



MINUTES
July 19, 2011, 5:30 PM
SPECIAL MEETING
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: Time: 5:30PM

1. The pledge of allegiance

2. Roll Call:

	Present	Absent
Mayor James Wernicke	X	
Council Position #1 Jeff Crook	X	
Council Position #2 Larry Brennan	X	
Council Position #3 Brice Gregory		X
Council Position #4 Doug Brand	X	
Council Position #5 Tamie Kaufman		X
City Administrator Ellen Barnes	X	
Student Liaison VACANT		

3. Special Orders of Business:

There were no special orders of business

4. Consent Calendar

There were no consent calendar items

5. Citizens Comments

There were no citizen comments from the audience as presented to the Mayor

6. Public Hearing

There were no public hearings

7. Citizen/Agency Requested Agenda Items

There were no citizen/agency requested agenda items

8. Public Contracts and Purchasing

There were none scheduled

9. Ordinances & Resolutions

a. Resolution R1112-04 awarding contract for wastewater treatment plant project

MOTION

Councilor Jeff Crook made a motion to approve R1112-04, a resolution to award a construction contract for wastewater system improvements. Councilor Larry Brennan seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	Absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

10. Miscellaneous Items (including policy discussions and determinations)
There were none Scheduled

11. City Administrator's Report
No report this meeting

12. Mayor and Council Member Comments

- a. Mayor James Wernicke
- b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison

No comments this meeting

13. Citizens Comments
There were no written requests as presented to the Mayor at the beginning of the meeting

14. Executive Session
No executive session was scheduled

The next regularly scheduled meeting of the Gold Beach City Council is Monday, August 8, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

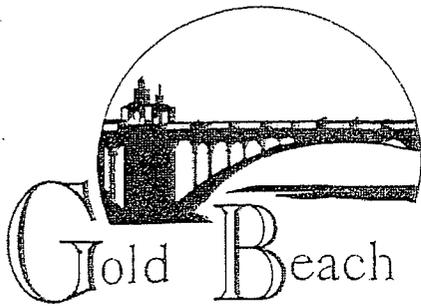
MOTION

Councilor Doug Brand made a motion to adjourn. Councilor Jeff Crook seconded.

Mayor Wernicke called for discussion or debate, hearing none, he called the vote.

Record of Vote	Ayes	Nayes	Abstain
Council Position #1 Jeff Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	Absent		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	Absent		
MOTION CARRIES UNANIMOUSLY			

15. Adjourn Time: 5:32PM



AGENDA
 July 19, 2011, 5:30 PM
SPECIAL MEETING
 CITY COUNCIL CHAMBERS, CITY HALL
 29592 ELLENSBURG AVE
 GOLD BEACH OR 97444

Call to order: Time: _____

1. **The pledge of allegiance**

2. **Roll Call:**

	Present	Absent
Mayor James Wernicke		
Council Position #1 Jeff Crook		
Council Position #2 Larry Brennan		
Council Position #3 Brice Gregory		
Council Position #4 Doug Brand		
Council Position #5 Tamie Kaufman		
City Administrator Ellen Barnes		
Student Liaison Alayna Brand		

***NOTE: If you would like to address this governing body, please present a completed "Business from the Audience" request to the Mayor at this time. Your request will be added under the CITIZEN COMMENTS section of our agenda. Comments and participation from the audience will be limited to 5 minutes without redundancy.*

3. **Special Orders of Business:**
 No special orders of business

4. **Consent Calendar**
 No consent calendar

5. **Citizens Comments**
 Citizen comments from the audience as presented to the Mayor

6. **Public Hearing**
 No public hearings

7. **Citizen/Agency Requested Agenda Items**
 No citizen/agency requested agenda items

8. **Public Contracts and Purchasing**
 None scheduled

9. **Ordinances & Resolutions**
 a. Resolution R1112-04 awarding contract for wastewater treatment plant project

10. **Miscellaneous Items (including policy discussions and determinations)**
None Scheduled

11. **City Administrator's Report**

12. **Mayor and Council Member Comments**

- a. Mayor James Wernicke
- b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison, Alayna Brand

13. **Citizens Comments**

Written requests as presented to the Mayor at the beginning of the meeting

14. **Executive Session**

The next regularly scheduled meeting of the Gold Beach City Council is Monday, July 11, 2011, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. **Adjourn Time:** _____

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

POST: City Hall
Post Office
www.goldbeachoregon.gov

EMAILED: Media

RESOLUTION R1112-04

A RESOLUTION TO AWARD A CONSTRUCTION CONTRACT FOR
WASTEWATER SYSTEM IMPROVEMENTS

- WHEREAS: The City solicited interested bidders for proposed improvements to the wastewater treatment plant; and
- WHEREAS: Nine individuals bidders submitted bids for consideration for the wastewater treatment plant improvement project; and
- WHEREAS: According to ORS 279C.375 (1), the City of Gold Beach is required to award the contract to the lowest responsive bidder; and
- WHEREAS: Stellar J Corporation submitted the lowest responsible bid for the project with a bid of \$250,000 for Schedule 1 and \$7,920,427 for Schedule 2 for a total bid of \$8,170,427; and
- WHEREAS: On July 1, 2011, the City Council of the City of Gold Beach adopted Resolution R1112-01 accepting the nine bids for the wastewater treatment plant improvement project and tentatively awarding a contract to Stellar J Corporation; and
- WHEREAS: In accordance with ORS 279C.375 (2), the project engineer, the Dyer Partnership Engineers & Planners, Inc., acting on behalf of the City of Gold Beach, notified all bidders of the City's intent to award the contract to Stellar J Corporation as the lowest responsible bidder; and
- WHEREAS: The project engineer, the Dyer Partnership Engineers & Planners, Inc. has confirmed that Stellar J Corporation is the lowest responsible bidder and recommends the City award the contract to Stellar J Corporation.

NOW, THEREFORE, BE IT RESOLVED: the City Council of the City of Gold Beach, Oregon, awards the construction contract for the wastewater treatment plant improvement project to the lowest responsible bidder, Stellar J Corporation.

Passed by the City Council of the City of Gold Beach, County of Curry, State of Oregon, this 19th day of July 2011.

James Wernicke, Mayor

ATTEST:

Jodi Fritts, City Recorder



THE DYER PARTNERSHIP
ENGINEERS & PLANNERS, INC.

July 18, 2011

City of Gold Beach
29592 Ellensburg Avenue
Gold Beach, Oregon 97444

Attn: Ms. Ellen Barnes

RE: Wastewater System Improvements Phase II
Project No. 119.21

Dear Ellen:

This letter is to recommend action to be taken by the City in response to bids received on June 16, 2011 for the above referenced project. Our office has received approval for the lowest bid from the Rural Development, DEQ, and OBDD. No protests were received from other bidders.

We recommend the City take the following action:

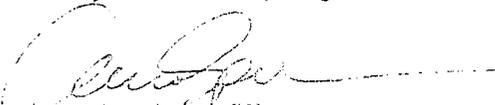
1. Award a contract for Schedules 1 and 2 to Stellar J. Corporation, the lowest responsive bidder in the amount of \$8,170,427.00.

Assuming the Council concurs with our recommendation, we have enclosed five copies of the Notice of Award. A representative for the City needs to sign and date all five copies after which they should be returned to our office. We will then forward them to Stellar J. Corporation for their signature along with the contracts and Performance Bonds.

Pursuant to ORS 279C.835, the Oregon Bureau of Labor and Industries requires that Form WH-81 be filled out by the contracting agency and sent to them with a copy of the first-tier subcontractor form, if applicable (ORS 279C.370), within 30 days of issuing the Notice of Award. The form is available at <http://egov.oregon.gov/BOI/PWHI/PWR/docs/wh81.doc>. The Owner is also responsible for payment of a Public Works Fee to the Bureau of Labor & Industries. This payment is accompanied by Form WH-39 which is available at <http://egov.oregon.gov/BOI/PWHI/PWR/docs/wh39.doc>.

Sincerely,

The Dyer Partnership Engineers & Planners, Inc.



Aaron Speakman, PE
City Engineer

Enclosures

Notice of Award

Date: _____

Project: Wastewater System Improvements Phase II

Owner: City of Gold Beach, Oregon

Owner's Contract No.: 119.21

Contract:

Engineer's Project No.: 119.21

Bidder: Stellar J. Corporation

Bidder's Address: *[send Notice of Award Certified Mail, Return Receipt Requested]*

1363 Down River Drive

Woodland, WA 98674

You are notified that your Bid dated June 16, 2011 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Schedules 1 and 2.

The Contract Price of your Contract is Eight Million, One Hundred Seventy Thousand, Four Hundred Twenty-Seven Dollars (\$8,170,427.00).

5 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

5 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner 4 fully executed counterparts of the Contract Documents. All dates on the Agreement shall be left blank. Date of the Agreement will be inserted when USDA Rural Development concurs with the Award.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01). All dates on the Bonds shall be left blank. Date of the Bonds will be inserted when USDA Rural Development concurs with the Award.
3. Other conditions precedent:
You must deliver proof that an employee drug testing program is in place with the executed Agreement. Such proof may include a copy of the adopted policy or program for employee drug testing.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner

By: _____
Authorized Signature

Title

Copy to Engineer