CITY OF GOLD BEACH
Fiscal Year 2012-2013 Annual Budget

29592 Ellensburg Avenue
Gold Beach, Oregon 97444
(541) 247-7029
www.goldbeachoregon.gov

CITY OF GOLD BEACH
Fiscal Year 2012-2013
Annual Budget

James H. Wernicke
Mayor

BUDGET COMMITTEE

CITY COUNCIL
Jeff Crook
Larry Brennan
Brice Gregory
Doug Brand
Tamie Kaufman

CITIZEN MEMBERS
Jill Benson
Bob Derby
Dave Sanders
Kate Freedman
Olivia Israel

Gold Beach

29592 Ellensburg Avenue
Gold Beach, Oregon 97444
(541) 247-7029
www.goldbeachoregon.gov

Affidavit of Publication

STATE OF OREGON

COUNTY OF CURRY } ss

I, Joel Summer .....

being first duly sworn, depose and say that I am the *Publisher* .....

of the Curry County Reporter, a newspaper of general circulation, as defined by sections 193.010 and 193.020 O.R.S.; and published at Gold Beach in the aforesaid county and state; City of Gold Beach, Notice of Budget Committee meeting, a copy of which is here annexed, was published in the entire issue of said newspaper for 1 (*One*) successive and consecutive weeks in the following issues: April 4, 2012.

Signed .....

By Joel Summer

Subscribed and sworn to before me this

4th day of April, 2012

Matthew Scott Smith

Notary Public of Oregon

(My Commission expires Dec. 13, 2013)

OFFICIAL SEAL
MATTHEW SCOTT SMITH
NOTARY PUBLIC-OREGON
COMMISSION NO. 445022
MY COMMISSION EXPIRES DECEMBER 13, 2013

Legal and Public Notice

PUBLIC NOTICE

CITY OF GOLD BEACH
BUDGET COMMITTEE MEETING
Thursday, April 12, 2012 at 6PM
Gold Beach City Hall Council Chambers, 29592 Ellensburg Ave

A public meeting of the Budget Committee of the City of Gold Beach, Curry County, State of Oregon, will be held at City Hall on the above referenced date to discuss the proposed budget for fiscal year July 1, 2012 through June 30, 2013. The purpose of the meeting is to receive the budget message, receive comment from the public on the proposed budget, and conduct a public hearing on State Revenue Sharing. This is a public meeting where discussion and deliberation of the Budget Committee will take place. Any person may appear at the hearing and discuss the proposed programs with the Budget Committee.

A copy of the proposed budget document may be inspected or obtained (at a cost of .25 per page) at City Hall on **Thursday, April 5, 2011**. The proposed budget will also be posted on the City's website: www.goldbeachoregon.gov

Jodi Fritts-Matthey, Budget Officer
Published: April 4, 2012, in the Curry County Reporter, Gold Beach, Oregon.

CURRY COUNTY REPORTER
29286 ELLENSBURG AVENUE
PO BOX 766
GOLD BEACH, OR 97444
541-247-6643
FAX 541-247-6644

Attachments can contain viruses that may harm your computer. Attachments may not display correctly.

Jodi Fritts

From: Jodi Fritts **Sent:** Mon 3/26/2012 5:21 PM
To: [redacted]
Cc:
Subject: Budget Notice
Attachments: 1213BUDGET_NOTICE.pdf(74KB)

[redacted]
Can you post this on the website please?

Jodi Fritts-Matthey
City Administrator
City of Gold Beach

This electronic communication, including any attached documents, may contain confidential and/or legally privileged information that is intended only for use by the recipient(s) named above. If you have received this communication in error, please notify the sender immediately and delete the communication and any attachments.

"Forget it Jake. It's Chinatown..."

PUBLIC NOTICE

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A copy of the proposed budget document may be inspected or obtained (at a cost of .25 per page) at City Hall on **Thursday, April 5, 2011**. The proposed budget will also be posted on the City's website: www.goldbeachoregon.gov

Jodi Fritts-Matthey, Budget Officer

PUBLISH: Curry County Reporter: April 4, 2012

POST: City Hall, Post Office, www.goldbeachoregon.gov
Copies to Budget Committee Members

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

Affidavit of Publication

STATE OF OREGON

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Signed .....

By Joel Summer

Subscribed and sworn to before me this

7th day of June, 2012

Matthew Scott Smith

Notary Public of Oregon

(My Commission expires Dec. 13, 2013)

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MATTHEW SCOTT SMITH
NOTARY PUBLIC-OREGON
COMMISSION NO. 445022
MY COMMISSION EXPIRES DECEMBER 13, 2013

City of Gold Beach LB-1

ORM LB-1

NOTICE OF BUDGET HEARING

public meeting of the Gold Beach City Council will be held on Monday, June 11, 2012, at 6:30pm at the City Council Chambers in Gold Beach, Oregon. The purpose of this meeting is to scuss the budget for the fiscal year beginning July 1, 2012 as approved by the City of Gold Beach Budget Committee. A summary of the budget is presented below. A copy of the budget ay b' ected or obtained at City Hall, between the hours of 8:00a.m. and 5:00p.m. The budget is also posted on the City's website: www.goldbeachoregon.gov his ' for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

ontact: Jodi Fritts-Matthey, Budget Officer Telephone: 541-247-7029 Email: jfritts@goldbeachoregon.gov

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
eginning Fund Balance/Net Working Capital	5,449,877	5,579,447	5,598,490
ees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,105,532	1,946,690	2,094,550
ederal, State and All Other Grants, Gifts, Allocations and Donations	211,930	7,707,677	5,602,676
evenue from Bonds and Other Debt	12,930	7,900	0
nterfund Transfers / Internal Service Reimbursements	399,956	1,669,471	982,735
ll Other Resources Except Property Taxes	77,885	38,872	25,631
roperty Taxes Estimated to be Received	498,889	517,700	471,600
Total Resources	**8,756,999**	**17,467,757**	**14,775,682**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

ersonnel Services	1,222,823	1,350,969	1,435,289
aterials and Services	824,446	1,077,476	1,106,492
apital Outlay	525,219	8,493,722	6,489,641
ebt Service	310,726	166,700	225,244
terfund Transfers	364,094	1,601,502	1,045,735
ontingencies	447,516	3,514,854	3,281,754
pecial Payments		12,000	12,000
nappropriated Ending Balance and Reserved for Future Expenditure	5,062,175	1,250,534	1,179,527
Total Requirements	**8,756,999**	**17,467,757**	**14,775,682**

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *

ame of Organizational Unit or Program FTE for that unit or program	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
dministration & Finance	164,679	239,000	273,776
FTE	2.75	3.50	4.25
unicipal Court	11,981	21,420	42,354
FTE	0.33	0.50	0.81
olice Department	479,936	511,400	534,914
FTE	7.00	7.00	7.00
re Department	26,360	27,000	28,415
FTE	0.50	0.50	0.50
arks	3,240	0	0
FTE	0.50	0.00	0.00
treets	34,421	35,250	38,519
FT	0.50	0.50	0.50
on Promotions	118,496	124,270	104,100
F	3.00	3.00	2.80
ater Utility	189,704	185,492	209,200
FTE	3.00	3.00	3.00
ewer Utility	194,006	207,137	204,011
FTE	3.00	2.50	2.50
Total Requirements	**1,222,823**	**1,350,969**	**1,435,289**
Total FTE	**21**	**21**	**21**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

11 tax will no longer come to the City but go directly to the County
he Wastewater Treatment Construction continues in the the second year with expenditures and loan revenues reflective
he Hunter Creek Heights Water Debt Service fund was closed after payoff of the debt
new reserve fund is proposed: Culvert Replacement Reserve, for accumulating revenue for major culvert replacements
he FTE was added in Public Works to be shared between the Water and Sewer Utility Funds.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
ermanent Rate Levy (rate limit $2.336 per $1,000)	$2.336	$2.336	$2.336
ocal Option Levy	$40,000	$40,000	0
evy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
eneral Obligation Bonds		
ther Bonds		
ther Borrowings	$1,206,694	$11,690,749
Total	$1,206,694	$11,690,749

ublished: May 30 and June 6, 2012, in the Curry County Reporter, Gold Beach, Oregon.

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Fiscal Year 2012-2013
Budget Message

April 12, 2012

Honorable Mayor Wernicke,
members of the City Council,
members of the Budget Committee, and
citizens of Gold Beach:

"A pessimist sees the difficulty in every opportunity;
an optimist sees the opportunity in every difficulty."
Sir Winston Churchill

Submitted to you is the City of Gold Beach's proposed budget for fiscal year 2012-2013. The budget represents the efforts of the heads of the various city departments to present a balanced budget that provides quality public services to our citizens.

Curry County, and the three cities within it, are facing desperate times. It is uncertain what the status of Curry as a viable county will be next year. In the midst of this uncertainty we are being asked to provide more services to all of our citizens with less revenue to support those services and little help from outside agencies. As more people leave our communities it creates even greater uncertainty.

Nationally we are told America is pulling out of the recession but we have yet to feel that effect here. Enrollment at our local schools has declined approximately 25% in the past 5 years as younger families are seeking work in urban areas. The county has laid off dozens of workers and has privatized other functions. It is grim.

But the optimist sees opportunity in every difficulty. The City of Gold Beach, thanks to years of frugal, almost austere, spending is positioned well financially. We have cash reserves. We have paid off debt while other communities struggle under the burden of theirs. We have optimized what debt we do have to the greatest extent possible by pursuing grant funding options and the lowest interest rates available at the time. We have continued to invest in our future as a community by strengthening our infrastructure and positioning ourselves to continue to weather the recession.

In 2010, the City Council adopted a Business Plan that formulated the City's goals and visions in regards to community, sustainability, economic development, and quality of life. The Plan was reviewed and revised this spring. The Plan is the basis for development of the budget, in that the budget provides the means to implement the goals within the Plan.

This budget continues our tradition of conservatism, while looking ahead at our goals in the Plan. We have budgeted revenues realistically and propose expenditures that benefit our community and will help move us toward the goal of sustainability.

We have continued to make investments that will help to reduce exposure and loss to the city. Risk management is essential to ensure that those areas that can create risk financially to the city are minimized. Risk can be minimized by such things as: education, equipment, maintenance, and efficiency. Risk management as a tool for sustainability began to be implemented three years ago and we continue this year with an aggressive risk management program. It saves money for the city in lower insurance premiums, less loss time, fewer injuries, greater protection to equipment and information, and increased work efficiency. This means more dollars retained by the city while providing a higher level of service.

ACTIVITY & MAJOR CHANGES

The budget document is organized by fund type and was prepared in accordance with state Local Budget Law.

Changes in Budgeted Fund Amounts between FY 2011-2012 & 2012-2013
(Greater than 5% difference has comments)

FUND	FY 2011-2012	FY 2012-2013	difference	COMMENTS
General Fund	$1,558,236	$1,592,800	2.2%	
Street Tax Fund	$413,828	$406,097	-1.9%	
Community Promotion Fund	$359,796	$293,150	-18.5%	Beginning fund balance (BFB) lower this FY
State Revenue Sharing Fund	$34,550	$43,853	26.9%	BFB higher this FY
Special City Allotment Fund	$76,450	$78,582	2.8%	
911 Funds	$8,875	$5,400	-39.2%	Reflects conversion of funds to county at calendar year end
I & I Corrections Fund	$155,434	$167,240	7.6%	Capital outlay increased this FY
WWTP Improvement Fund	$8,392,730	$6,672,519	-20.5%	Construction fund this is year 2 so budgeted costs will be lower
HWY 101 Debt Service Fund	$361,020	$366,814	1.6%	
HC Heights Debt Service Fund (CLOSED)	$19,818	$0		Fund closed
Water Utility Fund	$1,391,964	$1,377,100	-1.1%	
Sewer Utility Fund	$1,031,008	$1,054,960	2.2%	
Building Reserve Fund	$365,040	$406,560	11.4%	Greater BFB and greater amount transferred in
Fleet Replacement Fund	$34,550	$35,500	2.7%	
Parks Reserve Fund	$6,000	$11,025	83.7%	This was a new fund last year so it doubled
Unemployment/Noninsured Reserve Fund	$75,456	$75,084	-0.5%	
General Fund Reserve Fund	$6,500	$13,020	100.3%	This was a new fund last year so it doubled
Water Reserve Fund	$332,586	$338,459	1.8%	

Water Deposits Reserve Fund	$111,613	$123,663	10.8%	This is a reserve fund that will increase yearly
Sewer Reserve Fund	$2,295,800	$2,067,200	-9.9%	Reflects a reduced transfer in from the Sewer Utility Fund
Fire Truck Reserve Fund	$420,720	$385,850	-8.3%	No current year taxes will be collected for this FY
Culvert Replacement Reserve Fund (new)	0	$15,025	NA	New fund proposed for this FY
TOTAL	**$17,451,974**	**$15,529,901**	-11%	

While the $1,922,073 reduction appears to be dramatic over last fiscal year, most of the reduction can be accounted for within the WWTP Improvement (construction) Fund ($1.7 million). The Enterprise Funds and the General Fund only experienced minor changes (approximately 2%).

One new fund is proposed this year: the Culvert Replacement Reserve Fund. This reserve will be used to accumulate revenue needed for major storm drain culvert replacements. Revenue for this fund is by a transfer out of the Street Fund.

Ad Valorem and Local Option Levy Taxes

The City's fixed property tax rate is $2.336 per each $1,000 of assessed value. Due to the poor economy and the drop in property tax values, a reduction over last year's projected revenue is proposed (From $463,000 to $450,000). It may be that this will not occur, but revenues were estimated on the conservative side. A slight increase in past year taxes is proposed as foreclosed properties are sold and past due taxes are paid.

It was thought last year that the local option levy for the Fire Truck would sundown in 2012-2013. It actually ended in November 2011. The City will put the measure back on the ballot for November (possibly September) to begin the multi-year process of collecting revenue for the next truck needed in approximately 10 years.

Personnel

The City adopted a salary schedule last fiscal year for the first time since 1997. Minor adjustments have been made to that schedule for this year (elimination and restructuring of positions). The FY 2012-2013 salary schedule can be found on page 6. Page 5 of the budget summarizes personnel by department. After further discussions with the Public Works Superintendent we are proposing the new .75 FTE position (shared between the Water and Sewer Utility Funds) in the budget document be made a full FTE. With that change, a total of 21.11 FTE, within 8 departments, are proposed for this fiscal year.

A 3% cost of living adjustment (COLA) has been proposed for most employees based on the Social Security Administration 3.6% COLA for 2012.

General Fund

The proposed General Fund budget is: $1,592,800, a $34,564 increase over last year. Insurance and bonding costs increased significantly last year. Indirect costs shared by all funds are resident within the General Fund. A revised Indirect Cost Allocation plan can be found on page 4. The formula developed to allocate the costs was based on fund size to total percent of budget with minor adjustments for costs specific to

certain functions. Administration and Finance staff are all within the General Fund this year.

Enterprise Funds

The City's Enterprise Funds include the Water and Sewer Utility Funds. Water rates will remain the same for this fiscal year. Next year (2013-2014) we are proposing a water rate study that may adjust water rates in the future.

Sewer rates, pursuant to Resolution R1011-30, will increase based on the Municipal Cost Index (3% for the time period between March 2011-March 2012). The increase to the base sewer rate will be $0.60 for a revised base sewer rate of $20.60.

A .75 FTE is proposed to be shared between the Water and Sewer Utility Funds. The additional laborer is needed due to increased staff demands to maintain the water and waste water plants at maximum efficiency and within regulatory requirements.

Capital Projects

Water Utility

- $20K is proposed for the installation of a refurbished 150kw generator at the Water Plant
- $45K is proposed to replace the existing water reservoir computer
- $316K is proposed to be carried over for the water reservoir repainting (due to delayed bidding)

Parks

- $30K proposed for east bathroom reroofing
- $5K for wood chips for Kid Kastle

Streets

- $50K again budgeted to continue work on 3rd Street to library sidewalk
- $140K is proposed for large equipment purchases: street sweeper and tractor

I & I

- $40K proposed for continued I & I work

WWTP

- $6,672,519 million is proposed for the continuation of the new Waste Water Treatment plant

Building Reserve

- $20K is proposed for carry over to finish City Hall repairs

Fleet Replacement

- $35K is proposed for purchase of a police sedan

"I never worry about action, but only inaction."
Sir Winston Churchill

It is by the City's action during these grim economic times that we continue to weather this financial crisis. We continue to conservatively estimate revenues and conservatively make expenditures. This has allowed the City to be in control of our financial future and sustain us while others struggle.

I would like to thank all my department heads and the Administrative staff for their contributions to this budget proposal. I would also like to thank the volunteers on this committee: the Mayor, Councilors, and lay members. Volunteerism is often a thankless job but your input, insight, and hard work are appreciated and acknowledged. Thank you.

Sincerely,

Jodi Fritts-Matthey
City Administrator/Budget Officer

City of Gold Beach Business Plan

REVISED MARCH 2012

Goals & Objectives		Priority/Action Items	Responsible Party	Target
GOAL 1: Achieve Fiscal Sustainability				
• Sufficient revenue to sustain City services at appropriate levels. • Provide competitive employee compensation. • Balanced revenue system that recognizes demands on City services by residents, businesses and visitors. • Stable, effective and accountable management. • Include sustainability considerations in purchasing decisions. • Encourage new private investment in the City. • Expedite implementation of approved development plans.	1	Maintain yearly contingency of at least 5% and an unappropriated ending fund balance of a minimum of 15% in the General Fund operating budget.	CA	ONGOING
	2	Establish fiscal and budget policies for the City.	CA/CC	~~09/2010~~ 03/2013
	3	Maximize long-term debt repayments.	CA	~~06/2011~~ ONGOING
	4	Improve and simplify financial reporting and monitoring. COMPLETED	CA	~~09/2010~~ COMPLETED
	5	Develop ~~five~~-THREE year revenue/expenditure forecast.	CA	~~12/2010~~ 03/2013
	6	BI-Annually review System Development Charges and update as needed.	CA/PWS	April ~~annually~~ ODD YEARS
	7	Review and update all fees annually.	CA	April annually
	8	Aggressively pursue grant funding.	CA	ONGOING
	9	Undertake comprehensive compensation and classification review and update City salary schedule. COMPLETED BUT REVISIT	CA	~~11/2010~~ REVISIT 11/2013
	10	Seek alternative energy solutions for City operations.	PWS	ONGOING
GOAL 2: Enhance Quality of Life in Gold Beach				
• Enhance opportunities for social interaction among citizens of the community. • Encourage the development of recreational activities and community events that benefit all ages.	1	Pursue formation of a parks and recreation district. REVISIT DUE TO ECONOMY	CC	~~07/2010-~~ ~~05/2011~~ REVISIT
	2	Pursue development of a community garden.	CA/CC	~~07/2010-~~ ~~05/2011~~ ONGOING
	3	Develop community vision and mission statement. COMPLETED BUT REVISIT IN 2015	CC	~~08/2010~~ REVISIT 2015

KEY:
CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
F Fire Chief

City of Gold Beach Business Plan

REVISED MARCH 2012

Goals & Objectives	Priority/Action Items		Responsible Party	Target
• Promote and assist in developing educational opportunities.	4	Pursue opportunities to enhance education outreach and workforce/VOCATIONAL training programs for Gold Beach residents.	CA	Ongoing
	5	Provide community events and activity schedule	CA	~~07/2010~~ ONGOING
	6	Update and maintain park facilities	PWS	ONGOING
GOAL 3: Improve Internal Systems				
Positive workplace environment and employee morale. Assure internal consistency and efficiency. Excellent customer service.	1	Conduct quarterly workshops AS PART OF REGULAR COUNCIL MEETINGS to review progress on goals. SCHEDULE JANUARY: Review Goals 1 & 2 APRIL: Review Goals 3 & 4 JULY: Review Goals 5 & 6 SEPTEMBER: Review Goals 7 & 8	CA/CC	~~10/2010~~ ONGOING
	2	Review and update administrative policies and procedures. COMPLETED REVIEW AT SAME TIME AS TEAMSTERS CONTRACT AND SALARY STUDY	CA/CC	~~09/2010~~ EVERY 3RD YEAR 2013
	3	Review and update personnel policies and procedures. COMPLETED REVIEW AT SAME TIME AS TEAMSTERS CONTRACT AND SALARY STUDY	CA/CC	08/2010
	4	Complete public works standards and specifications for new plant.	PWS	~~09/2010~~ ONGOING
	5	Regularly review and update organizational chart.	CA	Ongoing
	6	Review and update Municipal Code.	CC	Ongoing
	7	Integrate infrastructure data into GIS.	PWS/FC/PC	~~06/2011~~ ONGOING
	8	Computerize, catalog and back-up City records	CA	~~06/2011~~ 12/2012 THEN ONGOING

KEY:
CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
F Fire Chief

City of Gold Beach Business Plan

REVISED MARCH 2012

Goals & Objectives	Priority/Action Items		Responsible Party	Target
	9	Improve internal control policies and procedures	CA	~~10/2010~~ ONGOING
	10	Provide for efficient, timely and thorough audits	CA	~~09/2010~~ ONGOING
GOAL 4: A Safe Community				
Adequately staffed, equipped and housed police and fire departments. Maintain streets in a safe/serviceable condition. Provide clean drinking water and compliant wastewater treatment. Improve personal/family preparedness.	1	Provide minimum ~~24/7~~ 20/7 police coverage	PC	~~07/2013~~ ONGOING
	2	Provide for a community shelter as part of a multi-use community center	CA	07/2015
	3	Acquire and install emergency power generators.	PWS/CA	~~05/2011~~ CHECK
	4	Develop/update emergency plans & procedures COMPLETED BUT ONGOING	CA	~~07/2010~~ ONGOING
	5	Update and adopt hazard mitigation plan. COMPLETED BUT ONGOING	CA/ CC	~~09/2010~~ ONGOING
	6	Pursue streets/highway safety project funding.	CA/PWS	~~07/2010~~ ONGOING
	7	Pursue funding for bicycle/pedestrian improvements.	CA/PWS	~~07/2010~~ ONGOING
GOAL 5: Complete Capital Projects and Identify Future Capital Needs				
Complete approved capital projects in a timely and cost efficient manner. Provide infrastructure to support economic growth.	1	Complete new sewer plant	PWS/CA	~~03/2013~~ 07/2013
	2	Evaluate and identify water projects.	PWS	~~06/2011~~ COMPLETED
	3	Complete funding and construction of 3rd street sidewalks	CA/PWS	~~11/2011~~ ONGOING
	4	Evaluate possibility of relocating city facilities	CA/CC	~~07/2011~~ ONGOING
	5	Complete pavement management analysis.	PWS	07/2011 CHECK

KEY:
CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
F = Fire Chief

City of Gold Beach Business Plan

REVISED MARCH 2012

Goals & Objectives	Priority/Action Items		Responsible Party	Target
	6	Improve project readiness to take advantage of federal/state funding opportunities	CA/PWS	Ongoing
GOAL 6: Influence Economic Growth				
Establish development policies and public improvements/standards that recognize economic trends. Secure needed resources. Establish policy that City is pro-growth.	1	Study annexation pros and cons INFO GATHERING AND WORKSHOPS	CC	~~01/2011~~ SUMMER 2012
	2	Pursue development of an urban renewal district. FORMED AGENCY	CC	~~09/2010~~ AGENCY FORMED 07/2010
	3	Participate in regional economic development activities; develop strategic partners.	CA	Ongoing
	4	Develop and regularly review/update infrastructure master plans and development standards.	PWS/CA	~~07/2011~~ ONGOING
	5	Develop plan for addressing downtown parking needs. TASK TO PLANNING COMMISSION	CA/ PLANNING COMM	~~05/2011~~ ONGOING
GOAL 7: Effective Intergovernmental Relations				
Influence regional, state, national policy on issues important to achieving City goals. Secure grant funding. Efficient use of City resources. Orderly urban growth. Achieve City goals through strategic partnerships.	1	Participate in intergovernmental agencies and initiatives that further the City's goals.	CA/CC	Ongoing
	2	Develop strategic partners, public and private.	CA/CC	Ongoing
	3	Improve relations with the Fair Board, County and Port District and participate in joint activities with Port Orford and Brookings	CA/CC	Ongoing

KEY:
CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
F : Fire Chief

City of Gold Beach Business Plan

REVISED MARCH 2012

Goals & Objectives	Priority/Action Items		Responsible Party	Target
GOAL 8: Update City Planning				
Become more proactive in planning activities	1	Update the current city sign code and incorporate it into the zoning ordinance	CA/CC	~~05/2011~~ 12/2012
	2	Develop general zoning standards for "hot button" topics such as: • Homeless shelters • Wind turbines • No pornography near schools • Credit for on-street parking and parking in general • Viewscape/viewshed protection standards • Height limits – generally • Maximum/minimum setbacks in commercial and high density residential zones • Affordable housing	ASD/CC	~~03/2012~~
	3	Investigate ~~the ODOT Safe Routes to School program for~~ possible grant opportunities for the library sidewalk and other pedestrian/bike path projects.	CA	~~11/2010~~ ONGOING
	4	Update the land division code	CA/CC	~~06/2012~~ 06/2013
	5	Formulate site review/site design standards for building permit and land use applications. This would include ~~landscaping requirements~~ OPEN SPACE OPTIONS.	CA/CC	~~07/2011~~ 06/2013
	6	Triage the current Comprehensive Plan and begin the process of updating the chapters (current comp plan circa 1984).	CA/CC	~~01/2011~~ 12/2012

KEY:
CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
F Fire Chief

District: City of Gold Beach
Budget Officer: Jodi Fritts-Matthey, City Administrator

March 26	(Website) Publish first legal notice of Budget Committee meeting on April 12th for purpose of receiving 2012-2013 proposed budget and State Revenue Sharing
March 30	Department directors submit budget recommendations to budget officer
April 4	(Newspaper) Publish second legal notice of Budget Committee meeting on April 12th
April 5	A copy of the proposed budget is filed at City Hall and copies are delivered to Budget Committee members
April 12	General meeting of the Budget Committee

1. Presiding officer is elected
2. Budget Officer presents proposed budget and budget message
3. Public Hearing on proposed budget and State Revenue Sharing

April 19 and 26	Additional Budget Committee meetings, if needed
May 3	General meeting of the Budget Committee to pass a motion recommending to the City Council a budget for Fiscal Year 2012-2013 and approving an amount or rate of total property taxes to be certified for collection
May 14	Public hearing on use of State Revenue Sharing funds and first reading of ordinance declaring city's election to receive State Revenue Sharing funds.
May 23	First Notice – Publish "Financial Summary and Notice of Budget Hearing" scheduled for June 11th and advertisement of 2012-2013 Budget including summary budget statements
May 30	Second Notice – Publish notice of first publication of "Financial Summary and Notice of Budget Hearing" scheduled for June 11th
June 11	City Council meeting adopting the FY 2012-2013 Budget

1. Public hearing on the recommended 2012-2013 Budget and proposed use of State Revenue Sharing funds
2. City Council adopts a resolution making appropriations and levying property taxes
3. Second reading and adoption of ordinance declaring the city's election to receive State Revenue Sharing funds

June 30	Certify property tax levy to county assessor

PUBLIC NOTICE

CITY OF GOLD BEACH
BUDGET COMMITTEE MEETING
Thursday, April 12, 2012 at 6PM
Gold Beach City Hall Council Chambers, 29592 Ellensburg Ave

A public meeting of the Budget Committee of the City of Gold Beach, Curry County, State of Oregon, will be held at City Hall on the above referenced date to discuss the proposed budget for fiscal year July 1, 2012 through June 30, 2013. The purpose of the meeting is to receive the budget message, receive comment from the public on the proposed budget, and conduct a public hearing on State Revenue Sharing. This is a public meeting where discussion and deliberation by the Budget Committee will take place. Any person may appear at the hearing and discuss the proposed programs with the Budget Committee.

A copy of the proposed budget document may be inspected or obtained (at a cost of .25 per page) at City Hall on **Thursday, April 5, 2012**. The proposed budget will also be posted on the City's website: www.goldbeachoregon.gov

Jodi Fritts-Matthey, Budget Officer

PUBLISH: Curry County Reporter: April 4, 2012

CITY OF GOLD BEACH

ORGANIZATIONAL CHART

Fiscal Year 2012-2013

Appoints but does not supervise

Supervises but cannot hire or fire

Advises

MAYOR AND CITY COUNCIL

Mayor - James Wernicke
Mayor Pro-Tem/ Position 2 – Larry Brennan
Position 1 – Jeff Crook
Position 3 – Brice Gregory
Position 4 – Doug Brand
Position 5 – Tamie Kaufman
Student Liaison – Lyndsey Dixon

Urban Renewal Agency

Commissions & Committees

- Planning Commission
- Budget Committee
- Promotion Committee
- Employee Union Negotiating Committee *(inactive)*
- Traffic Safety Committee *(inactive)*

City Administrator

Jodi Fritts-Matthey

City Attorney

Lauren Sommers on contract through the Local Government Law Group, PC a member of Speer Hoyt, LLC

Municipal Court

Judge – James Fallman
Court Clerk – Misty Dykstra
Bailiff -- Vacant

PUBLIC WORKS

Public Works Superintendent
Will Newdall

Public Works Assistant Superintendent
Ron Hanson

WASTE WATER TREATMENT

Operator/Worker
Eden Peck

Laborer
To Be Filled

WATER TREATMENT

Lead Operator/Worker
Dan Sharp
Operator/Worker
Eden Peck
Operator/Worker
Tim Bolster

Laborer
To Be Filled

STREETS

Lead Operator/ Worker
Dan Sharp

POLICE SERVICES

Police Chief
Dixon Andrews (301)

OPERATIONS DIVISION

Patrol Supervisor
Sgt. Paul Giovannetti (302)

Senior Patrol Officer
Christopher Kinney (303)

Patrol Officers
Vern Hodencamp (304)
Tracy Wood (305)
Thomas Burdett (306)

COMMUNITY SERVICES SECTION

Traffic Safety Coordinator
Wally Blackburn (350)

Community Service Officer
Sue McCallister (356)

Evidence/Property Coordinator
Marjie Brennan (351)

ADMINISTRATIVE DIVISION

Office Manager & Deputy Medical Examiner
Gail Whitmore (314)

FIRE SERVICES

Fire Chief
Bruce Floyd

Assistant Chief
Zane Adams

Volunteer Fire Fighters
Approximately 35 volunteers

ADMINISTRATION AND FINANCE

Administrative Assistant/City Recorder
Candy Cronberger

Accounts Payable Manager
Margaret Belz

Utilities & Payroll Clerk
Ruth Dixon

VISITOR CENTER

Visitor Center Manager
Sue Dawson

Clerks
Margaret Pohl
Laura Smith

City of Gold Beach
General Fund

City of Gold Beach
BUDGET SUMMARY
Fiscal Year 2012-2013

COUNCIL ADOPTED

		SPECIAL REVENUE FUNDS					CAPITAL PROJECTS FUNDS		DEBT SERVICE FUNDS		ENTERPRISE FUNDS		RESERVE FUNDS									
	GENERAL FUND	Street Tax Fund	Community Promotion Fund	State Rev Sharing Fund	Special City Allotment Fund	911 Funds	I & I Corrections Fund	WWTP Improvement Fund	HWY 101 Debt Service Fund	HC Heights Debt Service Fund	Water Utility Fund	Sewer Utility Fund	Building Reserve Fund	Fleet Replacement Fund	Parks Reserve Fund	Unemp. Reserve Fund	General Fund Reserve Fund	Water Reserve Fund	Water Deposit Reserves	Sewer Reserve Fund	Fire Truck Reserve Fund	Culvert Replacement Reserve Fund
										FUND CLOSED												
Beginning Balance	553,789	230,737	73,000	25,811	28,540	0	167,000	0	250,000		790,000	700,000	385,000	4,500	6,000	61,000	6,500	312,000	111,613	1,600,000	293,000	0
Revenues	778,404	250,360	250,150	18,042	50,042	5,400	240	5,308,672	116,814		537,100	354,960	560	50	25	84	20	1,459	12,050	417,200	92,850	25
Trans In Other Funds	327,266	75,000	0	0	0	0	0	362,969	0		50,000	0	21,000	31,000	5,000	14,000	6,500	25,000	0	50,000	0	15,000
Total Resources	1,659,459	556,097	323,150	43,853	78,582	5,400	167,240	5,671,641	366,814		1,377,100	1,054,960	406,560	35,550	11,025	75,084	13,020	338,459	123,663	2,067,200	385,850	15,025
Personnel	879,459	38,519	104,100	0	0	0	0	0	0		209,200	204,011	0	0	0	0	0	0	0	0	0	0
Materials & Services	459,000	40,750	176,000	0	0	5,400	0	0	0		242,042	163,800	9,000	0	0	10,500	0	0	0	0	0	0
Capital Outlay	35,000	267,000	0	0	0	0	40,000	5,671,641	0		401,000	20,000	20,000	35,000	0	0	0	0	0	0	0	0
Debt Services	0	0	0	0	0	0	0	0	115,244		0	0	0	0	0	0	0	0	0	110,000	0	0
Special Payments	0	0	0	0	0	0	0	0	0		0	0	0	0	0	0	0	0	12,000	0	0	0
Total Expenditures	1,373,459	346,269	280,100	0	0	5,400	40,000	5,671,641	115,244		852,242	387,811	29,000	35,000	0	10,500	0	0	12,000	110,000	0	0
Transfers Out Other Funds	39,500	33,628	0	18,000	75,000	0	0	0	7,822		163,708	195,108	0	0	0	0	0	0	0	512,969	0	0
Contingency & Reserves	51,500	60,000	20,000	0	0	0	50,000	0	0		200,000	250,000	377,560	500	11,025	64,584	13,020	338,459	0	1,444,231	385,850	15,025
Unappropriated Ending Fund Bal	195,000	116,200	23,050	25,853	3,582	0	77,240	0	243,748		161,150	222,041	0	0	0	0	0	0	111,663	0	0	0
Total Requirements	286,000	209,828	43,050	43,853	78,582	0	127,240	0	251,570		524,858	667,149	377,560	500	11,025	64,584	13,020	338,459	111,663	1,957,200	385,850	15,025
Total Expenditures & Requirements	1,659,459	556,097	323,150	43,853	78,582	5,400	167,240	5,671,641	366,814		1,377,100	1,054,960	406,560	35,500	11,025	75,084	13,020	338,459	123,663	2,067,200	385,850	15,025
% Ending Fund Bal	*14%*	*21%*	*7%*	*59%*	*5%*	*0%*	*46%*	*0%*	*66%*		*12%*	*21%*	*0%*	*0%*	*0%*	*0%*	*0%*	*0%*	*90%*	*0%*	*0%*	*0%*
% Contingency	*4%*	*11%*	*6%*	*0%*	*0%*	*0%*	*30%*	*0%*	*0%*		*15%*	*24%*	*93%*	*1%*	*100%*	*86%*	*100%*	*100%*	*0%*	*70%*	*100%*	*100%*

GENERAL SUB-FUND TOTALS

Non-Departmental	212,050
City Council	16,160
Admin/Finance	321,776
Municipal Court	49,554
Police Department	611,294
Fire Department	81,665
Parks Department	80,460
Emergency Mgt Serv	500
TOTAL	1,373,459

City of Gold Beach

ADMINISTRATIVE COST ALLOCATION PLAN

Fiscal Year 2012-2013

INDIRECT COST TRANSFERS General Fund		General		Street Tax		Hwy 101 Sewer		Water Utility		Sewer Utility		REVISED MAY 2012
Expenditures	Total	%	$	%	$	%	$	%	$	%	$	
Audit Services	25,000	42%	10,500	4.0%	1,000	2.0%	500	26.0%	6,500	26.0%	6,500	100% calculated on % dept ops to total budget and staff time ests.
Legal Services	40,000	42%	16,800	2.0%	800	0.0%	0	20.0%	8,000	36.0%	14,400	100% calculated on % dept ops to total budget and staff time ests.
Insurance/Bonding	58,000	42%	24,360	4.0%	2,320	0.0%	0	27.0%	15,660	27.0%	15,660	100% calculated on % est ops to total budget and risk assess
Dues & Memberships	3,300	48%	1,584	4.0%	132	0.0%	0	24.0%	792	24.0%	792	100% calculated on % dept ops to total budget
Municipal Code Serv.	1,000	48%	480	4.0%	40	0.0%	0	24.0%	240	24.0%	240	100% calculated on % dept ops to total budget
Custodial City Hall	8,400	100%	8,400	0.0%	0	0.0%	0	0.0%	0	0.0%	0	100%
Solid Waste City Hall	2,000	100%	2,000	0.0%	0	0.0%	0	0.0%	0	0.0%	0	100%
Bank Fees	2,400	42%	1,008	4.0%	96	2.0%	48	26.0%	624	26.0%	624	100% calculated on % dept ops to total budget and staff time ests.
Dispatch Services	35,000	98%	34,300	0.0%	0	0.0%	0	1.0%	350	1.0%	350	100% calculated on staff estimates of calls for service
Electricity City Hall	6,500	42%	2,730	4.0%	260	2.0%	130	26.0%	1,690	26.0%	1,690	100% calculated on staff estimates of use
Telephone City Hall	7,750	42%	3,255	4.0%	310	2.0%	155	26.0%	2,015	26.0%	2,015	100% calculated on % dept ops to total budget and staff time ests.
Postage	8,500	25%	2,125	1.0%	85	4.0%	340	35.0%	2,975	35.0%	2,975	100% calculated on % dept ops to total budget
Caselle License	7,000	50%	3,500	0.0%	0	0.0%	0	25.0%	1,750	25.0%	1,750	100% calculated on % dept ops to total budget and staff time ests.
GIS Fees	7,200	40%	2,880	4.0%	288	0.0%	0	28.0%	2,016	28.0%	2,016	100% calculated on % dept ops to total budget and staff time ests.
Administration & Finance	316,276	40%	126,510	4.0%	12,651	2.0%	6,326	27.0%	85,395	27.0%	85,395	100% calculated on % dept ops to total budget
City Council	16,160	42%	6,787	4.0%	646	2.0%	323	26.0%	4,202	26.0%	4,202	100% calculated on % dept ops to total budget
Total	544,486		247,220		18,628		7,822		132,208		138,608	

Direct costs are those costs which are clearly and easily attibutable to a specific fund. Indirect costs are those cost which are not easily identifiable with a specific fund but are necessary to the operation of the City. Indirect costs include shared services such as IT, GIS, postage, audit, legal and City Management. Administration & Finance provides administrative staff which provide services such as accounts payable, cash receipting, bookkeeping, payroll, utility billing and planning.
The City Administrator is also part of this department.

Different formulas or allocation plans can be used for allocating indirect costs. The method used was a combination of total fund cost to total budget (less reserves and special funds) and estimate of actual program use.

City of Gold Beach
PERSONNEL SUMMARY
Fiscal Year 2012-2013

REVISED MAY 2012

POSITION	FTE	SALARY
ADMINISTRATION & FINANCE		
City Administrator	1.00	$65,000
City Recorder/Admin Assistant	1.00	$38,906
AP Manager	1.00	$32,007
Utilities & Payroll Clerk	1.00	$30,765
Part-time Clerk	0.25	$5,570
TOTAL	**4.25**	**$172,248**
POLICE		
Chief	1.00	$63,500
Sergeant	1.00	$54,579
Sr Patrol Officer	1.00	$44,491
Patrol Officer	1.00	$40,352
Patrol Officer	1.00	$40,352
Patrol Officer	1.00	$36,608
Office Manager/Deputy Medical Examiner	1.00	$34,923
TOTAL	**7.00**	**$314,805**
MUNI COURT		
Municipal Judge	0.06	$7,000
Municipal Court Clerk	0.75	$23,074
TOTAL	**0.81**	**$30,074**
FIRE		
Chief	0.25	$9,579
Assistant Chief	0.25	$7,107
TOTAL	**0.50**	**$16,686**
STREETS		
PW Lead Operator/Worker	0.50	$21,842
TOTAL	**0.50**	**$21,842**

WATER		
PW Superintendent (WN)	0.50	$30,381
PW Lead Operator/Worker (DS)	0.50	$21,842
PW Operator/Worker (EP)	0.50	$18,842
PW Operator/Worker (TB)	1.00	$35,885
PW Laborer	0.50	$17,420
TOTAL	**3.00**	**$124,370**
SEWER		
PW Superintendent (WN)	0.50	$30,381
PW Assistant Super (RN)	1.00	$51,182
PW Operator/Worker (EP)	0.50	$18,842
PW Laborer	0.50	$17,420
TOTAL	**2.50**	**$117,825**
VISITOR CENTER		
VC Manager	1.00	$36,035
VC Staff	0.80	$17,832
VC Staff	0.60	$13,777
VC Staff	0.40	$8,911
TOTAL	**2.80**	**$76,555**

	FTE	Salary
Total General Fund Personnel	12.56	$533,813
Total Public Works Personnel	6.00	$264,037
Total Visitor Center Staff	2.80	$76,555
Total City Personnel	**21.36**	**$874,405**

Note: *1% COLA included in salaries with a potential 2% merit raise by Supervisor recommendation*

CITY OF GOLD BEACH SALARY SCHEDULE FY 2012-2013

EXEMPT EMPLOYEES (DEPARTMENT HEADS)

DEPT	POSITION	STEP 1	2	3	4	5
ADMIN	CITY ADMINISTRATOR	SET BY COUNCIL CONTRACT				
PW	PUBLIC WORKS SUPERINTENDENT	$ 4,285	$ 4,370	$ 4,501	$ 4,682	$ 4,916
POLICE	CHIEF	SET BY CONTRACT, CURRENTLY $63,600 ($5300 MONTHLY)				
MUNI	MUNICIPAL JUDGE	SET BY RESOLUTION, CURRENTLY $45 PER HR REGULAR AND $17 TRAVEL/TRAINING				

NON-EXEMPT EMPLOYEES

DEPT	POSITION	STEP 1	2	3	4	5
ADMIN	CITY RECORDER/ADMIN ASSISTANT	$ 16.62	$ 16.95	$ 17.46	$ 18.16	$ 19.07
	AP MANAGER & UTILITY/PAYROLL CLERK	$ 13.67	$ 13.94	$ 14.36	$ 14.94	$ 15.68
	OFFICE STAFF	$ 10.71	$ 10.92	$ 11.25	$ 11.70	$ 12.29
PW	ASSISTANT PUBLIC WORKS SUPER	$ 23.42	$ 23.89	$ 24.60	$ 25.59	$ 26.87
	PUBLIC WORKS LEAD OPERATOR/WORKER	$ 17.78	$ 18.13	$ 18.67	$ 19.42	$ 20.39
	PUBLIC WORKS OPERATOR/WORKER	$ 16.75	$ 17.08	$ 17.59	$ 18.30	$ 19.21
VIS CTR	VISITOR CENTER MANAGER	$ 16.82	$ 17.15	$ 17.67	$ 18.37	$ 19.29
	OFFICE STAFF	$ 10.71	$ 10.92	$ 11.25	$ 11.70	$ 12.29
MUNI	MUNICIPAL COURT CLERK	$ 14.36	$ 14.65	$ 15.09	$ 15.69	$ 16.48

POLICE DEPARTMENT TEAMSTERS

		1	2	3	4	5	6	1	2	3	4	5	6
POLICE	SERGEANT	$ 20.56	$ 21.59	$ 22.67	$ 23.80	$ 24.99	$ 26.24	$3,564	$3,742	$3,929	$4,125	$4,331	$4,548
	CORPORAL	$ 18.52	$ 19.44	$ 20.42	$ 21.44	$ 22.51	$ 23.64	$3,210	$3,370	$3,539	$3,716	$3,902	$4,097
	OFFICER	$ 16.76	$ 17.60	$ 18.48	$ 19.40	$ 20.37	$ 21.39	$2,905	$3,050	$3,203	$3,363	$3,531	$3,708
	PD OFFICE MANAGER/DEPUTY ME*	$ 14.50	$ 15.23	$ 15.99	$ 16.79	$ 17.64	$ 18.52	$2,514	$2,640	$2,772	$2,911	$3,057	$3,210

**when acting as Deputy Medical Examiner, shall receive an additional twenty percent (20%) of their wage added to base*

SET BY CBA ADOPTED OCTOBER 2011 (FINAL CONTRACT SIGNED JAN 2012) *APPROVED BY TEAMSTERS 9/11*

UPDATED MAY 2012

FORM LB-1 **NOTICE OF BUDGET HEARING**

A public meeting of the Gold Beach City Council will be held on Monday, June 11, 2012, at 6:30pm at the City Council Chambers in Gold Beach, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the City of Gold Beach Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, between the hours of 8:00a.m. and 5:00p.m. The budget is also posted on the City's website: www.goldbeachoregon.gov
This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Jodi Fritts-Matthey, Budget Officer Telephone: 541-247-7029 Email: jfritts@goldbeachoregon.gov

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Beginning Fund Balance/Net Working Capital	5,449,877	5,579,447	5,598,490
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,105,532	1,946,690	2,094,550
Federal, State and All Other Grants, Gifts, Allocations and Donations	211,930	7,707,677	5,602,676
Revenue from Bonds and Other Debt	12,930	7,900	0
Interfund Transfers / Internal Service Reimbursements	399,956	1,669,471	982,735
All Other Resources Except Property Taxes	77,885	38,872	25,631
Property Taxes Estimated to be Received	498,889	517,700	471,600
Total Resources	**8,756,999**	**17,467,757**	**14,775,682**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,222,823	1,350,969	1,435,289
Materials and Services	824,446	1,077,476	1,106,492
Capital Outlay	525,219	8,493,722	6,489,641
Debt Service	310,726	166,700	225,244
Interfund Transfers	364,094	1,601,502	1,045,735
Contingencies	447,516	3,514,854	3,281,754
Special Payments		12,000	12,000
Unappropriated Ending Balance and Reserved for Future Expenditure	5,062,175	1,250,534	1,179,527
Total Requirements	**8,756,999**	**17,467,757**	**14,775,682**

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program **FTE** for that unit or program	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Administration & Finance	164,679	239,000	273,776
FTE	2.75	3.50	4.25
Municipal Court	11,981	21,420	42,354
FTE	0.33	0.50	0.81
Police Department	479,936	511,400	534,914
FTE	7.00	7.00	7.00
Fire Department	26,360	27,000	28,415
FTE	0.50	0.50	0.50
Parks	3,240	0	0
FTE	0.50	0.00	0.00
Streets	34,421	35,250	38,519
FTE	0.50	0.50	0.50
Community Promotions	118,496	124,270	104,100
FTE	3.00	3.00	2.80
Water Utility	189,704	185,492	209,200
FTE	3.00	3.00	3.00
Sewer Utility	194,006	207,137	204,011
FTE	3.00	2.50	2.50
Total Requirements	**1,222,823**	**1,350,969**	**1,435,289**
Total FTE	**21**	**21**	**21**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

911 tax will no longer come to the City but go directly to the County
The Wastewater Treatment Construction continues in the the second year with expenditures and loan revenues reflective
The Hunter Creek Heights Water Debt Service fund was closed after payoff of the debt
A new reserve fund is proposed: Culvert Replacement Reserve, for accumulating revenue for major culvert replacements
One FTE was added in Public Works to be shared between the Water and Sewer Utility Funds.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit $2.336 per $1,000)	$2.336	$2.336	$2.336
Local Option Levy	$40,000	$40,000	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	$1,206,694	$11,690,749
Total	$1,206,694	$11,690,749

General Fund

A fund used to account for most fiscal activities except for those activities required to be accounted for in another fund [OAR 150-294.352(1)].

City of Gold Beach
General Fund
REVENUES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 FISCAL BUDGET	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PROPERTY TAXES							
10-31-201	PROPERTY TAXES CURRENT	451,630	442,466	463,000	450,000	450,000	450,000
10-31-202	PROPERTY TAXES DELINQUENT	20,458	19,671	17,000	20,000	20,000	20,000
	TOTAL PROPERTY TAXES	472,088	462,137	480,000	470,000	470,000	470,000
FRANCHISE FEES							
10-34-201	TELEPHONE	20,808	12,537	20,500	10,000	10,000	10,000
10-34-202	TELEVISION	20,460	42,197	19,600	20,000	20,000	20,000
10-34-221	SOLID WASTE (cash)	15,900	17,340	14,500	15,500	15,500	15,500
	SOLID WASTE (services, no cash)	0	0	0	0	0	0
	STREET LIGHTING	19,588	21,775	19,588	0	0	0
	TOTAL FRANCHISE FEES	76,756	93,850	74,188	45,500	45,500	45,500
FEES, PERMITS AND CONTRACTS							
10-32-140	TRANSIENT ROOM TAX	69,782	59,018	58,229	60,000	60,000	60,000
10-32-110	LIQUOR LICENSE FEES	1,505	1,605	1,200	1,000	1,000	1,000
10-32-120	SOCIAL GAMES FEES	600	600	300	300	300	300
10-32-150	BUSINESS LICENSE FEES	36,202	32,460	31,400	31,000	31,000	31,000
10-32-170	SIGN PERMITS	459	100	200	100	100	100
10-32-160	PLANNING FEES	0	5,300	5,000	1,000	1,000	1,000
10-32-180	FIRE SERVICES CONTRACT	77,000	116,000	84,700	84,700	84,700	84,700
	TOTAL FEES, PERMITS AND CONTRACTS	185,548	215,083	181,029	178,100	178,100	178,100
INTERGOVERNMENTAL							
10-33-155	TSS SB GRANT	0	0	0	400	400	400
10-33-101	CIGARETTE TAX	3,144	3,291	2,610	2,700	2,700	2,700
10-33-102	LIQUOR TAX	24,214	23,341	21,492	21,500	21,500	21,500
	911 DISPATCH (pass-through to CO)	11,048	13,391	0	0	0	0
10-33-175	TSS DUII GRANT	0	0	0	400	400	400
	DOJ SAFETY VEST GRANT	2,803	0	700	0	0	0
10-33-165	DLCD GRANT	0	2,500	5,000	5,000	5,000	5,000
	TOTAL INTERGOVERNMENTAL	41,209	42,523	29,802	29,604	29,604	29,604
FINES AND FORFEITURES							
10-35-100	MUNICIPAL COURT FINES	35,529	66,093	40,000	55,000	55,000	55,000
10-35-110	COUNTY CIRCUIT COURT FINES	1,560	1,702	1,500	1,500	1,500	1,500
	TOTAL FINES AND FORFEITURES	37,089	67,795	41,500	51,500	51,500	51,500
DONATIONS AND EARNED INTEREST							
10-36-160	PD DONATIONS	396	931	200	200	200	200
10-36-100	INTEREST EARNED	1,028	2,967	4,644	500	500	500
10-36-110	MISCELLANEOUS REVENUE	0	21,658	0	3,000	3,000	3,000
	TOTAL DONATIONS AND EARNED INTEREST	1,424	25,555	4,844	3,700	3,700	3,700

City of Gold Beach
General Fund
REVENUES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 FISCAL BUDGET	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
TRANSFERS IN							
10-39-110	REVENUE SHARE TRANSFER IN	29,000	15,000	0	0	0	0
	TRANS IN BUILDING RES FUND	0		15,000	0	30,000	30,000
10-39-100	TRANS IN STREETS INDIRECT	0	12,526	18,487	18,507	18,628	18,628
10-39-120	TRANS IN I & I FUND INDIRECT	0	2,137	13,541	0	0	0
10-39-130	TRANS IN WWTP INDIRECT	0	38,088	0	0	0	0
10-39-170	TRANS IN HWY 101 INDIRECT	0	1,399	0	7,761	7,822	7,822
10-39-140	TRANS IN WATER UTILITY INDIRECT	0	42,376	102,819	130,360	132,208	132,208
10-39-150	TRANS IN SEWER UTILITY INDIRECT	0	53,568	102,026	136,760	138,608	138,608
	TOTAL TRANSFERS IN	29,000	165,094	251,873	293,388	327,266	327,266
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	564,456	485,033	495,000	521,008	553,789	553,789
	TOTAL BEGINNING FUND BALANCE	564,456	485,033	495,000	521,008	553,789	553,789
	TOTAL GENERAL FUND REVENUE	1,389,199	1,557,070	1,558,236	1,592,800	1,659,459	1,659,459

DEPARTMENT: **Non-Departmental**
Fund: **General**

Program Description/Mission:
This program allocates indirect costs applicable to a variety of programs or funds. Direct costs are those cost which are clearly and easily attributable to a specific fund. Indirect costs are those costs which are not easily identifiable with a specific fund but are necessary to the operation of the City. Having these costs in one department enables readers to more easily identify actual expenses for these services rather than looking for them within the individual funds.

Budget Comments:
Insurance/Bonding: The actual insurance costs (not medical but property/liability) were significantly higher than projected for last fiscal year. The actual FY 2011-2012 cost plus 5% has been budgeted this year.

Services to City Hall: Services such as custodial, electricity, telephone, and garbage were split up among the divisions within the General fund which created a level of administration disproportionate to value of the services.

Dispatch Services: We have been told by the County that dispatch services will not increase for this fiscal year.

Postage: Postage has always been a tricky issue. The postage meter permits allocation to different funds, but the uploading of the machine is paid for out of the General fund. In the past a journal entry to the general ledger was required to reallocate the funds after purchase. By making this a General Fund indirect cost this will allocate the funds on the front end.

City of Gold Beach
General Fund
NON-DEPARTMENTAL EXPENDITURES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
MATERIALS AND SERVICES							
10-40-262	AUDIT SERVICES	0	21,460	25,000	25,000	25,000	25,000
10-40-260	LEGAL SERVICES	0	30,317	30,000	40,000	40,000	40,000
10-40-220	INSURANCE/BONDING	0	0	49,243	58,000	58,000	58,000
10-40-272	DUES & MEMBERSHIPS	0	2,529	3,000	3,300	3,300	3,300
10-40-290	MUNICIPAL CODE SERVICES	0	3,043	1,000	1,000	1,000	1,000
10-40-277	CUSTODIAL SERVICES CITY HALL	0	0	7,500	8,400	8,400	8,400
10-40-275	SOLID WASTE SERVICES CITY HALL	0	0	2,400	2,000	2,000	2,000
10-40-255	BANK FEES	0	0	2,400	2,400	2,400	2,400
10-40-246	DISPATCH SERVICES	0	0	35,000	35,000	35,000	35,000
10-40-270	ELECTRICITY TO CITY HALL	0	0	6,000	6,500	6,500	6,500
	TELEPHONE COMMUNICATIONS	0	0	0	7,750	7,750	7,750
	IT SERVICES	0	0	0	15,000	0	0
	POSTAGE	0	0	0	8,500	8,500	8,500
10-40-240	ACCOUNTING SOFTWARE LICENSE	0	0	5,900	7,000	7,000	7,000
10-40-215	GIS FEES	0	7,200	7,200	7,200	7,200	7,200
	TOTAL MATERIALS AND SERVICES	0	64,549	174,643	227,050	212,050	212,050
CAPITAL OUTLAY							
	FUND ACCOUNTING SOFTWARE	0	25,000	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	25,000	0	0	0	0
CONTINGENCY & RESERVES							
10-40-415	CONTINGENCY	0	0	60,000	45,000	51,500	51,500
	TOTAL CONTINGENCY	0	0	60,000	45,000	51,500	51,500
TRANSFERS OUT							
10-40-710	TRANSFER TO BUILDING RES FUND	3,200	10,000	0	0	0	0
	TRANSFER TO FLEET REPLACEMENT R	0	0	0	21,000	21,000	21,000
10-40-714	TRANSFER TO PARKS RES FUND	0	0	6,000	5,000	5,000	5,000
	TRANSFER TO WWTP (prev sewer res)	100,000	0	0	0	0	0
	TRANSFER TO WATER RES FUND	30,000	0	0	0	0	0
10-40-715	TRANSFER TO GENERAL FUND RES	0	0	6,500	6,500	6,500	6,500
10-40-711	TRANSFER TO UNINSURED FUND	2,000	7,000	7,000	7,000	7,000	7,000
	TOTAL TRANSFERS OUT	135,200	17,000	19,500	39,500	39,500	39,500
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	498,110	521,008	235,000	132,740	195,000	195,000
	TOTAL UNAPP ENDING FUND BAL	498,110	521,008	235,000	132,740	195,000	195,000
	TOTAL NON-DEPARTMENTAL	633,310	627,557	489,143	444,290	498,050	498,050

DEPARTMENT: **City Council**
Fund: **General**

Program Description/Mission:
The City of Gold Beach governing body is comprised of a Mayor and five at-large Council members. The Council is the legislative branch of the City.

Budget Comments:
The Mayor receives a stipend of $100 per month. The council members receive $95 per month. There are no proposed changes to expenditures for this department.

City of Gold Beach

General Fund

CITY COUNCIL EXPENDITURES

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
MATERIALS AND SERVICES							
10-41-220	MAYOR STIPEND	0	1,200	1,200	1,200	1,200	1,200
10-41-225	COUNCIL STIPENDS	0	5,700	5,700	5,700	5,700	5,700
10-41-230	WORKERS COMPENSATION	0	30	40	40	40	40
10-41-235	MAYOR TRAVEL	0	1,052	1,200	1,200	1,200	1,200
10-41-231	COUNCIL TRAVEL	0	3,966	6,000	6,000	6,000	6,000
10-41-245	COUNCIL OFFICE SUPPLIES	0	3,796	1,800	1,800	1,800	1,800
10-41-210	DUES & MEMBERSHIPS	0	87	220	220	220	220
10-41-285	MISCELLANEOUS EXPENSES	0	46	0	0	0	0
	TOTAL MATERIALS AND SERVICES	0	15,877	16,160	16,160	16,160	16,160
	TOTAL CITY COUNCIL	0	15,877	16,160	16,160	16,160	16,160

DEPARTMENT: **Administration & Finance**
Fund: **General**

Program Description/Mission:
The Administrative & Finance office is the Executive branch of the City. The A & F office provides administration and financial management of all city functions. The Administrative Office also acts as the City Elections Office.

Budget Comments:
There are 4 FTE's in the Admin & Finance office. A .25 FTE part-time is proposed for shift coverage to fill in when Admin staff are gone for vacation or illness.

PROPOSED CHANGES:

All of the personnel are reflected within this fund instead of being split out among General, Water and Sewer. The cost allocation plan allocates money from the Enterprise funds to reflect this change.

The Budget Officer proposed a 3% COLA based on the Social Security Administration COLA of 3.6% for 2012. The Budget Committee approved a 1% for most employees (except PD and executive staff with contracts) with a possible 2% merit raise to be determined by supervisors during staff evaluations.

Medical costs were estimated at the time of the April budget hearings based on current year actual costs year-to-date (extrapolated to year end) plus 5%. Subsequent estimates from CIS are within the Budget Committee approved figures.

Buildings and Grounds was initially reduced from last year. Funds were budgeted for City Hall sign replacement (which will be completed this fiscal year) and other minor grounds improvement. The Budget Committee approved the purchase of bike racks for installation at City Hall and the parks.

Postage/subscription/printing was reduced since postage was moved to Non-Departmental.

City of Gold Beach

General Fund

ADMINISTRATION AND FINANCE EXPENDITURES

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES							
10-43-114	CITY ADMINISTRATOR	48,639	65,000	65,000	65,000	65,000	65,000
10-43-120	ADMINISTRATIVE SERVICES DIRECTOR	0	20,064	47,400	0	0	0
10-43-111	AP CLERK	26,378	27,121	29,000	32,007	32,007	32,007
10-43-113	ADMINISTRATIVE ASSISTANT	0	0	5,000	38,905	38,905	38,905
10-43-112	UTILITY/PAYROLL CLERK	0	0	13,000	30,765	30,765	30,765
10-43-115	IT SPECIALIST	0	3,216	0	0	0	0
	PART-TIME	4,004	0	0	0	5,570	5,570
10-43-117	OVERTIME	0	0	500	500	500	500
10-43-119	OTHER SALARY ADJUSTMENT	0	0	0	0	0	0
	MUNI COURT CLERK	5,477	0	0	0	0	0
	MUNI COURT JUDGE	2,650	0	0	0	0	0
10-43-131	SOCIAL SECURITY	1,190	8,497	12,500	13,500	13,500	13,500
10-43-130	RETIREMENT	14,362	11,833	18,500	25,000	25,000	25,000
10-43-135	PERS UAL COSTS	0	6,465	11,300	10,450	10,450	10,450
10-43-132	WORKERS COMPENSATION	132	626	500	850	850	850
10-43-133	MEDICAL INSURANCE	21,424	21,457	36,000	49,000	50,829	50,829
10-43-134	LIFE & L.T.D. INSURANCE	123	401	300	400	400	400
	TOTAL PERSONNEL	124,379	164,679	239,000	266,377	273,776	273,776
MATERIALS AND SERVICES							
	MAYOR COMPENSATION	1,200	0	0	0	0	0
	MAYOR TRAVEL	1,076	0	0	0	0	0
	AUDIT	3,864	0	0	0	0	0
	ATTORNEY	9,971	0	0	0	0	0
10-43-270	ELECTRICITY	1,390	1,543	0	0	0	0
10-43-297	INSURANCE/BONDS	703	800	0	0	0	0
10-43-280	COMMUNICATIONS	2,658	3,727	3,000	0	0	0
10-43-210	PRINTING/SUBSCRIPTIONS	4,835	7,411	6,360	2,000	2,000	2,000
10-43-230	TRAVEL, TRAINING & MEETINGS	3,489	6,044	5,000	6,000	6,000	6,000
10-43-265	BUILDINGS & GROUNDS	1,533	1,517	7,500	2,500	5,000	5,000
10-43-250	EQUIPMENT O & M	2,115	2,063	3,300	4,000	4,000	4,000
10-43-240	SUPPLIES/CUSTODIAL	6,334	6,875	5,500	6,000	6,000	6,000
10-43-255	TOWING FEES	350	150	500	500	500	500
10-43-295	CONTRACT SERVICES	6,421	5,460	18,000	18,000	18,000	18,000
	911 DISPATCH (pass-through to CO)	11,048	13,391	0	0	0	0
10-43-285	MISCELLANEOUS EXPENSES	0	342	0	0	0	0
	STREET LIGHTING (franchise)	19,588	12,900	22,200	0	0	0
	SOLID WASTE SERVICES	726	719	0	0	0	0
10-43-205	PLANNING EXPENSES	0	0	3,500	3,500	3,500	3,500
	URBAN RENEWAL	1,273	0	0	0	3,000	3,000
	TOTAL MATERIALS AND SERVICES	78,574	62,944	74,860	42,500	48,000	48,000
CAPITAL OUTLAY							
	CAPITAL - REPLACEMENT EQUIP	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
	TOTAL CITY MANAGEMENT	202,953	227,623	313,860	308,877	321,776	321,776

DEPARTMENT: **Municipal Court**
Fund: **General**

Program Description/Mission:
The Municipal Court is the judicial branch of City. The Municipal Court is the tribunal exercising power for enforcing local traffic violations and enforcement of the municipal codes and ordinances (when necessary).

Budget Comments:
There are 3 part-time employees in this department: the Judge, clerk, and baliff. The 3 positions total a .81 FTE

PROPOSED CHANGES:

The Judge requested that we increase the clerk's hours to 30 per week. Part-time employees working 20 hours or more per week are eligble for benefits proportionate to full-time employees as a result, additional personnel services costs were budgeted.

City of Gold Beach
General Fund
MUNICIPAL COURT EXPENDITURES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES							
10-42-111	MUNI COURT JUDGE	0	3,120	6,800	7,000	7,000	7,000
10-42-112	MUNI COURT CLERK	0	8,070	11,200	23,072	23,072	23,072
10-42-113	MUNI COURT BAILIFF	0	0	1,800	1,800	1,800	1,800
10-42-131	SOCIAL SECURITY	0	738	1,500	2,550	2,550	2,550
	RETIREMENT	0	0	0	2,798	2,798	2,798
10-42-132	WORKERS COMP	0	53	60	60	60	60
	MEDICAL INSURANCE	0	0	0	4,954	4,954	4,954
10-42-134	LIFE & L.T.D. INSURANCE	0	0	60	120	120	120
	TOTAL PERSONNEL SERVICES	0	11,981	21,420	42,354	42,354	42,354
MATERIALS AND SERVICES							
	MUNI COURT EXPENSES	1,273	0	0	0	0	0
10-42-240	OFFICE SUPPLIES	0	271	1,260	1,260	1,260	1,260
	UNIFORMS	0	0	250	250	250	250
10-42-285	BANK FEES	0	0	540	540	540	540
	EQUIPMENT O & M	0	0	550	550	550	550
10-42-230	TRAVEL, TRAINING & MEETINGS	0	804	4,000	3,000	3,000	3,000
10-42-210	DUES/SUBS/PRINTING/POSTAGE	0	95	1,000	500	500	500
	MISCELLANEOUS EXPENSES	0	0	0	0	0	0
10-42-290	CONTRACT SERVICES	0	665	600	800	800	800
10-42-250	CONTEMPT ENFORCEMENT	0	0	300	300	300	300
	TOTAL MATERIALS AND SERVICES	1,273	1,835	8,500	7,200	7,200	7,200
	TOTAL MUNICIPAL COURT	1,273	13,816	29,920	49,554	49,554	49,554

DEPARTMENT: **Police Department**
Fund: **General**

Program Description/Mission:
The Police Department provides public safety to the citizens in the way of law enforcement and community policing. Members of the Gold Beach Police Department are professional staff that are dedicated to providing the highest quality police services to our community by protecting life and property, enforcing the state and city laws, and being part of the front line response in emergency management.

Budget Comments:
There is no change in requested staffing level over last budget year. The department has 7 full-time employees: the Chief, Sergeant, 4 officers, and the Office Manager/Deputy Medical Examiner.

PROPOSED CHANGES:

Actual Worker's Compensation rates were significantly higher that estimated last budget year. The proposed amount reflects the actual costs for this fiscal year plus an additional 5%. The actual rates will not be know until after the budget is adopted.

Contract services was increased to reflect the cost of a proposed contract with the County IT Services to provide specialized IT and phone services for the Police Department. We are required to maintain a secure connection to them in order to access the County's law enforcement data and the state's Law Enforcement Data System (LEDS). We have never had the technical expertise to handle the connection and maintenance which frequently presents technical difficulties that interfere with department operations. The County will provide full support to the server, PC's, software, users, and the network during weekdays and weekends. Additionally, connecting the PD to the County's phone system will facilitate better communication with the Sheriff's Office dispatch.

Fuel was increase over last fiscal year. Last year was the first year we budgeted this as a separate line item so we could more accurately track these costs. The actuals year to date reflect the need for additional appropriation especially due to continuing increases in fuel costs.

City of Gold Beach
General Fund
POLICE DEPARTMENT EXPENDITURES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES							
10-54-110	POLICE CHIEF (301)	46,937	46,763	63,600	63,600	63,600	63,600
10-54-114	SERGEANT (302) PG	48,479	51,280	50,600	54,579	54,579	54,579
10-54-120	PATROL OFFICER (306) (TB)	35,800	40,317	40,000	36,608	36,608	36,608
10-54-112	SR PATROL OFFICER (303) CK	38,931	41,833	42,000	44,491	44,491	44,491
10-54-121	PATROL OFFICER (305) (TW)	0	33,738	38,500	40,352	40,352	40,352
10-54-111	PATROL OFFICER (309) VH	21,134	42,413	38,500	40,352	40,352	40,352
10-54-116	OFFICE MANAGER	28,632	32,722	34,000	34,932	34,932	34,932
	RESERVE POLICE OFFICER	1,530		0			
10-54-113	TSS SB & DUII GRANT OT	880	3,760	0	2,000	2,000	2,000
10-54-117	OT	7,310	3,065	6,500	7,000	7,000	7,000
10-54-118	ME DIFFERENTIAL	0	0	0	1,000	1,000	1,000
10-54-119	SALARY & BENEFIT ADJUSTMENT	0	0	500	6,500	6,500	6,500
10-54-131	SOCIAL SECURITY	17,036	23,215	23,500	25,500	25,500	25,500
10-54-130	RETIREMENT	44,277	42,386	44,000	44,000	44,000	44,000
10-54-135	PERS UAL COSTS	0	14,583	25,500	19,500	19,500	19,500
10-54-132	WORKERS COMPENSATION	8,714	16,992	15,450	25,500	25,500	25,500
10-54-133	MEDICAL INSURANCE	69,834	85,936	88,000	88,000	88,000	88,000
10-54-134	LIFE & L.T.D. INSURANCE	578	933	750	1,000	1,000	1,000
	TOTAL PERSONNEL	370,072	479,936	511,400	534,914	534,914	534,914
MATERIALS AND SERVICES							
	COUNCIL POS 1 COMPENSATION	1,045	0	0	0	0	0
	COUNCIL POS 1 TRAVEL	367	0	0	0	0	0
	AUDIT	2,064	0	0	0	0	0
	ATTORNEY	60	0	0	0	0	0
10-54-270	ELECTRICITY	1,947	2,180	0	0	0	0
10-54-297	INSURANCE/BONDS	2,044	3,357	0	0	0	0
10-54-280	COMMUNICATIONS	3,657	4,681	3,663	0	0	0
10-54-210	DUES/SUBS/PRINTING/POSTAGE	1,250	1,808	2,220	2,200	2,200	2,200
10-54-230	TRAVEL, TRAINING & MEETINGS	1,709	2,265	6,500	6,500	6,500	6,500
10-54-265	BUILDINGS & GROUNDS	974	389	600	600	600	600
10-54-250	EQUIPMENT O & M	20,945	30,402	10,800	11,120	11,120	11,120
10-54-285	FUEL	0	0	13,500	21,060	21,060	21,060
	LEXIPOL POLICY MANUAL FEE	0		1,500	1,500	1,500	1,500
10-54-240	SUPPLIES/CUSTODIAL	4,473	3,549	4,500	4,500	4,500	4,500
	AMMUNITION	0		2,400	2,500	2,500	2,500
10-54-293	UNIFORMS AND VESTS	3,639	2,698	6,200	3,500	3,500	3,500
10-54-295	CONTRACT SERVICES	4,625	6,073	7,000	18,200	18,200	18,200
10-54-245	INVESTIGATIONS	167	450	600	1,000	1,000	1,000
	MISCELLANEOUS EXPENSES	237	0	0	0	0	0
10-54-290	CMI SYSTEM FEES	2,844	2,296	3,500	3,500	3,500	3,500
10-54-275	SOLID WASTE SERVICES	713	765	0	0	0	0
10-54-294	MISC DONATION EXPENSES	0	1,438	0	200	200	200
	TOTAL MATERIALS AND SERVICES	52,760	62,349	62,983	76,380	76,380	76,380

City of Gold Beach
General Fund
POLICE DEPARTMENT EXPENDITURES
Fiscal Year 2012-2013

	2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
CAPITAL OUTLAY						
POLICE VEHICLE	29,980	0	0	0	0	0
PD SERVER	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	29,980	0	0	0	0	0
TRANSFERS OUT						
TRANSFER TO BUILDING RES FUND	3,200	0	0	0	0	0
TRANSFER TO UNEMP FUND	2,000	0	0	0	0	0
TOTAL TRANSFERS OUT	5,200	0	0	0	0	0
TOTAL POLICE DEPARTMENT	458,012	542,285	574,383	611,294	611,294	611,294

DEPARTMENT: **Fire Department**
Fund: **General**

Program Description/Mission:
The Fire Department provides public safety services in the form of fire prevention and suppression and vehicle accidents and ambulance assists. The Fire Department provides public safety services within the city limits and provides contract services to the Gold Beach-Wedderburn Rural Fire Protection District (Wedderburn, Rogue Hills, Rogue Shores, Jerry's Flat Road and North Bank Rogue River Road).

Budget Comments:
There is no change in requested staffing level over last budget year. The department has 2 paid part-time staff: the Chief and Assistant Chief for a total FTE of: .50. We currently have 25 volunteer fire fighters.

PROPOSED CHANGES:

There are no significant changes to this year's budget.

City of Gold Beach

General Fund

FIRE DEPARTMENT EXPENDITURES

Fiscal Year 2011-2012

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES							
0-55-110	FIRE CHIEF	8,808	9,100	9,300	9,600	9,600	9,600
10-55-111	ASSISTANT FIRE CHIEF	6,456	6,700	6,900	7,100	7,100	7,100
10-55-119	SALARY & BENEFIT ADJUSTMENT	0	0	0	0	0	0
10-55-131	SOCIAL SECURITY	1,168	1,209	1,300	1,335	1,335	1,335
10-55-132	WORKERS COMPENSATION	5,960	8,675	8,000	8,880	8,880	8,880
10-55-134	LIFE & L.T.D. INSURANCE	294	676	1,500	1,500	1,500	1,500
	TOTAL PERSONNEL	22,686	26,360	27,000	28,415	28,415	28,415
MATERIALS AND SERVICES							
	COUNCIL POS 2 COMPENSATION	1,140	0	0	0	0	0
	COUNCIL POS 2 TRAVEL	348	0	0	0	0	0
	AUDIT	1,564	0	0	0	0	0
	ATTORNEY	0	0	0	0	0	0
10-55-270	ELECTRICITY	1,861	2,002	0	0	0	0
10-55-297	INSURANCE/BONDS	6,952	7,677	0	0	0	0
10-55-280	COMMUNICATIONS	855	2,578	1,750	1,750	1,750	1,750
10-55-210	DUES/SUBS/PRINTING/POSTAGE	254	301	400	400	400	400
10-55-230	TRAVEL, TRAINING & MEETINGS	412	851	1,500	1,500	1,500	1,500
10-55-265	BUILDINGS & GROUNDS	412	469	500	0	0	0
10-55-250	EQUIPMENT O & M	7,310	8,679	5,600	5,600	5,600	5,600
10-55-285	FUEL	0	0	900	500	500	500
10-55-240	SUPPLIES/CUSTODIAL	32	1,835	300	300	300	300
	PERSONAL PROTECTIVE EQUIP	0	0	5,000	5,000	5,000	5,000
10-55-252	SMALL TOOLS & EQUIPMENT	621	1,750	2,400	2,500	2,500	2,500
10-55-295	CONTRACT SERVICES/CODE SERV	1,980	5,069	5,000	5,000	5,000	5,000
10-55-215	FIRE ASSOCIATION	10,602	10,508	12,000	12,000	12,000	12,000
	MISCELLANEOUS EXPENSES	20	0	0	0	0	0
	EMERGENCY SERVICES	79	0	0	0	0	0
10-55-275	SOLID WASTE SERVICES	713	706	0	0	0	0
10-55-245	GBWFPD APPOV FIRE EXPENSES	16,057	17,034	18,700	18,700	18,700	18,700
	TOTAL MATERIALS AND SERVICES	51,212	59,458	54,050	53,250	53,250	53,250
CAPITAL OUTLAY							
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
TRANSFERS OUT							
	TRANSFER TO BUILDING RES FUND	3,200	0	0	0	0	0
	TOTAL TRANSFERS OUT	3,200	0	0	0	0	0
	TOTAL FIRE DEPARTMENT	77,098	85,818	81,050	81,665	81,665	81,665

DEPARTMENT: **Parks Department**
Fund: **General**

Program Description/Mission:
The City owns 2 parks: South Beach Park (where the Visitor Center is located) and Buffington Park. The City has a lease agreement with Curry County for the Pocket Park located at the corner of Hwy 101 and Moore Street.

Budget Comments:
There are no employees within the Parks Department. Yard work and routine maintenance is provided by contract. The Public Works staff responds to larger maintenance issues.

PROPOSED CHANGES:

Contract services for Buffington Park increased due to a new and more comprehensive park maintenance contract. The Public Works Superintendent and CA negotiated a higher level of maintenance than we have had in the past to improve the quality of the park.

Buildings and Grounds is reduced this year to $7500. Repainting (staining) of Kid Kastle is proposed. New trees and vegetation are planned for the Pocket Park and Buffington Park.

Capital Outlay
$30K has been proposed for reroofing of the east bathroom structure. $5000 is proposed to be reappropriated from this fiscal year to finish wood chipping Kid Kastle (work will begin this fiscal year).

City of Gold Beach
General Fund
PARKS DEPARTMENT EXPENDITURES
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES							
	PARK HOST	2,179	2,604	0	0	0	0
	SALARY & BENEFIT ADJUSTMENT	0	0	0	0	0	0
	RETIREMENT	0	141	0	0	0	0
	SOCIAL SECURITY	167	183	0	0	0	0
	WORKERS COMPENSATION	80	191	0	0	0	0
	TOTAL PERSONNEL	2,426	3,119	0	0	0	0
MATERIALS AND SERVICES							
	COUNCIL POS 4 COMPENSATION	1,045	0	0	0	0	0
	COUNCIL POS 4 TRAVEL	386	0	0	0	0	0
	AUDIT	964	0	0	0	0	0
10-64-270	ELECTRICITY	2,476	2,194	3,780	2,780	2,780	2,780
10-64-297	INSURANCE/BONDS	998	1,200	0	0	0	0
10-64-210	DUES/SUBS/PRINTING/POSTAGE	159	60	200	100	100	100
10-64-265	BUILDINGS & GROUNDS	2,715	4,908	13,400	7,500	7,500	7,500
10-64-250	EQUIPMENT O & M	95	589	800	800	800	800
10-64-240	SUPPLIES/CUSTODIAL	351	452	500	500	500	500
10-64-252	SMALL TOOLS & EQUIPMENT	157	771	500	500	500	500
10-64-295	CONTRACT SERVICES/CODE SERV	0	202	200	200	200	200
10-64-290	CONTRACT SERVICES - POCKET PK	260	107	400	400	400	400
10-64-291	CONTRACT SERVICES - BUFF PK	10,500	10,500	13,760	28,000	28,000	28,000
10-64-255	SHED & MANF HOME	0	113	0	0	0	0
10-64-275	SOLID WASTE SERVICES	4,340	4,326	4,680	4,680	4,680	4,680
	MISCELLANEOUS EXPENSES	0	0	0	0	0	0
	TOTAL MATERIALS AND SERVICES	24,446	25,422	38,220	45,460	45,460	45,460
CAPITAL OUTLAY							
	EAST BATHROOM ROOF	0	0	10,000	30,000	30,000	30,000
	RESURFACE TENNIS COURTS	0	5,690	10,000	0	0	0
	REMOVAL OF DANGEROUS TREES	0	650	0	0	0	0
	ASPHALT AND WOODCHIP RESURFACE	0	0	5,000	5,000	5,000	5,000
	TOTAL CAPITAL OUTLAY	0	6,340	15,000	35,000	35,000	35,000
TRANSFERS OUT							
	TRANSFER TO BUILDING RES FUND	600	0	0	0	0	0
	TOTAL TRANSFERS OUT	600	0	0	0	0	0
	TOTAL PARKS AND REC DEPT	27,472	34,881	53,220	80,460	80,460	80,460

DEPARTMENT: **Emergency Management**
Fund: **General**

Program Description/Mission:
Emergency Management is responsible for developing and implementing emergency management operations and procedures and for mitigation and recovery planning. The duties of Emergency Management are split between the City Administrator, Chief of Police, and Public Works Superintendent.

Budget Comments:
There no proposed changes for Emergency Management.

City of Gold Beach
General Fund
EMERGENCY MANAGEMENT EXPENDITURES
Fiscal Year 2012-2013

	2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
PERSONNEL SERVICES						
EMERG MGNT SERV COORDINATOR	0	0	0	0	0	0
SALARY & BENEFIT ADJUSTMENT	0	0	0	0	0	0
SOCIAL SECURITY	0	77	0	0	0	0
WORKERS COMPENSATION	0	43	0	0	0	0
LIFE & L.T.D. INSURANCE	0	0	0	0	0	0
TOTAL PERSONNEL	0	121	0	0	0	0
MATERIALS AND SERVICES						
SUPPLIES	0	217	500	500	500	500
DUES/SUBS/PRINTING/POSTAGE	0	0	0	0	0	0
TRAVEL, TRAINING & MEETINGS	0	0	0	0	0	0
TOTAL MATERIALS AND SERVICES	0	217	500	500	500	500
TOTAL EMERGENCY MGNT SERVICES	0	337	500	500	500	500

Special Revenue Funds

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)].

Fund: **Street Tax**

Program Description/Mission:
The Streets Department is responsible for the operation and maintenance of city owned streets. Not all streets within the city limits are city owned and maintained. Ellensburg Avenue--Hwy 101 is owned and maintained by the Oregon Department of Transportation (ODOT). Most streets in Hunter Creek are still owned and maintained by Curry County.

Budget Comments:
The Streets Department is part of Public Works. There is one .50 FTE paid out of the Street Fund and shared with the Water Fund. As mentioned in the Personnel Summary a 3% COLA is proposed for salaries.

Grant funding through ODOT's Special City Allotment grant program will be applied for again this fiscal year to continue work on the 3rd Street sidewalk to the library.

A new line item: Storm Drain O&M is proposed this fiscal year at $2000.

Capital Outlay
Continued work on the 3rd Street sidewalk to the library. $50K is again proposed as match for any proposed grant funding.

Two large equipment purchases are proposed this year: a replacement street sweeper and replacement tractor mower. Both of our current equipment pieces are over 20 years old (the tractor is circa 1960's) and have just reached the end of their useful lives. The Budget Committee approved an interfund loan between the Sewer Reserve and Streets to finance the street sweeper. A loan resolution with amoritization schedule will be adopted with the budget.

City of Gold Beach
SPECIAL REVENUE FUNDS
STREET TAX FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
FEES AND PERMITS							
21-32-110	STREET ADDRESSING FEES	100	75	0	0	0	0
	TOTAL FEES AND PERMITS	100	75	0	0	0	0
SYSTEM DEV CHARGES							
21-34-110	STREET SDC NON-RESTRICTED	632	0	0	0	0	0
21-34-120	STREET SDC RESTRICTED	4,296	0	0	0	0	0
	TOTAL SYSTEM DEV CHARGES	4,928	0	0	0	0	0
INTERGOVERNMENTAL							
21-33-210	STATE GAS TAX APPORTIONMENT	89,036	95,521	90,000	100,000	100,000	100,000
	TOTAL INTERGOVERNMENTAL	89,036	95,521	90,000	100,000	100,000	100,000
INTEREST REVENUE							
21-36-100	INTEREST	798	1,566	828	360	360	360
21-36-110	MISCELLANEOUS REVENUE	144	202	0			
	TOTAL INTEREST REVENUE	942	1,768	828	360	360	360
TRANSFERS IN							
	TRANSFER IN FROM SEWER RESERVE	0	0	0	0	150,000	150,000
	TRANSFER IN FROM SMALL CITY ALLOT	0	0	75,000	75,000	75,000	75,000
	TOTAL TRANSFERS IN	0	0	75,000	75,000	225,000	225,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	235,247	215,640	248,000	230,737	230,737	230,737
	TOTAL BEGINNING FUND BALANCE	235,247	215,640	248,000	230,737	230,737	230,737
	TOTAL RESOURCES	330,253	313,004	413,828	406,097	556,097	556,097
EXPENDITURES & REQUIREMENTS							
PERSONNEL SERVICES							
21-40-110	PUBLIC WORKS OPERATOR/ LEAD WORK	19,220	20,732	20,600	21,842	21,842	21,842
21-40-117	OVERTIME	180	0	300	400	400	400
21-40-119	SALARY & BENEFIT ADJUSTMENT	0	0	0	0	0	0
21-40-130	RETIREMENT	2,401	2,808	3,100	3,650	3,650	3,650
21-40-135	PERS UAL COSTS	0	1,493	1,700	1,350	1,350	1,350
21-40-131	SOCIAL SECURITY	1,055	1,576	1,600	1,750	1,750	1,750
21-40-132	WORKERS COMPENSATION	3,644	2,194	1,900	3,377	3,377	3,377
21-40-133	MEDICAL INSURANCE	15,473	5,609	6,000	6,100	6,100	6,100
21-40-134	LIFE & L.T.D. INSURANCE	42	8	50	50	50	50
	TOTAL PERSONNEL	42,015	34,421	35,250	38,519	38,519	38,519
MATERIALS AND SERVICES							
	AUDIT	1,500		0	0	0	0
21-40-297	INSURANCE/BONDS	761	950	0	0	0	0
21-40-210	DUES/SUBS/PRINTING/POSTAGE	79	441	300	300	300	300
21-40-240	OFFICE EQUIPMENT & SUPPLIES	14	79	200	200	200	200

City of Gold Beach
SPECIAL REVENUE FUNDS
STREET TAX FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
21-40-279	OSHA REQUIRED EXPENDITURES	0		1,000	1,000	1,000	1,000
21-40-260	ROCK, OIL, MATERIALS & SERV	2,847	6,834	10,300	10,300	10,300	10,300
21-40-250	EQUIPMENT O & M	3,323	6,912	7,600	9,600	9,600	9,600
21-40-285	FUEL	0	0	2,400	2,000	2,000	2,000
21-40-252	SMALL TOOLS & EQUIPMENT	266	1,151	1,000	1,000	1,000	1,000
21-40-254	STREET SIGNS & FITTINGS	1,543	2,270	2,500	2,500	2,500	2,500
21-40-295	CONTRACT SERVICES	2,162	1,882	2,000	2,000	2,000	2,000
21-40-230	TRAVEL, TRAININGS & MEETINGS	0	130	550	550	550	550
21-40-276	STREET LIGHTING & TRAFFIC LGTS	6,954	7,781	8,000	9,000	9,000	9,000
21-40-262	STREET ADDRESSING	0	0	300	300	300	300
	STORM DRAIN O&M	0	0	0	2,000	2,000	2,000
	MISCELLANEOUS EXPENSES	25		0	0	0	0
	TOTAL MATERIALS AND SERVICES	19,474	28,429	36,150	40,750	40,750	40,750
CAPITAL OUTLAY							
21-40-530	STREET CONSTRUCTION & REPAIR	8,585	3,157	27,000	5,000	27,000	27,000
	STREET SWEEPER PURCHASE	0	0	0	100,000	150,000	150,000
	EQUIPMENT PURCHASE	24,999	0	0	40,000	40,000	40,000
21-40-536	3RD STREET (LIBRARY) SIDEWALK	0	3,733	50,000	50,000	50,000	50,000
	TOTAL CAPITAL OUTLAY	33,584	6,891	77,000	195,000	267,000	267,000
CONTINGENCY & RESERVES							
21-40-415	CONTINGENCY	0	0	60,000	60,000	60,000	60,000
	TOTAL CONTINGENCY	0	0	60,000	60,000	60,000	60,000
TRANSFERS OUT							
	TRANS TO CULVERT RESERVE	0	0	0	15,000	15,000	15,000
	TRANS TO SPECIAL CITY ALLOT FD	22,000	0	0	0	0	0
21-40-711	TRANS TO GENERAL INDIRECT COSTS	0	12,526	18,487	18,628	18,628	18,628
	TOTAL TRANSFERS OUT	22,000	12,526	18,487	33,628	33,628	33,628
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	213,180	230,737	186,941	38,200	116,200	116,200
	TOTAL UNAPP ENDING FUND BAL	213,180	230,737	186,941	38,200	116,200	116,200
	TOTAL EXPENDITURES & REQUIREMENTS	330,253	313,004	413,828	406,097	556,097	556,097

Fund: Community Promotions

Program Description/Mission:
This fund receives revenue from a local 6% transient room tax. By state statute the funds shall be used for the following purposes: tourism promotion or tourism-related facilities, city services, or finance or refinance debt of tourism related facilities. 70% of the net revenue from the tax must used for these purposes. Currently the room tax is divided in the following manner:

5% to the lodging establishment for collection of the tax
20% to the city General Fund
75% to the Community Promotions fund for the uses listed above

Budget Comments:
There are currently 3 paid staff at the Visitor Center: Visitor Center Manager, and 2 part-time center staff. A .40 part-timer is proposed for this fiscal year for a total of 2.8 FTE.
The Executive Director position was eliminated and marketing and promotional services will be provided by contract this year. A line item for Promotion Contract was added.

Marketing and Promotional Expenses were proposed by the Promotions Committee based on their Strategic Marketing Plan with minor changes made by the CA.

Grants are an addition to the Event Support line item. A survey of other cities found that they provide a marketing and promotional grant program which has been beneficial to their communities. Event Support is already somewhat of a grant program providing support to annual and new events throughout the year (such as the Brew Fest, Wine Art & Music Fest, the Football Camp, and the Writer's Conference). The CA proposes to expand this program and offer additional marketing/promotional dollars for non-profit groups, organizations, and events that further the mission of the Transient Room Tax ordiance which is tourism promotion of the greater Gold Beach area. The grants will be by application and approved by the Tax Administrator per the Transient Room Tax and Community Promotion Code.

Travel & Training is a new expenditure proposed for this year to enable Visitor Center staff to attend critical tourism related training opportunities. Travel costs associated with the trade shows will be tracked through this line item.

City of Gold Beach
Special Revenue Fund
COMMUNITY PROMOTION FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
TRANSIENT ROOM TAX							
24-32-140	TRANSIENT ROOM TAX	261,684	221,871	245,000	250,000	250,000	250,000
	TOTAL TRANSIENT ROOM TAX	261,684	221,871	245,000	250,000	250,000	250,000
INTEREST REVENUE							
24-36-100	INTEREST	1,088	1,359	696	150	150	150
24-36-110	MISCELLANEOUS REVENUE	145	96	0	0	0	0
24-36-130	POSTAGE REIMBURSEMENT	13	0	0	0	0	0
	TOTAL INTEREST REV	1,246	1,455	696	150	150	150
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	281,770	177,469	114,100	43,000	73,000	73,000
	TOTAL BEGINNING FUND BALANCE	281,770	177,469	114,100	43,000	73,000	73,000
	TOTAL RESOURCES	544,700	400,795	359,796	293,150	323,150	323,150
EXPENDITURES & REQUIREMENTS							
PERSONNEL SERVICES							
24-40-112	EXECUTIVE DIRECTOR	36,513	45,000	45,000	0	0	0
24-40-111	VISITOR CENTER MANAGER	20,710	24,212	26,000	37,000	37,000	37,000
24-40-110	VISITOR CENTER SALARIES	15,144	16,065	18,000	40,250	40,250	40,250
24-40-119	SALARY & BENEFIT ADJUSTMENT	0	0	0	0	0	0
24-40-130	RETIREMENT	5,333	9,255	9,500	8,200	8,200	8,200
24-40-135	PERS UAL COSTS	0	4,951	6,300	0	0	0
24-40-131	SOCIAL SECURITY	5,304	6,520	6,200	6,100	6,100	6,100
24-40-132	WORKERS COMPENSATION	112	212	300	350	350	350
24-40-133	MEDICAL INSURANCE	2,823	12,066	12,800	16,000	12,000	12,000
24-40-134	LIFE & L.T.D. INSURANCE	104	215	170	200	200	200
	TOTAL PERSONNEL	86,043	118,496	124,270	108,100	104,100	104,100
MARKETING AND PROMOTIONAL EXPENSES							
24-40-212	EVENT SUPPORT & GRANTS	19,793	15,978	19,500	35,000	40,000	40,000
NEW	PROMOTION CONTRACT	0	0	0	0	20,000	20,000
24-40-213	PRINTED MATERIALS	14,391	15,534	18,000	18,000	12,000	12,000
24-40-214	BROCHURE DISTRIBUTION	6,206	1,229	17,500	7,000	7,000	7,000
24-40-215	TRADE SHOWS & FAIRS	18,264	18,454	19,600	10,000	10,000	10,000
NEW	TRAVEL & TRAINING	0	0	0	5,000	5,000	5,000
	FUEL	0	0	2,200	1,000	1,000	1,000
24-40-216	MAGAZINE ADS	0	6,278	8,000	4,000	4,000	4,000
24-40-272	PROFESSIONAL SERVICES	1,664	13,546	10,000	10,000	5,000	5,000
24-40-220	RADIO ADS	0	5,506	4,000	4,000	6,000	6,000
24-40-217	NEWSPAPER ADS	16,911	11,399	10,000	10,000	4,000	4,000
24-40-218	OUTDOOR ADVERTISING	13,285	9,100	8,400	4,000	0	0
24-40-223	INTERNET	24,424	283	10,000	5,000	10,000	10,000
24-40-210	ASSOCIATION DUES	1,820	3,977	3,000	6,000	6,000	6,000
24-40-221	TELEVISION PROMOTION	40,355	31,648	22,000	22,000	14,000	14,000
	TOTAL MKT & PROMO EXP	157,113	132,931	152,200	141,000	144,000	144,000

City of Gold Beach
Special Revenue Fund
COMMUNITY PROMOTION FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
VC OPERATING EXPENSES							
	AUDIT	1,764		0	0	0	0
	ATTORNEY	640		0	0	0	0
	INSURANCE/BONDS	454	600	0	0	0	0
	OFFICE EQUIPMENT	0	0	0	0	0	0
24-40-510	VC OPERATING EXPENSES	22,208	17,044	15,000	17,000	17,000	17,000
24-40-515	POSTAGE	11,274	5,329	6,000	6,000	8,000	8,000
24-40-525	VC BUILDINGS & GROUNDS	11,689	6,960	8,000	8,000	7,000	7,000
24-40-530	MISCELLANEOUS EXPENSES	408	213	0	0	0	0
	TOTAL MATERIALS AND SERVICES	48,437	30,146	29,000	31,000	32,000	32,000
CAPITAL OUTLAY							
	EQUIPMENT	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
CONTINGENCY & RESERVES							
2440415	CONTINGENCY	0	0	10,000	3,000	20,000	20,000
	TOTAL CONTINGENCY	0	0	10,000	3,000	20,000	20,000
TRANSFERS OUT							
	TRANS TO VC BUILDING RES FUND	3,000	7,500	0	0	0	0
	TOTAL TRANSFERS OUT	3,000	7,500	0	0	0	0
DEBT SERVICE							
	VC PAYMENTS (3 payments)	41,490	68,665	0	0	0	0
	TOTAL DEBT SERVICE	41,490	68,665	0	0	0	0
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	208,617	43,056	44,326	10,050	23,050	23,050
	TOTAL UNAPP ENDING FUND BAL	208,617	43,056	44,326	10,050	23,050	23,050
	TOTAL EXPENDITURES & REQUIREMENTS	544,700	400,794	359,796	293,150	323,150	323,150

Fund: **State Revenue Sharing**

Program Description/Mission:
Funding for State Revenue Sharing is received from the State of Oregon through the Oregon Liquor Control Commission (OLCC) to support operations in cities that elect to receive the funds. Receipt, use and administration of SRS funds are regulated under ORS 221.770. Funds can be used for specific purposes such as police, fire or planning or to offset other General Fund expenses. Generally, the City has used these funds in the past to purchase police vehicles. The funds are collected into this fund and passed through to the Fleet Replacement Reserve Fund.

Budget Comments:
A new police vehicle was contemplated last year to be purchased in fiscal year 2012-2013. Unfortunately, one of our SUV vehicles experienced catastrophic transmission failure and the expenditure was required in the current FY (2011-2012) so this has reduced the carry-over projected in the Fleet Replacement Fund.

The Police Chief has proposed a cruiser vehicle (sedan rather than SUV) purchase. Additional funds will be required from the General Fund if this expenditure is approved for FY 2012-2013.

City of Gold Beach

Special Revenue Fund

STATE SHARED REVENUE FUND

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
STATE REVENUE SHARING ALLOCATION							
51-36-150	STATE REV SHARE ALLOCATION	17,713	17,133	15,000	18,000	18,000	18,000
	TOTAL ST REV SHARE ALLOCATION	17,713	17,133	15,000	18,000	18,000	18,000
INTEREST REVENUE							
51-36-100	INTEREST	81	96	48	42	42	42
	TOTAL INTEREST REV	81	96	48	42	42	42
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	20,788	23,582	19,502	25,811	25,811	25,811
	TOTAL BEGINNING FUND BALANCE	20,788	23,582	19,502	25,811	25,811	25,811
	TOTAL RESOURCES	38,582	40,811	34,550	43,853	43,853	43,853
EXPENDITURES & REQUIREMENTS							
TRANSFERS OUT							
51-40-540	TRANS TO GENERAL FUND	15,000	15,000	0	0	0	0
	TRANS TO FLEET REPLACEMENT	0	0	0	18,000	18,000	18,000
	TOTAL TRANSFERS OUT	15,000	15,000	0	18,000	18,000	18,000
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	23,582	25,811	34,550	25,853	25,853	25,853
	TOTAL UNAPP ENDING FUND BAL	23,582	25,811	34,550	25,853	25,853	25,853
	TOTAL EXPENDITURES & REQUIREMENTS	38,582	40,811	34,550	43,853	43,853	43,853

Fund: Special City Allotment

Program Description/Mission:

The Legislature mandated $1 million in state gas taxes to be distributed annually among cities with populations of less than 5,000. ODOT sets the distribution and dollar amount by agreement with the League of Oregon Cities. Half of the funds come from the cities' share of gas tax revenues and half comes from ODOT's share of the State Highway Fund. Locals can receive one-half the maximum $25,000 grant amount, up front, with final payment due upon completion of the project. Payments are included in the expenditure budget for Local Government in the Highway Program. (Note: A similar program exists for small counties. However, funds are transferred directly and are not contained as a budget expenditure.)
source: http://www.oregon.gov/ODOT/HWY/LGS/funding.shtml

Budget Comments:

The City applied for $50K in funding for the 3rd Street sidewalk to the library that was not funded. We will apply again this year. $50K as the grant match is proposed within the Street Fund.

City of Gold Beach

Special Revenue Fund

SPECIAL CITY ALLOTMENT FUND

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
STATE SPECIAL CITY ALLOTMENT PROJECT							
54-40-521	STATE SCA ALLOCATION	0	0	50,000	50,000	50,000	50,000
	TOTAL SCA ALLOCATION	0	0	50,000	50,000	50,000	50,000
MISCELLANEOUS REVENUE							
54-36-100	INTEREST	71	126	144	42	42	42
	TOTAL MISCELLANEOUS REV	71	126	144	42	42	42
TRANSFER IN							
54-39-100	TRANS FROM STREET TAX FUND	22,000	0	0	0	0	0
	TOTAL TRANSFER IN	22,000	0	0	0	0	0
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	6,344	28,415	26,306	28,540	28,540	28,540
	TOTAL BEGINNING FUND BALANCE	6,344	28,415	26,306	28,540	28,540	28,540
	TOTAL RESOURCES	28,415	28,541	76,450	78,582	78,582	78,582
EXPENDITURES & REQUIREMENTS							
CAPITAL OUTLAY							
	GRIZZLY MT RD CONSTRUCTION	0	0	0	0	0	0
	3RD STREET SIDEWALK CONSTRUCT	0	0	0	0	0	0
		0	0	0	0	0	0
TRANSFERS OUT							
54-40-715	TRANS TO GENERAL INDIRECT	0	0	0			
	TRANS TO STREET TAX FUND	0	0	75,000	75,000	75,000	75,000
	TOTAL TRANSFERS OUT	0	0	75,000	75,000	75,000	75,000
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	28,415	28,541	1,450	3,582	3,582	3,582
	TOTAL UNAPP ENDING FUND BAL	28,415	28,541	1,450	3,582	3,582	3,582
	TOTAL EXPENDITURES & REQUIREMENTS	28,415	28,541	76,450	78,582	78,582	78,582

Fund: **911 Fund**

Program Description/Mission:
From FY 2011-2012 Budget:
In previous years, funding to pay for 911 dispatch services (which is a pass-through to the County) was budgeted in the General Fund. According to a letter from the Oregon Department of Revenue (dated November 22, 2010) state statute stipulates that these funds, since they are dedicated revenue, cannot be included within the General Fund (even if the funds pass through to another jurisdiction). These funds must be accounted for in a separate fund.

Last fiscal year a separate Reserve Fund was established for the 911 revenue. The monies are still passed to the County which provides 911 services to the citizens of the City.

A letter was received from the Oregon Office of Emergency Management (dated March 29, 2012) stating that beginning January 1, 2013 the City would no longer receive the revenue. Curry County is the City's Public Safety Answering Point (PSAP). Those monies will now go directly to the County.

Budget Comments:
The pass-through reflects the period from July 1 to December 31, 2012 when the City will cease to receive the pass-through dollars.

City of Gold Beach
Special Revenue Fund
911 FUND
Fiscal Year 2012-2013

	2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
911 SHARED REVENUE ALLOCATION						
55-36-150 911 Shared Revenue	0	0	8,875	5,400	5,400	5,400
TOTAL 911 SHARED REV ALLOCATION	0	0	8,875	5,400	5,400	5,400
INTEREST REVENUE						
INTEREST	0	0	0	10	10	10
TOTAL MISCELLANEOUS REV	0	0	0			
BEGINNING FUND BALANCE						
BEGINNING FUND BALANCE	0	0	0	0	0	0
TOTAL BEGINNING FUND BALANCE	0	0	0	0	0	0
TOTAL RESOURCES	0	0	8,875	5,400	5,400	5,400
EXPENDITURES & REQUIREMENTS						
MATERIALS AND SERVICES						
55-40-540 911 PASS-THROUGH TO COUNTY	0	0	8,875	5,400	5,400	5,400
TOTAL TRANSFERS OUT	0	0	8,875	5,400	5,400	5,400
UNAPPROPRIATED ENDING FUND BALANCE						
UNAPP ENDING FUND BAL	0	0	0	0	0	0
TOTAL UNAPP ENDING FUND BAL	0	0	0	0	0	0
TOTAL EXPENDITURES & REQUIREMENTS	0	0	8,875	5,400	5,400	5,400

Capital Projects Funds

A fund used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

Fund: Inflow & Infiltration (I & I) Fund

Program Description/Mission:
The I & I Corrections Fund is for projects to reduce the amount of storm water infiltrating the City's sewer system (which over burdens our sewer treatment plant). I&I corrections are required as part of the City's commitment to the state and federal funding agencies for our Wastewater Treatment Facility upgrade.

Budget Comments:
This fund really has no contribution to the Indirect Costs of the City so that line item has been eliminated.

CAPITAL OUTLAY
$40K is proposed for cleaning and video inspection of the sewer lines following recommendations received after the flow-poke.

City of Gold Beach
Capital Projects Fund
I and I CORRECTIONS FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
MISCELLANEOUS REVENUE							
63-36-100	INTEREST	255	1,828	408	240	240	240
	MISCELLANEOUS REVENUE	0	0	0	0	0	0
	TOTAL MISCELLANEOUS REV	255	1,828	408	240	240	240
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	168,483	168,038	155,026	167,000	167,000	167,000
	TOTAL BEGINNING FUND BALANCE	168,483	168,038	155,026	167,000	167,000	167,000
	TOTAL RESOURCES	169,933	169,866	155,434	167,240	167,240	167,240
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	AUDIT	700	0	0	0	0	0
	MISCELLANEOUS EXPENSES	0	0	0	0	0	0
	I & I CORRECTIONS PROJECTS	0	0	0	0	0	0
	TOTAL MATERIALS AND SERVICES	700	0	0	0	0	0
CAPITAL OUTLAY							
63-40-560	I & I CORRECTION	0	0	20,000	40,000	40,000	40,000
	TOTAL CAPITAL OUTLAY	0	0	20,000	40,000	40,000	40,000
TRANSFERS OUT							
63-40-715	TRANSFER TO GENERAL INDIRECT	0	2,137	13,541	0	0	0
	TOTAL TRANSFERS OUT	0	2,137	13,541	0	0	0
CONTINGENCY							
63-40-415	CONTINGENCY	0	0	50,000	50,000	50,000	50,000
	TOTAL CONTINGENCY	0	0	50,000	50,000	50,000	50,000
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	168,038	167,729	71,893	77,240	77,240	77,240
	TOTAL UNAPP ENDING FUND BAL	168,038	167,729	71,893	77,240	77,240	77,240
	TOTAL EXPENDITURES & REQUIREMENTS	168,738	169,866	155,434	167,240	167,240	167,240

Fund: **Wastewater Treatment Plant Construction Fund**

Program Description/Mission:
This fund was created for FY 2011-2012 to separate the WWTP construction activities from the Sewer Reserve Fund.

The bid was awarded for the plant construction in October of 2011 (about 3 months later than proposed at the time the budget was approved last year). Construction was expected to begin in July but did not actually begin until December. While the contractor is making steady progress the timeline for completion of the project will be fall of 2013 rather than early summer. This fund will exist through this fiscal year and finish in fiscal year 2013-2014. Once completed the City will begin to pay back the 3 loans obtained for the project.

Budget Comments:
No real changes are proposed over last year. The budget amounts from last year have been conservatively reduced by 15% in order to capture all costs for this year. Total cost will probably be less.

City of Gold Beach
Captial Projects Fund
WWTP CONSTUCTION FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
GRANTS AND LOANS							
65-33-160	LOAN DISBURSEMENTS	0	0	7,423,000	6,309,550	5,308,672	5,308,672
	DEVELOPER CONT/ GRANT FUNDS	0	0	0	0	0	0
	TOTAL GRANTS AND LOANS	0	0	7,423,000	6,309,550	5,308,672	5,308,672
TRANSFERS IN							
65-39-100	TRANSFERS IN SEWER RESERVE FUND	0	0	969,730	362,969	362,969	362,969
	TOTAL TRANSFERS IN	0	0	969,730	362,969	362,969	362,969
	TOTAL FUND REVENUE	0	0	8,392,730	6,672,519	5,671,641	5,671,641
EXPENDITURES & REQUIREMENTS							
CAPITAL OUTLAY							
65-40-530	CONSTRUCTION COSTS	0	0	7,236,094	6,150,680	5,228,078	4,443,866
65-40-560	ADMINISTRATION	0	0	163,928	139,339	118,438	100,672
65-40-570	ARCH & ENGINEERING SERV	0	0	450,000	382,500	325,125	276,356
	TOTAL CAPITAL OUTLAY	0	0	7,850,022	6,672,519	5,671,641	4,820,895
CONTINGENCY & RESERVES							
65-40-415	CONTINGENCY	0	0	542,707	0	0	0
	TOTAL CONTINGENCY & RESERVES	0	0	542,707	0	0	0
	TOTAL EXPENDITURES & REQUIREMENTS	0	0	8,392,729	6,672,519	5,671,641	4,820,895

Debt Service Funds

A fund established to account for
payment of general long-term debt principal and interest
[OAR 150-294.352(1)].

Fund: **Hwy 101 Sewer Line Debt Fund**

Program Description/Mission:
This is a debt service fund to receive funds and service debt related to work performed on the main Hwy 101 sewer line in 2004. The beginning balance of the loan was $1,531,000. Current balance of the loan is: $1,046,233. The interest rate on the loan is 3.19% The City makes 2 payments of $55,102 each fiscal year on this loan. The debt is projected to be retired in August of 2023. The remaining debt schedule is listed below.

The monthly basic sewer portion of a utility bill is $49. $6 of that amount is dedicated to service this debt. A portion of the General Indirect costs are allocated to this fund for billing, collection, and financial management.

Budget Comments:
No real changes are proposed over last year except the inclusion of the Indirect Cost

DEBT REPAYMENT SCHEDULE

Due Date	Principal	Interest	Fees	Total	Balance
					$ 1,046,233
8/1/12	$ 38,415	$ 16,687	$ -	$ 55,102	$ 1,007,818
2/1/13	$ 39,027	$ 16,075	$ 5,039	$ 60,141	$ 968,791
8/1/13	$ 39,650	$ 15,452	$ -	$ 55,102	$ 929,141
2/1/14	$ 40,282	$ 14,820	$ 4,646	$ 59,748	$ 888,859
8/1/14	$ 40,925	$ 14,177	$ -	$ 55,102	$ 847,934
2/1/15	$ 41,577	$ 13,525	$ 4,240	$ 59,342	$ 806,357
8/1/15	$ 42,241	$ 12,861	$ -	$ 55,102	$ 764,116
2/1/16	$ 42,914	$ 12,188	$ 3,821	$ 58,923	$ 721,202
8/1/16	$ 43,599	$ 11,503	$ -	$ 55,102	$ 677,603
2/1/17	$ 44,294	$ 10,808	$ 3,388	$ 58,490	$ 633,309
8/1/17	$ 45,001	$ 10,101	$ -	$ 55,102	$ 588,308
2/1/18	$ 45,718	$ 9,384	$ 2,942	$ 58,044	$ 542,590
8/1/18	$ 46,448	$ 8,654	$ -	$ 55,102	$ 496,142
2/1/19	$ 47,189	$ 7,913	$ 2,481	$ 57,583	$ 448,953
8/1/19	$ 47,941	$ 7,161	$ -	$ 55,102	$ 401,012
2/1/20	$ 48,706	$ 6,396	$ 2,005	$ 57,107	$ 352,306
8/1/20	$ 49,483	$ 5,619	$ -	$ 55,102	$ 302,823
2/1/21	$ 50,272	$ 4,830	$ 1,514	$ 56,616	$ 252,551
8/1/21	$ 51,074	$ 4,028	$ -	$ 55,102	$ 201,477
2/1/22	$ 51,888	$ 3,214	$ 1,007	$ 56,109	$ 149,589
8/1/22	$ 52,716	$ 2,386	$ -	$ 55,102	$ 96,873
2/1/23	$ 53,557	$ 1,545	$ 484	$ 55,586	$ 43,316
8/1/23	$ 43,316	$ 691		$ 44,007	$ -

City of Gold Beach
Debt Service Fund
HWY 101 SEWER PROJECT
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
SERVICE FEES							
62-33-110	MONTHLY SURCHARGE	121,299	108,401	116,000	116,400	116,400	116,400
	TOTAL MONTHLY SURCHARGE	121,299	108,401	116,000	116,400	116,400	116,400
MISCELLANEOUS REVENUE							
62-36-100	INTEREST	748	5,973	800	414	414	414
	TOTAL MISCELLANEOUS REV	748	5,973	800	414	414	414
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	268,265	264,697	260,000	250,000	250,000	250,000
	TOTAL BEGINNING FUND BALANCE	268,265	264,697	260,000	250,000	250,000	250,000
	TOTAL RESOURCES	390,312	379,072	376,800	366,814	366,814	366,814
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	AUDIT	1,000	0	0	0	0	0
	TOTAL MATERIALS AND SERVICES	1,000	0	0	0	0	0
DEBT SERVICE							
62-40-660	FEES	6,147	5,789	6,200	5,040	5,040	5,040
62-40-610	PRINCIPAL	70,427	72,692	72,800	77,442	77,442	77,442
62-40-620	INTEREST	39,777	37,512	37,700	32,762	32,762	32,762
	TOTAL DEBT SERVICE	116,351	115,993	116,700	115,244	115,244	115,244
TRANSFERS OUT							
	TRANSFER TO GENERAL INDIRECT	0	1,399	1,399	7,761	7,822	7,822
	TOTAL TRANSFERS OUT	0	1,399	1,399	7,761	7,822	7,822
CONTINGENCY							
	CONTINGENCY	0	0	0	0	0	0
	TOTAL CONTINGENCY	0	0	0	0	0	0
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	272,961	261,680	258,701	243,809	243,748	243,748
	TOTAL UNAPP ENDING FUND BAL	272,961	261,680	258,701	243,809	243,748	243,748
	TOTAL EXPENDITURES & REQUIREMENTS	390,312	379,072	376,800	366,814	366,814	366,814

Fund: **Hunter Creek Heights/Emerald Hills Water LID**

Program Description/Mission:
This was a debt service fund set up to receive and make payments on the water system extension project. The loan was paid off in FY 2010-2011. The major LID owner to this fund paid off their balance this year. Only 2 small LID members remain so this fund will be retired and the small revenue amount (approximately $1300 annually) will be transfered to the Water Reserve Fund.

Budget Comments:
The fund is closed.

City of Gold Beach

Debt Service Fund

HUNTER CREEK HEIGHTS/EMERALD HILLS PROJECT

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
26-36-100	INTEREST	95	219	18	0	0	0
26-36-110	MISCELLANEOUS REVENUE	0	50	0	0	0	0
	TOTAL INTEREST REV	95	269	18			
LID REVENUE							
26-37-100	HUNTER CREEK LID PRINCIPAL	1,451	7,528	2,400	0	0	0
26-37-110	HUNTER CREEK LID INTEREST	5,421	5,057	5,500	0	0	0
26-37-150	EM HILLS PRINCIPAL		70		0	0	0
26-37-160	EM HILLS INTEREST		248		0	0	0
	TOTAL LID REVENUE	6,872	12,903	7,900			
TRANSFERS IN							
26-39-140	TRANS FROM WATER RESERVE	0	67,500	0	0	0	0
	TOTAL TRANSFERS IN	0	67,500	0			
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	25,401	19,447	11,900	0	0	0
	TOTAL BEGINNING FUND BALANCE	25,401	19,447	11,900	0	0	0
	TOTAL RESOURCES	32,368	100,118	19,818	0	0	0
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	AUDIT	400	0	0	0	0	0
26-40-210	AUDIT	400	31				
	TOTAL MATERIALS AND SERVICES	400	31	0	0	0	0
DEBT SERVICE							
26-40-610	BOND PRINCIPAL	8,579	76,188	0	0	0	0
26-40-620	BOND INTEREST	3,941	0	0	0	0	0
	TOTAL DEBT SERVICE	12,520	76,188	0	0	0	0
TRANSFERS OUT							
	TRANS TO WATER RESERVE FUND	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	0	0	0	0	0	0
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	19,448	23,900	19,818	0	0	0
	TOTAL UNAPP ENDING FUND BAL	19,448	23,900	19,818	0	0	0
	TOTAL EXPENDITURES & REQUIREMENTS	32,368	100,118	19,818	0	0	0

Enterprise Funds

A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples of enterprise funds are those for water, gas, and electric utilities, swimming pools, airports, parking garages, transit systems, and ports [OAR 150-294.352(1)].

Fund: Water Utility Fund

Program Description/Mission:
Revenue from the sale of domestic drinking water (inside the City limits and within the UGB) to consumers supports the operation of the water treatment and distribution system as well as satisfying fire suppression demands within the fire service area. The Public Works department is funded approximately 50% through this fund.

Budget Comments:
All of the Public Works staff share responsibilities of the Water Department but 2.50 FTE are actually funded in this department. The PW Superintendent is funded 50/50 between Water and Sewer. For this fiscal year an additional 1 FTE General Laborer is proposed to be shared between Sewer and Water. Total proposed Water Department FTE: 3.

The requested additional laborer is needed due to increased staff demands. The City provides water and wastewater services to it's citizens. Regulatory agency requirements increase yearly putting additional strain on staff that are already functioning at maximum capacity. In storm events inordinate amount of staff time are required to keep both plants functioning within legal limits. Improvements to the WWTP will help in the long term, but in the present, we simply need additional qualified staff. Once the WWTP project is completed, improvements to the Water Plant will be required. It is expected that any plant efficiency improvements will be counteracted by additional regulatory requirements. The Budget Committee approved a 1% for most employees (except PD and executive staff with contracts) with a possible 2% merit raise to be determined by supervisors during staff evaluations.

No major changes are proposed for Materials and Services expenditures.

CAPITAL OUTLAY
$20K is proposed for the installation of a refurbished 150kw generator at the Water Plant.

$45K is proposed to replace the existing water reservoir computer system.

Transfers Out
General Fund Indirect Costs transfer was reallocated based on the elimination of the Utility Billing Clerk position from the Water and Sewer funds as a Direct Cost. That position is now shown the Administration & Finance Department.

City of Gold Beach
Enterprise Fund
WATER UTILITY FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
WATER SALES							
22-37-200	SALES INSIDE CITY	376,168	420,689	385,000	390,000	390,000	390,000
22-37-210	SALES OUTSIDE CITY	135,346	131,936	140,000	132,000	132,000	132,000
	TOTAL WATER SALES	511,514	552,625	525,000	522,000	522,000	522,000
INTEREST AND PENALTIES							
22-36-100	INTEREST	4,761	13,376	2,964	1,100	1,100	1,100
	MISCELLANEOUS REVENUE	2,133	3,983	0	1,000	1,000	1,000
	SDC INSTALL	3,621	4,638	0	0	0	0
22-36-250	PENALTIES	15,959	10,358	13,000	13,000	13,000	13,000
	WATER DEPOSITS (restricted)	0	31,852	0	0	0	0
	TOTAL MISCELLANEOUS REV	26,474	64,207	15,964	15,100	15,100	15,100
TRANSFERS IN							
22-39-100	TRANSFERS IN FROM WATER RESERVE	0	0	120,000	50,000	50,000	50,000
	TOTAL TRANSFERS IN	0	0	120,000	50,000	50,000	50,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	732,083	724,807	731,000	790,000	790,000	790,000
	TOTAL BEGINNING FUND BALANCE	732,083	724,807	731,000	790,000	790,000	790,000
	TOTAL RESOURCES	1,270,071	1,341,639	1,271,964	1,377,100	1,377,100	1,377,100
EXPENDITURES							
PERSONNEL SERVICES							
22-40-111	PUBLIC WORKS SUPERINTENDENT	54,655	28,517	29,000	30,381	30,381	30,381
	ADMINISTRATIVE SERVICES DIRECTOR	0	10,032	0	0	0	0
22-40-112	UTILITY CLERK	56,599	16,866	15,051	0	0	0
	ADMINISTRATIVE ASSISTANT	63,212	0	0	0	0	0
22-40-113	OPERATOR/WORKER (TB)	30,723	36,434	32,500	35,885	35,885	35,885
22-40-116	OPERATOR/ LEAD WORKER 1/2 (DS)	19,834	19,929	20,600	21,842	21,842	21,842
	OPERATOR/WORKER 1/2 (EP)	0	0	0	0	18,842	18,842
	OPERATOR/WORKER 1/2 (NEW)	0	0	0	13,065	17,420	17,420
22-40-118	PART TIME	1,678	3,962	3,000	0	0	0
22-40-117	OVERTIME	0	104	2,000	4,000	4,000	4,000
22-40-119	SALARY & BENEFIT ADJUSTMENT	(4,534)	0	2,500	0	0	0
22-40-130	RETIREMENT	30,818	18,278	21,000	20,000	20,000	20,000
22-40-135	PERS UAL COSTS	0	8,891	12,500	9,000	9,000	9,000
22-40-131	SOCIAL SECURITY	12,232	9,309	10,500	10,000	10,000	10,000
22-40-132	WORKERS COMPENSATION	5,504	5,214	3,391	7,230	7,230	7,230
22-40-133	MEDICAL INSURANCE	24,105	31,854	33,000	34,000	34,000	34,000
22-40-134	LIFE & L.T.D. INSURANCE	208	316	450	600	600	600
	UNCOMPENSATED ABSENCES	0	0	0	0	0	0
	TOTAL PERSONNEL	295,034	189,704	185,492	186,003	209,200	209,200

City of Gold Beach
Enterprise Fund
WATER UTILITY FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
MATERIALS AND SERVICES DISTRIBUTION & GENERAL							
22-40-268	SYSTEM CONST. O & M	16,505	22,252	20,000	20,000	20,000	20,000
22-40-254	MATERIALS & FITTINGS	6,853	9,563	10,000	10,000	10,000	10,000
22-40-265	BUILDING & GROUNDS O & M	449	1,382	3,000	3,000	3,000	3,000
22-40-250	EQUIPMENT O & M	8,638	10,335	12,100	14,800	14,800	14,800
22-40-285	FUEL	0	263	2,900	3,900	3,900	3,900
22-40-275	SOLID WASTE SERVICES	1,412	1,412	2,000	2,000	2,000	2,000
22-40-280	COMMUNICATIONS	4,284	3,670	4,500	0	0	0
22-40-210	DUES/SUBS/FEES	5,324	3,773	8,000	8,000	8,000	8,000
22-40-230	TRAVEL AND TRAINING	2,909	1,688	2,000	2,000	2,000	2,000
	INSURANCE & BONDS	14,615	15,500	0	0	0	0
22-40-270	ELECTRICITY	7,293	7,656	11,664	12,500	12,500	12,500
22-40-252	SMALL TOOLS & EQUIPMENT	1,904	1,994	2,500	2,500	2,500	2,500
	AUDIT	2,494		0	0	0	0
	ATTORNEY	76		0	0	0	0
22-40-295	CONTRACT SERVICES	8,816	2,884	77,000	60,000	60,000	60,000
22-40-272	LABORATORY TESTING	0	90	400	1,500	1,500	1,500
22-40-240	SUPPLIES/CUSTODIAL	2,545	5,884	6,900	6,900	6,900	6,900
	MISCELLANEOUS EXPENSES	498		0	0	0	0
22-40-255	CROSS CONNECTION CONTROL	325	315	500	500	500	500
	COUNCIL POS 3 COMPENSATION	855		0	0	0	0
	COUNCIL POS 3 TRAVEL	408		0	0	0	0
22-40-279	OSHA REQUIRED EXPENDITURES	342	465	3,000	3,000	3,000	3,000
	PASS-THROUGH TO ENGINEERS	0	0	0	0	0	0
22-40-209	WATER DEPOSIT REFUNDS	19,645	33,763	0	0	0	0
	TOTAL MAT & SERV DIST & GEN	106,190	122,889	166,464	150,600	150,600	150,600
MATERIALS & SUPPLIES INTAKE & TREATMENT							
22-41-240	OFFICE SUPPLIES	158	0	100	100	100	100
22-41-265	BUILDINGS & GROUNDS O & M	2,478	2,427	4,000	4,000	4,000	4,000
22-41-250	EQUIPMENT O & M	9,113	6,093	10,000	12,000	12,000	12,000
22-41-280	COMMUNICATION	392	453	850	0	0	0
22-41-210	DUES/SUBS/FEES/POSTAGE	621	1,616	2,000	1,000	1,000	1,000
22-41-231	TRAVEL & TRAINING	0	147	500	500	500	500
	INSURANCE & BONDS	4,817	94	0	0	0	0
22-41-270	ELECTRICITY	39,088	41,843	45,342	45,342	45,342	45,342
22-41-252	SMALL TOOLS & EQUIPMENT	425	18	1,500	1,500	1,500	1,500
22-41-295	CONTRACT SERVICES	3,428	235	4,000	5,000	5,000	5,000
22-41-272	LABORATORY TESTING	5,815	2,053	5,000	5,000	5,000	5,000
22-41-251	TREATMENT CHEMICALS	12,795	12,057	17,000	17,000	17,000	17,000
	MISCELLANEOUS EXPENSES	0	74	0	0	0	0
	TOTAL MATERIALS AND SERVICES	79,130	67,110	90,292	91,442	91,442	91,442

City of Gold Beach
Enterprise Fund
WATER UTILITY FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
CAPITAL OUTLAY							
22-40-515	EQUIPMENT	24,999	4,100	53,700	65,000	65,000	65,000
	FUND ACCOUNTING SYSTEM	0	27,500	0	0	0	0
22-40-530	SYSTEM CONS & REPLACEMENT	0	10,719	100,000	20,000	20,000	20,000
22-40-520	WATER TANK RECOATING	0	0	316,000	316,000	316,000	316,000
	FLOW CONTROL FOR PUMPS	0	16,677	0	0	0	0
	TOTAL CAPITAL OUTLAY	24,999	58,996	469,700	401,000	401,000	401,000
CONTINGENCY & RESERVES							
22-40-415	CONTINGENCY	0	0	200,000	200,000	200,000	200,000
	TOTAL CONTINGENCY	0	0	200,000	200,000	200,000	200,000
TRANSFERS OUT							
22-41-715	TRANSFER TO NON-INSURED LOSS	500	2,000	3,500	3,500	3,500	3,500
22-41-711	TRANS TO BUILD RES FUND	1,500	1,500	1,500	3,000	3,000	3,000
22-41-714	TRANS TO GENERAL INDIRECT	0	42,376	102,819	130,360	132,208	132,208
	TRANS TO WATER RESERVE FUND	20,000	50,000	0	25,000	25,000	25,000
	TOTAL TRANSFERS OUT	22,000	95,876	107,819	161,860	163,708	163,708
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	799,317	807,064	172,197	186,195	161,150	161,150
	TOTAL UNAPP ENDING FUND BAL	799,317	807,064	172,197	186,195	161,150	161,150
	TOTAL REQUIREMENTS	1,270,071	1,341,639	1,391,964	1,377,100	1,377,100	1,377,100

Fund: **Sewer Utility Fund**

Program Description/Mission:
The City operates a wastewater collection and treatment system to effectively collect and treat all waste generated by the residents and commercial businesses within Gold Beach proper and parts of Hunter Creek. Of the $49 basic monthly sewer fee, $20 is currently allocated to the Sewer Utility Fund. The Public Works Department is funded approximately 50% from this fund.

Budget Comments:
All of the Public Works staff share responsibilites of the Sewer Department but 2 FTE are actually funded in this department. The PW Superintendent is funded 50/50 between Water and Sewer. For this fiscal year an additional 1 FTE General Laborer is proposed to be shared between Sewer and Water. Total proposed Sewer Department FTE: 2.50.

The requested additional laborer is needed due to increased staff demands. The City provides water and wastewater services to it's citizens. Regulatory agency requirements increase yearly putting additional strain on staff that are already functioning at maximum capacity. In storm events inordinate amount of staff time is required to keep both plants functioning within legal limits. Improvements to the WWTP will help in the long term, but in the present, we simply need additional qualified staff. Once the WWTP project is completed, improvements to the Water Plant will be required. It is expected that any plant efficiency improvements will be counteracted by additional regulatory requirements. The Budget Committee approved a 1% for most employees (except PD and executive staff with contracts) with a possible 2% merit raise to be determined by supervisors during staff evaluations.

As approved by Resolution R1011-30, an annual revenue adjustment based on the Municipal Cost Index is included. The MCI index change between March 2011 and March 2012 was 3%. The 3% addition to the current $20 base charge would be .60 cents.

Actual Workers Compensation costs was significantly higher than proposed for FY2011-2012. The proposed cost for FY 2012-2013 is this years actual cost plus 5%. Actual costs will not be known until after the budget is adopted.

$40K is proposed for costs associated with easement research, creation, and legal review for existing sewer appurtenances without legal easements (hand-shake agreements). $20K has been allocated to System Construction O&M and $20K to Contract Services

Transfers Out
General Fund Indirect Costs transfer was reallocated based on the elimination of the Utility Billing Clerk position from the Water and Sewer funds as a Direct Cost. That position is now shown the Administration & Finance Department.

City of Gold Beach
Enterprise Fund
SEWER UTILITY FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
SERVICE CHARGES							
23-37-200	SEWER SERVICE CHARGES	359,708	373,125	332,000	350,000	350,000	350,000
	TOTAL SEWER SERVICES CHARGES	359,708	373,125	332,000	350,000	350,000	350,000
INTEREST AND SDC REVENUE							
23-36-100	INTEREST	5,786	9,442	4,008	960	960	960
23-36-110	MISCELLANEOUS REVENUE	5,948	4,807	0	3,000	3,000	3,000
	SDC INSTALL	2,681	573	0	1,000	1,000	1,000
	TOTAL INTEREST AND SDC REV	14,415	14,822	4,008	4,960	4,960	4,960
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	754,580	772,938	695,000	700,000	700,000	700,000
	TOTAL BEGINNING FUND BALANCE	754,580	772,938	695,000	700,000	700,000	700,000
	TOTAL RESOURCES	1,128,703	1,160,886	1,031,008	1,054,960	1,054,960	1,054,960
EXPENDITURES & REQUIREMENTS							
PERSONNEL SERVICES							
23-40-110	PUBLIC WORKS SUPERINTENDENT	0	28,517	29,000	30,381	30,381	30,381
23-40-111	PUBLIC WORKS ASSIST SUPER	27,216	45,693	49,500	51,182	51,182	51,182
23-40-112	UTILITY CLERK	38,105	15,258	15,051	0	0	0
23-40-113	OPERATOR/WORKER 1/2 (EP)	10,602	27,610	37,150	18,842	18,842	18,842
	OPERATOR/WORKER 1/2 (NEW)	0	0	0	13,065	17,420	17,420
	ADMINISTRATIVE SERVICES DIRECTOR	0	10,032	0	0	0	0
23-40-118	PART TIME	0	2,911	2,000	0	0	0
23-40-117	OVERTIME	26	59	3,000	5,000	5,000	5,000
23-40-119	SALARY & BENEFIT ADJUSTMENT	3,173	0	2,500	0	0	0
23-40-130	RETIREMENT	14,442	14,813	16,000	17,500	17,500	17,500
23-40-135	PERS UAL COSTS	0	5,139	9,500	7,500	7,500	7,500
23-40-131	SOCIAL SECURITY	4,654	10,295	7,500	9,100	9,100	9,100
23-40-132	WORKERS COMPENSATION	4,808	5,964	6,486	10,636	10,636	10,636
23-40-133	MEDICAL INSURANCE	29,482	27,389	29,000	36,000	36,000	36,000
23-40-134	LIFE & L.T.D. INSURANCE	150	326	450	450	450	450
	UNCOMPENSATED ABSENCES	0		0	0	0	0
	TOTAL PERSONNEL	132,658	194,006	207,137	199,656	204,011	204,011
MATERIALS AND SERVICES							
23-40-260	SYSTEM CONST. O & M	2,046	2,361	7,500	27,500	27,500	27,500
23-40-253	MATERIALS & FITTINGS	968	1,873	4,000	4,000	4,000	4,000
23-40-231	OSHA REQUIED EXPENDITURES	0	0	1,000	1,000	1,000	1,000
23-40-265	BUILDING & GROUNDS O & M	354	926	2,000	2,000	2,000	2,000
23-40-250	EQUIPMENT O & M	10,769	9,589	6,700	10,000	10,000	10,000
23-40-285	FUEL	0	644	4,300	4,500	4,500	4,500
23-40-275	SOLID WASTE SERVICES	1,294	1,412	3,200	3,200	3,200	3,200
23-40-280	COMMUNICATIONS	3,774	3,452	3,500	0	0	0
23-40-210	DUES/SUBS/FEES	6,557	3,607	7,000	4,000	4,000	4,000

City of Gold Beach
Enterprise Fund
SEWER UTILITY FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
23-40-230	TRAVEL AND TRAINING	1,743	1,983	2,000	2,000	2,000	2,000
	INSURANCE & BONDS	14,823	16,000	0	0	0	0
23-40-270	ELECTRICITY	48,845	63,059	59,400	59,400	59,400	59,400
23-40-252	SMALL TOOLS & EQUIPMENT	401	1,119	1,200	1,200	1,200	1,200
	AUDIT	2,264		0	0	0	0
	ATTORNEY	193		0	0	0	0
23-40-295	CONTRACT SERVICES	8,011	7,493	15,000	20,000	20,000	20,000
23-40-272	LABORATORY TESTING	5,394	7,340	9,000	9,000	9,000	9,000
23-40-240	SUPPLIES/CUSTODIAL	4,932	6,329	6,000	6,000	6,000	6,000
	MISCELLANEOUS EXPENSES	227		0	0	0	0
	COUNCIL POS 3 COMPENSATION	1,167		0	0	0	0
	COUNCIL POS 3 TRAVEL	347		0	0	0	0
23-40-261	PLANT O & M	3,374	13,298	10,000	10,000	10,000	10,000
	TOTAL MATERIAL & SERVICES	117,483	140,485	141,800	163,800	163,800	163,800
CAPITAL OUTLAY							
	EQUIPMENT	0	0	0	0	0	0
	FUND ACCOUNTING SYSTEM	0	11,834	0	0	0	0
23-40-530	SYSTEM CONS & REPLACEMENT	10,000	0	20,000	20,000	20,000	20,000
	BACKHOE PURCHASE	24,999	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	34,999	11,834	20,000	20,000	20,000	20,000
CONTINGENCY & RESERVES							
23-40-415	CONTINGENCY	0	0	260,000	250,000	250,000	250,000
	TOTAL CONTINGENCY	0	0	260,000	250,000	250,000	250,000
TRANSFERS OUT							
23-40-720	TRANSFER TO NON-INSURED LOSS	500	2,000	3,500	3,500	3,500	3,500
23-40-715	TRANS TO GENERAL INDIRECT	0	53,568	102,026	138,608	138,608	138,608
23-40-710	TRANS TO BUILD RES FUND	1,500	1,500	1,500	3,000	3,000	3,000
23-40-730	TRANS TO SEWER RESERVE FUND	50,000	50,000	169,000	50,000	50,000	50,000
	TOTAL TRANSFERS OUT	52,000	107,068	276,026	195,108	195,108	195,108
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BAL	791,563	707,493	126,045	226,396	222,041	222,041
	TOTAL UNAPP ENDING FUND BAL	791,563	707,493	126,045	226,396	222,041	222,041
	TOTAL REQUIREMENTS	1,128,703	1,160,886	1,031,008	1,054,960	1,054,960	1,054,960

Reserve Funds

Established to accumulate money
from year to year for a specific purpose, such as purchase
of new equipment (ORS 294.525).

Reserve Funds are established to accumulate money from one fiscal year to another for a specific purpose.

Fund: Building Reserve Fund

Program Description/Mission:
The Building Reserve fund sets aside revenue from other funds for major remodeling projects, building repairs and replacement buildings.

Budget Comments:
Expenditures for a new city hall sign and repairs to the interior of the City Hall building were approved for FY 2011-2012. A portion of that allocation is proposed for this year in case those expenditures are not fully completed in the current year.

Fund: Fleet Replacement Reserve Fund

Program Description/Mission:
This was a new reserve fund created for the current FY. This reserve is funded by transfers from the State Revenue Sharing fund.

Budget Comments:
A new police vehicle was contemplated last year to be purchased in fiscal year 2012-2013. Unfortunately, one of our SUV vehicles experienced catastrophic transmission failure and the expenditure was required in the current FY (2011-2012) so this has reduced the carry-over projected in the Fleet Replacement Fund.

The Police Chief has proposed a cruiser vehicle (sedan rather than SUV) purchase. Additional funds will be required from the General Fund if this expenditure is approved for FY 2012-2013.

Fund: Parks Reserve Fund

Program Description/Mission:
This was a new reserve fund created for the current FY. This reserve is funded by transfers from the General fund. The purpose of the fund is for future maintenance and development of city parks.

Budget Comments:
No proposed changes.

Fund: Non-Insured Losses, Vehicle Damage, & Unemployment Reserve Fund

Program Description/Mission:
The reserve fund was created to set aside money for insurance deductibles and losses not covered by the City's insurance policies and for Unemployment claims. This reserve is funded by transfers from the General, Water and Utility funds.

Budget Comments:
The unemployment line item was reduced for the FY.

Fund: General Fund Reserve

Program Description/Mission:
This was a new reserve fund created for the current FY. The purpose of the reserve is to accumulate revenues consistent with the City's adopted Business Plan. The aspirational goal is to create a cash reserve equivalent to 5% of the General Fund (aproximately $80K) as a safety net. This reserve is funded through a transfer from the General Fund.

Budget Comments:
No proposed changes.

Fund: Water Reserve

Program Description/Mission:
This fund was created to set aside revenue for capital repairs and improvements to the City's water intake, treatment and distribution facilities. Funding for this reserve comes from transfers from the Water Utility fund and the remainder of the Hunter Creek/Emerald Hills LID payments.

Budget Comments:
The HCH/EM Water LID payment revenue and $25K transfer from the Water Utility Fund.

Fund: Water Deposits Reserve

Program Description/Mission:
This reserve was created last FY to better track the receipt and disbursement of the water utility service deposits.

Budget Comments:
Since the current FY is the first full year with the new accounting software baseline figures aren't available to make any proposed changes over last year.

Fund: Sewer Reserve

Program Description/Mission:
This reserve was created to set aside revenue for capital repairs and improvements to the City's wastewater system infrastructure. Funding comes from transfers from the Sewer Utility fund and user rates collected specifically for reserve. Of the $49 monthly base sewer fee, $3 per customer goes to this reserve.

Budget Comments:
The only proposed change for this FY is inclusion of the debt service related to the state Infrastructure Funding Authority (IFA) loan. Work on the WWTP construction project related to this loan will be completed by this summer . Once completed we will begin to start repaying the debt. This is $1.9 million loan that we received $500K conversion to grant recently.

Fund: Fire Truck Reserve

Program Description/Mission:
This reserve was created to accumulate funds to purchase a new fire truck. Revenue for this fund comes from a voter approved Tax Levy that sundowned in November 2011. It is expected we will continue the levy by a measure on the November 2012 ballot. The Gold Beach-Wedderburn Sanitary District also makes annual payments to this fund.

Budget Comments:
The fire truck will probably be purchased in fiscal year 2013-2014.

Fund: Culvert Replacement Reserve

Program Description/Mission:
This is a new reserve fund proposed for this fiscal year. The money will be set aside to fund major culvert repairs to the City's stormwater infrastructure.

Budget Comments:
A $15K transfer in from the Street Tax fund is proposed.

City of Gold Beach
Reserve Fund
BUILDING RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
93-36-100	INTEREST	2,708	5,625	2,040	560	560	560
	TOTAL INTEREST REV	2,708	5,625	2,040	560	560	560
TRANSFERS IN							
	TRANS FROM GENERAL FUND	3,200	10,000	0	15,000	15,000	15,000
	TRANS FROM POLICE DEPT	3,200	0	0	0	0	0
	TRANS FROM FIRE DEPT	3,200	0	0	0	0	0
	TRANS FROM PARKS DEPT	600	0	0	0	0	0
93-39-130	TRANS FROM WATER UTILITY	1,500	1,500	1,500	3,000	3,000	3,000
93-39-140	TRANS FROM SEWER UTILITY	1,500	1,500	1,500	3,000	3,000	3,000
	TOTAL TRANSFERS IN	13,200	13,000	3,000	21,000	21,000	21,000
TRANSFERS IN VISITOR CENTER BUILDING							
	TRANS FROM PROMO FUND	3,000	7,500	0	0	0	0
	TOTAL TRANS IN VISITOR CENTER	3,000	7,500	0	0	0	0
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	365,731	384,639	360,000	385,000	385,000	385,000
	TOTAL BEGINNING FUND BALANCE	365,731	384,639	360,000	385,000	385,000	385,000
	TOTAL RESOURCES	384,639	410,763	365,040	406,560	406,560	406,560
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	CITY HALL BLDG EXPENDITURES	0	0	8,275	4,000	9,000	9,000
	TOTAL MATERIALS AND SERVICES	0	0	8,275	4,000	9,000	9,000
CAPITAL OUTLAY							
93-40-561	CITY HALL BLDG EXPENDITURES	0	12,121	42,000	20,000	20,000	20,000
93-40-570	VISITOR CTR BLDG EXPENDITURES	0	12,952	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	25,073	42,000	20,000	20,000	20,000
TRANSFERS OUT							
	TRANS TO GENERAL FUND	0	0	0	30,000	30,000	30,000
	TOTAL TRANSFERS OUT	0	0	0			
CONTINGENCY & RESERVE							
	CONTINGENCY	384,639	385,690	314,765	382,560	377,560	377,560
	TOTAL CONTINGENCY & RESERVE	384,639	385,690	314,765	382,560	377,560	377,560
	TOTAL EXPENDITURES & REQUIREMENTS	384,639	410,763	365,040	406,560	406,560	406,560

City of Gold Beach
Reserve Fund
FLEET REPLACEMENT FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
	INTEREST	0	0	0	50	50	50
	TOTAL INTEREST REV	0	0	0	50	50	50
TRANSFERS IN							
	TRANS FROM GENERAL FUND	0	0	0	21,000	21,000	21,000
91-39-110	TRANS FROM STATE SHARED REV FUND	0	0	34,550	10,000	10,000	10,000
	TOTAL TRANS IN	0	0	34,550	31,000	31,000	31,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	0	0	0	4,500	4,500	4,500
	TOTAL BEGINNING FUND BALANCE	0	0	0	4,500	4,500	4,500
	TOTAL RESOURCES	0	0	34,550	35,550	35,550	35,550
EXPENDITURES & REQUIREMENTS							
TRANSFERS OUT							
	TRANS OUT GENERAL FUND	0	0	0	0	0	0
	TRANS OUT SEWER UTILITY	0	0	0	0	0	0
	TRANS OUT WATER UTILITY	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	0	0	0	0	0	0
CAPITAL OUTLAY							
	PD VEHICLE PURCHASE	0	0	0	35,000	35,000	35,000
	TOTAL CAPITAL OUTLAY	0	0	0	35,000	35,000	35,000
CONTINGENCY & RESERVE							
91-40-415	CONTINGENCY	0	0	34,550	500	500	500
	TOTAL CONTINGENCY & RESERVE	0	0	34,550	500	500	500
	TOTAL EXPENDITURES & REQUIREMENTS	0	0	34,550	35,500	35,500	35,500

City of Gold Beach
Reserve Fund
PARKS RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
	INTEREST	0	0	0	25	25	25
	TOTAL INTEREST REV	0	0	0	25	25	25
TRANSFERS IN							
95-39-100	TRANS FROM GENERAL FUND	0	0	6,000	5,000	5,000	5,000
	TOTAL TRANS IN	0	0	6,000	5,000	5,000	5,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	0	0	0	6,000	6,000	6,000
	TOTAL BEGINNING FUND BALANCE	0	0	0	6,000	6,000	6,000
	TOTAL RESOURCES	0	0	6,000	11,025	11,025	11,025
EXPENDITURES & REQUIREMENTS							
TRANSFERS OUT							
	TRANS OUT GENERAL FUND	0	0	0	0	0	0
	TOTAL TRANSFERS OUT	0	0	0	0	0	0
CONTINGENCY & RESERVE							
95-40-415	CONTINGENCY	0	0	6,000	11,025	11,025	11,025
	TOTAL CONTINGENCY & RESERVE	0	0	6,000	11,025	11,025	11,025
	TOTAL EXPENDITURES & REQUIREMENTS	0	0	6,000	11,025	11,025	11,025

City of Gold Beach

Reserve Fund

NON-INSURED LOSSES, VEHICLE DAMAGE, UNEMPLOYMENT RESERVE FUND

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
92-36-100	INTEREST	154	310	456	84	84	84
	MISCELLANEOUS REVENUE	131	1,000	0	0	0	0
	TOTAL INTEREST REV	285	1,310	456	84	84	84
TRANSFERS IN							
92-39-100	TRANS FROM GENERAL FUND	200	7,000	7,000	7,000	7,000	7,000
	TRANS FROM POLICE DEPT	20,000					
92-39-120	TRANS FROM WATER UTILITY	500	2,000	3,500	3,500	3,500	3,500
92-39-130	TRANS FROM SEWER UTILITY	500	2,000	3,500	3,500	3,500	3,500
	TOTAL TRANSFERS IN	21,200	11,000	14,000	14,000	14,000	14,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	38,951	59,291	61,000	61,000	61,000	61,000
	TOTAL BEGINNING FUND BALANCE	38,951	59,291	61,000	61,000	61,000	61,000
	TOTAL RESOURCES	60,436	71,601	75,456	75,084	75,084	75,084
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
92-40-297	VEHICLE & OTHER NON-INSURED	100	1,565	3,500	3,500	3,500	3,500
92-40-290	UNEMPLOYMENT	2,845	8,209	11,000	7,000	7,000	7,000
	TOTAL MATERIALS AND SERVICES	2,945	9,774	14,500	10,500	10,500	10,500
CONTINGENCY & RESERVES							
92-40-415	CONTINGENCY	59,291	61,826	60,956	64,584	64,584	64,584
	TOTAL CONTINGENCY & RESERVES	59,291	61,826	60,956	64,584	64,584	64,584
	TOTAL EXPENDITURE & REQUIREMENTS	62,236	71,601	75,456	75,084	75,084	75,084

City of Gold Beach

Reserve Fund

GENERAL FUND RESERVE FUND

Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE							
	INTEREST	0	0	0	20	20	20
	TOTAL INTEREST REV	0	0	0	20	20	20
TRANSFERS IN							
96-39-100	TRANS FROM GENERAL FUND	0	0	6,500	6,500	6,500	6,500
	TOTAL TRANSFERS IN	0	0	6,500	6,500	6,500	6,500
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	0	0	0	6,500	6,500	6,500
	TOTAL BEGINNING FUND BALANCE	0	0	0	6,500	6,500	6,500
	TOTAL RESOURCES	0	0	0	13,020	13,020	13,020
EXPENDITURES AND REQUIREMENTS							
CONTINGENCY & RESERVES							
96-40-415	CONTINGENCY	0	0	6,500	13,020	13,020	13,020
	TOTAL CONTINGENCY & RESERVES	0	0	0	13,020	13,020	13,020
	TOTAL EXPENDITURES & REQUIREMENTS	0	0	6,500	13,020	13,020	13,020

City of Gold Beach
Reserve Fund
WATER RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
CHARGES AND FEES							
64-32-100	SDC CHARGES	9,612	0	0	0	0	0
	TOTAL CHARGES AND FEES	9,612	0	0	0	0	0
INTEREST REVENUE							
64-36-100	INTEREST	301	2,277	768	159	159	159
	HCH/EM HILLS LID REVENUE			0	1,300	1,300	1,300
	TOTAL INTEREST REV	301	2,277	768	1,459	1,459	1,459
TRANSFERS IN							
	TRANS FROM GENERAL FUND	30,000	0	0	0	0	0
64-39-130	TRANS IN FROM HC HEIGHTS	0	0	19,818	0	0	0
	TRANS FROM WATER UTILITY	20,000	50,000	0	25,000	25,000	25,000
	TOTAL TRANSFERS IN	50,000	50,000	19,818	25,000	25,000	25,000
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	267,524	327,438	312,000	312,000	312,000	312,000
	TOTAL BEGINNING FUND BALANCE	267,524	327,438	312,000	312,000	312,000	312,000
	TOTAL FUND REVENUE	327,437	379,715	332,586	338,459	338,459	338,459
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	MISCELLANEOUS EXPENSES	0	0	0	0	0	0
	TOTAL MATERIALS AND SERVICES	0	0	0	0	0	0
CONTINGENCY & RESERVES							
64-40-415	CONTINGENCY			212,586	338,459	338,459	338,459
	TOTAL CONTINGENCY & RESERVES	0	0	212,586	338,459	338,459	338,459
TRANSFERS OUT							
	TRANSFER TO HC/EH PROJECT		67,500		0	0	0
64-40-720	TRANSFER TO WATER UTILITY	0	0	120,000	0	0	0
	TOTAL TRANSFERS OUT	0	67,500	120,000	0	0	0
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BALANCE	327,437	312,215				
	TOTAL UNAPP ENDING FUND BAL	327,437	312,215	0	0	0	0
	TOTAL EXPENDITURES & REQUIREMENTS	327,437	379,715	332,586	338,459	338,459	338,459

City of Gold Beach
Reserve Fund
WATER DEPOSIT RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
WATER DEPOSITS							
97-36-110	Water Deposits Received	0	0	12,000	12,000	12,000	12,000
	TOTAL WATER DEPOSITS	0	0	12,000	12,000	12,000	12,000
INTEREST REVENUE							
97-36-100	INTEREST	0	0	0	50	50	50
	TOTAL MISCELLANEOUS REV	0	0	0	50	50	50
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	0	0	99,613	111,613	111,613	111,613
	TOTAL BEGINNING FUND BALANCE	0	0	99,613	111,613	111,613	111,613
	TOTAL RESOURCES	0	0	111,613	123,663	123,663	123,663
EXPENDITURES & REQUIREMENTS							
SPECIAL PAYMENTS							
97-40-290	Water Deposit Returns	0	0	12,000	12,000	12,000	12,000
	TOTAL SPECIAL PAYMENTS	0	0	12,000	12,000	12,000	12,000
CONTINGENCY & RESERVES							
	Fund Reserves	0	0	99,613	111,663	111,663	111,663
	TOTAL RESERVES	0	0	99,613	111,663	111,663	111,663
	TOTAL EXPENDITURES & REQUIREMENTS	0	0	111,613	123,663	123,663	123,663

City of Gold Beach
Reserve Fund
SEWER RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
SERVICE FEES							
74-32-150	SEWER RESERVE CHARGE	32,689	28,202	32,000	32,000	32,000	32,000
74-32-155	WWTP RESERVE CHARGE	381,055	429,578	384,000	384,000	384,000	384,000
	SDC CHARGES	0	0	0			
	TOTAL SERVICE FEES	413,744	457,780	416,000	416,000	416,000	416,000
INTEREST REVENUE							
74-36-100	INTEREST	11,027	14,054	10,800	1,200	1,200	1,200
74-36-110	MISC REVENUE	0	700	0			
	TOTAL INTEREST REV	11,027	14,754	10,800	1,200	1,200	1,200
TRANSFERS IN							
	TRANS FROM GENERAL FUND	100,000	0	0	0	0	0
74-39-110	TRANS FROM SEWER UTILITY	50,000	50,000	169,000	50,000	50,000	50,000
	TOTAL TRANSFERS IN	150,000	50,000	169,000	50,000	50,000	50,000
GRANTS AND LOANS							
	LOAN DISBURSEMENTS	1,191,810	43,362	0	0	0	0
	DEVELOPER CONT/ GRANT FUNDS	0	0	0	0	0	0
	TOTAL RESOURCES	1,191,810	43,362	0	0	0	0
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	1,079,606	1,543,523	1,700,000	1,600,000	1,600,000	1,600,000
	TOTAL BEGINNING FUND BALANCE	1,079,606	1,543,523	1,700,000	1,600,000	1,600,000	1,600,000
	TOTAL FUND REVENUE	2,846,187	2,109,418	2,295,800	2,067,200	2,067,200	2,067,200
EXPENDITURES & REQUIREMENTS							
MATERIALS AND SERVICES							
	AUDIT	280	0	0	0	0	0
	TOTAL MATERIALS AND SERVICES	280	0	0	0	0	0
CAPITAL OUTLAY							
	PROJECT COSTS	1,248,756	391,085	0	0	0	0
	TOTAL CAPITAL OUTLAY	1,248,756	391,085	0	0	0	0
DEBT SERVICE							
	LOAN PAYMENTS Y09001	1,191,810	43,362	0	60,000	60,000	60,000
74-40-610	LOAN PAYMENTS SRF R37812	28,028	49,880	50,000	50,000	50,000	50,000
	TOTAL DEBT SERVICE	28,028	49,880	50,000	110,000	110,000	110,000
TRANSFERS OUT							
74-40-710	TRANS TO GENERAL INDIRECT	0	38,088	0	0	0	0
	TRANSFER OUT TO STREETS LOAN	0	0	0	0	150,000	150,000
	TRANST TO WWTP IMPROVEMENT	0	0	969,730	362,969	362,969	362,969
	TOTAL TRANSFERS OUT	0	38,088	969,730	362,969	512,969	512,969
CONTINGENCY & RESERVES							

City of Gold Beach
Reserve Fund
SEWER RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
74-40-415	CONTINGENCY	0	0	0	338,517	338,517	338,517
	RESERVE SRF R37811	0	0	55,439	55,439	55,439	55,439
	RESERVE SRF R37813			125,000	125,000	125,000	125,000
	RESERVE SRF R38712			22,755	2,275	2,275	2,275
	FUND RESERVE	0	0	1,072,876	1,073,000	923,000	923,000
	TOTAL CONTINGENCY & RESERVES	0	0	1,276,070	1,594,231	1,444,231	1,444,231
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BALANCE	1,569,123	1,630,366	0	0	0	0
	TOTAL UNAPP ENDING FUND BAL	1,569,123	1,630,366	0	0	0	0
	TOTAL EXPENDITURES & REQUIREMENTS	2,846,187	2,109,418	2,295,800	2,067,200	2,067,200	2,067,200

City of Gold Beach
Reserve Fund
FIRE TRUCK RESERVE FUND
Fiscal Year 2012-2013

		2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
LOCAL OPTION TAX LEVY							
94-31-110	PREV LEVIED TAXES RECEIVED	1,792	1,659	1,700	1,600	1,600	1,600
94-31-130	LOCAL OPTION FIRE TRUCK LEVY	38,525	35,093	36,000	0	0	0
	TOTAL LOCAL OPTION TAX LEVY	40,317	36,752	37,700	1,600	1,600	1,600
INTEREST AND CONTRIBUTIONS REVENUE							
94-36-100	INTEREST	314	2,027	1,020	250	250	250
94-36-120	CONTRIBUTIONS FIRE DISTRICTS	0	0	91,000	91,000	91,000	91,000
	TOTAL INTEREST AND CONT REV	314	2,027	92,020	91,250	91,250	91,250
BEGINNING FUND BALANCE							
	BEGINNING FUND BALANCE	182,025	254,923	291,000	293,000	293,000	293,000
	TOTAL BEGINNING FUND BALANCE	182,025	254,923	291,000	293,000	293,000	293,000
	TOTAL RESOURCES	222,656	293,702	420,720	385,850	385,850	385,850
EXPENDITURES & REQUIREMENTS							
CAPITAL OUTLAY							
	FIRE TRUCK & EXPENSES	0	0	0	0	0	0
	TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
CONTINGENCY & RESERVE							
94-40-415	CONTINGENCY	0	0	420,720	385,850	385,850	385,850
	TOTAL CONTINGENCY & RESERVE	0	0	420,720	385,850	385,850	385,850
UNAPPROPRIATED ENDING FUND BALANCE							
	UNAPP ENDING FUND BALANCE	222,656	293,702	0	0	0	0
	TOTAL UNAPP ENDING FUND BAL	222,656	293,702	0	0	0	0
	TOTAL EXPENDITURES & REQUIREMENTS	222,656	293,702	420,720	385,850	385,850	385,850

City of Gold Beach
RESERVE FUNDS
CULVERT REPLACEMENT RESERVE FUND
Fiscal Year 2012-2013

	2009-2010 FISCAL ACTUAL	2010-2011 FISCAL ACTUAL	2011-2012 COUNCIL ADOPTED	2012-2013 CITY ADMIN PROPOSED	2012-2013 BDGT COMM APPROVED	2012-2013 COUNCIL ADOPTED
INTEREST REVENUE						
INTEREST	0	0	0	25	25	25
MISC REVENUE	0	0	0	0	0	0
TOTAL INTEREST REV	0	0	0	25	25	25
TRANSFERS IN						
TRANS FROM STREET FUND	0	0	0	15,000	15,000	15,000
TOTAL TRANSFERS IN	0	0	0	15,000	15,000	15,000
BEGINNING FUND BALANCE						
BEGINNING FUND BALANCE	0	0	0	0	0	0
TOTAL BEGINNING FUND BALANCE	0	0	0	0	0	0
TOTAL FUND REVENUE				15,025	15,025	15,025
EXPENDITURES & REQUIREMENTS						
CONTINGENCY & RESERVES						
CONTINGENCY	0		0	15,025	15,025	15,025
TOTAL CONTINGENCY & RESERVES	0	0	0	15,025	15,025	15,025
UNAPPROPRIATED ENDING FUND BALANCE						
UNAPP ENDING FUND BALANCE	0	0	0	0	0	0
TOTAL UNAPP ENDING FUND BAL	0	0	0	0	0	0
TOTAL EXPENDITURES & REQUIREMENTS	0	0	0	15,025	15,025	15,025