

AGENDA
February 13, 2012, 6:30PM
CITY COUNCIL CHAMBERS, CITY HALL
29592 ELLENSBURG AVE
GOLD BEACH OR 97444

Call to order: **Time:** _____

- 1. The pledge of allegiance**
- 2. Roll Call:**

	Present	Absent
Mayor James Wernicke		
Council Position #1 Jeff Crook		
Council Position #2 Larry Brennan		
Council Position #3 Brice Gregory		
Council Position #4 Doug Brand		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison Lyndsey Dixon		

- 3. Special Orders of Business:**
 Volunteer recognition: Dale St. Marie (41years as a volunteer firefighter)
 Swearing in of new police officer Thomas Burdett
- 4. Consent Calendar**
 City Council Minutes
 August 18, 2011, September 12, 2011, December 12, 2011, January 9, 2012
- 5. Citizens Comments**
 As presented to the Mayor at the beginning of the meeting
- 6. Public Hearing**
 None scheduled
- 7. Citizen Requested Agenda Items**
 None submitted
- 8. Public Contracts and Purchasing**
 None
- 9. Ordinances & Resolutions**
 - a. Resolution R1112-23 Planning Commission appointments
 - b. Resolution R1112-24 Urban Renewal Agency appointments
 - c. Resolution R1112-25 Budget Committee appointments

Gold Beach City Council Agenda
 February 13, 2012

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community

10. **Miscellaneous Items (including policy discussions and determinations)**
 - a. Interview potential Urban Renewal appointee (*will probably move up before Ordinances & Resolutions*)
 - b. Appoint a Mayor Pro Tem for 2012 (Council Rule #6)
 - c. Discuss use of CIS incentive funding (Resolution R1011-21)
 - d. Review of City Business Plan (Resolution R1011-04)
 - e. Discuss proposed IGA between Urban Renewal Agency and City

11. **City Administrator's Report**
To be presented at meeting

12. **Mayor and Council Member Comments**
 - a. Mayor James Wernicke
 - b. Councilors
 - 1) Jeff Crook
 - 2) Larry Brennan
 - 3) Brice Gregory
 - 4) Doug Brand
 - 5) Tamie Kaufman
 - c. Student Liaison, Lyndsey Dixon

13. **Citizens Comments**
As presented to the Mayor at the beginning of the meeting

14. **Executive Session**
*An executive session will be held pursuant to ORS 192.660(2)(f)
To consider information or records exempt from disclosure by law, including written correspondence from counsel*

The next regularly scheduled meeting of the Gold Beach City Council is Monday, March 12, 2012 at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon

15. **Adjourn** **Time:** _____

The location of the hearing/meeting is accessible to the disabled. Advance notice is requested if special accommodations are needed. Call 541-247-7029 so that appropriate assistance can be provided. The City of Gold Beach is an affirmative action EEOE and complies with section 504 of the rehab act of 1973. Complaints of discrimination should be sent to: USDA, Attention Director, Office of Civil Rights, Washington, D.C. 20250-9419

Gold Beach City Council Agenda

February 13, 2012

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. 3.

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: Outstanding Volunteer Service Recognition

SUMMARY AND BACKGROUND:

Dale St. Marie has served on the fire department since 1971! He has held many positions in the department and was Assistant Fire Chief until last year. A certificate doesn't seem like much, but it is important for the City to publically recognize our outstanding volunteers. We have requested that Fire Chief Bruce Floyd attend the meeting.

FINANCIAL IMPACT:

We generally give the volunteers a \$50-\$75 gift certificate to a local business or restaurant. We have also given framed art (usually a nice photo of the bridge).

DOCUMENTS ATTACHED:

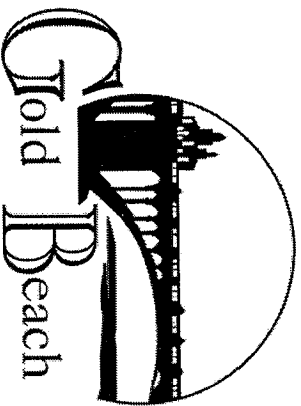
- A copy of the certificate that will be signed by the Mayor and Council and presented by Mr. Mayor

REQUESTED MOTION/ACTION:

We will have everyone sign the certificate and Mr. Mayor will present it to Mr. St. Marie

COPY OF REPORT SENT TO:

Council & Fire Chief



OUTSTANDING VOLUNTEER SERVICE RECOGNITION

The City of Gold Beach wishes to present this Outstanding Volunteer Service Recognition to:

DALE ST. MARIE

For 41 years of continuous service to the City and its citizens as a volunteer fireman.

Volunteer Firemen represent almost 80% of our nation's firefighters. Gold Beach is one of many cities nationwide that rely entirely on volunteers like you to protect our citizens, homes, and businesses. Volunteer Firemen are to be especially commended for they donate not only their time, but put their lives at risk for others expecting nothing in return. A certificate and a handshake are hardly an adequate reward for years of service but we wish to sincerely thank you for helping keep our city, homes, and businesses safe. Without volunteers like you, our way of life in Gold Beach would simply not be possible.

Presented this 13th day of February, 2012

Jeff Crook, Council Position #1

Larry Brennan, Council Position #2

Brice Gregory, Council Position #3

Doug Brand, Council Position #4

Tamie Kaufman, Council Position #5

James H. Wernicke, Mayor

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. 3.

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: Swearing In of Officer Thomas Burdett

SUMMARY AND BACKGROUND:

Thomas Burdett is our newest police officer and fills the vacancy left by Officer Oller. Thomas is new to our area but has family here and has visited many times. He was recruited by Chief Andrews. Officer Burdett started on January 30th.

FINANCIAL IMPACT:

This position was budgeted last year and will not increase the PD budget—the position has been vacant for 8 of the 12 months of this fiscal year.

DOCUMENTS ATTACHED:

- A copy of the certificate that will be signed and presented by Mr. Mayor

REQUESTED MOTION/ACTION:

Mr. Mayor will sign the certificate and present it to Officer Burdett after swearing him in.

COPY OF REPORT SENT TO:

Council & Chief Andrews



State of Oregon)
County of Curry) ss.
City of Gold Beach)

I, *Thomas Burdett*, do solemnly swear I will, faithfully and well, execute the duties of Police Officer for the City of Gold Beach, to which I have been appointed according to law.

That I will, to the best of my abilities, preserve, protect and defend the Constitution and laws of the United States, the state of Oregon, and the City of Gold Beach, so help me God.

Thomas Burdett

Subscribed and sworn to before me this 13th day of February, 2012

James H. Wernicke, Mayor
City of Gold Beach

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **9 a.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

**TITLE: Resolution R1112-23 Planning Commission
Appointments**

SUMMARY AND BACKGROUND:

There are currently two vacancies on the Planning Commission due to position expirations on December 31st. Candace Perryman has opted to not re-up her position, but Bill Matthey would like to be reappointed. If you decide to reappoint Bill that would still leave Position #4 vacant. We are actively seeking volunteers.

FINANCIAL IMPACT:

None at this time.

DOCUMENTS ATTACHED:

- Resolution R1112-23: A resolution confirming appointments to the planning commission and setting term of office

REQUESTED MOTION/ACTION:

A motion to approve/deny Resolution R1112-23

COPY OF REPORT SENT TO:

Council

RESOLUTION R1112-23

A RESOLUTION CONFIRMING APPOINTMENTS TO THE PLANNING COMMISSION AND SETTING TERM OF OFFICE

WHEREAS: The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.120(2) & (3); and

WHEREAS: Two vacancies exist on the Planning Commission; and

WHEREAS: The City Council advertised for interested persons to fill the vacancies;

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Bill Matthey to fill the vacant Position #2 on the Gold Beach Planning Commission, term to expire on December 31, 2015 and;

Reaffirms the previous appointments of:

Position #1: Kate Rambo	expires December 31, 2013
Position #3: Roy Lavender	expires December 31, 2013
Position #4: VACANT	expires December 31, 2015
Position #5: Brent Thompson	expires December 31, 2013

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13TH DAY OF FEBRUARY 2012.

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **9 b.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

**TITLE: Resolution R1112-24 Urban Renewal Agency
Appointments**

SUMMARY AND BACKGROUND:

There is currently one vacancy on the Urban Renewal Agency. Karen Richmond has attended a UR meeting, met and spoke with the members, and has submitted an application for appointment. She is interested in contributing to the city and has attended Council meetings in the recent past.

FINANCIAL IMPACT:

None at this time.

DOCUMENTS ATTACHED:

- Resolution R1112-24: A resolution confirming appointments to the urban renewal agency and setting term of office

REQUESTED MOTION/ACTION:

A motion to approve/deny Resolution R1112-24

COPY OF REPORT SENT TO:

Council

CITY OF GOLD BEACH APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION OR COMMITTEE

I am interested in serving as a member of the Urban Renewal Agency
POS# _____

Name Karen Richmond

Mailing address [REDACTED], Gold Beach

Resident address IF DIFFERENT FROM ABOVE _____

Home telephone # cell [REDACTED] 7 Work telephone # _____

Current employment [REDACTED]

Your area of interest I believe Gold Beach has many areas ~~in~~
in which can be improved and beautified for both
community members and visitors.

Why do you want to serve? I would like to be a part of
improving our community, ~~re~~ revenues and pride.

Previous service in this appointed position or a similar position
Nothing related.

Other volunteer activities None at this time.

Does your schedule allow you to attend daytime meetings? Varies M-F.

Does your schedule allow you to attend evening meetings? yes

Does your schedule limit the days you could attend meetings? Not usually.

RESOLUTION R1112-24

A RESOLUTION CONFIRMING APPOINTMENTS TO THE URBAN RENEWAL AGENCY AND SETTING TERM OF OFFICE

- WHEREAS:** The appointment and term of office procedures are set forth in Ordinance #637 adopted July 26th, 2010, Section 4; and
- WHEREAS:** One vacancy currently exists on the Urban Renewal Agency; and
- WHEREAS:** Interested persons have submitted an application for review by the Council & Mayor.

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Karen Richmond to fill vacant Position #1 on the Gold Beach Urban Renewal Agency, term to expire December 21, 2014 and;

Reaffirms the previous appointments of:

Laurie H. Brand to Position #2	expires December 31, 2012
Katherine Valentino to Position #3	expires December 31, 2014
Sandra Vieira to Position #4	expires December 21, 2012

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13th DAY OF FEBRUARY, 2012.

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **9 c.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: Resolution R1112-25 Budget Committee Appointments

SUMMARY AND BACKGROUND:

Three budget committee positions expired on December 31st. I contacted the three members and they would all like to be reappointed.

FINANCIAL IMPACT:

None at this time.

DOCUMENTS ATTACHED:

- Resolution R1112-25, a resolution confirming appointments to the budget committee and setting terms of office

REQUESTED MOTION/ACTION:

A motion to approve/deny Resolution R1112-25

COPY OF REPORT SENT TO:

Council

RESOLUTION R1112-25

A RESOLUTION CONFIRMING APPOINTMENTS TO THE BUDGET COMMITTEE AND SETTING TERMS OF OFFICE

WHEREAS: The appointment and term of office procedures are set forth in the Gold Beach Administrative Code Section 1.125(2) & (3); and

WHEREAS: Three vacancies exist on the Budget Committee; and

WHEREAS: The City Council advertised for interested persons to fill the vacancies;

NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby appoints:

Sandra Jill Benson to fill the vacant Position #1 on the Gold Beach Budget Committee, term to expire on December 31, 2015 and;

Kate Freedman to fill the vacant Position #4 on the Gold Beach Budget Committee, term to expire on December 31, 2015

Olivia Israel to fill the vacant Position #5 on the Gold Beach Budget Committee, term to expire on December 31, 2015 and;

Reaffirms the previous appointments of:

Position #2: Bob Derby expires December 31, 2013
Position #3: Dave Sanders expires December 31, 2013

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13th DAY OF FEBRUARY, 2012.

APPROVED BY:

James H. Wernicke, Mayor

ATTEST:

Candy Cronberger, City Recorder

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **10 b.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: Elect Mayor Pro Tem

SUMMARY AND BACKGROUND:

Council Rule No. 6 requires the Council to appoint a Mayor Pro Tem at the first meeting in January. Unfortunately, I forgot to bring this to the Council last month. Councilor Larry Brennan was Mayor Pro Tem for 2011.

FINANCIAL IMPACT:

None.

DOCUMENTS ATTACHED:

- A portion of the Council Rules containing Rule No. 6

REQUESTED MOTION/ACTION:

A motion to appoint one of the members as Mayor Pro Tem for 2012

COPY OF REPORT SENT TO:

Council

Rules of the City Council City of Gold Beach

Rules of the City Council as provided in the Gold Beach City Charter, Chapter IV, Section 13. Rules may be clarified by the City Charter but nothing herein may take precedence over the City Charter, as may be amended from time to time. Rules may be amended by Council Resolution.

COUNCIL MEETINGS

RULE NO. 1 **Regular Council Meetings** Council shall hold its regular meetings at least once a month on a date, or dates, to be specified from time to time by the Council. In no case shall less than one meeting be held in each month, in conformance with the City Charter. Regular meetings shall be held at a time and at a place that it designates and to last no longer than 10:30 P.M., unless there is a unanimous consent to continue beyond that time.


RULE NO. 2 **Special Meetings** Special council meetings may be called by the Mayor, or any two Councilors, or the City Administrator.

RULE NO. 3 **Executive Sessions** Executive sessions of the Council may be called by the Mayor, or any two Councilors, or the City Administrator. Only members of the Council, the City Administrator and others invited by the Council or City Administrator shall attend executive sessions. Representatives of the news media may attend all executive sessions, except those where the Council deliberates and meets with its labor negotiator, but nothing said in executive session may be disclosed or published by the media or by any other meeting attendees, including the Mayor and Councilors.

RULE NO. 4 **Adjourned Meetings** Any meeting of the Council may be continued or adjourned from day to day or for more than one day, but no adjournment shall be for a longer period than until the next regular meeting thereafter.

THE PRESIDING OFFICER

RULE NO. 5 **Presiding Officer** The Mayor shall be the Presiding Officer at all regular, special and executive meetings of the Council of which the Mayor is in attendance. The Mayor shall be limited only to such limitations as those imposed by Section 17 of the City Charter, reason for acting as Presiding Officer. The Mayor may speak on all questions of order in preference to any other member. The Mayor, or in the absence of the Mayor, the Mayor Pro Tem, shall take the chair at the hour appointed for the Council to meet and shall immediately call the members to order. The City Administrator or Recorder shall enter in the minutes of the meeting the names of the members present.

 **RULE NO. 6** **Mayor Pro Tem** At its first meeting in January of each year, the Council shall appoint a Mayor Pro Tem from its membership. Whenever the Mayor is unable, on account of absence, illness or other cause, to perform the functions of the office, the Mayor Pro Tem shall act as Mayor. Section 19, paragraphs (3) and (4) of the City Charter shall provide further guidance, regarding the Mayor Pro Tem.

RULE NO. 7 **Temporary Mayor Pro Tem** In case of the absence of the Mayor and Mayor Pro Tem, the City Administrator shall call the Council to order and call the roll of the members, and if a quorum is found to be present the Council shall proceed to elect, by a majority vote of those present, a Temporary Mayor

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **10 c.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: CIS Risk Management Initiatives Grant

SUMMARY AND BACKGROUND:

The City receives grant money through our insurance carrier CIS for risk management projects. The funds can be used for virtually anything that will help the City reduce risk and liability. By Resolution R1011-21 the Council authorized staff to spend a portion of the CIS grant for video cameras on the back side of the fire hall. That purchase was not made.

I recently met with our CIS Risk Management Coordinator to discuss use of the funds. We both agreed that security upgrades to the lobby would be a better way to spend the funds. I have spoken with Chief Andrews and he agrees. We would like to use the funds to install a punch lock on the Administrative Office door, improve the front office and PD windows, and install a camera in the lobby. We have about \$6000 in grant dollars available from CIS. If we make these improvements we can get a slight reduction on our liability insurance.

FINANCIAL IMPACT:

None; the proposed work will be funded by CIS

DOCUMENTS ATTACHED:

- A copy of Resolution R1011-21

REQUESTED MOTION/ACTION:

A motion to rescind Resolution R1011-21

COPY OF REPORT SENT TO:

Council & Chief Andrews

RESOLUTION R1011-21

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT
A FUNDING REQUEST TO CIS FOR CITY HALL SECURITY UPGRADES**

WHEREAS: The City of Gold Beach's insurance carrier, CityCounty Insurance Services (CIS), offers incentive funding to municipalities for risk management initiatives; and

WHEREAS: The City of Gold Beach has \$5,830 available in grant funding from CityCounty Insurance Services for risk management initiatives; and

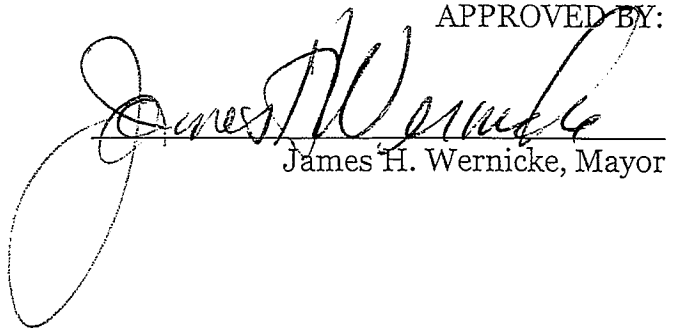
WHEREAS: City staff will expend approximately \$2,100 of these incentive funds to purchase security upgrades for City Hall including installing internal and external video and audio security systems;

WHEREAS: Enhancing security measures at City Hall reduces potential loss exposure.

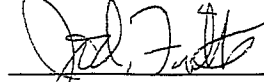
NOW THEREFORE, BE IT RESOLVED: the City Council of the City of Gold Beach authorizes the City Administrator to submit a request to CityCounty Insurance Services (CIS) for funding in the amount of \$2,100 to purchase and install security upgrades for City Hall.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 11TH DAY OF JANUARY 2011.

APPROVED BY:


James H. Wernicke, Mayor

ATTEST:


Jodi Fritts, City Recorder

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **10 d.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: Business Plan Review

SUMMARY AND BACKGROUND:

The Council adopted a Business Plan for the City in September 2010. To my knowledge, that plan has not been revisited since adoption. The plan is lengthy, so perhaps a special meeting would be in order to discuss the plan by itself rather than as part of a regular meeting.

FINANCIAL IMPACT:

None at this time but the plan contains financial goals and policies

DOCUMENTS ATTACHED:

- Resolution R1011-04, a resolution adopting a business plan for the City of Gold Beach

REQUESTED MOTION/ACTION:

A decision on whether the Council wishes to discuss the plan at this meeting or set a special meeting date

COPY OF REPORT SENT TO:

Council & Department Heads

RESOLUTION R1011-04

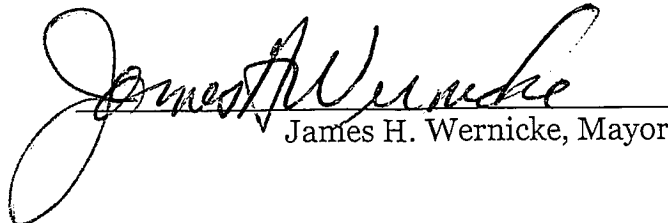
**A RESOLUTION ADOPTING A BUSINESS PLAN FOR
THE CITY OF GOLD BEACH**

- WHEREAS:** The City Council held two town hall meetings to discuss goals and visions for the City with the citizens in regards to community, sustainability, economic development and quality of life; and
- WHEREAS:** The City Council members built on the citizens concerns and have also discussed fiscal sustainability, internal systems, capital projects, and intergovernmental relations; and
- WHEREAS:** The City Council has developed a set of short term and long term Goals and Objectives for the City in the form of a Business Plan; and
- WHEREAS:** The City Council sent the draft Business Plan to various local agencies to receive feedback;

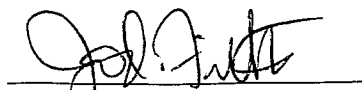
NOW, THEREFORE, BE IT RESOLVED that the Gold Beach City Council hereby adopts the Business Plan attached as EXHIBIT A to this resolution as a guiding document for city policies, goals, and a shared vision for the City of Gold Beach.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 13th DAY OF SEPTEMBER 2010.

APPROVED BY:


James H. Wernicke, Mayor

ATTEST:


Jodi Britts, City Recorder

City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

Goals & Objectives		Priority/Action Items	Resp Party	Target
GOAL 1: Achieve Fiscal Sustainability				
<ul style="list-style-type: none"> Sufficient revenue to sustain City services at appropriate levels. Provide competitive employee compensation. Balanced revenue system that recognizes demands on City services by residents, businesses and visitors. Stable, effective and accountable management. Include sustainability considerations in purchasing decisions. Encourage new private investment in the City. Expedite implementation of approved development plans. 	1	Maintain yearly contingency of at least 5% and an unappropriated ending fund balance of a minimum of 15% in the General Fund operating budget.	CA/ASD	Ongoing
	2	Establish fiscal and budget policies for the City.	CA/CC	09/2010
	3	Maximize long-term debt repayments.	CA/ASD	06/2011
	4	Improve and simplify financial reporting and monitoring.	CA/ASD	09/2010
	5	Develop five-year revenue/expenditure forecast.	CA/ASD	12/2010
	6	Annually review System Development Charges and update as needed.	CA/ASD	April annually
	7	Review and update all fees annually.	CA	April annually
	8	Aggressively pursue grant funding.	CA	Ongoing
	9	Undertake comprehensive compensation and classification review and update City salary schedule.	CA	11/2010
	10	Seek alternative energy solutions for City operations.	PWS	07/2010 then ongoing
GOAL 2: Enhance Quality of Life in Gold Beach				
<ul style="list-style-type: none"> Enhance opportunities for social interaction among citizens of the community. Encourage the development of recreational activities and community events that benefit all ages. Promote and assist in developing educational opportunities. 	1	Pursue formation of a parks and recreation district.	CC	05/2010-05/2011
	2	Pursue development of a community garden.	CA/CC	05/2010-05/2011
	3	Develop community vision and mission statement.	CC	08/1/2010
	4	Pursue opportunities to enhance education outreach and workforce training programs for Gold Beach residents.	CA	Ongoing
	5	Provide community events and activity schedule	VCD/CA	07/2010 then ongoing
	6	Update and maintain park facilities	PWS	Ongoing

10. Misc Items B
July 26, 2010 CC MTG

KEY:
 CC = City Council
 CA = City Administrator
 PC = Police Chief
 PWS = Public Works Superintendent
 F = Fire Chief
 ASD = Administrative Services Director
 VCD = Visitor Center Executive Director
 E = Emergency Services Director

City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

Goals & Objectives		Priority/Action Items	Resp Party	Target
GOAL 3: Improve Internal Systems				
Positive workplace environment and employee morale. Assure internal consistency and efficiency. Excellent customer service.	1	Conduct quarterly workshops to review progress on goals.	CA/CC	11/2010 then ongoing
	2	Review and update administrative policies and procedures.	CA/CC	09/2010
	3	Review and update personnel policies and procedures.	CA/CC	07/2010
	4	Complete public works standards and specifications for new plant.	PWS	09/2010
	5	Regularly review and update organizational chart.	CA	Ongoing
	6	Review and update Municipal Code.	CC	05-2011 then ongoing
	7	Integrate infrastructure data into GIS.	PWS/FC/PC /ESD	06/2011
	8	Computerize, catalog and back-up City records	ASD	06/2011
	9	Improve internal control policies and procedures	CA/ASD	10/2010 then ongoing
	10	Provide for efficient, timely and thorough audits	ASD	08/2010 then ongoing
GOAL 4: A Safe Community				
Adequately staffed, equipped and housed police and fire departments. Maintain streets in a safe/serviceable condition. Provide clean drinking water and compliant wastewater treatment. Improve personal/family preparedness.	1	Provide minimum 24/7 police coverage	PC	07/2013
	2	Provide for a community shelter as part of a multi-use community center	ESD	07/2015
	3	Acquire and install emergency power generators.	PWS/ESD	05/2011
	4	Develop/update emergency plans & procedures	ESD/CA	05/2010 then ongoing
	5	Update and adopt hazard mitigation plan.	ESD/CA/CC	07/2010
	6	Pursue streets/highway safety project funding.	CA/PWS	07/2010 then ongoing
	7	Pursue funding for bicycle/pedestrian improvements.	CA/PWS	07/2010 then ongoing

KEY:

- CC = City Council
- CA = City Administrator
- PC = Police Chief
- PWS = Public Works Superintendent
- FC = Fire Chief
- ASD = Administrative Services Director
- VCD = Visitor Center Executive Director
- ESD = Emergency Services Director

City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

Goals & Objectives	Priority/Action Items	Resp Party	Target
GOAL 5: Complete Capital Projects and Identify Future Capital Needs			
Complete approved capital projects in a timely and cost efficient manner. Provide infrastructure to support economic growth.	1 Complete new sewer plant	PWS/CA	03/2013
	2 Evaluate and identify water projects.	PWS	07/2011
	3 Complete funding and construction of 3 rd street sidewalks	CA/PWS	11/2010
	4 Evaluate possibility of relocating city facilities	CA/CC	07/2011
	5 Complete pavement management analysis.	PWS	07/2011
	6 Improve project readiness to take advantage of federal/state funding opportunities	CA/PWS	Ongoing
GOAL 6: Influence Economic Growth			
Establish development policies and public improvements/standards that recognize economic trends. Secure needed resources. Establish policy that City is pro-growth.	1 Study annexation pros and cons	CC	01/2011
	2 Pursue development of an urban renewal district.	CC	09/2010
	3 Participate in regional economic development activities; develop strategic partners.	CA	Ongoing
	4 Develop and regularly review/update infrastructure master plans and development standards.	PWS/CA	07/2011 then ongoing
	5 Develop plan for addressing downtown parking needs.	CA	05/2011
GOAL 7: Effective Intergovernmental Relations			
Influence regional, state, national policy on issues important to achieving City goals. Secure grant funding. Efficient use of City resources. Orderly urban growth. Achieve City goals through strategic partnerships.	1 Participate in intergovernmental agencies and initiatives that further the City's goals.	CA/CC	Ongoing
	2 Develop strategic partners, public and private.	CA/CC	Ongoing
	3 Improve relations with the Fair Board, County and Port District and participate in joint activities with Port Orford and Brookings	CA/CC	Ongoing

KEY:
 CC = City Council CA = City Administrator PC = Police Chief PWS = Public Works Superintendent
 FC = Fire Chief ASD = Administrative Services Director
 E = Emergency Services Director

City of Gold Beach FY 2010-2011 Business Plan

Revised 6/22/2010

Goals & Objectives		Priority/Action Items	Resp Party	Target
GOAL 8: Update City Planning				
Become more proactive in planning activities				
1	Update the current city sign code and incorporate it into the zoning ordinance	ASD/CC	05/2011	
2	Develop general zoning standards for "hot button" topics such as: <ul style="list-style-type: none"> • Homeless shelters • Wind turbines • No pornography near schools • Credit for on-street parking and parking in general • Viewscope/viewshed protection standards • Height limits – generally • Maximum/minimum setbacks in commercial and high density residential zones • Affordable housing 	ASD/CC	03/2012	
3	Investigate the ODOT Safe Routes to School program for possible grant opportunities for the library sidewalk and other pedestrian/bike path projects.	CA	11/2010	
4	Update the land division code	ASD/CC	06/2012	
5	Formulate site review/site design standards for building permit and land use applications. This would include landscaping requirements.	ASD/CC	07/2011	
6	Triage the current Comprehensive Plan and begin the process of updating the chapters (current comp plan circa 1984).	ASD/CC	01/2011	

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PWS = Public Works Superintendent
 VCD = Visitor Center Executive Director

**GOLD BEACH CITY COUNCIL
AGENDA REPORT**



Agenda Item No. **10 e.**

Council Hearing Date: February 13, 2012

Department: Administration

Contact/Title: Jodi Fritts, CA

Email: jfritts@goldbeachoregon.gov

TITLE: IGA between City and URA

SUMMARY AND BACKGROUND:

Last year the Council requested that the URA draw up an Intergovernmental Agreement. The URA has drafted an IGA which I had the attorney review. She felt at this time the IGA was not needed. I have a Confidential Memo from her which is not attached to this report but will be provided to you separately. There is nothing in it I feel we can't discuss in a regular meeting (executive session not needed) but the memo is confidential and not subject to disclosure.

FINANCIAL IMPACT:

Potential grant to the URA of approximately \$10,000

DOCUMENTS ATTACHED:

- nothing

REQUESTED MOTION/ACTION:

A decision on how the Council wishes to proceed regarding an IGA

COPY OF REPORT SENT TO:

Council & URA