fairly and objectively;
- (d) In the investigation, the City must obtain sufficient evidence or proof that the employee was guilty as charged;
- (e) Rules, orders and penalties must be applied evenhandedly and without discrimination;
- (f) The degree of discipline shall be reasonably related to the seriousness of the offense and the employee's record.

ARTICLE 12 - SETTLEMENT OF DISPUTES

12.1 Grievance and Arbitration Procedure. Any grievance or dispute which may arise between the parties concerning the application, meaning or interpretation of this Agreement shall be settled in the following manner:

Step 1. The affected employee shall take up the grievance or dispute with the Chief of Police within 15 calendar days of its occurrence. Such employee may be accompanied by the Steward, if he/she so desires. The Chief shall attempt to adjust the matter within 15 calendar days.

Step 2. If the grievance has not been settled between the affected employee and the Chief, it will be presented in writing by the Union to the City Administrator within 15 calendar days after the response specified in Step 1 is due. The written notice shall include details of the grievance, the section of this Agreement allegedly violated and the specific remedy requested. The City Administrator shall respond to the Union representative in writing within 15 calendar days after receipt thereof.

Step 3. If the grievance is still unsettled, either party may within ten (10) calendar days of the decision of the City Administrator have the right to have the matter arbitrated by a third party jointly agreed upon by the City and the Union. If the parties are unable to agree upon an arbitrator, the Oregon State Conciliation Service shall be requested to submit a list of five (5) names from Oregon. Both the City and the Union shall have the right to strike two (2) names from the list. The party requesting arbitration shall strike the first name and the other party shall then strike one (1) name. The process shall be repeated and the remaining person shall be the arbitrator. The designated arbitrator shall hear both parties on the disputed matter and shall render a decision within 30 days which shall be final and binding on the parties and the employee. The arbitrator shall have no right to amend, modify, nullify, ignore or add provisions to the agreement, but shall be limited to consideration of the particular issue(s) presented to him/her. His/her decision shall be based solely

upon his/her interpretation of the meaning and application of the express language of the agreement. Expenses for the arbitrator shall be borne equally by the City and the Union; however, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim recording of the proceedings, it may cause such a record to be made, provided it pays for the record. If the other party desires a copy, both parties shall jointly share the cost of the transcript and all copies.

12.2 Time Limits. If any grievance is not presented or forwarded by the employee or Union within the time limits specified above, such grievance shall be deemed waived. If any grievance is not answered by the City within the time limits specified above, the Union/employee shall be allowed to move the grievance to the next step.

12.3 Stewards. An employee selected by the Union to act as Union representative shall be known as "steward" and shall not exceed two (2) in number. The name of the employee selected as steward and the names of local Union representatives, state council or international representatives who may represent employees shall be certified in writing to the City by the Union. Duties required by the Union of the steward, excepting attendance at meetings with supervisory personnel and aggrieved employees arising out of a grievance already initiated by an employee, shall not interfere with his/her or other employees' regular work assignments as employees of the City. Contacts between the steward and employees or the Union shall be made outside of working hours so as not to disrupt regular City operations.

ARTICLE 13 - SENIORITY

13.1 Definition. Seniority shall be an employee's length of continuous service in his/her job classification and his/her continuous service from his/her last date of hire within the bargaining unit and shall apply by job classification in the matter of layoff, recall and vacation. In the event of a layoff, such employee may exercise his/her bargaining unit seniority within the same job category (sworn and non-sworn) to bump into a lower classification. Employees who bump into a lower classification shall suffer no loss of pay until the beginning of the next pay period at which time their salary shall be adjusted to the step in the range closest to, but not greater than, their current salary. Recall from a layoff shall be in the reverse order of seniority. Seniority and the employment relationship shall be broken or terminated if an employee (1) quits; (2) is discharged for just cause; (3) is absent from work for three (3) consecutive working days without notification to the City; (4) is laid off and fails to report to work within three (3) days after being recalled; (5) is laid off from work for any reason for 18 months, or for a period of time equal to his/her seniority, whichever is shorter; (6) fails to report for work at the termination of a leave of absence; (7) if while on a leave of absence for personal health reasons, accepts other employment without permission; or (8) if he/she is retired.

13.2 Probationary Period. Every new employee hired into the bargaining unit shall serve a probationary period of six months (6) for non-sworn and twelve (12) months for sworn personnel, after which he/she shall be considered a regular employee and granted seniority to the last date of hire. The Union recognizes the right of the City to terminate probationary employees for any reason and to exercise all rights not specifically modified by this Agreement with respect to such employees. Termination of a probationary employee shall not be subject to the grievance procedure under Article 12.

13.3 Promotional Probationary Period. Regular employees promoted into a higher classification in their department shall serve a promotional probationary period of six (6) full months. The Union also recognizes the right of the employer to demote an employee on promotional probationary status to the employee's previous position. The employee may also voluntarily request a demotion to his/her former position during this probationary period. Such demotion shall not be subject to the grievance procedure and is not disciplinary in nature.

13.4 Promotional Opportunities. It is the intent of this Agreement that promotional opportunities shall be extended to employees in their department in the bargaining unit, provided such employees are qualified to perform the work in question. To this end, promotional opportunities shall be posted for five (5) working days before a job is advertised. The City shall be the judge of an employee's qualification and ability. In the event two (2) or more applicants for a job opening are equally qualified, seniority shall govern. This section does not apply to any positions outside the bargaining unit.

13.5 Recall From Layoff. Recall from layoff exceeding five (5) work days shall be by certified letter sent to the employee at his/her last know address furnished to the City by the employee. The City may use any other means to return an employee sooner.

ARTICLE 14 - GENERAL PROVISIONS

14.1 Employee Rights. Employees shall have the right to form, join and participate in the activities of the Union or any other labor organization, or to refrain from any or all such activities, and there shall be no discrimination by either the City or Union by reason of the exercise of such right except as specifically provided herein.

14.2 Non - Discrimination. The provisions of this Agreement shall be applied equally to all employees in the bargaining unit without discrimination as to race, creed, color, sex, handicap or national origin. The Union shall share equally with the City the responsibility for applying the provisions of this Section. All references to employees in this Agreement designated both sexes, and wherever the male gender is used, it shall be construed to include male and female employees. Any claim which is subject to review by EEOC or other regulatory agency shall not be arbitrable.

14.3 Bulletin Boards. The City agrees to furnish and maintain a suitable bulletin board in a convenient place in the work or assembly area to be used by the Union. The Union shall limit its postings of Union notices and bulletins to such bulletin board, which shall be used only for the following Union notices and bulletins.

- a) Recreational and social affairs of the Union.
- b) Union meetings.
- c) Union elections.
- d) Reports of Union committees.
- e) Rulings or policies of the International Union.

14.4 Visits by Union Representatives. The City agrees that accredited representatives of Teamsters Local 223, upon reasonable and proper introduction, may have reasonable access to the premises of the City at any time during working hours for the purpose of assisting in the administration of this Agreement provided they do not interfere with work in progress.

14.5 Solicitation. The Union agrees that its members will not solicit membership in the Union or otherwise carry on Union activities during working hours, except as specifically provided in this Agreement.

14.6 Existing Conditions. All rights, privileges and working conditions at the present time that are not expressly included in this agreement and that constitute employment relations as defined in ORS 243.650(7), shall remain in full force, unchanged and unaffected in any matter during the term of this Agreement unless changed by mutual consent.

14.7 Rules. It is jointly recognized that the City must retain broad authority to fulfill and implement their responsibilities and may do so by work rule, oral or written, existing or future. It is agreed, however, that no work rule will be promulgated or implemented which is inconsistent with a specific provision of this

Agreement, or is contrary to the provisions of Oregon State Law. All work rules which have been, or shall be reduced to writing, will be furnished to the Union and to affected employees.

14.8 Other Employment. Employees wishing to engage in off-duty employment must obtain approval in writing from the City Administrator by submission of a request in writing for such approval. Such written request shall specify the name of the prospective employer, the job title of the position and a description of the nature of work to be performed. In order to be approved, the outside employment must:

- (1) be compatible with the employee's City duties;
- (2) in no way detract from the efficiency of the employee in the performance of his/her duties;
- (3) not take preference over the requirements of City employment or extra duty required by the City; and
- (4) not present a conflict of interest, the potential of one, or the appearance of one.

Written responses shall be provided by the City within fifteen (15) days of the request. The City shall not unreasonably deny a request.

It is understood that the City, with just cause, may at any time revoke permission to hold outside employment. Such notification shall be in writing and, except in emergencies, seven (7) days notice shall be given.

14.9 Uniforms, Protective Clothing and Devices. The City shall provide police department employees with uniforms (exclusive of footwear), necessary protective clothing, equipment (exclusive of duty weapons and magazines) and other necessary protective devices. Employees are responsible for providing their own footwear and duty weapon with magazines. The City will replace City-provided uniforms, equipment, and other protective devices as necessary due to wear and age at no cost to the employee. The City shall provide a safe place for the storage of such articles. Failure of an employee to wear such required uniform, protective clothing, or use such protective device as prescribed by the City, shall be cause for disciplinary action as set forth in Article 11 hereof.

14.10 Medical Examination. The City at its expense, may require a medical examination to determine an employee's continuing ability to satisfactorily perform their job. The City shall base its request for an employee medical examination upon a reasonable doubt as to the employee's ability to perform his/her duties.

14.11 Personnel Manual. The City agrees to furnish each employee with a copy of the City's Personnel Manual. If there exists a conflict between the provisions of the manual and this contract, the provisions of the labor contract shall prevail.

14.12 Job Descriptions. Job descriptions shall be prepared by the City and forwarded to the Union.

14.13 Educational Reimbursement. The City encourages all employees to develop themselves through all mandatory special training and academic courses. The City will pay for the full cost of tuition and books for job-related courses taken at the direction of the City only after the employee has made use of all available reimbursement programs that may be provided by state, Federal government or other agencies and only upon satisfactory completion, defined as a grade of "C" (or equivalent) or better is achieved. Employees desiring to attend job-related training/education that is not mandatory, must request in writing to the Chief of Police for approval of the City Administrator.

14.14 Work Equipment Reimbursement. The City shall reimburse employees for personal property stolen, damaged or destroyed at usual and customary amounts when in the City's judgement such loss is the direct result of the employee's performance of his/her official duties. However, reimbursement may not be granted if the employee's negligence or wrongful conduct was a substantial contributing factor for the theft, damage or destruction. The final decision as to whether to reimburse the employee will rest with the City at the Department head level. Only those items which have a direct use application in the employee's performance for assigned job duties will be considered for reimbursement.

ARTICLE 15 - HEALTH AND WELFARE

15.1 Health Insurance. The City will pay the full cost of medical, and dental Insurance for all employees and 70% of the cost for their dependents. In addition, each employee pays the full cost of vision insurance for themselves and their dependents. The current plans shall be under City County Insurance Services (CIS). The insurance package shall be the same as provided to non-represented employees.

15.2 Long Term Disability Insurance. The City and employee shall share equally the cost of long term disability insurance.

15.3 Life Insurance. The City will provide for the purchase of a \$10,000 term life insurance benefit policy for police officers and a \$1,000 term life insurance benefit policy for non-sworn personnel.

ARTICLE 16 - WORKER'S COMPENSATION

16.1 Worker's Compensation. All employees will be insured under the provisions of the Oregon State Worker's Compensation Act for injuries received while at work for the City.

ARTICLE 17 - LIABILITY INSURANCE

17.1 Liability Insurance. The City shall purchase liability insurance for the protection of all employees covered by this Agreement against claims against them incurred in or arising out of the performance of their official duties.

ARTICLE 18 - SAVINGS CLAUSE AND FUNDING

18.1 Savings Clause. Should any provision of this Agreement be subsequently declared by the proper legislative or judicial authority to be unlawful, unenforceable, or not in accordance with applicable statutes or ordinances, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

18.2 Funding. The parties recognize that revenue needed to fund the wages and benefits provided by the Agreement must be approved annually by established budget procedures and in certain circumstances by vote of the citizens of the City. All such wages and benefits are therefore contingent upon sources of revenue and where applicable, annual voter budget approval. The city has no intention of cutting the wages and benefits specified in this Agreement because of budgetary limitations, but cannot and does not guarantee any level of employment in the bargaining unit covered by this Agreement. The City agrees to include in its annual budget request amounts sufficient to fund the wages and benefits provided by this Agreement, but makes no guarantee as to passage of such budget requests or voter approval thereof.

ARTICLE 19 - PERSONNEL FILES

19.1 Employee Access. With reasonable written notice, employees shall be granted access to his/her personnel file, exclusive of materials received by the City prior to his/her date of hire. The City Recorder will be present when the employee reviews the file. The employee may request the City to reproduce anything in the personnel file at the employee's expense.

19.2 Employee Signature. Each employee shall read and sign any written evaluations or disciplinary memoranda placed in his/her personnel file. Employees may place a written response to these documents and such response shall be attached thereto.

19.3 Removal of Discipline. Documentation of discipline shall be removed from the employee's personnel file upon written request by the employee providing no subsequent disciplinary actions of like nature have taken place according to the following schedule:

- a) Written reprimand - twenty-four (24) months
- b) Suspension of 3 days or less - forty-eight (48) months
- c) Suspensions of 4 days or more - sixty (60) months

Disciplinary documents removed from an employee's personnel file shall be maintained in a separate file only for the purpose of compliance with State archive laws.

ARTICLE 20 - RETIREMENT

20.1 Public Employees Retirement System. The City agrees to continue its participation in the Oregon Public Employees Retirement System (PERS) during the life of this Agreement. The employee's contribution (currently 6%) to the system shall be paid by the City.

20.2 Deferred Compensation. Employees shall be allowed to participate through payroll deductions in the City sponsored deferred compensation programs.

ARTICLE 21 - USE OF ALCOHOL AND DRUGS

21.1 Drug and Alcohol Policy The drug and alcohol policy contained in this Agreement, attached hereto as Appendix "B" and incorporated by this reference herein, shall not be unilaterally changed without notice and impact bargaining, except for changes as are mandated by State Law.

ARTICLE 22 - TERM, TERMINATION, AND REOPENING

22.1 Termination and Reopening. This Agreement shall become effective upon ratification by both parties and remain in full force and effect until June 30, 2014. This Agreement shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing not later than 180 days prior to the expiration date that it wishes to modify this Agreement for any reason.

EXECUTION OF AGREEMENT

This Agreement is hereby executed on this the ____ day of _____ 2011 by:

CITY OF GOLD BEACH:

TEAMSTERS LOCAL 223:

Jodi Fritts, City Administrator

Clayton Banry, Secretary-Treasurer

**EXHIBIT "A"
Salary Schedule
Effective July 1, 2011**

JOB CLASS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Police Officer	2905 16.76/hr	3050 17.60/hr	3203 18.48/hr	3363 19.40/hr	3531 20.37/hr	3708 21.39/hr
Corporal	3210 18.52/hr	3370 19.44/hr	3539 20.42/hr	3716 21.44/hr	3902 22.51/hr	4097 23.64/hr
Sergeant	3564 20.56/hr	3742 21.59/hr	3929 22.67/hr	4125 23.80/hr	4331 24.99/hr	4548 26.24/hr
Officer Manager	2514 14.50/hr	2640 15.23/hr	2772 15.99/hr	2911 16.79/hr	3057 17.64/hr	3210 18.52/hr

For the term of this Agreement, there are no cost-of-living adjustments.

Sworn personnel shall receive an additional 2.5 % on their base salary for an Intermediate DPSST certificate and an additional 5% on their base salary for an advanced DPSST certificate for a maximum of 5%.

EXHIBIT "B"
Alcohol and Drugs Policy

A. Statement of Principle.

The City and the Union jointly recognize that the use of drugs and alcohol, whether on or off the job which adversely affects job performance, may constitute a serious -threat to the health and safety of the public, to the safety of fellow employees, and to efficient operation of the City.

B. Definitions.

1. Drugs and Alcohol: For the purposes of this Agreement, drugs and alcohol will be defined as all intoxicants and controlled substances as defined by law, excluding any substance lawfully prescribed for the employee's use.
2. Drug and Alcohol Test: The compulsory production and submission of urine, breath or blood by an employee in accordance with procedures contained herein for chemical analysis to detect prohibited drug and/or alcohol use.
3. Reasonable Suspicion: Specific factual and articulable observations by a member of city Management concerning the work performance, appearance (including noticeable odor of alcoholic beverage), behavior, or speech of the employee. Any accident or incident involving physical injury to any person may be considered as constituting reasonable suspicion for discovery testing for drugs and alcohol where human factors contribute to the incident and a question of sobriety exists.
4. Under the Influence: An individual is considered to be "under the influence of intoxicants" when the individuals blood alcohol content exceeds .04%. An individual is considered to be "under the influence of a controlled substance" when a detectable amount of the substance is found in the individuals body that may impair the individuals ability to safely and efficiently

perform assigned work.

C. Prohibited Conduct.

Except as authorized by City policy for job-related reasons, the following conduct is strictly prohibited and may subject an employee to immediate discipline:

1. The unlawful buying, selling, transporting, possession, providing or use of intoxicants or any controlled substances while on duty or conviction for same.
2. Reporting for normally assigned work with a detectable odor of alcohol on the breath, any detectable amount of alcohol in the body which results from the consumption of intoxicants, or when an employee has a detectable amount of any controlled substance found in the employee's body which may impair the employee's ability to safely and efficiently perform assigned work (but excluding any substance lawfully prescribed for the employee's use if used in accordance with Section K of this policy).
3. In the event the City wishes to call out an employee to perform additional duties and the employee has consumed intoxicants, the employee will notify his/her supervisor as to the amount of intoxicants the employee has consumed, and the City will decide whether the employee will be called out to perform additional duties.
4. Failure to report use of prescribed medications or controlled substances as defined in Section K.
5. Failure to notify their supervisor if a controlled substance is ingested unintentionally or if the employee is made to ingest a controlled substance so that appropriate medical steps may be taken to ensure the employee's health and safety.

D. Preconditions to Drug and Alcohol Testing.

Before any employee may be tested for drugs or alcohol, the City shall select an NIDA certified laboratory or laboratories that can demonstrate experience and capability of quality control, documentation, chain of custody, technical expertise, and demonstrated proficiency in urine and blood analysis.

E. Grounds for Testing.

1. Random testing of all Department personnel shall be permitted following current Federal and State Department of Transportation testing procedures for Commercial Driver's Licenses (CDL).
2. Employees may be required to submit to drug or alcohol testing if reasonable suspicion exists that there is a violation of this Article.
3. The City may test for those drugs or alcohol for which it has reasonable suspicion that an employee may have consumed.

F. Testing Mechanisms.

The following testing mechanisms shall be used for any test for intoxicants or controlled substances performed on members of the Bargaining Unit.

1. Any urine screening shall be performed by the use of Gas Chromatography/Mass Spectrometry (GC/MS). If at any time there exists a test with a higher rate of reliability than the GC/MS test, such test shall be used in place of the GC/MS test if agreed to by the Union and the City.
2. Alcohol testing shall be conducted through the analysis of breath or blood using scientifically accepted technology. If the test for alcohol is required and it is a non-accident situation, the test shall be an intoxilyzer unless the employee requests a blood test. If the test is the result of an alcohol related accident involving property damage or injury, the City will determine what test(s) (limited to intoxilyzer or blood test) are to be conducted.

G. Procedures to Be Used When the Urine Sample Is Given.

The following procedure shall be used whenever an employee is requested to give a urine sample:

1. Prior to testing, the employee will be required to list all prescribed medications and controlled substances currently being used. A form for this purpose will be supplied by the City. Prescribed medications or controlled substances listed must be substantiated by written communication from the attending physician.
2. The test shall be administered in such a manner as to protect the authenticity and reliability of the sample and the privacy of the individual.
3. Immediately after the sample is given, it will be divided into two (2) equal parts. Each of the two (2) portions of the sample will be separately sealed, labeled and stored in a secure and refrigerated atmosphere. One (1) of the samples will then be sent or delivered to the City's designated testing laboratory. The other sample will be held for the employee, so long as it remains viable, until the employee either instructs that it be sent to their designated lab or destroyed.
4. The sample will first be tested using the screening procedure set forth in Section F of this Article.
5. If the test is positive for the presence of any intoxicants or controlled substances, the employee will be notified of the positive results within 24 hours after the City learns of the results, and will be provided with copies of all documents pertinent to the test sent to or from the City by the laboratory. The employee will then have the option, at his/her own expense, of having the untested sample submitted to a laboratory of the employee's own choosing which meets the standards specified in Section D of this Article.
6. Each step in the collecting and processing of the urine specimens shall be documented to establish procedural integrity and a chain of custody.

H. Procedures Used When the Blood Sample Is Given.

The following procedure shall be used whenever an employee is requested to blood sample:

1. The employee will be transported as soon as possible to the City's physician's office during normal business hours or to a local hospital during non-business hours to have the blood

drawn. The test shall be given in such a manner as to protect the authenticity and reliability of the sample and the privacy of the individual.

2. Immediately after the sample has been drawn, it will be divided into two (2) equal parts. Each of the two (2) portions of the sample will be separately sealed, labeled, and stored in a secure and refrigerated atmosphere. One (1) of the samples will then be sent or delivered to the City's designated testing laboratory. The other portion will be held for the employee, so long as it remains viable, until the employee either instructs that it be sent to their designated lab or destroyed.
3. If the test is positive for the presence of alcohol, the employee will be notified of the positive results within 24 hours after the City learns of the results and will be provided with copies of all documents pertinent to the test sent to or from the City by the laboratory. The employee will then have the option, at his/her own expense, of having the untested sample submitted to a laboratory of the employee's own choosing which meets the standards specified in Section D of this Article.
4. Each step in the collection and processing of the blood specimens shall be documented to establish procedural integrity and chain of custody.

I. Procedures Used When an Intoxilyzer Test Is Administered.

The following procedure shall be followed when an employee is required to submit to a breath test to determine the alcohol content of his/her blood:

1. The employee will be transported to the facility where the test will be conducted.
2. The intoxilyzer shall be properly certified by the State of Oregon as required by law.
3. The operator shall be currently certified by the State of Oregon to operate the intoxilyzer.
4. The operator shall conduct the test in the same manner as mandated by State Law in DUII cases.

J. Consequences of Positive Results.

1. An employee who has tested positive for the presence of intoxicants or controlled substances pursuant to this Article may be referred to drug or alcohol counseling. An employee's participation in drug and alcohol counseling will be considered in determining what, if any, disciplinary action may be taken.
2. An employee who tests positive may be subject to unannounced testing for a one (1) year period following the positive test. If the employee violates the terms of the agreed to treatment or again tests positive during such a period, he/she shall be subject to immediate discipline, which may include discharge.

K. Prescribed Medications.

An employee utilizing any prescribed medications or controlled substances that may affect his/her ability to safely perform assigned duties must immediately report this treatment to his/her supervisor. The use of medications or controlled substances as part of a prescribed medical treatment program is not grounds for disciplinary action. It shall be the employee's responsibility to determine from their physician whether a prescribed treatment may impair job performance. Failure to report the use of a prescribed

medication or a controlled substance which an employee has been informed may affect his/her abilities to safely perform assigned duties may subject an employee to disciplinary action. In the event there is a question regarding an employee's ability to safely perform assigned duties, clearance from the employee's physician will be required.

L. Searches.

For administration of this Article, the City may, upon reasonable suspicion, conduct searches on City property of employees and/or assigned City property and/or their personal property excluding personal vehicles parked on City property. An employee has the right to request that a Union representative be present during the search, as long as the search is not unreasonably delayed by accommodating this provision. A refusal to submit to a search may result in disciplinary action. This provision is not intended to restrict the City's right to conduct administrative searches of assigned City property for other purposes or searches related to any criminal investigation.

M. Interference With Policy.

Any activity which purposely interferes with this policy will be grounds for disciplinary action which may include discharge. Examples include, but are not limited to the following: tainting, tampering, or substitution of blood or urine samples, falsifying information regarding the use of prescribed medications or controlled substances; failure to cooperate with any tests outlined in this policy to determine the presence of intoxicants or controlled substances; or failure to cooperate with any searches.

N. Employee Rights.

1. The employee shall have the right to a Union representative up to and including the time the sample is given. However, this provision shall not unreasonably delay testing. Nothing herein shall restrict the employee's right to representation under general law.
2. If at any point the results of the laboratory testing procedures specified in this Article are negative, all further testing shall be discontinued. The employee will be provided with a copy of the results and all documentation on the testing will be sealed and maintained in a secure place. All negative results will be kept confidential by the City.
3. Any employee who tests positive shall be given access to all written documentation available from the testing laboratory which verifies the accuracy of the testing equipment used in the testing process, the chain of custody of the specimen, and the accuracy rate of the laboratory.
4. If the results of the test are positive or negative, the employee shall have the right to grieve in accordance with Article 12 of this Agreement.
5. Prior to an employee being questioned or evidence being obtained that may be used against him in a disciplinary action he/she will be advised of the purpose of the investigation and informed that:

"The purpose of this interview and possible collection of physical evidence is to obtain information which will assist in the determination of whether administrative action is warranted. You are going to be asked a number of specific questions and may be asked to submit to evidence collection procedures, within the scope of this policy, regarding the performance of your official duties. You have a duty to reply to these questions and/or submit to evidence collecting procedures within the scope of this policy. Disciplinary action,

including dismissal, may be undertaken if you refuse to cooperate or fail to reply fully and truthfully. Neither your answers nor any information or evidence obtained can be used against you in any criminal proceeding. The answers you furnish and the information or evidence resulting therefrom may be used in the course of disciplinary proceedings which could result in disciplinary action up to and including termination."