



****REVISED**
CITY COUNCIL AGENDA
March 9, 2015

6:30PM

Regular Meeting

CITY COUNCIL CHAMBERS, CITY HALL
 29592 ELLENSBURG AVE
 GOLD BEACH OR 97444

Call to order: _____ **Time:** _____

1. The pledge of allegiance

2. Roll Call:

	Present	Absent
Mayor Karl Popoff		
Council Position #1 Melinda McVey		
Council Position #2 Larry Brennan		
Council Position #3 Becky Campbell		
Council Position #4 Doug Brand		
STARTING VOTE		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison VACANT		

3. Special Orders of Business:

a. None Scheduled

4. Consent Calendar:

None scheduled

5. Citizens Comments

As presented to the Mayor at the beginning of the meeting

6. Public Hearing

- a. Initial OLCC Liquor License request: Rogue River Appleworks
- b. Street Vacation: a portion of 5th Street adjacent to Curry General Hospital and Bethany Lutheran Church

7. Citizen Requested Agenda Items

- a. Amy Timeus: Request for the Council to consider an ordinance banning bags within city limits and request for a \$0.05 fee per bag to benefits the Central Curry School District

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community

8. **Public Contracts and Purchasing**
None Scheduled
9. **Ordinances & Resolutions**
 - a. Resolution R1415-10 Fire Truck Local Option Levy
10. **Miscellaneous Items (including policy discussions and determinations)**
Added*
 - a. **Councilor requested policy discussion**
 - b. Request to expand the Gold Beach Enterprise Zone by CCD
 - c. Request to discuss voter eligibility within the City
 - d. Bequest from Yadon Estate for Parks Department
 - e.. Abatement of Dangerous Building 94223 1st Street
11. **City Administrator's Report**
To be presented at the meeting
12. **Mayor and Council Member Comments**
 - a. Mayor Karl Popoff
 - b. Councilors
 - 1) Melinda McVey
 - 2) Larry Brennan
 - 3) Becky Campbell
 - 4) Doug Brand
 - 5) Tamie Kaufman
 - c. Student Liaison, Vacant
13. **Citizens Comments**
As presented to the Mayor at the beginning of the meeting
14. **Executive Session**
None scheduled

The next scheduled meeting of the Gold Beach City Council is Monday, April 13, 2015, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

15. **Adjourn Time:** _____

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

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GOLD BEACH CITY COUNCIL AGENDA REPORT



Agenda Item No. **10. a.**
Council Hearing Date: March 9, 2015

TITLE: Councilor Kaufman requested policy discussion

SUMMARY AND BACKGROUND:

Councilor Kaufman has the following items for Council discussion:

Budget

I feel the council has been reactive to fiscal policy for many years and deferred policy decisions to staff. It has worked well and one could argue it is not broke so it does not need fixing. However, there are items I believe should be addressed and prioritized which is not in the purview of staff, it is our job to foresee the future and make policies that benefit our city to the best of our ability. Below are the first ideas I would like to share and have added to the 2015-2016 budget. It is my opinion that if the council adopts these policies prior to the budget officer creating and presenting the budget it will be much easier for staff to create.

STAFF RESPONSE

I agree completely that the Council's role is to set policy, most especially fiscal policy. Meaning no disrespect though, I disagree that staff has set or enacted any fiscal policies. As Budget Officer I do prepare the budget for the Budget Committee but there is no policy put forth by the Budget Officer. The cover page for each fund outlines the purpose of the funds, any proposal staff has for the coming year, and additional comments such as significant changes in revenue or anticipated problems in the new year. Staff may be part of the budget discussion but ultimately the Budget Committee appropriates the funds. The expenditure within the approved appropriated line items is a staff function. I do try and make the Council aware if there are changes during the year.

1. Visitor Center: When the visitor center building was purchased it was with a 40 year loan. It was known at that time that the building would not last 40 years so the city had the promotion budget make three payments per year instead of two. The center is paid for but the funds that used to go towards principle and interest and now being spent in the regular promotions budget. Given the decline in the economy that was probably a wise decision as the extra funds and management have increased occupancy rates. However, we cannot continue to do this if we also want to make sure the building and grounds always have funds needed for maintenance and repairs. The structure is actually a manufactured structure and that type of building does require more intensive maintenance that stick built structures traditionally.

I would like to make a resolution to create a Visitor Center/South Beach Park reserve fund. This fund would be to make all major repairs for that property. I am not certain the current policy if there is a percentage of general fund that pays for the park or if all is paid by promotion dollars and prior grants? But it would make sense to have a policy created if there is not one. The primary purpose of the park is promotion and the rest rooms and visitor center should be the highest maintenance and replacement cost of the property. I would like to know how the council believes it should be funded. The resolution would create the reserve fund to be fully funded at \$100,000 in five years. Thereafter, only replacement funds will be added and that can be spread out over a time period. (For example, we would put 20,000 in the reserve for five years, if there are no expenses we would stop adding funds at the 100,000. Then when the buildings need painted we would need to replenish the account and could do so over a period of time, say \$25,000 was expended then over two or three years the fund could be repaid).

If the promotions fund has paid into the current city building fund over the past six years and no funds have been expended from that fund for the SB Park and visitor center then those funds could be transferred to begin this fund. I firmly believe the city has been responsible with reserve funds in the past and that this is good policy for the future. To keep transparency a separate fund for that property will keep the citizens informed of where the dollars came from and where they were spent or saved.

STAFF RESPONSE

The Parks GF does not pay any expenses at the Visitor Center. I went back last year to see how much Promotions dollars had been put into the Building Reserve fund over the years and \$18,000 had been contributed. We spent approximately \$5,000 in recent years for seal coating the parking lot and major repairs to the heat pump. That would leave \$13,000 in the Building Reserve Fund that is related to the Visitor Center.

2. Donations to the city: If the city receives donations I believe the decisions of how to spend or invest the funds should be a council policy decision not a staff decision. If we do not have this policy in place I would like to ask that it be added.

STAFF RESPONSE

We receive very few outright donations. We do receive a few small donations to the police department annually but they are included in the annual budget and reviewed by the Budget Committee. One notable exception is the bequest from the Yadon family. I made this a formal agenda item because it was not part of the FY14-15 budget process so therefore the Budget Committee had not input on the funds and I would like the Council to determine what to do with the funds. It should be noted that we are restricted in the use of the funds to parks and recreation uses because that was the Yadon's wish. Because receipt of unanticipated donations is an unforeseen action I would bring any donations to the attention of the Council and for their decision. However, a formal policy would ensure that practice.

3. Skate Park: We have budgeted a matching grant of \$50,000 annually to help finish the skate park. We have been unable to obtain the funds but will probably continue to try. I would like to suggest we stop budgeting the whole sum annually and instead add to a new or existing reserve fund for parks that would have its own line item perhaps "matching grant funds" would be the label. We could put \$10,000 a year into that fund making the hit to the general fund less painful than putting it all in one year. Since we started this two years ago I suggest we start with \$20,000 for the coming budget year. If by chance we get the grant sooner we can do a supplemental budget to make up the difference.

STAFF RESPONSE

I just wanted to clarify the reason for the \$50,000 sum. We have used that sum because we are required to provide a specific % match for the OPRD grant that we have applied for the past two years on behalf of the Skatepark. OPRD requires that we provide a copy of the adopted budget as part of the grant process. If that % amount is not in the correct amount they will reject the request. The Council is also required to adopt a resolution in support of the particular grant so there is input from the Council.

4. Security Cameras: It is becoming popular to have security cameras on public property. Should the city be considering investing in cameras for Buffington Park and South Beach Park? Both parks are seeing increased usage and well posted camera's may deter criminal acts. We may be able to get risk management grants to help pay for them.

STAFF RESPONSE

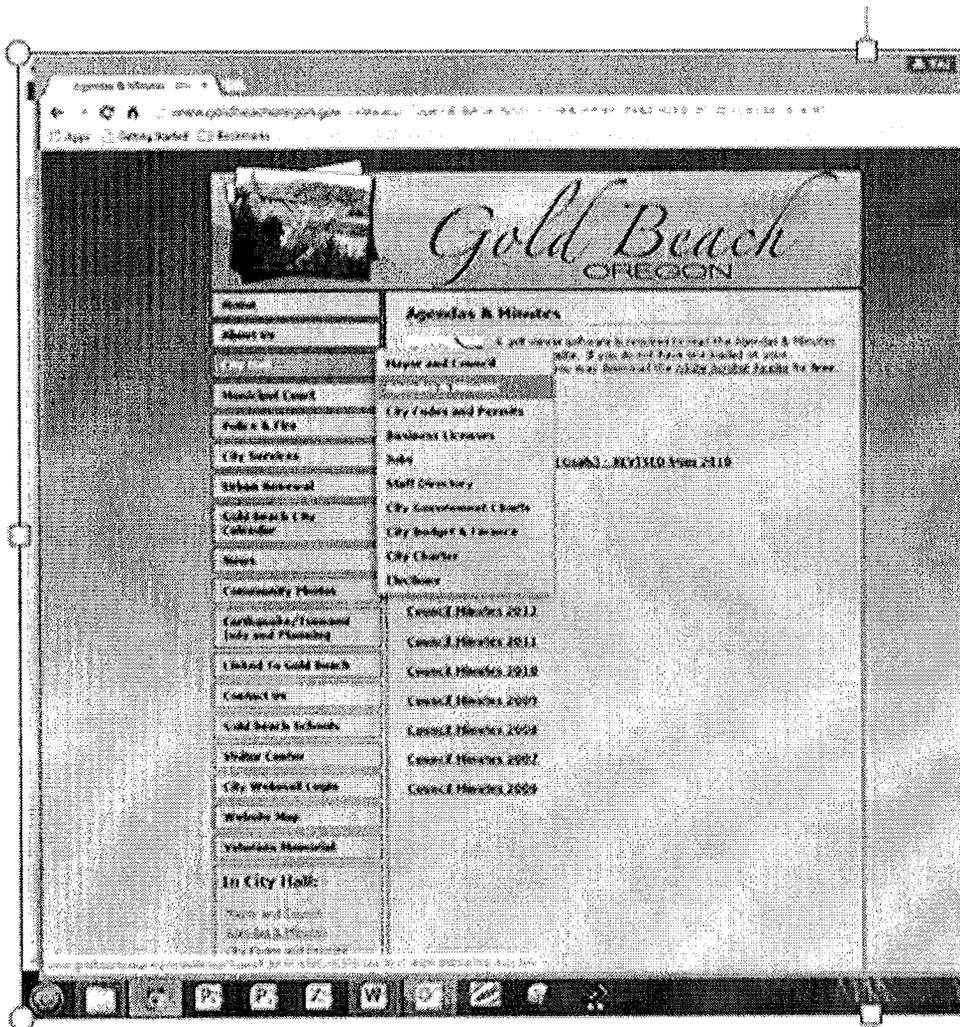
Meaning no disrespect, but I would argue this is an operational issue not a policy one but I certainly value the input from the Council on any issue they wish to discuss. We currently have security cameras in the following locations: City Hall—inside and out, the Visitor Center, the Public Works Shop and wastewater plant, and the water treatment plant. Councilor Kaufman is correct—CIS paid for almost the entire amount of all the camera installations between two risk management grants.

ADDITIONAL POLICY DISCUSSIONS

I would also like to add a policy that we post our council agenda and packet online for the meetings and post the corresponding minutes for each meeting. Again, just for transparency and the sooner we post stuff the better.

STAFF RESPONSE

As a practice, we do currently post the packets and minutes on the goldbeachoregon.gov website, and we also post a "tickler" on our facebook page. They can be found under the City Hall button, and then the Agendas & Minutes sub-page. Again, there is nothing formal designating this though. My suggestion would be to include it in the Council Rules under **Rule No. 25 Agendas**.



REQUESTED MOTION/ACTION:
Discuss topics and provide staff direction