



**CITY COUNCIL AGENDA**  
**June 8, 2015, 6:30PM**  
**Regular Meeting**  
 CITY COUNCIL CHAMBERS, CITY HALL  
 29592 ELLENSBURG AVE  
 GOLD BEACH OR 97444

Call to order: \_\_\_\_\_ Time: \_\_\_\_\_

1. **The pledge of allegiance**

2. **Roll Call:**

	Present	Absent
Mayor Karl Popoff		
Council Position #1 Melinda McVey		
<b>Council Position #2 Larry Brennan</b> <b>STARTING VOTE</b>		
Council Position #3 Becky Campbell		
Council Position #4 Doug Brand		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison VACANT		

3. **Special Orders of Business:**  
None Scheduled

4. **Consent Calendar:**  
None Scheduled

5. **Citizens Comments**  
As presented to the Mayor at the beginning of the meeting

6. **Public Hearing**

- a. Local Contract Review Board review of proposed amendments to local Public Contracting Rules 2014
- b. Supplemental Budget Fiscal Year 2014-2015
- c. 2<sup>nd</sup> Hearing Use of State Revenue Sharing Funds
- d. Council Hearing on Budget Committee approved budget-Fiscal Year 2015-2016

7. **Citizen Requested Agenda Items**

- a. Luke Martinez: Fisk Memorial Disc Golf Tournament, July 18<sup>th</sup> Buffington Park. Request to allow vendors and sale of alcohol

8. **Public Contracts and Purchasing**  
None Scheduled

*The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community*

**9. Ordinances & Resolutions**

- a. Resolution R1415-15 Amending Public Contracting Rules
- b. Resolution R1415-20 Supplemental Budget FY 1415
- c. Resolution R1415-21 State Revenue Sharing Election
- d. Resolution R1415-19 Municipal Reserve Funds
- e. Resolution R1415-22 Budget FY1516

**10. Miscellaneous Items (including policy discussions and determinations)**

- a. Update on Possible Bag Ban—rehearing scheduled for July meeting
  - Survey on website
  - Info provided from citizen proponent
- b. Sign Code proposed revision

**11. City Administrator’s Report**

To be presented at the meeting

**12. Mayor and Council Member Comments**

- a. Mayor Karl Popoff
- b. Councilors
  - 1) Melinda McVey
  - 2) Larry Brennan
  - 3) Becky Campbell
  - 4) Doug Brand
  - 5) Tamie Kaufman
- c. Student Liaison, Vacant

**13. Citizens Comments**

As presented to the Mayor at the beginning of the meeting

**14. Executive Session**

None scheduled

The next scheduled meeting of the Gold Beach City Council is **Monday, July 13, 2015, at 6:30PM** in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

**15. Adjourn Time: \_\_\_\_\_**

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

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# **PUBLIC HEARING**

# **GOLD BEACH CITY COUNCIL AGENDA REPORT**



Agenda Item No. **6. a. & 9. a.**  
Council Hearing Date: June 8, 2015

## **TITLE: Update Public Contracting Rules**

### **SUMMARY AND BACKGROUND:**

The City Council is also the designated Local Contract Review Board. We were notified earlier this year by our contracted law firm, Local Government Law Group, of recent legislative changes to state contracting rules. As part of the services they provide us they have prepared updated local contracting rules to comply with state law changes and an adopting resolution.

The Contract Review Board is required to provide specific public notice of the proposed changes and make the proposed new rules available for public review. The Contract Review Board must also hold a public hearing prior to adopting the new rules.

The necessary legal notice was made the proposed rules posted on our city website. The proposed rules were also available by hard copy if requested.

### **DOCUMENTS ATTACHED:**

- Due to length (90 pages) the updated rules are being sent as a separate attachment
- Copy of official notice
- Resolution R1415-15 is attached in the Ordinances & Resolutions section

### **REQUESTED MOTION/ACTION:**

**In the Ordinances & Resolutions section of the meeting a resolution has been prepared for adoption**

### **Suggested Motion:**

**I make the motion to adopt Resolution R1415-15, a joint resolution of the City Council and Local Contract Review Board opting out of the attorney general's model public contracting rules and amending public contracting rules for the City of Gold Beach.**

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Gold Beach will hold a joint public hearing of its City Council and its Local Contract Review Board regarding adoption of Public Contracting Rules on the 8<sup>th</sup> day of June, 2015, at 6:30PM. The meeting will be held at the Gold Beach City Hall Council Chambers, Gold Beach, Oregon. The proposed Resolution will replace and update the City's current Public Contracting Rules and exemptions.

The public hearing will be held for the purpose of taking comments on the City's draft findings supporting the exemption of certain classes of special procurements and public improvement contracts from competitive bidding requirements. An electronic copy of the proposed rules will be published on the City's website: [www.goldbeachoregon.gov](http://www.goldbeachoregon.gov) no later than May 22, 2015. Hard copies may be obtained at a cost of \$0.25 per page. For further information contact: City Administrator, Jodi Fritts: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

PUBLISH DATE:   May 22, 2015  
                          *Daily Journal of Commerce*

                          May 30, 2015  
                          *Curry Coastal Pilot*

RECEIVED

JUN 01 2015

CITY OF GOLD BEACH

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810  
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, Michelle Ropp, being first duly sworn, depose and say that I am a Principle Clerk of the Daily Journal of Commerce, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Hearings and Minutes notice described as

**Hearing for the Adoption of Public Contracting Rules**

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

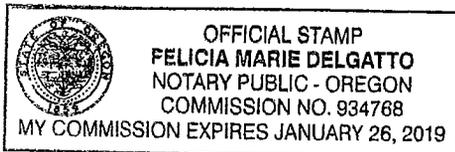
5/22/2015

State of Oregon  
County of Multnomah

SIGNED OR ATTESTED BEFORE ME  
ON THE 22nd DAY OF May, 2015

Michelle Ropp

Notary Public-State of Oregon



**NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City of Gold Beach will hold a joint public hearing of its City Council and its Local Contract Review Board regarding adoption of Public Contracting Rules on the 8th day of June 2015, at 6:30PM. The meeting will be held at the Gold Beach City Hall Council Chambers, Gold Beach, Oregon. The proposed Resolution will replace and update the City's current Public Contracting Rules and exemptions.

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obtained at a cost of \$0.25 per page. For further information contact: City Administrator, Jodi Fritts: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)  
Published May 22, 2015. 10757988

City Of Gold Beach  
29592 Ellensburg Ave  
Gold Beach, OR 97444-6700

Order No.: 10757988  
Client Reference No:

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 6. b. & d./9. b., d. & e.  
Council Hearing Date: June 8, 2015

**TITLE: Budget Related Resolutions**

**SUMMARY AND BACKGROUND:**

There are three budget resolutions tonight:  
R1415-20 Supplemental Budget for the current fiscal year; and  
R1415-19 reviewing the reserve funds; and  
R1415-22 the resolution adopting the approved budget for fiscal year 2015-2016

Prior to adopting the resolutions a public hearing is required on the supplemental budget for this year and then the proposed budget for fiscal year 1516. After the close of the public hearing the resolutions can be adopted.

We had two budget hearings with the Budget Committee on April 27<sup>th</sup> and April 28<sup>th</sup>. The reserve funds were discussed at both meetings. All of the current reserve funds were reaffirmed and the creation of a new reserve: the Visitor Center Building Reserve Fund was also approved.

The resolution transferring appropriations within this year's budget is a yearly housekeeping task. The overall bottom line of the budget has not increased except by the gift amount we received for the parks department.

**REQUESTED MOTION/ACTION:**

**Suggested motion for R1415-20 FY1415 Supplemental Budget**

I make the motion that the Council adopt Resolution R1415-20, a resolution adopting a supplemental budget for fiscal year 2014-2015 and transferring appropriations.

**Suggested motion for Resolution R1415-19 Reserve Funds**

I make the motion that the council adopt Resolution R1415-19, a resolution setting the purpose and review times for municipal reserve funds and repealing resolution R1314-21 and any other resolutions that may be in conflict.

**Suggested motion for Resolution R1415-22 Fiscal Year 2015-2016 Budget**

I make the motion that the council adopt Resolution R1415-22, a resolution adopting the fiscal year 2015-2016 budget, making appropriations, imposing and categorizing the tax.

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 6 c. & 9. c.  
Council Hearing Date: June 8, 2015

**TITLE: Public Hearing and Resolution on State Shared Revenues**

**SUMMARY AND BACKGROUND:**

ORS 221.770 requires the City to adopt an ordinance or resolution each year stating we wish to receive state revenue sharing funds. A public hearing on the use of the SRS funds is required before the Budget Committee and the City Council. During the budget hearing held on April 27<sup>th</sup> a public hearing was held to discuss the use of the SRS funds. The Budget Committee approved the use of the funds for transfer into the Fleet Replacement Reserve Fund. The second hearing before the Council is proposed for tonight.

*During the public hearing portion of the meeting testimony will be taken on the use of the SRS funds. In the Ordinances & Resolutions section of the meeting a resolution has been prepared for review and possible adoption.*

**FINANCIAL IMPACT:**

The City receives approximately \$18,000 in State Shared Revenues

**DOCUMENTS ATTACHED:**

- Copy of SRS information from the Department of Administrative Services

**REQUESTED MOTION/ACTION:**

**In the Ordinances & Resolutions section of the meeting a resolution has been prepared for adoption**

**Suggested Motion:**

**I make the motion to adopt Resolution R1415-21, a resolution declaring the city's election to receive state shared revenues.**

**COPY OF REPORT AND ATTACHMENTS SENT TO:**

Council



# Oregon

Kate Brown, Governor

Department of Administrative Services

Shared Financial Services, Accounts Payable

155 Cottage ST NE

Salem, OR 97301-3972

(503)378-3557

FAX (503)373-1273

Dana.Keller@oregon.gov

May 13, 2015

CITY OF GOLD BEACH  
CITY TREASURER  
29592 ELLENSBURG AVE  
GOLD BEACH OR 97444

RECEIVED

MAY 18 2015

CITY OF GOLD BEACH

## First Courtesy Reminder

Finance Director,

State Revenue Sharing Law, ORS 221.770, requires cities to pass an ordinance or resolution each year stating that they want to receive state revenue sharing money. A copy of this ordinance or resolution must be filed with Shared Financial Services of the Department of Administrative Services before July 31. You may fax it to (503) 373-1273.

As to date, this ordinance or resolution has not been received from your city. The intent of this letter is to serve as a courtesy reminder to your city letting you know that, as of this date, we have not received documentation to certify your city to continue receiving tax revenues in the upcoming fiscal year.

Please make sure that the above ordinance or resolution is in our office as soon as possible in order to give us time to process your paperwork before the July 31 statutory deadline. *We cannot authorize State Revenue Sharing payments to your city unless we receive this form.* If your records show that the data has been sent, please submit a duplicate copy.

For your convenience, enclosed with this letter is a copy of an ordinance letter that you can use. The address on the ordinance form is formatted to fit in a window envelope. Please use the address on this ordinance to return the form back to me. By not using the correct address, the ordinance could be delayed for up to four weeks and this will mean that you will not receive State Revenue Sharing payments. We will accept a fax of the ordinance form; the fax number is on the form in the upper right hand corner.

Please note: The attached ordinance letter has a deadline date of July 31. We would appreciate receiving your documentation as soon as possible so that we can process your certifications and have time to notify and work with any cities that have not submitted their paperwork by that date. However, the statutory deadline for compliance is July 31.

If you have any questions, please feel free to contact me Monday through Friday 8:00 AM – 4:30 PM at (503) 378-3557 or email [Dana.Keller@oregon.gov](mailto:Dana.Keller@oregon.gov).

Sincerely,

Dana Keller, Accountant



# Oregon

Kate Brown, Governor

Department of Administrative Services

Enterprise Goods and Services, Shared Financial Services

155 Cottage St. NE

Salem, OR 97301-3972

(503)378-3557

FAX (503)373-1273

Dana.Keller@oregon.gov

April 08, 2015

**RECEIVED**

APR 13 2015

**CITY OF GOLD BEACH**

CITY OF GOLD BEACH  
CITY TREASURER  
29592 ELLENSBURG AVE  
GOLD BEACH OR 97444

Finance Director,

State Revenue Sharing Law, ORS 221.770, requires cities to annually pass an ordinance or resolution requesting state revenue sharing money. The law mandates public hearings be held by the city, certification of these hearings is required.

In order to receive state revenue sharing in 2015-2016 your city **must have levied property taxes** in the preceding year and:

1. Pass an ordinance or resolution approving participation in the program and file a copy of that ordinance with Shared Financial Services prior to July 31.
2. Hold the following hearings on the use of state revenue sharing funds:
  - a) a public hearing before the budget committee to discuss possible uses of the funds;
  - b) a public hearing before the city council on the proposed uses of the funds in relation to the entire budget.
3. Certify to DAS Operations by **completing the attached ordinance/resolution form**, prior to July 31 that these hearings have been held. We will continue to send periodic reminders to all cities that have not submitted documentation, until each qualifying city has been certified.

If you have any questions, you can contact me Monday through Friday 8:00 AM –3:30 PM.

Sincerely,

Dana Keller, Accountant



# **CITIZEN REQUESTED AGENDA ITEM**

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. 7 a.  
Council Meeting Date: June 8, 2015

**TITLE: Request To Allow Alcohol & Vendors during Park Use**

**SUMMARY AND BACKGROUND:**

The volunteer group that developed the disc golf course at Buffington Park will be having a ribbon cutting and the first disc golf event: the Fisk Memorial Disc Golf Tournament on Saturday, July 18<sup>th</sup>. Luke Martinez, one of the leaders of the group, would like to make a request to the council to allow food and alcohol vendors during the event.

**5.700 Park Rules and Regulations.**

The following rules are hereby adopted for the regulation and use of municipal parks in and for the City of Gold Beach, Oregon, and shall be observed at all times, by all persons using any park and/or park facilities: *note-(for brevity 1-22 not included)*

( 23) Alcoholic Beverages. No alcoholic beverages shall be sold or consumed in the park without written permission from the City Council.

**5.705 Application for Written Permission.**

Any person required to obtain written permission from the City Council for any activity in a city park as described in Section 5.700 of this Code shall submit a request for said permission to the City Administrator and the City Administrator shall place said item on the agenda of the City Council for its next regularly scheduled Council meeting.

**DOCUMENTS ATTACHED:**

- none

**REQUESTED MOTION/ACTION:**

Decision on whether to allow/disallow the vendor request at their scheduled event.

**COPY OF REPORT AND ATTACHMENTS SENT TO:**

Council  
Chief Andrews  
Superintendent Newdall



# **ORDINANCES & RESOLUTIONS**

## RESOLUTION R1415-15

### JOINT RESOLUTION OF THE CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD OPTING OUT OF THE ATTORNEY GENERAL'S MODEL PUBLIC CONTRACTING RULES AND AMENDING PUBLIC CONTRACTING RULES FOR THE CITY OF GOLD BEACH

WHEREAS, it is the policy of the City of Gold Beach (City) that a sound and responsive public contracting system should allow impartial, meaningful, and open competition, preserving formal competitive selection as the standard for public contracts unless otherwise specifically exempted herein, by state law, or by subsequent ordinance or resolutions; and

WHEREAS, the Oregon Legislature adopted HB 2341 (2003 Oregon Laws, Chapter 794), which was signed by the Governor, and had an operative date of March 1, 2005. This Act repealed Oregon Revised Statutes ("ORS") Chapter 279 (with minor exceptions) and replaced it with three new subchapters: ORS 279A, 279B, and 279C. These three subchapters, together, constitute the Public Contracting Code (or Code). All City rules and exemptions previously adopted under ORS Chapter 279 expired on March 1, 2005; and

WHEREAS, absent any action by the Local Contract Review Board on or after March 1, 2005, the City has operated under the Public Contracting Model Rules adopted by the Attorney General under ORS subchapters 279A, 279B, and 279C set forth in Oregon Administrative Rules Chapter 137, Divisions 46, 47, 48 and 49 (the "Model Rules"); and

WHEREAS, in order to adopt new public contracting rules that differ from the Model Rules, under ORS 279A.065(5), the City Council must specifically state that the Model Rules adopted by the Attorney General do not apply to City and prescribe its own public contracting rules, which may include portions of the Attorney General's Model Rules. The Local Contract Review Board may also adopt rules for public contracting not covered by the Model Rules, as long as they do not conflict with the Public Contracting Code; and

WHEREAS, the Public Contracting Code divides powers and duties for contracting into two categories: those that must be performed by the "Local Contract Review Board"; and those that must be performed by the "Contracting Agency"; and

WHEREAS, pursuant to ORS 279A.060 the City Council is the Local Contract Review Board for City and, as such, is authorized to act on all such matters on behalf of the City, adopt Public Contracting Rules, and establish procedures for amendment of such rules; and

WHEREAS, the Local Contract Review Board may designate certain personal service contracts or classes of service contracts as personal service contracts, which are not subject to the procedural requirements of the Public Contracting Code or the Model Rules; and

WHEREAS, City recognizes it may exempt certain public improvement contracts or classes of such contracts under ORS 279C.335; and

WHEREAS, pursuant to ORS 279C.330 and 279C.335(2), the City Council submits the following findings supporting a class exemption of public improvement contracts from competitive bidding requirements, where a competitive proposal process is instead desired by City, in its sole discretion, which conforms to the requirements set forth in ORS 279C.400 through 279C.410:

A. Operational, budget, and financial data. Where various criteria, which may or may not include cost, must be weighed in order to select an appropriate contractor for the desired project, the formal competitive bidding process costs of up to \$7,000 are a significant budgetary waste in that the most qualified contractor for the project may not be the lowest responsible bidder;

B. Public benefits. Exempting contracts from competitive bidding requirements and instead utilizing statutory competitive proposal procedures will protect and preserve public funds, enable greater competition between the most qualified contractors, and result in a better product which meets the public's and City's needs;

C. Value engineering, Specialized expertise required, Technical expertise. Only through a competitive proposal process can the City weigh, evaluate and select this type of expertise and determine which contractor may best provide these services. These are qualities not reflected in cost, where a determination on cost alone could forfeit these valuable and essential attributes;

D. Public safety. Utilizing a competitive proposal process as opposed to competitive bidding can ensure high quality, more safely constructed facilities through the construction period, and after completion. Capitalizing upon design and construction planning and compatibility can also allow earlier use of public facilities even while construction continues;

E. Market conditions. The increased availability of and need for technical expertise, value engineering, or other types of specialized expertise, as well as a need to investigate the compatibility, experience and availability of contractors require that certain public improvement contracts be awarded based upon an evaluation of a number of criteria, rather than simply cost; and

WHEREAS, the City Council additionally requests that the City's Local Contract Review Board approve the classes of special procurements and public

improvement contract exemptions set forth in the attached rules, based upon the following findings:

A. Any exemptions from competitive bidding requirements allowed under the following rules will not encourage favoritism in the awarding of public contracts nor substantially diminish competition for public contracts because such exemptions still require alternative contracting procedures which ensure: (1) reasonable competition; (2) the best contract price for the public; and (3) a cost-effective process for both contractors and the City;

B. The awarding of public contracts pursuant to any such exemptions will result in substantial cost savings to the public contracting agency because the City will avoid costs associated with unnecessary documentation and procedures, where it is unmerited by the type and/or relatively low cost of the project; and

C. The awarding of public contracts pursuant to any of the requested exemptions also substantially promotes the public interest in a manner that could not practicably be realized by formal competitive solicitation procedures, given the fact that such exemptions facilitate smooth operation of City's administration and operations, include procedures and mechanisms to ensure the best product, service or outcome is obtained at the least cost to the public and City, and the City's proposed Public Contracting Rules address areas of public contracting left unresolved by the Code and the Attorney General's Model Rules which are essential for City operations, such as the purchase of used personal property, and the disposition of surplus personal property;

NOW, THEREFORE, it is resolved as follows:

1. The City Council is hereby designated to continue as the Local Contract Review Board of the City and shall have all of the rights, powers and authority necessary to carry out the provisions of Chapters 279A, 279B, and 279C (the "Public Contracting Code") and attached Rules. Except as otherwise provided in this Resolution, the definitions established in the attached Rules apply herein. The term "Contracting Agency" as used in the attached Rules includes Contracting Agency's chief administrative officer, his or her designee, or any other purchasing agent, as designated by City policy. Those individuals are hereby designated as City's Contracting Agency and may exercise all authorities, powers and duties granted to a Contracting Agency under the Public Contracting Code and attached Rules, unless otherwise established by City policy.

2. The above recitals are hereby adopted by the City Council, sitting as the Local Contract Review Board, as findings of fact supporting approval of the Council's request for classes of special procurement and public improvement contract exemptions.

3. The Model Rules adopted by the Attorney General pursuant to ORS 279A.065 do not apply to City. Instead, the City hereby prescribes the following Rules, which include portions of the Attorney General's Model Rules, as the Rules of Procedure that the City will use for its public contracting: Public Contracting Rules Chapter 137, Divisions 46, 47, 48 and 49. While the numbering of these Rules reflects the numbering system of the Attorney General's Model Rules, they incorporate City changes to the Model Rules, and, therefore, are not the Attorney General's promulgated administrative rules. City exemptions are also set forth in these Rules, as numbered Exemptions 1 through 18 (E-1 through E-18). All above-referenced Rules are attached to this Resolution and incorporated herein by this reference.

4. In accordance with ORS 279A.065(6)(b), the City shall review its Public Contracting Rules, adopted herein, each time the Attorney General modifies its Model Rules in order to determine whether amendments are required to ensure statutory compliance.

5. Amendments to these Rules and new rules shall be adopted in accordance with this Resolution and the Public Contracting Code. Special procurement requests and approvals shall be made in accordance with Division 47 of the attached Rules and ORS 279B.085. Public improvement contract exemption procedures, including notice and public hearing requirements, shall be in accordance with Division 49 of the attached Rules and ORS 279C.335.

6. The Model Cost Accounting Guidelines developed by the Oregon Department of Administrative Services pursuant to Section 3, Chapter 869, Oregon Laws 1979 are hereby adopted as the City's Cost Accounting System to apply to public improvement projects exceeding \$5,000 and constructed with City's own equipment or personnel. ORS 279C.310. For such public improvement projects estimated to cost more than \$125,000, City shall also comply with the requirements of ORS 279C.305(3).

7. All previously adopted resolutions including Resolution R1112-35, establishing public contracting rules for City are hereby repealed.

**PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, THIS 8<sup>TH</sup> DAY OF JUNE, 2015.**

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Karl Popoff, Mayor  
City Council

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Karl Popoff, Mayor, as President,  
for the Local Contract Review Board

ATTEST:

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Jodi Fritts,  
City Administrator

ATTEST:

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Jodi Fritts, City Administrator,  
as Secretary for the  
Local Contract Review Board

**RESOLUTION R1415-20**

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR  
2014-2015 AND TRANSFERRING APPROPRIATIONS**

**WHEREAS**, unanticipated needs have arisen during the fiscal year that were unforeseen at the time the fiscal year 2014-2015 budget was prepared; and

**WHEREAS**, Oregon State Budget Law permits the adoption of a supplemental budget to adjust appropriations previously adopted by the governing body; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Gold Beach City Council hereby adopts the supplemental budget appropriations for fiscal year 2014-2015 attached as EXHIBIT A.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 8<sup>th</sup> DAY OF JUNE, 2015.

---

Karl Popoff, Mayor

ATTEST:

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Candy Cronberger, City Recorder

EXHIBIT A

FISCAL YEAR 2014-2015 SUPPLEMENTAL BUDGET AND APPROPRIATIONS

**RESOLUTION R1415-20 EXHIBIT A  
SUPPLEMENTAL FY 2014-2015 BUDGET**

APPROPRIATION	GL #	FY 14-15 ADOPTED	PROPOSED FINAL BUDGET	NET CHANGE
<b>FUND: STREETS</b>				
1) Contingency	21-40-415	\$ 40,000	\$ -	\$ (40,000)
3rd Street Sidewalk	21-40-536	\$ 50,000	\$ 90,000	\$ 40,000

*Additional sidewalk footage added after contract award*

**FUND: NON-INSURED LOSSES**

2) Misc Revenue	92-36-110	\$ -	\$ 14,305	\$ 14,305
Noninsured Losses	92-40-297	\$ 3,500	\$ 17,805	\$ 14,305

*Speed trailer was destroyed by drunk driver. Revenue reflects payment from City insurance and drivers insurance. Expenditures: reimbursement to City insurance and purchase of new trailer*

**FUND: GENERAL & PARKS RESERVE**

3) Misc Receipts	10-36-110	\$ 10,000	\$ 66,530	\$ 56,530
Dues/Printing/Filing	10-64-210	\$ 100	\$ 28,365	\$ 28,265
Transfer out to Parks Reserve	10-40-714	\$ 5,000	\$ 33,265	\$ 28,265
Transfer from General Fund	95-39-100	\$ 5,000	\$ 33,265	\$ 28,265
Expenditure Reserve	95-40-315	\$ 21,015	\$ 49,280	\$ 28,265

*City received unexpected estate bequest to be used specifically for City Park uses. Per the estate instructions, 1/2 of the gift was to be shared with the Gold Beach Skate Park Association.*

**FUND: COMMUNITY PROMOTIONS**

4) Contingency	24-40-415	\$ 10,000	\$ -	\$ (10,000)
Supplies & Equipment	24-40-510	\$ 10,000	\$ 7,800	\$ (2,200)
Building & Grounds	24-40-525	\$ 9,600	\$ 7,100	\$ (2,500)
Event Support	24-40-212	\$ 15,000	\$ 18,000	\$ 3,000
Print Ads	24-40-217	\$ 2,000	\$ 8,000	\$ 6,000
Printed Materials	24-40-213	\$ 2,000	\$ 7,700	\$ 5,700

*No net change. Moving appropriations between VC Operating Expenses and Marketing & Promotional Expenses*

**RESOLUTION R1415-21**

**RESOLUTION DECLARING THE CITY'S ELECTION TO  
RECEIVE STATE REVENUES**

**WHEREAS:** ORS 221.770 provides that a share of certain revenues of the state of Oregon will be apportioned among and distributed to the cities of the state for general purposes; and

**WHEREAS:** Pursuant to ORS 221.770, a public hearing was held before the City of Gold Beach Budget Committee on April 27<sup>th</sup>, 2015, giving citizens the opportunity to provide written and oral comment to the authority responsible for approving the proposed city budget on the possible use of State Revenue Sharing distribution to the City of Gold Beach; and

**WHEREAS:** Pursuant to ORS 221.770, a public hearing was held before the City of Gold Beach City Council on June 8, 2015, giving citizens an opportunity to provide written and oral comment to the authority responsible for adoption the city budget on the possible uses of the State Revenue Sharing distribution to the City of Gold Beach; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Gold Beach, Oregon, hereby elects to receive state revenues for Fiscal Year 2015-2016 pursuant to ORS 221.770.

Passed by the City Council of the City of Gold Beach, County of Curry, State of Oregon, this 8<sup>th</sup> day of June 2015.

\_\_\_\_\_  
Karl Popoff, Mayor

ATTEST:

\_\_\_\_\_  
Candy Cronberger, City Recorder

I certify that a public hearing before the Budget Committee of the City of Gold Beach was held on April 27, 2015, and a public hearing before the City of Gold Beach City Council was held on June 8, 2015, giving citizens an opportunity to comment on use of State Revenue Sharing.

\_\_\_\_\_  
Jodi Fritts, City Administrator/Budget Officer

## RESOLUTION R1415-19

### A RESOLUTION SETTING THE PURPOSE AND REVIEW TIMES FOR MUNICIPAL RESERVE FUNDS AND REPEALING RESOLUTION R1314-21 AND ANY OTHER RESOLUTIONS THAT MAY BE IN CONFLICT

**WHEREAS:** Oregon Revised Statutes Section 294.346 gives authority to the governing body of a municipal corporation to establish by ordinance or resolution one or more reserve funds to accumulate and expend monies for purposes specified in ORS 280.050; and

**WHEREAS:** ORS 294.346 further requires the governing body review its municipal reserve funds of not less frequency than every ten years to determine whether each fund so reviewed will be continued or abolished; and

**WHEREAS:** the Gold Beach City Council is specifically desirous of complying with ORS 294.346

**NOW, THEREFORE, BE IT RESOLVED** that the City of Gold Beach City Council hereby creates the following new reserve fund for fiscal year 2015-2016:

#### **Visitor Center Building Replacement Reserve Fund**

The purpose of this fund is to accumulate revenues to pay for major remodeling projects, building repairs, and replacement of the Visitor Center building located at South Beach Park. This reserve is funded through transfers from the Community Promotions fund specifically for this purpose and in compliance with ORS 320.300. *This fund shall be reviewed in May 2018*

**BE IT FURTHER RESOLVED** that the City Council also reaffirms the purpose and review periods for the following reserve funds:

#### **Fleet Replacement Reserve Fund**

The purpose of this fund is to accumulate revenues to purchase replacement vehicles as needed for the various city departments. This reserve fund is funded through transfers designated specifically for this purpose. This reserve fund was established by Resolution R1011-41 and affirmed by Resolution R1213-08. *This fund shall be reviewed in May 2017*

#### **Parks Reserve Fund**

The purpose of this fund is to accumulate revenues to pay for major remodeling projects or capital improvements to the City's parks. This reserve fund is funded through transfers designated specifically for this purpose.

This reserve fund was established by Resolution R1011-41 and affirmed by Resolution R1213-08.

*This fund shall be reviewed in May 2017*

### **General Reserve Fund**

The purpose of this fund is to accumulate revenues consistent with the City's adopted Business Plan which states the City desires to have a yearly contingency of at least 5% as a safety net for unanticipated General Fund expenditures. This reserve fund is funded through transfers designated specifically for this purpose.

This reserve fund was established by Resolution R1011-41 and affirmed by Resolution R1213-08.

*This fund shall be reviewed in May 2017*

### **Water Deposits Reserve Fund**

The purpose of this fund is to segregate out the Water Deposits payable from the Water Utility fund. These funds are customer deposits retained by the city for utility services. This reserve fund is funded solely by customer water deposits.

This reserve fund was established by Resolution R1011-41 and affirmed by Resolution R1213-08.

*This fund shall be reviewed in May 2017*

### **Vehicle Damage, Non-insured Losses, & Unemployment Reserve Fund**

The purpose of this fund is to accumulate revenues to pay for vehicular damages and losses not covered by the City's insurance policies and for unemployment expenses incurred when an employee involuntarily (through termination or layoff) ceases to work for the City. This reserve is funded through transfers from the General Fund, Water Utility and Sewer Utility. This fund shall maintain a balance of at least \$100,000.

This reserve fund was established by Resolution R0910-29; reaffirmed by R1011-41, R1112-39 and R1213-18.

*This fund shall be reviewed in May 2017*

### **Culvert Replacement Reserve Fund**

The purpose of this fund is to accumulate revenues to fund major culvert repairs to the City's stormwater infrastructure. This reserve fund is funded through fund transfers designated specifically for this purpose.

This reserve fund was established by Resolution R1112-39 and reaffirmed by Resolution R1213-18.

*This fund shall be reviewed in May 2018*

### **Building Reserve Fund**

The purpose of this fund is to accumulate revenues to pay for major remodeling projects, building repairs, and replacement of municipal owned buildings. This reserve is funded through fund transfers designated specifically for this purpose.

This reserve fund was established by Resolution R0910-29; reaffirmed by R1011-41, R1112-39, and R1213-18..

*This fund shall be reviewed in May 2017*

**Sewer Treatment Reserve Fund**

The purpose of this reserve fund is to receive and accumulate funds to pay for major improvements and expansion of the City's wastewater treatment facility. This fund shall continue for fiscal year 2013-2014 and shall be reviewed next budget year for possible conversion to a debt reserve fund.

This fund was established April 2001, reaffirmed by Resolution R0910-30, R1011-41, R1112-39, and R1213-18.

*This fund shall be reviewed in May 2016*

**Water Reserve Fund**

The purpose of this fund is to accumulate revenues to pay for capital repairs and improvements to the City's water system infrastructure. This reserve was formerly funded through fund transfers from the Water Utility Fund. Effective fiscal year 2013-2014 it will be funded by a monthly \$2 per water account reserve fund charge.

This reserve fund was established by Resolution R0910-29; reaffirmed by R1011-41, R1112-39, and R1213-18.

*This fund shall be reviewed in May 2016*

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 8<sup>th</sup> DAY OF JUNE 2015.

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Karl Popoff, Mayor

ATTEST:

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Candy Cronberger, City Recorder

**RESOLUTION R1415-22**

**A RESOLUTION ADOPTING THE FISCAL YEAR 2015-2016 BUDGET, MAKING APPROPRIATIONS, IMPOSING AND CATEGORIZING THE CITY TAX**

**Adopt the budget:**

BE IT RESOLVED that the City Council of the City of Gold Beach hereby adopts the budget for fiscal year 2015-2016, in the total of \$9,159,961 now on file at the Gold Beach City Hall located at 29592 Ellensburg Avenue, Gold Beach, Oregon.

**Making Appropriations:**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purposes shown below are hereby appropriated:

**FUNDS REQUIRING A PROPERTY TAX TO BE LEVIED**

General Fund

City Council .....	\$17,100
Administration & Finance .....	\$317,300
Municipal Court.....	\$12,545
Police Department.....	\$623,450
Fire Department.....	\$109,400
Parks Department.....	\$52,400
Emergency Management .....	\$500
Non-Departmental .....	\$324,000
Transfers .....	\$21,500
Contingency.....	\$40,000
Total General Fund Appropriation .....	\$1,752,395

**FUNDS NOT REQUIRING A PROPERTY TAX TO BE LEVIED**

Street Tax Fund

Personnel Services.....	\$41,300
Materials and Services .....	\$51,550
Capital Outlay .....	\$10,000
Debt Service .....	\$29,000
Transfers .....	\$32,596
Contingencies.....	\$6,000
Special Payments.....	\$0
Total Street Tax Fund Appropriation .....	\$175,250

Community Promotion Fund

Personnel Services.....	\$88,850
Materials and Services .....	\$92,000
Capital Outlay .....	\$0
Debt Service .....	\$0

Transfers .....	\$0
Contingencies.....	\$25,150
Special Payments.....	\$0
Total Community Promotion Fund Appropriation .....	\$206,000

State Revenue Sharing Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service.....	\$0
Transfers .....	\$30,000
Expenditure Reserve .....	\$2,000
Special Payments.....	\$0
Total State Revenue Sharing Fund Appropriation ..	\$32,000

Small City Allotment Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service.....	\$0
Transfers .....	\$0
Contingencies.....	\$0
Special Payments.....	\$0
Total Small City Allotment Fund Appropriation.....	\$0

I & I Correction Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$60,000
Debt Service.....	\$0
Transfers .....	\$0
Contingencies.....	\$35,050
Special Payments.....	\$0
Total I & I Correction Fund Appropriation.....	\$95,050

WWTP Improvement Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$1,150,000
Debt Service.....	\$0
Transfers .....	\$0
Contingencies.....	\$1,094,150
Special Payments.....	\$0
Total WWTP Improvement Fund Appropriation.....	\$2,244,150

HWY 101 Sewer Project Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service.....	\$90,268
Transfers .....	\$8,658
Contingencies.....	\$10,000
Special Payments.....	\$0
Total HWY 101 Sewer Project Fund Appropriation	\$236,050

Water Utility Fund

Personnel Services.....	\$215,300
Materials and Services .....	\$255,300
Capital Outlay .....	\$468,000
Debt Service.....	\$0
Transfers .....	\$181,657
Contingencies.....	\$50,000
Special Payments.....	\$0
Total Water Utility Fund Appropriation .....	\$1,201,200

Sewer Utility Fund

Personnel Services.....	\$199,200
Materials and Services .....	\$218,300
Capital Outlay .....	\$20,000
Debt Service.....	\$0
Transfers .....	\$184,985
Contingencies.....	\$32,000
Special Payments.....	\$0
Total Sewer Utility Fund Appropriation.....	\$756,100

Building Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$100,000
Debt Service.....	\$0
Transfers .....	\$15,000
Expenditure Reserve .....	\$124,054
Special Payments.....	\$0
Total Building Reserve Fund Appropriation.....	\$254,054

Fleet Replacement Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$38,000
Debt Service.....	\$0
Transfers .....	\$0

Expenditure Reserve .....	\$6,000
Special Payments .....	\$0
Total Fleet Replacement Fund Appropriation.....	\$44,000

Parks Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$54,005
Special Payments .....	\$0
Total Parks Reserve Fund Appropriation .....	\$54,005

Uninsured Damage/Unemployment Fund

Personnel Services.....	\$0
Materials and Services .....	\$11,000
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$95,025
Special Payments .....	\$0
Total Uninsured Damage. Fund Appropriation .....	\$106,025

General Fund Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$32,505
Special Payments .....	\$0
Total General Fund Reserve Fund Appropriation...	\$32,505

Water Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$150,000
Expenditure Reserve .....	\$0
Special Payments .....	\$0
Total Water Reserve Fund Appropriation.....	\$173,104

Water Deposit Reserve Fund

Personnel Services.....	\$0
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Materials and Services .....	\$14,000
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$212,708
Special Payments .....	\$0
Total Water Deposit Reserve Fund Appropriation ..	\$226,708

Sewer Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$150,000
Capital Outlay .....	\$0
Debt Service .....	\$501,000
Transfers .....	\$444,000
Expenditure Reserve .....	\$268,560
Special Payments .....	\$0
Total Sewer Reserve Fund Appropriation .....	\$1,363,560

Fire Truck Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$0
Special Payments .....	\$0
Total Fire Truck Reserve Fund Appropriation .....	\$152,200

Culvert Replacement Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$0
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$40,005
Special Payments .....	\$0
Total Culvert Reserve Fund Appropriation .....	\$40,005

NEW\* Visitor Center Building Reserve Fund

Personnel Services.....	\$0
Materials and Services .....	\$1,000
Capital Outlay .....	\$0
Debt Service .....	\$0
Transfers .....	\$0
Expenditure Reserve .....	\$14,000
Special Payments .....	\$0

Total VC Building Reserve Fund Appropriation..... \$15,000

TOTAL APPROPRIATIONS (all funds) ..... \$6,339,159  
TOTAL UNAPPROPRIATED & RESERVES (all funds) ..... \$2,820,802  
TOTAL ADOPTED BUDGET..... \$9,159,961

**Imposing the Tax:**

BE IT RESOLVED that the City Council of the City of Gold Beach hereby imposes the taxes provided for in the adopted budget:

1. At the rate of \$2.336 per \$1,000 of assessed value of operations.
2. In the amount of \$60,000 for the local option capital projects levy tax (Ballot Measure 8-82, approved by city voters, May 19, 2015).

These taxes are hereby imposed and categorized for tax year 2015-2016 upon the assessed value of all taxable property within the district as follows:

**Categorizing the Tax:**

General Government Limitation  
General Fund..... \$2.336/\$1,000  
Local Option Tax..... \$60,000

Passed by the City Council of the City of Gold Beach, County of Curry, State of Oregon, this 8<sup>th</sup> day of June, 2015.

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Karl Popoff, Mayor

ATTEST:

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Candy Cronberger, City Recorder

**FORM LB-1**

**NOTICE OF BUDGET HEARING**

A public meeting of the Gold Beach City Council will be held on June 8, 2015, at 6:30PM at the Gold Beach Council Chambers, 29592 Ellensburg Ave, Gold Beach, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2015 as approved by the Gold Beach Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.goldbeachoregon.gov](http://www.goldbeachoregon.gov) This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Jodi Fritts, City Administrator

Telephone: 541-247-7029

Email: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2013-2014	Adopted Budget This Year 2014-2015	Approved Budget Next Year 2015-2016
Beginning Fund Balance/Net Working Capital	5,111,203	5,191,951	3,990,967
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	2,081,200	2,288,697	2,141,304
Federal, State and all Other Grants, Gifts, Allocations and Donations	3,212,300	2,222,500	1,389,294
Revenue from Bonds and Other Debt	500	0	0
Interfund Transfers / Internal Service Reimbursements	1,652,184	1,247,082	1,068,396
All Other Resources Except Current Year Property Taxes	12,150	0	0
Current Year Property Taxes Estimated to be Received	500,000	510,000	570,000
<b>Total Resources</b>	<b>12,569,537</b>	<b>11,460,230</b>	<b>9,159,961</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,381,005	1,447,482	1,431,945
Materials and Services	1,389,600	1,473,135	1,362,550
Capital Outlay	2,557,700	2,936,000	1,856,000
Debt Service	1,197,768	620,268	620,268
Interfund Transfers	1,680,764	1,247,082	1,068,396
Contingencies	3,154,138	2,772,174	2,141,612
Special Payments	14,000	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	1,194,562	964,089	679,190
<b>Total Requirements</b>	<b>12,569,537</b>	<b>11,460,230</b>	<b>9,159,961</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration & Finance	\$ 271,695	\$ 278,845	282,800
FTE	4.50	4.50	4.50
Municipal Court	\$ 40,250	\$ 33,530	8,095
FTE	0.80	0.80	0.06
Police Department	\$ 517,490	\$ 562,757	557,100
FTE	7.00	7.00	7.00
Fire Department	\$ 28,100	\$ 29,150	39,300
FTE	0.50	0.50	0.50
Streets	\$ 36,573	\$ 40,500	41,300
FTE	0.50	0.50	0.50
Promotions	\$ 88,665	\$ 94,115	88,850
FTE	2.60	2.60	2.60
Water Utility	\$ 204,021	\$ 208,547	215,300
FTE	3.00	3.00	3.00
Sewer Utility	\$ 194,211	\$ 200,038	199,200
FTE	2.50	2.50	2.50
<b>Total Requirements</b>	<b>1,381,005</b>	<b>1,447,482</b>	<b>1,431,945</b>
<b>Total FTE</b>	<b>21.40</b>	<b>21.40</b>	<b>20.66</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***  
 Budget Committee approved creation of new reserve fund: Visitor Center Building Reserve. May 19th voters approved a 7 year capital projects local option levy of \$60K per year for fire truck replacement. No other significant changes from prior year.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2013-2014	Rate or Amount Imposed This Year 2014-2015	Rate or Amount Approved Next Year 2015-2016
Permanent Rate Levy (rate limit 2.336 per \$1,000)	2.336	2.336	2.336
Local Option Levy	0	0	\$60,000
Levy For General Obligation Bonds	0	0	

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$0	\$0
Other Borrowings	\$9,758,000	\$0
<b>Total</b>	<b>\$9,758,000</b>	<b>\$0</b>



# **MISC. ITEMS**

**(INCLUDING POLICY DISCUSSIONS &  
DETERMINATIONS)**

# GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. 10 a.  
Council Hearing Date: June 8, 2015

## **TITLE: UPDATE: Request to ban plastic grocery bags within the City**

### **SUMMARY AND BACKGROUND:**

#### **JUNE UPDATE** *(info only--matter will be formally brought back next month)*

The Council heard additional testimony from supporters of the bag ban and from the manager of one of the local grocery stores last month. Councilor Kaufman also provided information she found researching the pros/cons of plastic and paper. The Council tabled the matter to request additional citizen input. Since the May meeting the following has occurred:

- Councilor Campbell composed a draft letter to parents for the school to send out. Minor revisions were made to that draft and then sent on to the school district. The school superintendent said the letter will go out with the year-end report cards. A copy of the letter is attached.
- I put a very short (2 questions and spot for comments) Survey Monkey internet survey together and had posted to the city website soliciting input on the proposal. A copy of the survey is attached. The survey will stay live until one week prior to the July meeting (survey will end July 6<sup>th</sup>). We put a tickler on facebook and will continue to push out the info. I am also going to ask KGBR if they will do a short PSA about it.
- We will send a hardcopy survey on the back of the June waterbills which will go out about June 22<sup>nd</sup>
- We posted the pro/con info Councilor Kaufman compiled from last month as well as information we received from the citizen proponent, Amy Timeus. A brief letter from Timeus is attached to this report.

**FROM MAY REPORT:** The Council first heard this request at the March meeting. Testimony was received and the Council tabled the request until May to gather more information. I don't have a lot more to provide but I did get some direction from our Legal Counsel:

- The City does have the authority to enact a tax which would be passed on to another group—provided the money is used for a public purpose.
- If the City decides to enact a tax Legal Counsel recommended that it be set up like the Transient Room Tax: collected by the operators and remitted to the City with the operators keeping a portion of the tax for their administrative trouble.
- Legal Counsel questioned whether there would be a profit to collect/remit—most bag bans allow operators to collect a nominal fee to offset the cost of the paper recycled bags but it doesn't usually cover the actual increased cost—we heard testimony last month from the manager of McKay's stating the paper is significantly higher in cost than the plastic ones.
- Another thought: typically taxes have some nexus to the use—in this particular case is the concern environmental or school funding? It should be made clear.
- How much money are we really talking? Is it worth the hassle?

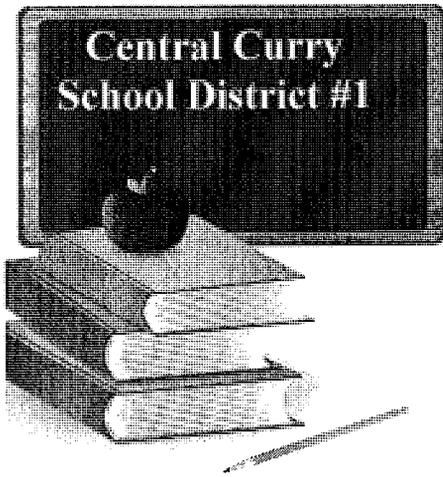
**FROM MARCH REPORT:** A Citizen Requested Agenda Item was submitted by Amy Timeus requesting the Council ban all bags in grocery stores in Gold Beach.

Her specific request is:

“What I propose is to do away with all bags at Rays and McKay's. Many other towns have gone to no bags and the consumer is responsible for bringing their own bags which not only save the stores from having to purchase bags but also save the environment. I want to propose that we go bagless here and if a customer needs or wants bags from the store there is a .05 cent per bag charge. I would like that .05 cent charge per bag to then be given to the schools to fund any programs or projects they may be short funding. Since the stores already purchase the bags I don't see why they would have an issue giving the money to the school should this all come into play. The stores would ultimately be paying less for the bags as more people would bring their own. Obviously it would take a while to see how much revenue this would generate for the schools but I feel it would be a win win situation and I want to do all I can to make sure this happens.”

**REQUESTED MOTION/ACTION:**

**UPDATE INFO ONLY. The matter is scheduled to come back to the Council formally for the July 13<sup>th</sup> meeting.**



29516 Ellensburg Ave.  
Gold Beach, OR 97444

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**Superintendent**  
Dennis Johnson  
djohnson@ccsd.k12.or.us

**Business Manager**  
Kristal Carpenter  
kcarpenter@ccsd.k12.or.us

**Board of Directors**  
Jerry Herbage  
Greg Marstall  
Marilyn Cohen  
Wendy Carpenter  
Scott McNair

June 2015

Dear Parents and Community Members,

The school district has been sharing information with the Gold Beach City Council in their deliberations regarding the following item. Below is information that the district has received on this issue.

**The City of Gold Beach is considering a ban on plastic grocery bags. This could potentially reduce the number of bags going to the landfill, reduce litter in our local waterways and would provide funding for the Curry Central School District #1.**

**The proposed plan would prohibit the use of plastic grocery bags and would institute a \$0.10 cent fee per paper bag. This would reduce the use of paper bags and hopefully encourage the use of reusable bags. The proposal is to have \$0.07 cents go into a fund to be donated to the Central Curry School District. \$0.03 cents would be retained by the retailer for administration of the bag tax and to help offset the cost of the more expensive paper bags.**

**The estimated benefit to the school district would be approximately \$25,000 dollars per year. Prior to making any decision on this proposal, your City Council would like feedback from the citizens of Gold Beach. An electronic survey will be set up on the City webpage for feedback: [www.goldbeachoregon.gov](http://www.goldbeachoregon.gov). You may also drop off written responses at City Hall, or email Councilor Becky Campbell: [sgtbecky@gmail.com](mailto:sgtbecky@gmail.com) or City Administrator, Jodi Fritts: [jfritts@goldbeachoregon.gov](mailto:jfritts@goldbeachoregon.gov)**

Dennis Johnson  
High School Principal/Superintendent of Schools

## Plastic Bag Ban & Local Tax

### City Council Seeks Input on possible plastic bag ban

The Gold Beach City Council is seeking input on a citizen initiated proposal to ban plastic bags at local retailers. The proposal would replace plastic bags with paper, and institute a \$0.10 cent per bag tax with \$0.07 cents to go to the local school district. \$0.03 would be retained by the retailer for administration of the tax and for additional cost associated with the paper bags.

1. Would you like to see plastic bags banned and replaced by paper bags in Gold Beach?

- Yes
- No
- Maybe, depends on the particulars

2. Would you support a \$0.10 cent per paper bag fee with \$0.07 cents to go to a fund for the local schools?

- Yes
- No
- Maybe, depends on the particulars

3. Please feel free to leave you comments/concerns/input regarding this proposal.

Done

Powered by [SurveyMonkey](#)  
Check out our [sample surveys](#) and create your own now!

**PREPARED AND SUBMITTED BY AMY TIMEUS**

**A MORE ACCURATE ACCOUNT OF THE COST TO MCKAYS**

Per Greg, McKay's used 56,000 plastic bags in April costing \$1288.00 (2.8 cents ea)

Per Greg, Paper costs 8.8 cents each

Per my visual aid, plastic holds about 50% less than paper therefore reducing the bags from 56,000 per month to about \$28,000 per month

The cost would go from \$1288.00 per month to \$2464.00 an increase of \$1176.00

HOWEVER they would be reimbursed .03 cents for every paper bag which is \$840.00

Currently they are not being reimbursed anything!

**TO SUM IT UP....**

IF THE COST TO GO TO PAPER IS \$2464 PER MONTH MINUS WHAT THEY ARE CURRENTLY PAYING FOR PLASTIC \$1288, YOU HAVE A DIFFERENCE OF 1176.00 ADDITIONAL COST THEN YOU MINUS OFF THE \$840.00 THEY WILL BE REIMBURSED SO THAT IS A NET INCREASE TO MCKAYS OF **\$336.00** PER MONTH.

THAT IS OF COURSE IF NO ONE BROUGHT A REUSABLE BAG!

THE APPROXIMATE CHECK THAT WOULD BE CUT TO THE SCHOOLS FROM MCKAYS WOULD BE ABOUT

$\$23,520$   $28000 \text{ BAGS} \times .07 = \$1960/\text{MO}$  OR  $\$28,000$  PER YEAR

AGAIN THIS MONEY IS NOT COMING FROM THE STORES POCKET, ITS COMING FROM THE CONSUMERS..THE STORE IS JUST A PASS THROUGH

No other city has put this up to the voters as you can see from the material that I have given you. You are elected to make decisions not frivolously spent the tax payers money. It took you 3 times to get a fire truck levy passed, we can't pass a school bond and we can't pass a law enforcement levy. You have the power to make a great change so I hope you do just that.

One last thing....if this was something that the people of Gold Beach were up in arms about, you can bet they would be at the meetings voicing their opinion but you only have one person there voicing their opinion in opposition!

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**



Agenda Item No. **10. b.**  
Council Hearing Date: June 8, 2015

**TITLE: Draft Sign Code Workshop Date**

**SUMMARY AND BACKGROUND:**

The Planning Commission spent a lot of time (over a year) completely reviewing and modifying a model sign code our attorney provided. They finished that review in 2013 and recommended that the Council adopt the proposed new code. I have provided this draft code to the Council on a few different occasions in the past couple of years (I can provide it again on request).

At the December 2014 meeting I was directed to put together an amendment to the existing sign code to permit electronic reader boards. I provided a draft amendment in April. At that time it was decided rather than piece meal the sign code, update of the entire new draft should be scheduled. Tentatively the 4<sup>th</sup> Monday, June 22<sup>nd</sup> was discussed as a workshop date to gather public comment. I want to verify this date with the Council or schedule a date certain for the workshop. The draft code will be uploaded to our website for public review.

**REQUESTED MOTION/ACTION:**

**Confirm June 22<sup>nd</sup> workshop date or schedule a date certain for workshop**

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**

\*DECEMBER 2014\*



Agenda Item No. **10. b.**  
Council Hearing Date: December 8, 2014

**TITLE: Electronic Reader Board Discussion & 2013 Draft Sign Code**

**SUMMARY AND BACKGROUND:**

The subject of electronic reader board/video signs has come up several times in the past few years. The issue at hand is the current sign code prohibits electronic signs like reader boards or video signs. The sign at the high school always comes up as part of the discussion and I get asked about it a few times a year. I researched it several years back and I can't say how the sign was allowed. There is no permit or file on the sign. The sign code has prohibited electronic reader boards and similar blinking signs since 1989—I don't think the high school sign is that old.

For this discussion again, I did a very unscientific survey of other coastal communities and electronic signs. 16 coastal towns have their municipal codes online. Of the 16 I reviewed, 3 allow the signs, 1 allows just the high school type—not video signs, and 12 prohibit them—I have attached my table for your review.

The City of Medford has been in the news recently for review of video signs in their town. I have attached 2 recent Mail Tribune articles about the signs.

Councilor Brand has been an advocate of the electronic video signs and provided us with marketing materials from Daktronics signs last year. I will bring those catalogs to the meeting Monday.

As a separate attachment I am sending the draft sign code I provided to the council in the spring of 2013. In the draft code amended by the planning commission electronic reader/video signs are prohibited.

**REQUESTED MOTION/ACTION:**

**Discussion and direction to staff on how to proceed.**

**GOLD BEACH CITY COUNCIL  
AGENDA REPORT**

*\*APRIL 2015\**



Agenda Item No. 10. a.  
Council Hearing Date: April 13, 2015

**TITLE: DRAFT Ordinance 655 Sign Code Amendment for  
Lighted/Animated Reader Boards**

**SUMMARY AND BACKGROUND:**

The Council has had several discussions in the past few years about Lighted/Animated Reader Boards. At the December meeting, Council directed staff to prepare an amendment to allow for the electronic signs.

I have prepared a DRAFT for review. Various sections of the current sign code are referenced in the ordinance. Below are the specific citations:

**(1) Lighted/animated reader boards shall meet all the standards  
for Electric Signs in Section 4.420.**

**4.420**      Electric Signs.

(1) Electric signs shall be constructed of noncombustible materials, except as otherwise allowed by this Code.

(2) The enclosed shell of electric signs shall be watertight, except that service holes fitted with covers shall be provided into each compartment of such signs.

(3) Installation. Electrical equipment used in connection with display signs shall be installed in accordance with local and state codes and Gold Beach Codes or Ordinances regulating electrical installation.

(4) Erector's Name. Every electric sign projecting over any street or alley or public place shall have painted on the surface of the sign the name of the sign erector and date of erection. Such name and date shall be of sufficient size and contrast to be readable from a reasonable distance. Failure to provide such name and date shall be grounds for rejection of the sign by the City Official.

**(2) Lighted/animated reader boards shall be no greater than  
XX(Need a figure) square feet in size.**

**(3) Lighted/animated reader boards shall meet the property line  
setbacks regulations of the underlying land use zone and  
any setbacks requirements of the Uniform Building Code,  
whichever is greater.**

**(4) Lighted/animated reader boards shall meet the Design &  
Construction standards of Section 4.370.**

4.370 Design and Construction.

(1) Signs and sign structures shall be designed and constructed to resist wind and seismic forces as specified in this section. All bracing systems shall be designed and constructed to transfer lateral forces to the foundations. For signs on buildings, the dead and lateral loads shall be transmitted through the structural frame of the building to the ground in such a manner as to not overstress any of the elements thereof.

(2) Signs will be designed and constructed to the following load standards:

(a) Wind Loads. Signs and structures shall be designed and constructed to resist wind forces as specified in Section 23 of the Uniform Building Code.

(b) Seismic Loads. Signs and sign structures shall be designed and constructed to resist seismic forces as specified in Chapter 23 of the Uniform Building Code.

(c) Combined Loads. Wind and seismic loads need not be combined in the design of signs or sign structures, only that loading producing the larger stresses need be used. Vertical design loads, except roof live loads, shall be assumed to be acting simultaneously with the wind and seismic loads.

(3) Allowable Stresses. The design of wood, concrete, steel or aluminum members shall conform to the requirements of Chapters 25, 26, 27 and 28 of the Uniform Building Code. Loads, both vertical and horizontal, exerted on the soil shall not produce stresses exceeding those specified in Chapter 29 of the Uniform Building Code. The working stresses of wire rope and its fastenings shall not exceed 25 percent of the ultimate strength of the rope or fasteners. Working stresses for seismic loads combined with dead loads may be increased as specified in Chapter 23 of the Uniform Building Code.

(4) Construction. Signs shall be constructed to the following standards:

(a) The supports for all signs or sign structures shall be placed in or upon private property and shall be securely built, constructed and erected in conformance with the requirements of this Code.

(b) Materials. Materials of construction for signs and sign structures shall be of the quality and grade as specified for buildings in the Uniform Building Code. In all signs and sign structures the materials and details of construction shall, in the absence of specified requirements, conform with the following:

(i) Structural steel shall be of such quality as to conform with UBC Standard No. 27-1. Secondary members in contact with or directly supporting the display surface may be formed of light gauge steel, provided such members are designated in accordance with the specifications of the design of light gauge steel, as specified in UBC Standard No. 27-9, and in addition shall be galvanized. Secondary members, when formed integrally with the display surface, shall not be less than No. 24 gauge in thickness. When not formed integrally with the display surface, the minimum thickness of the secondary members shall be No. 12 gauge. The

minimum thickness of hot-rolled steel members furnishing structural support for signs shall be 1/4 inch, except that, if galvanized, such members shall not be less than 1/8 inch thick. Steel pipes shall be of such quality as to conform with UBC Standard No. 27.

(ii) Steel members may be connected with one galvanized bolt, provided the connection is adequate to transfer the stresses in the members.

(iii) Anchors and supports when of wood and embedded in the soil, or within 6 inches of the soil, shall be heartwood of a durable species or shall be pressure-treated with an approved preservative. Such members shall be marked or branded by an approved agency.

(c) Combustible Materials. Ground signs may be constructed of any material meeting the requirements of this code. Combination signs, roof signs, wall signs, projecting signs and signs on marquees shall be constructed of noncombustible materials, except as provided in subsection (d) of this section. No combustible materials other than approved plastics shall be used in the construction of electric signs.

(d) Nonstructural Trim. Nonstructural trim and portable display surfaces may be of wood, metal, approved plastics or any combination thereof.

(e) Anchors. Sign anchors shall conform to the following requirements:

(i) Members supporting unbraced signs shall be so proportioned that the bearing loads imposed on the soil in either direction, horizontal or vertical, shall not exceed the safe values. Braced ground signs shall be anchored to resist the specified wind or seismic load acting in any direction. Anchors and supports shall be designed for safe bearing loads on the soil and for an effective resistance to pullout amounting to a force 25 percent greater than the required resistance to overturning. Anchors and supports shall penetrate to a depth below ground greater than that of the frost line.

(ii) Portable ground signs supported by frames or posts rigidly attached to the base shall be so proportioned that the weight and size of the base will be adequate to resist the wind pressure specified in this section.

(iii) Signs attached to masonry, concrete or steel shall be safely and securely fastened thereto by means of metal anchors, bolts or approved expansion screws of sufficient size and anchorage to support safely the loads applied.

(iv) No wooden blocks or plugs or anchors with wood used in connection with screws or nails shall be considered proper anchorage, except in the case of signs attached to wood framing.

(v) No anchor or support of any sign shall be connected to, or supported by, an unbraced parapet wall, unless such wall is designed in accordance with the

requirements for parapet walls specified for seismic zones in the Uniform Building Code.

(f) Display Surfaces. Display surfaces in all types of signs may be made of metal, glass, approved plastics or wood.

(g) Height and Setbacks. All sign installations shall comply with the current Zoning Ordinance of the City of Gold Beach requirements for set-backs and building height. The total height shall be the combination of sign and building if the sign is roof- mounted.

**(5) Lighted/animated reader boards shall meet the maintenance standards of Section 4.355.**

**4.355**        Maintenance of Signs.

All signs and sign support structures, together with their support, braces, guys and anchors, shall be kept in repair and in a proper state of preservation. The display surfaces of all signs shall be kept neatly painted or posted at all times. Any sign or section, or part thereof, which is damaged 50 percent or more by wind, storm, fire or other cause, or becomes structurally unsound for any reason, shall be removed within ten days thereof, and not replaced until a new sign permit is obtained through the City as provided in this Code.

**(6) Lighted/animated reader boards are subject to the inspection and removal standards of Section 4.360.**

**4.360**        Inspections.

All signs for which a permit is required shall be subject to inspection by the City Official. Footing inspections may be required by the City Official for all signs having footings. All signs containing electrical wiring shall be subject to the provisions of the governing electrical code and the electrical components used shall bear the label of an approved testing agency. The City Official shall order the removal of any sign that is not maintained in accordance with these provisions or the provisions in Section 4.355.