



**CITY COUNCIL AGENDA**

**January 14, 2019**

**Regular meeting**

CITY COUNCIL CHAMBERS, CITY HALL  
 29592 ELLENSBURG AVE  
 GOLD BEACH OR 97444

Call to order:            Time: \_\_\_\_\_

- 1.     **The pledge of allegiance**
- 2.     **Roll Call:**

	Present	Absent
Mayor Karl Popoff		
Council Position #1 Summer Matteson		
Council Position #2 Larry Brennan		
<b>Council Position #3 Anthony Pagano BEGINNING VOTE</b>		
Council Position #4 Becky Campbell		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison Vacant		

- 3.     **Special Orders of Business:**
  - a.     Elect 2019 Mayor Pro-Tem
- 4.     **Consent Calendar:**  
*None Scheduled*
- 5.     **Citizens Comments**  
*As presented to the Mayor at the beginning of the meeting*

**The Council will now suspend the regular meeting to meet as the Gold Beach Urban Renewal Agency to discuss:**

- a) **Direction to consultant for UR plan amendment**
- b) **Amendment to previously approved GBMS grant proposal**

**At the conclusion of the URA business the members will reconvene as the Council and resume the remainder of the agenda.**

- 6.     **Public Hearing**
  - a.     Annual Water/Sewer rate adjustment for FY1819 (tabled from October)
- 7.     **Citizen Requested Agenda Items**  
*None Scheduled*

*The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community*

**8. Public Contracts and Purchasing**

*None Scheduled*

**9. Ordinances & Resolutions**

- a. Resolution R1819-04 Setting Water & Sewer Rates for FY1819

**10. Miscellaneous Items (including policy discussions and determinations)**

- a. Monthly report to Council from GBMS Coordinator, Ariel Kane
- b. *Monthly Update of City Strategic Plan Goals – work that has been planned or accomplished towards Goals: **GOAL 2 – Enhance Quality of Life in GB***
- c. Notification of potential Dangerous Building Hearings (*City Code Section 5.365*)
- d. Request to discuss intersection of 3<sup>rd</sup> Street and Hwy 101
- e. Schedule future URA meeting dates

**11. City Administrator’s Report**

*To be presented at meeting*

**12. Mayor and Council Member Comments**

- a. Mayor Karl Popoff
- b. Councilors
  - 1) Summer Matteson
  - 2) Larry Brennan
  - 3) Anthony Pagano
  - 4) Becky Campbell
  - 5) Tamie Kaufman

**13. Citizens Comments**

*As permitted by the Mayor*

**14. Executive Session**

*None Scheduled*

The next regularly scheduled City Council meeting is **Monday, February 11, 2019 at 6:30PM** in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

**15. Adjourn Time: \_\_\_\_\_**

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# **SPECIAL ORDERS OF BUSINESS**



**SECTION 3.**  
**Special Orders of Business**

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**GOLD BEACH CITY COUNCIL AGENDA REPORT**

Agenda Item No. **3. a.**  
Council Meeting Date: January 14, 2019

**TITLE: Mayor Pro-Tem for 2019**

**SUMMARY AND BACKGROUND:**

Pursuant to the City Charter Chapter IV, Section 19 the Council shall appoint a Mayor Pro-Tem at the first regular meeting in January annually. Councilor Kaufman served as Mayor Pro-Tem for 2018.

**REQUESTED MOTION/ACTION:**

**Council discuss and decide on 2019 Mayor Pro-Tem**

**SAMPLE MOTION:**

**I make the motion that we appoint Councilor XX as Mayor Pro-Tem for calendar year 2019.**



**THE COUNCIL WILL  
NOW SUSPEND THE  
REGULAR MEETING  
AND CONVENE AS  
THE URBAN  
RENEWAL AGENCY**



# **PUBLIC HEARING**



SECTION 6. Public Hearing  
SECTION 9. Ordinances & Resolutions

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## GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 6. & 9. a.

Council Meeting Date: October 15, 2018 **TABLED UNTIL JANUARY 2019**

**TITLE: Annual Water/Sewer Rate Adjustment  
R1819-04 Resolution Setting Water & Sewer Rates for FY1819**

**PUBLIC HEARING SUMMARY AND BACKGROUND:**

This matter was originally on the October 15, 2018 agenda. Councilor Kaufman requested that the item be tabled until the new council members were seated in January. This report is from the October meeting.

**OCTOBER 15<sup>th</sup> Agenda Report:**

This is the annual rate adjustment based on the Municipal Cost Index for the base water and sewer rates. For the year July 2017-July 2018 the MCI increase by 9%. Info about the MCI is attached to this report.

Staff has proposed a 5% increase to base rates and a \$1 increase in the Water Reserve per account charge. The proposed changes to the base rates are:

USER TYPE	CURRENT	PROPOSED	CHANGE
<b>WATER RATES</b>			
Inside City Residential Base	\$21.56	\$22.64	\$1.08
Inside City Commercial Base	\$31.78	\$33.37	\$1.59
Outside City Residential Base	\$23.34	\$24.51	\$1.17
Outside City Commercial Base	\$34.55	\$36.28	\$1.73
<b>Base Sewer Rate</b>	\$22.83	\$23.98	\$1.15

Prior to the proposed changes a public hearing is scheduled. Based on the outcome of the public hearing a resolution is prepared for adoption during Section 9 of the agenda.

**REPORT ATTACHMENTS**

- Proposed resolution amending water and sewer utility rates with exhibits
- Municipal Cost Index (MCI) information

**END**

**RESOLUTION R1819-04**

**A RESOLUTION SETTING WATER & SEWER RATES AND IMPLEMENTING AN ANNUAL INFLATION ADJUSTMENT RATE AND REPEALING RESOLUTION R1718-01 AND ANY OTHER RESOLUTIONS THAT MAY BE IN CONFLICT**

**WHEREAS**, The City of Gold Beach provides water and sewer utility services for businesses, agencies, and private residents within the Gold Beach city limits, and water service within the Urban Growth Boundary; and

**WHEREAS**, the City Council adopted a Water Master Plan & Capital Improvement Plan as Resolution R1516-10, and adopted a Water Rate Study as Resolution R1617-01 to accompany the plan which contained specific recommendations regarding needed financial reserves for capital improvements to the City's water infrastructure; and

**WHEREAS**, the City of Gold Beach Utility Code Sections 3.125 & 3.400 grant the City Council exclusive control over and regulation of water and sewer use charges, including the authority to review, and by resolution, to set or change charges. A hearing on proposed rate increases will be held annually prior to any rate adjustments; and

**WHEREAS**, the City Council has determined that annual rate adjustments are necessary to keep pace with inflation and maintain financially sustainable water and sewer utility systems. Inflation adjustments are based on the Municipal Cost Index published by American City and County. The published inflation rate for July 2017 to July 2018 was 9%. For FY1819, the Council proposes a 5% increase to base water and sewer rates, and a \$1 per account increase to the Water Reserve rate.

**THEREFORE BE IT RESOLVED** the City Council of the City of Gold Beach, Oregon, hereby adopts the consolidated utility rate schedule attached to this resolution as EXHIBIT A to go into effect for the January 2019 utility billing cycle, and hereby repeals Resolution R1718-01 and any other resolutions that may be in conflict.

**PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, AND EFFECTIVE THIS 14<sup>th</sup> DAY OF JANUARY, 2019.**

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Karl Popoff, Mayor

ATTEST:

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Jodi Fritts, City Administrator

**EXHIBIT A TO RESOLUTION R1819-04  
FY 2018-2019 WATER RATES**

<b>WATER RATES</b>						
<b>RESIDENTIAL RATES</b>				<b>COMMERCIAL RATES</b>		
<b>INSIDE CITY RESIDENTIAL</b>				<b>INSIDE CITY COMMERCIAL</b>		
<b>PER 1K GALLONS</b>		<b>TIERS</b>		<b>PER 1K GALLONS</b>		<b>TIERS</b>
1,500 BASE MINIMUM	\$	22.64	<i>BASE</i>	1,000 BASE MINIMUM	\$	33.37
1,501-5,000	\$	1.05	<i>TIER I</i>	1,001-7,000	\$	1.05
5,001-15,000	\$	2.10	<i>II</i>	7,001-83,000	\$	2.10
15,001 +	\$	2.89	<i>III</i>	83,001 +	\$	2.89
<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>		<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>
<b>OUTSIDE CITY RESIDENTIAL</b>				<b>OUTSIDE CITY COMMERCIAL</b>		
<b>PER 1K GALLONS</b>		<b>TIERS</b>		<b>PER 1K GALLONS</b>		<b>TIERS</b>
1,500 BASE MINIMUM	\$	24.51	<i>BASE</i>	1,000 BASE MINIMUM	\$	36.28
1,501-5,000	\$	1.11	<i>TIER I</i>	1,001-7,000	\$	1.11
5,001-15,000	\$	2.21	<i>II</i>	7,001-83,000	\$	2.21
15,001 +	\$	3.04	<i>III</i>	83,001 +	\$	3.04
<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>		<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>
<b>FOR INACTIVE USERS (all types) MINIMUM SERVICE CHARGES APPLY</b>						
Monthly maintenance rate per Code Section 3.190(2)	Base User Rate + Water Reserve			Monthly maintenance rate per Code Section 3.190(2)	Base User Rate + Water Reserve	

*Residential rates apply to single-family and duplex residences*

*Commercial rates apply to multi-family residential, mobile home and RV parks, government, non-residential users, and all business/commercial related uses*

**EXHIBIT A TO RESOLUTION R1819-04  
FY 2018-2019 SEWER RATES**

<b>ACTIVE REGULAR USER SEWER RATES</b>			
<b>\$52.98 Monthly Base Sewer Rate consists of 4 charges:</b>			
<b>Sewer Utility</b>	<b>\$ 23.98</b>	Per EDU/ERU	Monthly sewer usage fee
<b>Sewer Reserve</b>	<b>\$ 3.00</b>	Per Account	Reserve fund for Sewer maintenance
<b>WWTP Debt Service</b>	<b>\$ 20.00</b>	PER EDU/ERU	Debt service for WWTP plant
<b>Sewer Line 101 Debt Service</b>	<b>\$ 6.00</b>	PER EDU/ERU	Debt service for Hwy 101 main sewer line improvements completed in 2005
<b>INACTIVE SERVICES: minimum service charges apply:</b>			
<b>Monthly Inactive Maintenance Rate</b>	<b>\$ 52.98</b>	INCLUDES Reserve and Debt Service	<i>Pursuant to City Code Section 3.440(2)</i>

# More about the Municipal Cost Index

[americancityandcounty.com/more-about-the-municipal-cost-index](http://americancityandcounty.com/more-about-the-municipal-cost-index)

The Municipal Cost Index (MCI) made its first appearance in *American City & County* in September 1978. It was designed to determine the rate of inflation of municipal cost – the cost of providing services to residents of our cities and counties.

The index is useful to local government managers in at least four ways:

- To dramatize, justify or illustrate increased expenditures attributable to inflation when submitting annual budgets;
- To provide the manager with "a feel" for price trends which may affect the city or a particular department allowing time to minimize the effects of a budget shortfall;
- To help control price increases for commodities purchased by a city or county through monitoring of price levels for commodities purchased in quantity, thus making inflationary price jumps more visible;
- To measure the inroads of inflation on city expenditures over time.

The Municipal Cost Index developed by *American City & County* is designed to show the effects of inflation on the cost of providing municipal services. The MCI draws on the monthly statistical data collected by the U.S. Departments of Commerce and Labor as well as independently compiled data to project a composite cost picture for the municipal budget officer or operating department manager.

The composite index is adjusted by changes in the cost of materials and supplies, wages and contracted-for services. It is a weighted average of the more detailed price indexes measuring consumer cost fluctuations, industrial commodity wholesale prices, and construction contract costs. The weighting factors used were determined specifically for *American City & County* and reflect the composition of local government purchases in the base year of the MCI, established as 1967. In April 1988, *American City & County* switched to a base year of 1982. It is a fixed-weighted type of index, reflecting only changes in price over specific periods of time at the national level.

Costs of labor, materials and contract services are all factored into the composite MCI. Major indicators of these items used for the MCI include the Consumer Price Index, the Wholesale Price Index for Industrial Commodities (now known as the Producer Price Index) and the construction cost indexes published by the U.S. Department of Commerce, respectively.

The Consumer Price Index (CPI) is used in the composition of the MCI to measure the upward pressure expected on municipal wage rates. Over 8.5 million workers are covered by collective bargaining contracts which provide for increases in wage rates based on increases

in the CPI, according to the U.S. Department of Labor. And the number of such clauses is on the increase. During 1976, DOL reported, escalator provisions were added to 51 contracts covering 281,000 workers.

The CPI also measures other municipal cost pressures, however. Many health and welfare program transfer payments paid out of local budgets are tied to this index.

The CPI is a statistical measure of change in the prices of goods and services in major expenditure groups such as food, housing, clothing, transportation, and health and recreation for urban consumers. It measures the purchasing power of the consumer dollar by comparing the cost of a "market basket" of goods and services over time.

There are actually two CPIs compiled and reported by the Department of Labor each month: a CPI for Urban Wage Earners and Clerical Workers and a CPI for All Urban Consumers. Since these separate indices were started in January 1978, there has been little difference between them. The MCI calculation uses the CPI for All Urban Consumers (CPI-U).

The Producer Price Index (PPI) for Industrial Commodities is incorporated into the MCI to measure cost fluctuations in goods and materials. Purchases of materials and supplies total about 20 percent of the typical municipal budget.

The PPI was designed by the DOL to show the rate and direction of price movement for individual commodities and groups of commodities. The index measures "real" price changes – changes not influenced by differences in quality, quantity or terms of sale. All systematic production of goods and materials are included in the PPI except for farm products and foods. Items which would be so individualistic in nature as to be separately priced are not included in the index.

Commodities included range from chemicals to motor vehicles, from construction machinery to fuels, from footwear to metal products. Values cranked into the PPI are f.o.b. production point and exclude excise taxes. Goods sold at retail directly from the factory are also excluded when calculating this index.

Contract services from janitorial contracts to construction costs take about 30 percent out of municipal treasuries. The most significant portion of this cost is that amount spent on capital construction, and for this reason, the construction cost indexes of the Department of Commerce are used to track the changes in the cost of contract services in the MCI.

The construction cost index reflects changes in the costs of materials, skilled labor, and unskilled labor in both general construction and building construction. The Department of Commerce composite construction index is derived from separate indexes for commercial facilities, residential housing construction, utility construction, highway and general construction and many other contract construction indexes. We have selected those indexes most reflective of the types of construction expected in the municipal area for the development of the MCI.

No single price index will provide inflation relief to every community across the country. The Municipal Cost Index, however, will provide a yardstick against which locally developed indexes can be gauged.

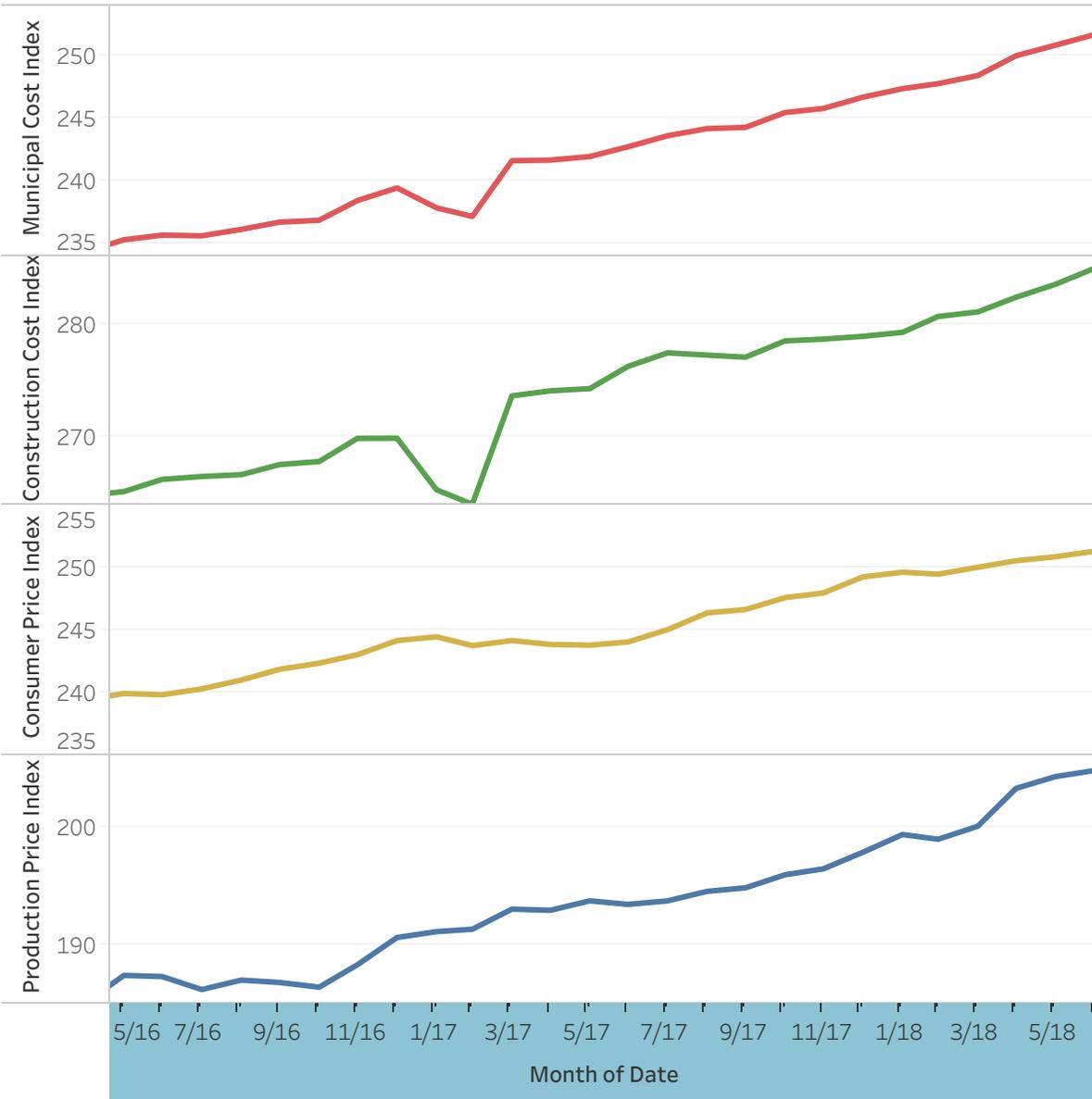
To determine the cost change over time in percent from one period to another, simply obtain the difference between the two points and divide by the earlier index level. For instance, the percent increase in the cost of doing municipal business from 1967 through 1977 (using the average MCI for 1977 or 199.5) is calculated:

$$((199.5 - 100.0)/100.0) \times 100 = 99.5\%$$

*Visit the main [Municipal Cost Index](#) page for current and historical data.*

# Municipal Cost Index + CCI, CPI & PPI (updated for July 2018)

**To interact:** Hover cursor on graph to view exact index numbers and year-to-year percentage changes as decimals. Click table cells or graph points to highlight index numbers. Click second-from-far-right icon on bar under table to download cost index data from January 2015 to present. Graph shows two-year view; table shows one-year view.



	7/17	8/17	9/17	10/17	11/17	12/17	1/18	2/18	3/18	4/18	5/18	6/18	7/18
<b>MCI</b>	242.75	243.63	244.20	244.29	245.48	245.81	246.71	247.39	247.79	248.43	250.02	250.86	251.69
<b>CCI</b>	276.25	277.45	277.25	277.06	278.50	278.67	278.91	279.26	280.67	281.07	282.37	283.53	284.92
<b>CPI</b>	244.05	245.03	246.37	246.64	247.59	247.96	249.25	249.62	249.46	250.01	250.54	250.86	251.29
<b>PPI</b>	193.40	193.70	194.50	194.80	195.90	196.40	197.80	199.30	198.90	200.00	203.20	204.20	204.70



# **ORDINANCES & RESOLUTIONS**



SECTION 6. Public Hearing  
SECTION 9. Ordinances & Resolutions

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## GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 6. & 9. a.

Council Meeting Date: October 15, 2018 **TABLED UNTIL JANUARY 2019**

**TITLE: Annual Water/Sewer Rate Adjustment  
R1819-04 Resolution Setting Water & Sewer Rates for FY1819**

**PUBLIC HEARING SUMMARY AND BACKGROUND:**

This matter was originally on the October 15, 2018 agenda. Councilor Kaufman requested that the item be tabled until the new council members were seated in January. This report is from the October meeting.

**OCTOBER 15<sup>th</sup> Agenda Report:**

**SUMMARY AND BACKGROUND:**

Following the Public Hearing portion of the meeting if the Council is prepared to adopt the staff proposed FY1819 rate structure a resolution has been prepared.

**SUGGESTED MOTION FOR ADOPTION**

**I make the motion that the Council adopt Resolution R1819-04—a resolution setting water & sewer rates and implementing an annual inflation adjustment rate and repealing resolution R1718-01 and any other resolutions that may be in conflict.**

**RESOLUTION R1819-04**

**A RESOLUTION SETTING WATER & SEWER RATES AND IMPLEMENTING AN ANNUAL INFLATION ADJUSTMENT RATE AND REPEALING RESOLUTION R1718-01 AND ANY OTHER RESOLUTIONS THAT MAY BE IN CONFLICT**

**WHEREAS**, The City of Gold Beach provides water and sewer utility services for businesses, agencies, and private residents within the Gold Beach city limits, and water service within the Urban Growth Boundary; and

**WHEREAS**, the City Council adopted a Water Master Plan & Capital Improvement Plan as Resolution R1516-10, and adopted a Water Rate Study as Resolution R1617-01 to accompany the plan which contained specific recommendations regarding needed financial reserves for capital improvements to the City’s water infrastructure; and

**WHEREAS**, the City of Gold Beach Utility Code Sections 3.125 & 3.400 grant the City Council exclusive control over and regulation of water and sewer use charges, including the authority to review, and by resolution, to set or change charges. A hearing on proposed rate increases will be held annually prior to any rate adjustments; and

**WHEREAS**, the City Council has determined that annual rate adjustments are necessary to keep pace with inflation and maintain financially sustainable water and sewer utility systems. Inflation adjustments are based on the Municipal Cost Index published by American City and County. The published inflation rate for July 2017 to July 2018 was 9%. For FY1819, the Council proposes a 5% increase to base water and sewer rates, and a \$1 per account increase to the Water Reserve rate.

**THEREFORE BE IT RESOLVED** the City Council of the City of Gold Beach, Oregon, hereby adopts the consolidated utility rate schedule attached to this resolution as EXHIBIT A to go into effect for the January 2019 utility billing cycle, and hereby repeals Resolution R1718-01 and any other resolutions that may be in conflict.

**PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, AND EFFECTIVE THIS 14<sup>th</sup> DAY OF JANUARY, 2019.**

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Karl Popoff, Mayor

ATTEST:

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Jodi Fritts, City Administrator

**EXHIBIT A TO RESOLUTION R1819-04  
FY 2018-2019 WATER RATES**

<b>WATER RATES</b>						
<b>RESIDENTIAL RATES</b>				<b>COMMERCIAL RATES</b>		
<b>INSIDE CITY RESIDENTIAL</b>				<b>INSIDE CITY COMMERCIAL</b>		
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<b>OUTSIDE CITY RESIDENTIAL</b>				<b>OUTSIDE CITY COMMERCIAL</b>		
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<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>		<b>WATER RESERVE PER ACCT</b>		<b>\$5.00</b>
<b>FOR INACTIVE USERS (all types) MINIMUM SERVICE CHARGES APPLY</b>						
Monthly maintenance rate per Code Section 3.190(2)	Base User Rate + Water Reserve			Monthly maintenance rate per Code Section 3.190(2)	Base User Rate + Water Reserve	

*Residential rates apply to single-family and duplex residences*

*Commercial rates apply to multi-family residential, mobile home and RV parks, government, non-residential users, and all business/commercial related uses*

**EXHIBIT A TO RESOLUTION R1819-04  
FY 2018-2019 SEWER RATES**

<b>ACTIVE REGULAR USER SEWER RATES</b>			
<b>\$52.98 Monthly Base Sewer Rate consists of 4 charges:</b>			
<b>Sewer Utility</b>	<b>\$ 23.98</b>	Per EDU/ERU	Monthly sewer usage fee
<b>Sewer Reserve</b>	<b>\$ 3.00</b>	Per Account	Reserve fund for Sewer maintenance
<b>WWTP Debt Service</b>	<b>\$ 20.00</b>	PER EDU/ERU	Debt service for WWTP plant
<b>Sewer Line 101 Debt Service</b>	<b>\$ 6.00</b>	PER EDU/ERU	Debt service for Hwy 101 main sewer line improvements completed in 2005
<b>INACTIVE SERVICES: minimum service charges apply:</b>			
<b>Monthly Inactive Maintenance Rate</b>	<b>\$ 52.98</b>	INCLUDES Reserve and Debt Service	<i>Pursuant to City Code Section 3.440(2)</i>



# **MISC. ITEMS**

**(Including policy discussions and determinations)**



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

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**GOLD BEACH CITY COUNCIL AGENDA REPORT**

Agenda Item No. **10. a.**  
Council Meeting Date: January 14, 2019

**TITLE: Monthly GBMS Coordinator Report Out**

**SUMMARY AND BACKGROUND:**

Ariel Kane will be reporting on the activities of the city-sponsored RARE participant and GBMS activities as they relate to the city and Urban Renewal.

**COUNCIL ACTION NEEDED:**

No action needed FYI only



# GOLD BEACH MAIN STREET

## MAIN STREET & COMMITTEE ORIENTATION

**Refreshments  
provided!**

**WE WANT YOU!**  
JOIN US TO MAKE GOLD BEACH SHINE!

**Learn about our  
network, join or start a  
committee or project!**

**DESIGN COMMITTEE:**

- Urban Renewal Benches
- Artistic Fence
- Adopt-A-Plot
- You decide!

**PROMOTION COMMITTEE:**

- Christmas Lights Competition
- You decide!

**ECONOMIC VITALITY:**

- You decide!

**OUTREACH COMMITTEE:**

- You decide!



**JANUARY 29th**  
12:00-2:00 PM  
OR  
5:00-7:00 PM @ **Curry Public  
Library**

**EVERYONE IS WELCOME!**

**WANT TO JOIN? SIGN UP BY EMAIL OR GIVE US A CALL**  
✉ [coordinator.goldbeachmainstreet@gmail.com](mailto:coordinator.goldbeachmainstreet@gmail.com)  
☎ 541-247-7029 EXT 110 or 541-698-2015



94341 3rd St  
Gold Beach, OR 97444  
541-247-7246  
[www.currypubliclibrary.org](http://www.currypubliclibrary.org)

# Entrepreneurship & Innovation Ecosystems in Oregon

**FEBRUARY 25 @ 8:00 AM - 4:00 PM**



**Monday, February 25, 2019, 8:00 am – 4:00 pm, Eugene, OR 97401**

## [REGISTER HERE](#)

*\*REGISTRATION INCLUDES CLASS MATERIALS, BREAKFAST, LUNCH AND COFFEE/BEVERAGE SERVICE. STUDENTS WILL HAVE ONLINE ACCESS TO ALL CLASS MATERIALS FOR A PERIOD OF TIME FOLLOWING THE CLASS.*

Join us for the next course in the Oregon Economic Development Certification Program to learn about essential features and tools for economic development in Oregon.

Participation in this training session also counts towards the [Oregon Certified Economic Developer Program](#).

## **Course Information**

Entrepreneurship and innovation are growing components of successful economies. As an Oregon Economic Development Professional, it's important to understand the role entrepreneurs play in your community and how to build supportive ecosystems.

This interactive 8-credit training covers in depth information on the importance of entrepreneurial ecosystems, tools and resources to implement and measure ecosystems in your community, and state-wide collaboration tools.

You'll leave this interactive training with an understanding of:

- Overview of Entrepreneurship & Innovation in Oregon (Startups, Oregon's entrepreneurial landscape, Oregon's advantages)
- Entrepreneurship & Innovation Basics (Startup Life Cycle, Accelerators & Incubators, Investing, Other Funding Mechanisms, Mentoring, Tech Transfer)
- Supporting Entrepreneurs in Your Community (Creating Community Specific Programs, Ingredients for Success, Do's and Dont's with Entrepreneurs)
- Putting Learning and Resources into Practices (Actionable ways to use the information provided)



**SECTION 10.**

**MISC ITEMS** (including policy discussions & determinations)

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**GOLD BEACH CITY COUNCIL AGENDA REPORT**

Agenda Item No. **10. b.**

Council Meeting Date: January 14, 2019

**TITLE: MONTHLY STRATEGIC PLAN GOAL REVIEW**

**SUMMARY AND BACKGROUND:**

This month is GOAL 2: Enhance Quality of Life in Gold Beach

REVIEW CHART IS ATTACHED

# City of Gold Beach Strategic Plan

(formerly Business Plan)

**January 2019 – Goal 2 Review**

Goals & Objectives	Priority/Action Items	RP	Target Date	
<b>GOAL 2: Enhance Quality of Life in Gold Beach</b>				
<ul style="list-style-type: none"> <li>• Enhance opportunities for social interaction among citizens of the community.</li> <li>• Encourage the development of recreational activities and community events that benefit all ages.</li> <li>• Promote and assist in developing educational opportunities</li> </ul>	<b>2a</b>	<p><b>Pursue formation of a parks and recreation district.</b> <i>Jan 2019 Staff Notes to Council:</i> <b>*We briefly discussed maybe shelving this sub-goal. It's up to the council whether to remove or keep it...</b></p> <p><u>PRIOR REVIEW NOTES:</u> <i>*We briefly discussed maybe shelving this sub-goal. It's up to the council whether to remove or keep it... *We have not discussed this in a long time. *The Council made the determination to table this matter until the economy fully recovers from the recession since other funding issues such as County law enforcement and schools take higher priority.</i></p>	CC	07/2010-05/2011 REVISIT
	<b>2b</b>	<p><b>Pursue development of a community garden.</b> <i>Jan 2019 Staff Notes to Council:</i> <b>*A new community garden was installed and fenced at Buffington Park in 2017.</b></p> <p><u>PRIOR REVIEW NOTES:</u> <i>*Another community garden is attempting to be established at Buffington Park. We have been supporting those efforts. *Initially a community garden was established on property adjacent to the Presbyterian Church on Hillcrest. The Council provided free water service to the garden. Interest waned and the garden gradually went away due to lack of interest. Another community garden was established at Buffington Park in 2015.</i></p>	CA/CC	07/2010-05/2011 ONGOING
	<b>2c</b>	<p><b>Develop community vision and mission statement.</b> <i>Jan 2019 Staff Notes to Council:</i> <b>*The community and vision statement (posted at City Hall and on our letterhead) has not been revisited since 2017. It still feels relevant, but since we have new Councilors do we wish to review it and/or update it?</b></p>	CC	08/2010 REVISIT 2015

CC = City Council   CA = City Administrator   PC = Police Chief   FC = Fire Chief   PWS = Public Works Superintendent

# City of Gold Beach Strategic Plan

(formerly Business Plan)

**January 2019 – Goal 2 Review**

Goals & Objectives	Priority/Action Items	RP	Target Date
	<p><u>PRIOR REVIEW NOTES:</u>  <i>*We have not revisited this in a while, but the current statement still feels very relevant.            *A community vision and mission statement was adopted in 2011. The statement is posted at city hall, on the Council dais, on the City letterhead and website. The statement will be revisited in 2015.</i></p>		
<b>2d</b>	<p style="text-align: center;"><b>Pursue opportunities to enhance education outreach and workforce/VOCATIONAL training programs for Gold Beach residents.</b></p> <p><u>Jan 2019 Staff Notes to Council:</u>  <b>*Now that the Library has their new Community Facility up and running it would be a good time to check in with them on possible partner/sponsorship opportunities.</b></p> <p><u>PRIOR REVIEW NOTES:</u>  <i>*This is a topic at a lot of meetings I attend. Curry Public Library has made some exciting plans and progress towards helping improve STEAM (Science, Technology, Engineering, Art and Math) for local kids. If we can support those efforts that would be a great community collaboration.            *This is an ongoing effort and tough nut to crack.</i></p>	CC/CA	ONGOING
<b>2e</b>	<p style="text-align: center;"><b>Provide community events and activity schedule</b></p> <p><i>An integrated community events and activity calendar is kept up to date by the Visitor Center staff and posted on the City and Visitor Center websites. Events are listed on the two city facebook pages as they come up.</i></p>	CA	07/2010 ONGOING
<b>2f</b>	<p style="text-align: center;"><b>Update and maintain park facilities</b></p> <p><u>Jan 2019 Staff Notes to Council:</u>  <b>*We purchased and installed new playground equipment at Buffington Park in 2018 for the portions of Kid Kastle that had to be removed for safety reasons.</b>  <b>The disc golf course at Buffington continues to attract a lot of local and out of town users. The local golf group has made several requests to staff to increase the numbers of holes available</b></p>	PWS	ONGOING

# City of Gold Beach Strategic Plan

(formerly Business Plan)

January 2019 – Goal 2 Review

Goals & Objectives	Priority/Action Items	RP	Target Date
	<p>now that we purchased the lot adjacent to the NE portion of the park. We had it surveyed recently and the Public Works Superintendent will address the Council soon (February or March in time for budget season) about proposed uses for the new parcel and likely a portion of it could be utilized to expand the disc golf course.</p> <p><u>PRIOR REVIEW NOTES:</u>  <i>*We had Leathers &amp; Associates come back this past fall for a 20 year (1996!) check-in on Kid Kastle. They said the playground has been “well cared for over the years” but their overall assessment is the structure is in MEDIUM condition. 20 years is the expected life span of these structures and we are now moving into year 21. We have safety and ADA issues that will be addressed at budget time.</i>  <i>*This in an ongoing effort. A Parks Master Plan would be a good tool if we could find funding to develop one.</i></p>		



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

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**GOLD BEACH CITY COUNCIL AGENDA REPORT**

Agenda Item No. **10. c.**

Council Meeting Date: January 14, 2019

**TITLE: Notification of Potential Dangerous Buildings and Request to Set Hearing Date**

**SUMMARY AND BACKGROUND:**

Pursuant to City Code Section 5.365 staff is reporting a possible code defined “Dangerous Building” at the following locations:

**28312 Mateer Road:** The structure at this location was the subject of a previous Dangerous Building Hearing in 2012. Following the conclusion of that hearing it was determined that the building was in need of repairs, but did not meet the Code threshold as a Dangerous Building.

Since then, multiple calls have been received with concerns about fire danger and wildlife (critters such as skunk and rats) traffic occurring at the property and within the subject structure. It appears little, if anything, has been done to the building since 2012, and it appears to now be past the point of no return for repairs or renovation. Staff recommends that the Council schedule a Dangerous Building Hearing.

**28515 Mateer Road:** The structure at this location burned on September 22, 2015. The burnt remains of the structure are still at the location. Staff’s opinion is the now freestanding brick chimney presents the greatest danger, but the burnt structure remains need to be removed as well. Staff recommends that the Council schedule a Dangerous Building Hearing.

**REQUESTED ACTION/MOTION**

Pursuant to Section 5.365, staff has notified the Council and the Council should now fix a date and time for the hearings. Once the date has been determined, staff will make the necessary notifications and publications of the pending hearing.



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

**CITATION OF THE DANGEROUS BUILDING CODE FOR COUNCIL REFERENCE**

**City Code Section 5.350-5.398**

**DANGEROUS BUILDINGS**

**5.350 Definitions.**

For the purpose of this Code:

- (1) The term “dangerous buildings” shall include:
  - (a) A structure which, for the want of proper repairs or by reason of age and dilapidated condition or by reason of poorly installed electrical wiring or equipment, defective chimney, defective gas connections, defective heating apparatus, or for any other cause or reason, is especially liable to fire and which is so situated or occupied as to endanger any other building or property or human life.
  - (b) A structure containing combustible or explosive material, rubbish, rags, waste, oils, gasoline or inflammable substance of any kind especially liable to cause fire or danger to the safety of such building, premises or to human life.
  - (c) A structure which shall be kept or maintained or shall be in a filthy or unsanitary condition, especially liable to cause the spread of contagious or infectious diseases.
  - (d) A structure in such weak or weakened condition, or dilapidated or deteriorated condition, as to endanger any person or property by reason of probability of partial or entire collapse.
- (2) The term “person” shall include every natural person, firm, partnership, association or corporation.
- (3) “City official” means any Councilor, mayor, city employee, or any agency or employee of any agency under contract to the City for services.

**5.355 General Regulations.**

- (1) Administration. The City building official is the primary city official authorized to enforce the provisions of this Code, but any other city official may act under the authority of this Code.
- (2) Inspections. The City building official or another city official is hereby authorized to make such inspections and take such actions as may be required to enforce the provisions of this Code.



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

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- (3) Right of Entry. Whenever necessary to make an inspection to enforce any of the provisions of this Code and whenever the City building official or another city official has probable and reasonable cause to believe that there exists in any building any condition that would make such building a dangerous building as defined herein, then said city official, including the building official, may enter into such building at reasonable times to inspect said premises for any violations of this Code.

**5.360** Nuisance.

Every building or part thereof which is found by the Council to be a dangerous building is hereby declared to be a public nuisance; and the same may be abated by the procedures herein specified, or a suit for abatement thereof may be brought by the City.

**5.365** Initial Action.

Whenever a city official shall find or be of the opinion that there is a dangerous building in the City, it shall be his duty to report the same to the City Council. Thereupon, the Council shall, within a reasonable time, fix a time and place for a public hearing thereon.

**5.370** Hearing; Mailed Notice.

By certified or registered mail, return receipt requested, the City Administrator shall notify the owner of record of the premises whereon the building in question is located, that a hearing will be held concerning the nuisance character of the property and the time and place of the hearing. A copy of this notice shall also be posted on the property in addition to notices prohibiting entry into building. At the hearing the Council shall determine by resolution whether or not the building is dangerous. The Council may, as a part of the hearing, inspect the building; and the facts observed by the Council at such inspection may be considered by it in determining whether or not the building is dangerous. At the hearing the owner or other person interested in the property or building shall have the right to be heard. At such hearing the Council shall have the power to order any building declared to be dangerous removed and abated, if in its judgment such removal or abatement is necessary in order to remove the dangerous condition; or the Council shall have the power to order the building made safe and to prescribe what acts or things must be done to render the same safe.

**5.375** Published and Posted Notices.

Ten (10) days' notice of any hearing shall be published in a newspaper of general circulation in the City or by posting notices thereof in three (3) public places in the City. If the last-mentioned notice be published or given as herein required, no irregularity or failure to mail notices shall invalidate the proceedings.

**5.380** Council Orders; Notice.

Five (5) days' notice of findings made by the Council at a hearing and any orders made by the Council shall be given to the owner of the building, the owner's agent or other person controlling the



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

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same, and if the orders be not obeyed and the building rendered safe within the time specified by the order (being not less than five (5) days), then the Council shall have the power and duty to order the building removed or made safe at the expense of the property on which the same is situated.

**5.385** Abatement by City.

In the event that the Council orders are not complied with, the Council must specify with convenient certainty the work to be done and shall file a statement thereof with the City Administrator, and shall advertise for bids for the doing of the working the manner provided for advertising for bids for street improvement work. Bids shall be received, opened and the contract let.

**5.390** Assessment.

The Council shall ascertain and determine the probable cost of the work and assess the same against the property upon which the building is situated. The assessment shall be entered in the docket of city liens and shall thereupon be and become a lien against the property. The creation of the lien and the collection and enforcement of the cost shall all be performed in substantially the same manner as in the case of the cost of street improvements, but irregularities or informalities in the procedure shall be disregarded.

**5.395** Summary Abatement.

The procedures of this Code pertaining to Council declaration of a dangerous building need not be followed where a building is unmistakably dangerous and imminently endangers human life or property. In such an instance, the chief of the fire department, the fire marshal or the Chief of Police may proceed summarily to abate the building.

**5.398** Penalty.

Any person who shall be the owner of, or shall be in possession of, or in responsible charge of any dangerous building within the City and who shall knowingly suffer or permit the building to be or remain dangerous beyond the time specified in the order of the Council pursuant to Section 5.380, shall be guilty of a violation of this Code and shall, upon conviction thereof, may be fined a maximum amount as set by resolution of the City Council for the first and all subsequent offenses. Each day's violation of a provision of this Code constitutes a separate offense.



**SECTION 10.**

**MISC ITEMS** (including policy discussions & determinations)

**GOLD BEACH CITY COUNCIL AGENDA REPORT**

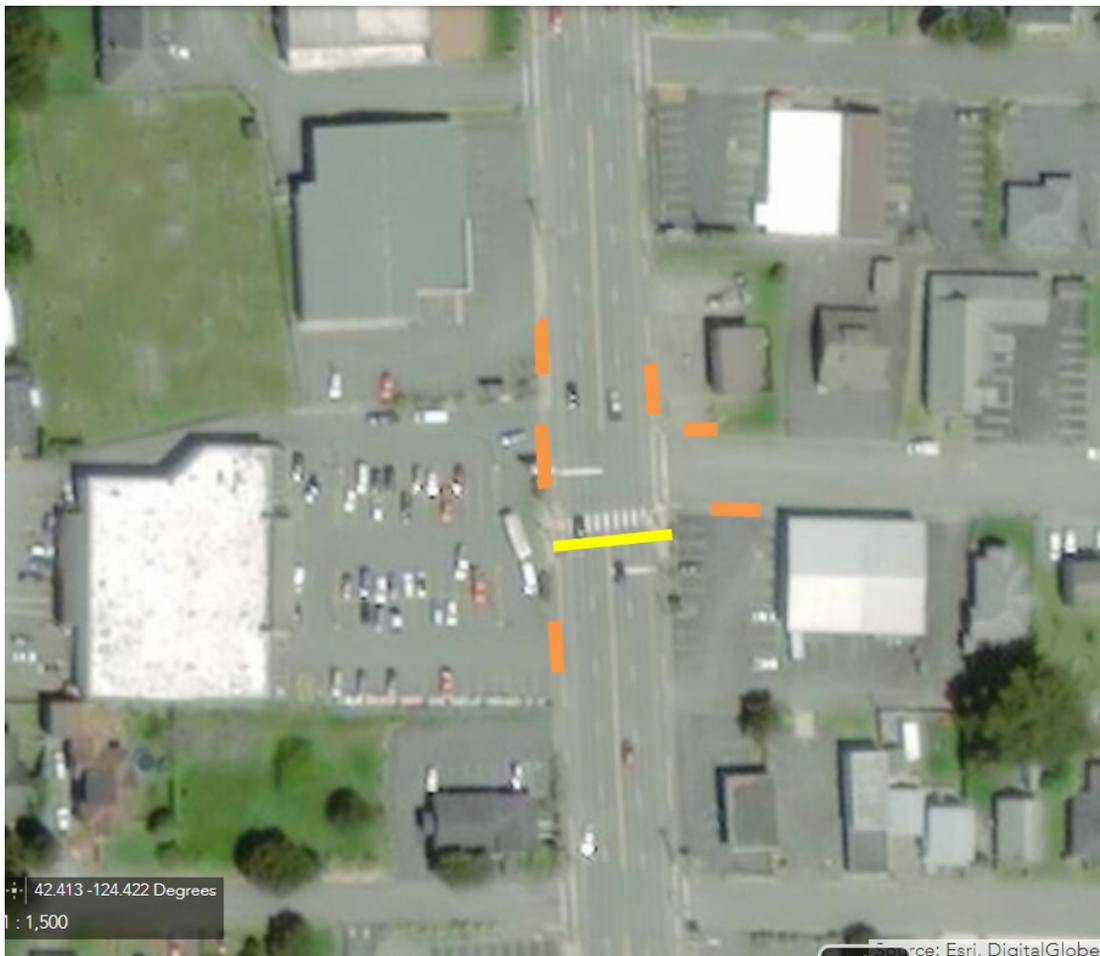
Agenda Item No. **10. d.**

Council Meeting Date: January 14, 2019

**TITLE: Request to Discuss Traffic Queueing at 3<sup>rd</sup> and 101**

**SUMMARY AND BACKGROUND:**

Councilor Campbell said she recently had some citizens contact her about the traffic queueing situation at 3<sup>rd</sup> and 101. The citizens wanted to inquire about installation of a stop light. Councilor Campbell informed the citizens that, unfortunately, the City is not in control of Hwy 101—the state (ODOT) owns and maintains 101. As you are all aware the intersection is odd at that location:





## SECTION 10.

### **MISC ITEMS** (including policy discussions & determinations)

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It has been staff's experience that ODOT typically does not grant signal light requests unless very specific traffic hazard conditions exist, however, if the Council wishes to discuss the matter we can draft a letter to ODOT requesting that they at least review the situation.

**THE CHALLENGES:** 3<sup>rd</sup> comes out to 101 (Ellensburg) not at another cross street, but across from the north McKays Market entrance and the entrance to Corner Drug—both are high traffic businesses. On the east side of the 101, Gold Beach Glass and Napa both have entrances onto 3<sup>rd</sup> almost directly at the 3<sup>rd</sup> and 101 intersection. And finally, the flashing safety crosswalk is right at this nexus. It can make for a challenging entry onto the highway—especially if the driver intends to turn south. This is one of the reasons that staff has not been supportive of the recent calls to reduce the 2 travel lanes for both north and south bound 101 traffic down to 1 with a turnout—to further bottleneck north-south traffic would create additional queueing times to enter the highway (not just here, but in several other locations as well).

As mentioned previously, it's unlikely that ODOT would consider a signal light at this location, but we could certainly ask. Staff feels that they will likely say there are close alternate 101 access points on either side of this challenging intersection, both at 2<sup>nd</sup> and 4<sup>th</sup> Streets, so a signal light is not merited, but it's worth at least discussing.

### **REQUESTED ACTION/MOTION**

Discuss and give staff direction on how the Council wishes to proceed.



**SECTION 10.**

**MISC. ITEMS (including policy discussions and determinations)**

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**GOLD BEACH CITY COUNCIL AGENDA REPORT**

Agenda Item No. 10. e.

Council Meeting Date: January 14, 2019

**TITLE: 2019 URA Meeting Schedule**

**SUMMARY AND BACKGROUND:**

Previously we had decided to hold the Urban Renewal Agency meetings on the 4<sup>th</sup> Monday (that we keep reserved for Council meetings) of even numbered months. It appears that 4<sup>th</sup> Monday may no longer be viable.

**REQUESTED ACTION/MOTION**

Discuss and decide on 2019 URA meeting dates