



CITY OF GOLD BEACH
APPLICATION FOR LAND USE ACTION

29592 Ellensburg Avenue
Gold Beach, OR 97444
Phone (541) 247-3304
Fax (541) 247-4579

Application Date: _____ Hearing/Decision Date: _____

Application Type: Conditional Use Permit Variance Partition
 Lot Line Adjustment/Vacation Vacation Rental Other _____

APPLICANT: Please complete all parts of this form. The attached checklist will be marked by staff to reflect the information and supporting items required for this request. Please return this application, prepared checklist and required fee at the time of submission. Please note that your application cannot be reviewed or processed until all the required items have been provided.

1. **PROPERTY OWNER OF RECORD**

Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

2. **AGENT (if any)**

Name: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

3. **BASIC PROPOSAL (Briefly describe your proposed land use application)**

4. **PROPERTY INFORMATION**

Physical Address: _____

Map and Tax Lot(s): _____ Zoning: _____

Existing Land Use: _____

Surrounding Land Use: _____

Are there water and sewer services available on site? Please identify service provider(s).

I hereby certify that the information provided on this application is correct to the best of my knowledge and understand that any false information may result in the rejection of the application and forfeiture of all fees submitted.

Applicant Signature

Date

If the applicant is not the owner of the property subject to this request please have the owner sign below or attach a letter signed by the owner authorizing to act on their behalf.

Applicant Signature

Date

The following materials must be submitted with your application or it will not be accepted at the counter.

- Application completely filled out and signed by the property owner or the person with authority to make decisions on the property.
- Copy of deed to verify ownership, easements, etc.
- Facts and Findings – *Staff will provide applicable ordinance standards to address. Please provide a brief written narrative of your proposal in addition to the specific ordinance criteria.*
- Plot Plan showing all structures and setbacks to property lines
- Applicable Fee
- Additional checklist information:
 - Service letter from:
 - ____ City of Gold Beach Public Works Department
 - ____ Wedderburn Sanitary District
 - ____ Coos Curry Electric
 - ____ Department of Environmental Quality (DEQ)
 - ____ Documentation of proposed or existing access to parcel
 - Geohazard report prepared by a licensed geologist
 - Elevation certificate and/or other flood ordinance requirements

FOR PARTITIONS AND SUBDIVISIONS

Please provide a plat or map of survey prepared by a licensed surveyor with your application. Partitions and subdivisions require an erosion prevention and sediment control plan as well as a storm and surface water management plan.