



CITY COUNCIL AGENDA

May 14, 2018, 6:30PM

Regular Meeting

CITY COUNCIL CHAMBERS, CITY HALL

29592 ELLENSBURG AVE

GOLD BEACH OR 97444

Prior to the regular meeting the Council will meet in executive session pursuant to ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection, including written advice from our attorney.

Call to order: Time: _____

1. **The pledge of allegiance**
2. **Roll Call:**

	Present	Absent
Mayor Karl Popoff		
Council Position #1 Melinda McVey		
Council Position #2 Larry Brennan STARTING VOTE		
Council Position #3 Becky Campbell		
Council Position #4 Doug Brand		
Council Position #5 Tamie Kaufman		
City Administrator Jodi Fritts		
Student Liaison Ashlee Wood		

3. **Special Orders of Business:**
None Scheduled
4. **Consent Calendar:**
None Scheduled
5. **Citizens Comments**
As presented to the Mayor at the beginning of the meeting
6. **Public Hearing**
None Scheduled
7. **Citizen Requested Agenda Items**
 - a. Leonard Krug, Oregon Sportfishing Coalition-requesting letter of support

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community

- b. Beth Barker-Hidalgo, ORCCA-request to enter into lease agreement for City parcel on 4th Street
- c. Beth Barker-Hidalgo, Curry Homeless Coalition-enter into an agreement with the City to administer a “Homeward Bound” program

8. Public Contracts and Purchasing

None Scheduled

9. Ordinances & Resolutions

- a. 2nd Reading Ordinance No. 665
- b. Correcting error in Resolution R1617-04 loan amortization schedule

10. Miscellaneous Items (including policy discussions and determinations)

- a. Monthly Update of City Strategic Plan Goals – work that has been planned or accomplished towards Goal #4 A Safe Community:
- b. Request for Mainstreet support of Salmon Art Fencing by Rogue River Bridge
- c. Quick Review of FY1819 approved budget changes from budget hearing
- d. Reminder Election Year Candidate and Measure Info

11. City Administrator’s Report

To be presented at the meeting

12. Mayor and Council Member Comments

- a. Mayor Karl Popoff
- b. Councilors
 - 1) Melinda McVey
 - 2) Larry Brennan
 - 3) Becky Campbell
 - 4) Doug Brand
 - 5) Tamie Kaufman
- c. Student Liaison, Ashlee Wood

13. Citizens Comments

As permitted by the Mayor

14. Executive Session

Prior to the regular meeting the Council met in executive session pursuant to ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection, including written advice from our attorney.

The next regularly scheduled City Council meeting is **Monday, June 11, 2018, at 6:30PM** in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

15. Adjourn Time: _____

The City of Gold Beach is dedicated to enhancing quality of life, while promoting health, safety, and welfare of our citizens, businesses, and visitors in the most fiscally responsible manner. In doing this, the City will respect the past, respond to current concerns, and plan for the future, while maintaining environmental sensitivity in our beach oriented community



CITIZEN REQUESTED AGENDA ITEMS



SECTION 7.

CITY REQUESTED AGENDA ITEMS

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 7. a.
Council Meeting Date: May 14, 2018

TITLE: Request to Address Council
Oregon Sportfishing Coalition

SUMMARY AND BACKGROUND:

Leonard Krug of the Oregon Sportfishing Coalition asked to address the Council regarding the following (this is from their request form):

“Oregon Sportfishing Coalition would like to explain a petition that has been drafted by a local special interest group to require the release of all native steelhead in all SW Zone coastal streams. This will have not only an impact on our local economy if passed, but will have other consequences going forward. The petition has no biological merit or science behind it, and is a bad idea. I’m requesting a letter of support to our F&W commission, to give our biologists the respect and consideration that they deserve, and please maintain our current steelhead regs for the southwest zone.”



SECTION 7.

CITY REQUESTED AGENDA ITEMS

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 7. b.
Council Meeting Date: May 14, 2018

TITLE: Request to Address Council
Oregon Coast Community Action

SUMMARY AND BACKGROUND:

Beth Barker-Hidalgo of Oregon Coast Community Action asked to address the Council regarding the following (this is from the email):

“ORCCA is requesting to enter into a lease agreement for the 4th St. property in Gold Beach.” The lease would include language stating this is exploratory at this time. If ORCCA determines they couldn’t make something happen on the property they would terminate the lease: “under promise and over perform”. They were not certain what a “reasonable” timeframe for expectations of development are from the City’s perspective.



SECTION 7.

CITY REQUESTED AGENDA ITEMS

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 7. c.
Council Meeting Date: May 14, 2018

TITLE: Request to Address Council
Curry Homeless Coalition

SUMMARY AND BACKGROUND:

Beth Barker-Hidalgo of the Curry Homeless Coalition asked to address the Council regarding the following (this is from the email):

“The Curry Homeless Coalition is requesting to enter into an agreement with the City of Gold Beach to administer a “Homeward Bound” program.

The Curry Homeless Coalition has budgeted \$500 for the Homeward Bound program. We are asking for financial support for the program in the way of matching funds in the amount of \$500 (we’ll take more if available).

The plan is for CHC to purchase and distribute bus tickets for CPTI as well as secure contract services with Accurate Taxi to provide after-hours transportation for hospital discharges and jail releases.”



ORDINANCES & RESOLUTIONS



ORDINANCES & RESOLUTIONS

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 9. a.
Council Meeting Date: May 14, 2018

TITLE: 2nd Reading Ordinance No. 665

SUMMARY AND BACKGROUND:

The first reading of Ordinance No. 665 occurred at the April meeting. We need the second reading at this meeting. After the 2nd reading the ordinance will go into effect on June 14th.

SAMPLE MOTION - By title only:

I make the motion that the Council adopt Ordinance No 665, an ordinance amending Ordinance 634, the Gold Beach Zoning Ordinance, and Ordinance No. 661 which provided provisions for recreational and medical marijuana dispensaries within the Commercial (4-C) and Industrial (5-I) zones and approve the SECOND reading by title only.

If the motions passes, the City Administrator will read the Ordinance title into the record for the second reading.

REPRINT OF THE APRIL 2018 COUNCIL REPORT

After work by the Planning Commission and Council public hearings, provisions to allow medical and recreational marijuana businesses CONDITIONALLY in the Commercial and Industrial zones was approved in December 2016. The amendments went into effect in January 2017.

After several hearings and meetings beginning last summer, the Council directed staff the March meeting to prepare a revision to Ordinance No. 661, to prohibit MJ businesses from located within 1000' feet of one another. The revised conditional use standards proposal is attached. A public hearing is required prior to a first reading of an ordinance.

REQUESTED ACTION

If, after the public hearing, the Council wishes to entertain the first reading of Ordinance No. 665 a sample motion is below. If changes are needed after the public hearing I can prepare those for the May meeting.



ORDINANCES & RESOLUTIONS

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. **9. a.**
Council Meeting Date: May 14, 2018

TITLE: Correcting Amortization Schedule in Resolution R1617-04

SUMMARY AND BACKGROUND:

During preparation of the FY1819 proposed budget it was discovered that the amortization schedule adopted in Resolution R1617-04 (authorizing an interfund loan between the General Fund-Fire Department and the Sewer Reserve Fund) was incorrect. I advised the Budget Committee that I would prepare a correction of the schedule for the May 2018 meeting. A copy of the resolution and the corrected amortization schedule is attached.

SUGGESTED MOTION:

I make the motion that the Council reaffirm Resolution R1617-04, a resolution authorizing an interfund loan between the General Fund-Fire Department and the Sewer Reserve Fund, and adopt the corrected amortization schedule dated May 11, 2018.

SCBA LOAN - SEWER RESERVE TO GF FIRE

CORRECTED SCHEDULE ADOPTED MAY 14, 2018

Purchase of SCBA equipment for Fire Department

Enter values	
Loan amount	\$ 120,000.00
Annual interest rate	3.00 %
Loan period in years	10
Number of payments per year	1
Start date of loan	12/1/2016
Optional extra payments	\$ -

Loan summary	
Scheduled payment	\$ 14,067.66
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$ 20,676.61

Lender name:

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	12/1/2016	\$ 120,000.00	\$ 14,067.66	\$ -	\$ 14,067.66	\$ 10,467.66	\$ 3,600.00	\$ 109,532.34	\$ 3,600.00
2	12/1/2017	109,532.34	14,067.66	-	14,067.66	10,781.69	3,285.97	98,750.65	6,885.97
3	12/1/2018	98,750.65	14,067.66	-	14,067.66	11,105.14	2,962.52	87,645.51	9,848.49
4	12/1/2019	87,645.51	14,067.66	-	14,067.66	11,438.30	2,629.37	76,207.21	12,477.85
5	12/1/2020	76,207.21	14,067.66	-	14,067.66	11,781.44	2,286.22	64,425.77	14,764.07
6	12/1/2021	64,425.77	14,067.66	-	14,067.66	12,134.89	1,932.77	52,290.88	16,696.84
7	12/1/2022	52,290.88	14,067.66	-	14,067.66	12,498.93	1,568.73	39,791.95	18,265.57
8	12/1/2023	39,791.95	14,067.66	-	14,067.66	12,873.90	1,193.76	26,918.04	19,459.33
9	12/1/2024	26,918.04	14,067.66	-	14,067.66	13,260.12	807.54	13,657.92	20,266.87
10	12/1/2025	13,657.92	14,067.66	-	13,657.92	13,248.19	409.74	0.00	20,676.61

RESOLUTION R1617-04

A RESOLUTION AUTHORIZING AN INTERFUND LOAN BETWEEN THE GENERAL FUND-FIRE DEPARTMENT AND THE SEWER RESERVE FUND

WHEREAS, the City Fire Department is in need of new Self Contained Breathing Apparatus (SCBA) for the department fire fighters; and

WHEREAS, the cost of the units exceeds yearly fire department funds available for equipment purchase; and

WHEREAS, the Council and Budget Committee has determined that it is fiscally responsible to purchase the SCBA equipment at one time rather than a few each year to ensure equipment compatibility and fire fighter safety; and

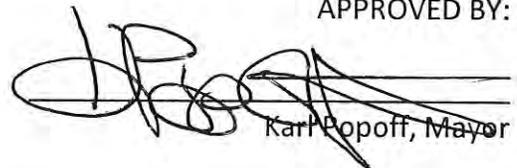
WHEREAS, ORS 294.468 permits interfund loans contingent upon adopting a ordinance or resolution to authorize the loan; and

WHEREAS, the Sewer Reserve Fund has sufficient liquid assets to loan to the General Fund-Fire Department the funds to purchase the SCBA equipment immediately and current interest rates on savings reserves is less than 0.25%.

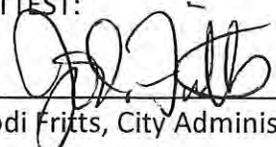
NOW, THEREFORE, BE IT RESOLVED that the City of Gold Beach City Council hereby authorizes an interfund loan of \$120, 000 between the Sewer Reserve Fund and the General Fund-Fire Department to be paid back in ten (10) annual installments with an interest rate of 3%. The first payment will be due in FY 2016-2017 and payable December 1, 2016, and every December 1st thereafter until paid in full. A Loan amortization schedule is attached as EXHIBIT A.

PASSED BY THE CITY COUNCIL OF THE CITY OF GOLD BEACH, COUNTY OF CURRY, STATE OF OREGON, and EFFECTIVE THIS 14th DAY OF NOVEMBER, 2016.

APPROVED BY:


Karl Popoff, Mayor

ATTEST:



Jodi Fritts, City Administrator/Recorder



MISC. ITEMS

INCLUDING POLICY DISCUSSIONS & DETERMINATIONS



MISC ITEMS (including policy discussions & determinations)

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. 10. a.
Council Meeting Date: May 14, 2018

TITLE: Monthly Strategic Plan Goal Review – Goal 4

What has been planned or accomplished towards that Goal?

SUMMARY AND BACKGROUND:

The City adopted a Strategic Plan & Goals (initially adopted as City Business Plan) document in 2010 based on public input from two townhall meetings held at the high school. Since that time, we have periodically reviewed the Goals document. In the past few years we have tried to review two goals per quarter but that has not always happened. A suggestion was made that we just place a one goal review on each monthly agenda and that way we always have the goals fresh in our minds. Also discussed was how to review the goals. The suggestion, which was a good one, was to ask ourselves: what have we planned or accomplished towards this goal recently? This will help staff more accurately direct financial and staff resources to the Council's priorities and will likely result in a more effective Strategic Plan implementation.

Based on the quarter we are in, I picked up at Goal 4 for the start of our monthly reviews. Attached to this report is the full goal with action items and commentary from staff.

REQUESTED ACTION

Review staff's comments and propose or direct staff to implement the items or give staff direction on how the Council would like to proceed.

City of Gold Beach Strategic Plan

(formerly Business Plan)

May 2018 Goal 4 Review

Goals & Objectives	Priority/Action Items	RP	Target Date	
GOAL 4: A Safe Community				
<ul style="list-style-type: none"> • Complete approved capital projects in a timely and cost efficient manner. • Provide infrastructure to support economic growth. 	a	<p style="text-align: center;">Provide minimum 24/7 20/7 police coverage</p> <p><i>It was determined that it is financially impossible for a city our size to have 24/7 police coverage. When the PD is fully staffed the officers work 2, 10 hour shifts which provides 20/7 coverage.</i></p>	PC	07/2013 ONGOING
	b	<p style="text-align: center;">Provide for a community shelter as part of a multi-use community center</p> <p><i>This is an ongoing discussion, most recently with the library district as a possible partner. MAY 2018-we have the east end of Buffington Park and the new park parcel that could be utilized provided we could find funding for a structure.</i></p>	CA	07/2015 ONGOING
	c	<p style="text-align: center;">Acquire and install emergency power generators.</p> <p><i>Emergency backup generators have been installed at both the water and wastewater treatment plants. MAY 2018-we don't currently have a generator for City Hall. I'm not sure that we actually need that but it could be discussed.</i></p>	PWS/CA	05/2011 2014 completed
	d	<p style="text-align: center;">Develop/update emergency plans & procedures</p> <p><i>The most recent update to the emergency plan was completed in 2014 but this is an ongoing process. MAY 2018-This hasn't been looked at in a while. Executive staff has discussed at various times having EM meetings—we should probably formalize that process—maybe meet quarterly? If we don't schedule it, it won't happen because we all wear various hats.</i></p>	CA	07/2010 ONGOING

City of Gold Beach Strategic Plan

(formerly Business Plan)

May 2018 Goal 4 Review

Goals & Objectives	Priority/Action Items	RP	Target Date
	<p>e</p> <p>Update and adopt hazard mitigation plan.</p> <p><i>The most recent update was completed in 2012 but this is an ongoing process.</i> MAY 2018-This could be part of the EM discussion quarterly.</p>	CA/ CC	09/2010 ONGOING
	<p>f</p> <p>Pursue streets/highway safety project funding.</p> <p><i>The City applies for grant funding as often as possible through ODOT.</i> MAY 2018-we plan to submit a SCA grant application this year. In concert with Mainstreet we may apply for some TGM dollars for planning.</p>	CA/PWS	07/2010 ONGOING
	<p>gg</p> <p>Pursue funding for bicycle/pedestrian improvements.</p> <p><i>*The 3rd Street Sidewalk completed in 2014 was partially funded by ODOT. The next large bike/ped project is the path proposed through the Port and behind the Airport identified in the Urban Renewal Plan.</i> MAY 2018-Now that we finally have UR funding it would be good to start planning for that bike/ped project. We have had base level discussions with ODOT staff and their initial reaction was favorable so we could start working on that this year.</p>	CA/PWS	07/2010 ONGOING



MISC ITEMS (including policy discussions & determinations)

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. **10. b.**

Council Meeting Date: May 14, 2018

TITLE: Mainstreet Request for Grant Support & Project Sponsorship

SUMMARY AND BACKGROUND:

One of the Mainstreet's proposed projects is salmon art fencing (rendering attached) replacing the existing chainlink fence by the bridge to the entry to the Port. ODOT is amenable to the proposal provided a local unit of government is the agency responsible for the work. They will not enter into agreements with individuals or groups, which is understandable.

The Mainstreet group is applying for two grants of \$40K each (total \$80K). They are requesting support for their grant proposals and are requesting that the City entering into the contract with ODOT with the provision that they would be the subcontractor to the City. Mainstreet liaison councilor, Councilor Kaufman, can provide more details at the meeting.

I have attached the following:

- Artistic rendering of their proposed fencing
- Copy of the draft agreement from ODOT between ODOT and the City
- Copy of their directive regarding Placement of Artwork on State Highway ROW



**INTERGOVERNMENTAL AGREEMENT
Metal Salmon Artwork on US 101**

THIS AGREEMENT is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State;" and the City of Gold Beach, acting by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually or collectively as "Party" or "Parties."

RECITALS

1. By the authority granted in Oregon Revised Statute (ORS) 190.110, state agencies may enter into agreements with units of local government for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform.
2. Oregon Coast Highway (US 101) is a part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission (OTC).

NOW THEREFORE, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

TERMS OF AGREEMENT

1. Under such authority, State and Agency agree to Agency removing and installing the 1000' chain link fence at the south end of the Rogue River Bridge on US 101 and to install Metal Salmon Artwork, hereinafter referred to as "Salmon" on the fence panels, hereinafter referred to as "Project." The location of the Project is approximately as shown on the sketch map attached hereto, marked Exhibit A, and by this reference made a part hereof.
2. Agency is solely responsible for all costs associated with the Project.
3. This Agreement shall become effective on the date all required signatures are obtained and shall remain in effect for the purpose of ongoing maintenance (and power if applicable) responsibilities for the useful life of the facilities constructed as part of the Project. The useful life is defined as twenty (20) calendar years. The Project shall be completed within ten (10) calendar years following the date of final execution of this Agreement by both Parties.

AGENCY OBLIGATIONS

1. Agency shall, at its own expense, perform routine maintenance and upkeep of the Salmon to keep them clean and in good repair, including, but not limited to:

- a. Any damage to the Salmon due to vehicle crashes, vandalism including graffiti, act of nature, or regular wear or aging must be repaired or removed by Agency within fourteen (14) days of discovery.
 - b. Offensive graffiti must be removed within forty-eight (48) hours of discovery.
2. Agency shall notify State's District 7 Office at least forty-eight (48) hours prior to on-site work.
3. All Project installation and maintenance must be conducted in a manner to minimize interference with highway traffic and to control said traffic according to *Oregon Temporary Traffic Control Handbook (OTTCH)* and the *Manual on Uniform Traffic Control Devices (MUTCD)*.
4. If Agency fails to maintain the Salmon as required, they may be removed by State at Agency's expense without commitment for restoration, replacement or compensation by State.
5. Agency shall not enter into any subcontracts for any of the work scheduled under this Agreement without obtaining prior written approval from State.
6. Agency shall comply with all federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement, including, without limitation, the provisions of ORS [279C.505](#), [279C.515](#), [279C.520](#), [279C.530](#) and [279B.270](#) incorporated herein by reference and made a part hereof. Without limiting the generality of the foregoing, Agency expressly agrees to comply with (i) [Title VI of Civil Rights Act of 1964](#); (ii) [Title V and Section 504 of the Rehabilitation Act of 1973](#); (iii) the [Americans with Disabilities Act of 1990](#) and ORS [659A.142](#); (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.
7. Agency shall perform the service under this Agreement as an independent contractor and shall be exclusively responsible for all costs and expenses related to its employment of individuals to perform the work under this Agreement including, but not limited to, retirement contributions, workers compensation, unemployment taxes, and state and federal income tax withholdings.
8. All employers, including Agency, that employ subject workers who work under this Agreement in the State of Oregon shall comply with ORS [656.017](#) and provide the required Workers' Compensation coverage unless such employers are exempt under ORS [656.126](#). Employers Liability insurance with coverage limits of not less than \$500,000 must be included. Agency shall ensure that each of its contractors complies with these requirements.
9. Agency shall require its contractor(s) and subcontractor(s) that are not units of local government as defined in ORS 190.003, if any, to indemnify, defend, save and hold

harmless the State of Oregon, Oregon Transportation Commission and its members, Department of Transportation and its officers, employees and agents from and against any and all claims, actions, liabilities, damages, losses, or expenses, including attorneys' fees, arising from a tort, as now or hereafter defined in ORS 30.260, caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Agency's contractor or any of the officers, agents, employees or subcontractors of the contractor ("Claims"). It is the specific intention of the Parties that State shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the State, be indemnified by the contractor and subcontractor from and against any and all Claims.

10. Any such indemnification shall also provide that neither Agency's contractor and subcontractor nor any attorney engaged by Agency's contractor and subcontractor shall defend any claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at anytime at its election assume its own defense and settlement in the event that it determines that Agency's contractor is prohibited from defending the State of Oregon, or that Agency's contractor is not adequately defending the State of Oregon's interests, or that an important governmental principle is at issue or that it is in the best interests of the State of Oregon to do so. The State of Oregon reserves all rights to pursue claims it may have against Agency's contractor if the State of Oregon elects to assume its own defense.
11. Agency certifies and represents that the individual(s) signing this Agreement has been authorized to enter into and execute this Agreement on behalf of Agency, under the direction or approval of its governing body, commission, board, officers, members or representatives, and to legally bind Agency.
12. Agency's Project Manager for this Project is Jodi Fritts-Matthey, City Administrator, 29592 Ellensburg Ave., Gold Beach, OR 97444, 541-247-7029, jfritts@goldbeachoregon.gov, or assigned designee upon individual's absence. Agency shall notify the other Party in writing of any contact information changes during the term of this Agreement.

STATE OBLIGATIONS

1. State grants Agency authority to enter State right of way for the installation and maintenance of the Project as provided for in this Agreement.
2. State reserves the right to remove the Salmon Artwork if Agency fails to maintain, repair, or remove them. Such removal shall be conducted at Agency's expense without commitment for restoration, replacement or compensation by State.
3. State's Project Manager for this Project is Chris Hunter, Assistant District 7 Manager, 3500 NW Stewart Parkway, Roseburg, OR 97470, 541-957-3689, chris.unter@odot.state.or.us, or assigned designee upon individual's absence. State

shall notify the other Party in writing of any contact information changes during the term of this Agreement.

GENERAL PROVISIONS

1. Americans with Disabilities Act Compliance:

- a. When the Project scope includes work on sidewalks, curb ramps, or pedestrian-activated signals or triggers an obligation to address curb ramps or pedestrian signals, the Parties shall:
 - i. Utilize ODOT standards to assess and ensure Project compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended by the ADA Amendments Act of 2008 (together, "ADA"), including ensuring that all sidewalks, curb ramps, and pedestrian-activated signals meet current ODOT Highway Design Manual standards;
 - ii. Follow ODOT's processes for design, modification, upgrade, or construction of sidewalks, curb ramps, and pedestrian-activated signals, including using the ODOT Highway Design Manual, ODOT Design Exception process, ODOT Standard Drawings, ODOT Construction Specifications, providing a temporary pedestrian accessible route plan and current ODOT Curb Ramp Inspection form;
 - iii. At Project completion, send a completed ODOT Curb Ramp Inspection Form 734-5020 to the address on the form as well as to State's Project Manager for each curb ramp constructed, modified, upgraded, or improved as part of the Project. The completed form is the documentation required to show that each curb ramp meets ODOT standards and is ADA compliant. ODOT's fillable Curb Ramp Inspection Form and instructions are available at the following address:
<http://www.oregon.gov/ODOT/HWY/CONSTRUCTION/Pages/HwyConstForms1.aspx>; and
 - iv. Promptly notify ODOT of Project completion and allow ODOT to inspect Project sidewalks, curb ramps, and pedestrian-activated signals located on or along a state highway prior to acceptance of Project by Agency and prior to release of any Agency contractor.
- b. Agency shall ensure that temporary pedestrian routes are provided through or around any Project work zone. Any such temporary pedestrian route shall include directional and informational signs, comply with ODOT standards, and include accessibility features equal to or better than the features present in the existing pedestrian facility. Agency shall also ensure that advance notice of any temporary pedestrian route is provided in accessible format to the public, people with disabilities, and disability organizations at least 10 days prior to the start of construction.

- c. Agency shall ensure that any portions of the Project under Agency's maintenance jurisdiction are maintained in compliance with the ADA throughout the useful life of the Project. This includes, but is not limited to, Agency ensuring that:
 - i. Pedestrian access is maintained as required by the ADA,
 - ii. Any complaints received by Agency identifying sidewalk, curb ramp, or pedestrian-activated signal safety or access issues are promptly evaluated and addressed,
 - iii. Any repairs or removal of obstructions needed to maintain Project features in compliance with the ADA requirements that were in effect at the time of Project construction are completed by Agency or abutting property owner pursuant to applicable local code provisions,
 - iv. Any future alteration work on Project or Project features during the useful life of the Project complies with the ADA requirements in effect at the time the future alteration work is performed, and
 - v. Applicable permitting and regulatory actions are consistent with ADA requirements.

Maintenance obligations in this section shall survive termination of this Agreement.

2. This Agreement may be terminated by either Party upon thirty (30) days' notice, in writing and delivered by certified mail or in person.
3. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
 - a. If Agency fails to provide services called for by this Agreement within the time specified herein or any extension thereof.
 - b. If Agency fails to perform any of the other provisions of this Agreement, or so fails to pursue the work as to endanger performance of this Agreement in accordance with its terms, and after receipt of written notice from State fails to correct such failures within ten (10) days or such longer period as State may authorize.
 - c. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or State is prohibited from paying for such work from the planned funding source.
4. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

5. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or Agency with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.
6. With respect to a Third Party Claim for which State is jointly liable with Agency (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such proportion as is appropriate to reflect the relative fault of State on the one hand and of Agency on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.
7. With respect to a Third Party Claim for which Agency is jointly liable with State (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.
8. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.

9. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
10. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.

THE PARTIES, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

CITY OF GOLD BEACH, by and through
its elected officials

By _____

Date _____

By _____

Date _____

**APPROVED AS TO LEGAL
SUFFICIENCY**

By _____

Counsel

Date _____

Agency Contact:

Jodi Fritts-Matthey
City Administrator
29592 Ellensburg Ave.
Gold Beach, OR 97444
541-247-7029
jfritts@goldbeachoregon.gov

STATE OF OREGON, by and through
its Department of Transportation

By _____

Region 3 Manager

Date _____

APPROVAL RECOMMENDED

By _____

District 7 Manager

Date _____

By _____

State Traffic-Roadway Engineer

Date _____

State Contact:

Chris Hunter, P.E.
Assistant District 7 Manager
3500 NW Stewart Parkway
Roseburg, OR 97470
541-957-3689
Chris.hunter@odot.state.or.us

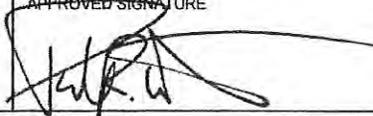
EXHIBIT A





Highway Division DIRECTIVE



NUMBER HWY 01		SUPERSEDES New	
EFFECTIVE DATE 10-1-2013		PAGE NUMBER 1 of 6	
REFERENCE			
SUBJECT Placement of Artwork on State Highway Right of Way		APPROVED SIGNATURE 	

PURPOSE:

To describe the process to allow artwork to be placed on state highway right of way either as part of ODOT's project development process or through the District Manager.

GENERAL:

There has been an increasing interest by local communities to incorporate artwork within the state highway system. The overall design of the state highway system should blend with the natural and cultural environment keeping in mind the intended traffic volume and preservation of valuable adjacent scenic lands and natural and historic resources. ODOT recognizes the effects of the state highway system on local communities and how artwork can enhance and reflect the historic and cultural character of the community.

This Directive provides a process for ODOT to allow for the enhancement of the state highway system by including local community artwork on state highway right of way and will apply to artwork requested or approved after the effective date of the Directive. Safety is of primary concern for ODOT; therefore any Artwork allowed to be placed on state highway right of way must be found by ODOT to not diminish the safety of motorists or the state highway system.

It should be noted that this Directive is intended to provide a means to guide ODOT decision makers in determining the appropriateness of allowing artwork to be placed on state highway right of way. It is not to imply ODOT's review or approval of the artwork itself. The content of the artwork is determined by the Local Government as described in this Directive.

After ODOT's review and approval of the proposed placement of artwork, ODOT will initiate an Intergovernmental Agreement (IGA) with the requesting Local Government. Should the Local Government desire to change the design, content or format of the Artwork during the term of the IGA, a new proposal must be submitted following the process outlined in this Directive.

Artwork on the state highway differs from the City/County Entrance Program and the Highway Beautification Program described in Oregon Administrative Rule Chapter 734, Division 57.

DEFINITIONS:

"Artwork" – Any drawing, painting, sculpture, statue, or other item of a creative or artistic nature intended or used to attract the interest or attention of motorists but does not include roadside memorials; political, advertising, or other unpermitted signs. For the purposes of this

Directive, "Artwork" also does not include standard architectural elements, whether structural or not, such as light poles, overpass screening, sound walls, or bridge components designed into the highway feature by ODOT during the project development process and are owned and maintained by ODOT.

"Local Government" – The City or County with jurisdiction in the area where the Artwork is proposed. When a state highway is on recognized tribal land, the Tribal Government with jurisdiction in the area will be considered the "Local Government" for purposes of this Directive.

MINIMUM CRITERIA:

A Local Government's proposal for the placement of Artwork on state highway right of way must address the following criteria. Each proposal will be evaluated by ODOT on a case-by-case basis as described in this Directive.

Safety

Artwork must not interfere with the operation, maintenance or use of the highway. It must not block sight distance of an intersection, road approach, or traffic control device or cause a distraction for motorists, therefore, the proposed Artwork must:

1. Be located outside the highway clear zone as described in the AASHTO Roadside Design Guide;
2. Be placed as far from the travel way or edge of the pavement as practical;
3. Not be attached to or imitate a traffic control device;
4. Not have moving elements or simulate movement;
5. Not have bold or vibrant colors, reflective or glaring materials or surface finishes, or have illumination or other elements that would cause the proposed Artwork to be a distraction to motorists. Any illumination must be shielded to prevent light from being directed at the highway and of such low intensity or brilliance as to not cause glare or to impair the vision of motorists on the highway. Flashing or blinking lights, are not allowed; and
6. Be of a size and scale so to not demand the attention of motorists to the point the driver is distracted by the Artwork.

The safety of the highway system and motorists is of utmost concern for ODOT. The following will be considered by ODOT in determining if the proposals to place Artwork on highway right of way meet this Directive. The Artwork:

1. Does not attract pedestrians to an area not designed or intended for pedestrian traffic or placed at a location that would cause motorists to stop or to enter or exit the highway in areas not designed for such use;
2. Is not placed on trees, rocks or other natural features (ground mounted, free standing artwork may be allowed);
3. Is not attached to any bridge structure, sound wall or other highway feature other than artwork that may be incorporated as part of the project development process. A mural painted on a bridge structure, sound wall or other highway feature may be allowed when located on a low speed highway and is part of an overall graffiti prevention strategy;

4. Does not interfere with the horizontal or vertical clearance of the roadway so as not to impede freight mobility or movement of motor vehicles, bicycles, or pedestrians;
5. Is not placed within 500 feet of traffic control devices or other signs, gores, decision points, or other Artwork; and
6. Does not adversely affect highway structures, drainage patterns or storm water runoff quality, landscaping, natural vegetation or other plantings.

Content and Format

The content or format of the Artwork is to be determined by the Local Government through a public review process. The Artwork must depict the historic or cultural characteristic of the community and blend with the surrounding area.

The Artwork shall not contain text, interpretation of the Artwork, information on the artist, or advertising or other form of a commercial message (business, product, or brand name, logo, phone number, web page, etc.). It shall not resemble or imitate a traffic control device, represent or pay tribute to a specific individual, or contain elements that move, shimmer, shake or contain other methods to attract the attention of motorists.

Design

The design of all Artwork must be coordinated with the aesthetic design of the highway system and all its features taking into consideration the roadway design, the clear zone, motorists, and the environment. The Artwork shall not be suspended over the highway.

Artwork must be designed using long lasting materials and construction techniques which will require minimal care and resist vandalism and must be no larger than a size and scale that is compatible with the surrounding area and landscape.

Maintenance

Maintenance of the proposed Artwork and the surrounding area will be the responsibility of the requesting Local Government as set out in the IGA. The Artwork must be kept clean and in good repair. Artwork damaged by vehicular crashes, vandalism including graffiti, acts of nature, or regular wear or aging must be repaired or removed by the Local Government in a timely manner.

Offensive graffiti must be removed promptly. All maintenance must be conducted in a manner to minimize interference with highway traffic. No direct access (ingress or egress) to the Artwork is allowed from the main travel way of an access controlled highway,

If the Artwork is not maintained, repaired, or removed as required, the Artwork may be removed by ODOT at the Local Government's expense without commitment by ODOT for restoration, replacement, or compensation to the Local Government. Any Artwork removed by ODOT will be stored for 30 days for recovery by the Local Government.

Compliance with State and Federal Regulations

The proposed Artwork must comply with all state and federal regulations including regulations for Outdoor Advertising, and the marking and signing of state highways.

Location

Artwork will be considered on primary and secondary state highways as part of the project development process or by the District Manager after first considering if it is more appropriate to transfer the roadway, sidewalk or the property to the Local Government.

Artwork will not be allowed on the Interstate highway system (along the mainline or the entrance and exit ramps) or in the median of any expressway, freeway or divided highway.

Artwork located on property outside the state highway right of way but visible from the highway must comply with Outdoor Advertising Sign regulations.

Artwork must be located within the territorial or zoning jurisdiction of the requesting Local Government.

Financial Responsibilities

All costs, including labor, materials, supplies, and traffic control for the design, engineering, testing, construction, installation, maintenance, repair and removal of the artwork will be the responsibility of the requesting Local Government. When illumination is included as part of the artwork, the Local Government will be responsible for the cost of the electricity and any necessary utility lines and permits.

ODOT will assume the administrative costs associated with reviewing the proposal for Artwork and for executing the IGA with the requesting Local Government if the proposal is approved.

APPLICATION PROCESS:

A proposal for Artwork on state highway right of way must be submitted in writing by the Local Government that has jurisdiction in the area where the Artwork is proposed to be located. When there is an ongoing project development process, the proposal request will be submitted to the Project Leader. Other proposals are to be submitted to the local District Manager.

The Local Government must ensure that the proposal is developed through a public process. The method of gathering local support will be determined by the Local Government.

The Artwork proposal must:

- include a full description or drawing of the proposed Artwork including the proposed materials and how it expresses the community's historic or cultural character;
- include the proposed location (highway and milepoint) for the Artwork;
- show how the proposal meets the criteria outlined in this Directive;
- include the name, address, and telephone number of the Local Government contact person responsible for the proposal;
- include an adopted resolution that describes the following:
 - the Local Government's jurisdiction in the area of the project site;
 - the Local Government's approval of the Artwork content;
 - the Artwork's proposed life span;

- the Local Government's commitment to ensure maintenance of the Artwork including timely graffiti removal/repair and removal of the Artwork at the end of its life span; and
- a schedule for commencing and completing the proposed Artwork installation.
- include design plans stamped by a licensed professional engineer registered in the State of Oregon demonstrating structural stability, the ability to withstand the necessary wind loads, the means or method of installation, and how the proposed Artwork meets the Safety criteria outlined above.

ODOT REVIEW:

The proposed site for installation of Artwork by a Local Government must be reviewed and approved by ODOT prior to development of an IGA. ODOT will apply the criteria in this Directive when reviewing proposals for placement of Artwork on state highway right of way. Considerations will include the location, potential for motorist distraction, impact to highway maintenance or operations, impact to motorist safety, and access for Artwork maintenance. Additional site specific criteria and conditions may be applied to the Artwork proposal as determined by the ODOT Project Leader or District Manager. The approval for placement of Artwork will be granted at ODOT's sole discretion.

When Artwork is proposed as part of the project development process, the Project Leader will coordinate the review with the Region Technical Center, the local District Manager, and the Federal Highway Administration; ensure the conditions of this Directive are met; and incorporate the Artwork into the highway project, if approved. If the proposal is approved, the Project Leader will be responsible to initiate an IGA to document the Local Government's responsibility for the Artwork. If the proposal is denied, the Project Leader will notify the Local Government in writing.

When the Artwork is proposed outside of the project development process, the District Manager will coordinate the review with the Region Technical Center and the Federal Highway Administration and ensure the criteria of this Directive are met. If the proposal is approved, the District Manager will be responsible to initiate an IGA to document the Local Government's responsibility for the Artwork. If the proposal is denied, the District Manager will notify the Local Government in writing.

DOCUMENTATION:

Upon approval by ODOT of the proposal for placement of Artwork on state highway right of way, ODOT will initiate an Intergovernmental Agreement (IGA) with the Local Government. The IGA must include:

- the location (highway and milepoint) and description of the Artwork;
- the duration the Artwork is allowed on the state highway right of way;
- a requirement that the Local Government, at no cost to ODOT, must move or remove the Artwork when:
 1. requested by ODOT;
 2. the Artwork interferes with construction, maintenance or operation of the state highway;

3. federal or state laws are interpreted in such a way that would prohibit Artwork on state highway right of way; or
 4. the IGA terminates.
- indemnification of ODOT by the Local Government from third party claims;
 - compliance with environmental regulations when conducting work on state highway right of way;
 - payment by the Local Government of any costs resulting from legal action involving ODOT regarding the Artwork;
 - the Local Government's responsibility to maintain the Artwork and any area surrounding the Artwork. Artwork damaged by crashes, vandalism, or acts of nature must be repaired or removed by the Local Government within 14 days of discovery. Offensive graffiti must be repaired or removed within 48 hours of discovery.
 - if the Artwork is not maintained, repaired, or removed as required, the Artwork may be removed by ODOT at the Local Government's expense without commitment for restoration, replacement, or compensation to the Local Government;
 - a requirement for a utility permit as necessary to address electric lines serving the Artwork;
 - notification of the District Manager at least 48 hours prior to any onsite work; and
 - traffic control according to Oregon Temporary Traffic Control Handbook (OTTCH) and the Manual on Uniform Traffic Control Devices (MUTCD).

06/14/13



MISC ITEMS (including policy discussions & determinations)

GOLD BEACH CITY COUNCIL AGENDA REPORT

Agenda Item No. **10. c.**
Council Meeting Date: May 14, 2018

TITLE: **Approved Changes to Proposed FY1819 Budget**

SUMMARY AND BACKGROUND:

There were not a lot of changes to the proposed FY1819 budget but I wanted to provided the changes prior to the final budget adoption next month. I went through my notes and it appears that the only real changes were in the Urban Renewal Fund and the Promo/Visitor Center Fund. The proposed changes to funds with interfund loans were provided at the budget meeting. If changes you have notes on were not made please let me know.

Account Number	Account Title	2014-15 Prior year 3 Actual	2015-16 Prior year 2 Actual	2016-17 Prior year Actual	2017-18 Current year Budget	2018-19 Future year Proposed Budget	2018-19 Future year BC APPROVED
GOLD BEACH URA							
MISCELLANEOUS REVENUE							
26-36-100	INTEREST	.00	.00	.24	.00	.00	.00
Total MISCELLANEOUS REVENUE:		.00	.00	.24	.00	.00	.00
URD TAX REVENUE							
26-37-100	CURRENT YR TAXES	.00	.00	22,864.18	50,000.00	90,000.00	90,000.00
26-37-110	PRIOR YR TAXES	.00	.00	.00	1,000.00	1,000.00	1,000.00
Total URD TAX REVENUE:		.00	.00	22,864.18	51,000.00	91,000.00	91,000.00
EXPENDITURE AND REQUIREMENTS							
MATERIALS AND SERVICES							
26-40-210	STREETSCAPE IMP	.00	.00	.00	25,000.00	50,000.00	50,000.00
26-40-230	SIGNAGE	.00	.00	.00	.00	10,000.00	1,000.00
26-40-250	PUBLIC PARKING	.00	.00	.00	10,000.00	5,000.00	1,000.00
26-40-260	COMM FACILITIES	.00	.00	.00	29,000.00	29,000.00	29,000.00
26-40-270	PROPERTY ACQUISITION	.00	.00	.00	.00	10,000.00	5,000.00
Total MATERIALS AND SERVICES:		.00	.00	.00	64,000.00	104,000.00	86,000.00
EXPENDITURES & REQUIREMENTS							
26-40-310	ADMIN RARE	.00	.00	.00	.00	.00	10,000.00
Total EXPENDITURES & REQUIREMENTS:		.00	.00	.00	.00	.00	10,000.00
CONTINGENCY							
26-40-415	CONTINGENCY	.00	.00	.00	2,000.00	2,000.00	10,000.00
Total CONTINGENCY:		.00	.00	.00	2,000.00	2,000.00	10,000.00
TRANSFERS OUT							
26-40-710	TRANS OUT TO GEN FUN	.00	.00	8,790.00	5,000.00	1,400.00	1,400.00
Total TRANSFERS OUT:		.00	.00	8,790.00	5,000.00	1,400.00	1,400.00
Total EXPENDITURE AND REQUIREMENTS:		.00	.00	8,790.00	71,000.00	107,400.00	107,400.00

Period: 04/18

Account Number	Account Title	2014-15 Prior year 3 Actual	2015-16 Prior year 2 Actual	2016-17 Prior year Actual	2017-18 Current year Budget	2018-19 Future year Proposed Budget	2018-19 Future year BC APPROVED
COMMUNITY PROMOTION FUND							
TRANSIENT ROOM TAX							
24-32-140	ROOM TAX	266,599.32	307,860.18	295,464.21	300,000.00	320,000.00	330,000.00
Total TRANSIENT ROOM TAX:		266,599.32	307,860.18	295,464.21	300,000.00	320,000.00	330,000.00
MISCELLANEOUS REVENUE							
24-36-100	INTEREST	.00	.00	3.22	.00	.00	.00
24-36-110	MISC REVENUE	1,259.00	16,801.00	156.08	1,000.00	1,000.00	1,000.00
24-36-130	CYCLE OR EVENT REVE	.00	.00	11,000.00	.00	.00	.00
Total MISCELLANEOUS REVENUE:		1,259.00	16,801.00	11,159.30	1,000.00	1,000.00	1,000.00
EXPENDITURE AND REQUIREMENTS							
PERSONNEL SERVICES							
24-40-110	VC STAFF	39,408.37	40,701.04	50,283.09	59,000.00	62,575.00	62,575.00
24-40-111	VC MANAGER	31,251.36	33,001.88	38,755.94	39,800.00	40,800.00	40,800.00
24-40-130	PERS	3,569.97	4,138.09	2,592.91	6,800.00	8,500.00	8,500.00
24-40-131	FICA	5,397.10	5,574.98	6,776.82	8,000.00	8,500.00	8,500.00
24-40-132	WORKERS COMP	55.31	56.82	72.18	50.00	50.00	50.00
24-40-133	MEDICAL INSURANCE	7,260.19	12,325.16	10,688.46	16,300.00	17,000.00	17,000.00
24-40-134	LIFE & LTD	188.16	186.32	124.80	200.00	200.00	200.00
Total PERSONNEL SERVICES:		87,130.46	95,984.29	109,294.20	130,150.00	137,625.00	137,625.00
MARKETING AND PROMOTIONAL EXP							
24-40-205	CYCLE OR EVENT	.00	.00	15,916.71	.00	.00	.00
24-40-210	ASSOCIATION DUES	3,260.85	2,895.00	1,345.00	1,500.00	3,000.00	3,000.00
24-40-212	EVENT SUPPORT	18,656.80	22,522.32	12,900.00	17,500.00	13,000.00	13,000.00
24-40-213	PRINTED MATERIAL	10,529.00	17,035.25	2,512.10	2,000.00	5,000.00	5,000.00
24-40-214	BROCHURE DISTRIBUTI	11,383.39	6,562.18	.00	3,000.00	5,000.00	5,000.00
24-40-215	TRADE SHOWS	11,800.22	16,848.25	8,478.81	5,000.00	7,000.00	7,000.00
24-40-217	PRINT ADS	8,118.00	750.00	4,464.00	.00	.00	.00
24-40-218	OUTDOOR ADS	3,705.00	.00	.00	.00	4,000.00	4,000.00
24-40-221	TELEVISION ADS	34,154.00	23,194.58	22,263.54	17,500.00	20,000.00	20,000.00
24-40-222	CONTRACT SERVICES	59,601.89	45,897.17	52,650.00	50,000.00	50,000.00	50,000.00
24-40-223	INTERNET/DIGITAL MEDI	18,473.79	29,040.08	25,656.04	12,000.00	23,000.00	23,000.00
24-40-225	TRAVEL	2,128.16	.00	.00	.00	.00	.00
24-40-262	GLASS FLOATS EVENT	.00	.00	8,882.00	.00	15,000.00	15,000.00
24-40-272	PRO/GRAPHIC SERVICE	11,028.68	4,059.44	5,335.00	3,000.00	6,000.00	6,000.00
24-40-285	FUEL	335.57	.00	.00	.00	.00	.00
Total MARKETING AND PROMOTIONAL EXP:		193,175.35	168,804.27	160,403.20	111,500.00	151,000.00	151,000.00
CONTINGENCY & RESERVES							
24-40-415	CONTINGENCY	.00	.00	.00	10,000.00	5,000.00	5,000.00
Total CONTINGENCY & RESERVES:		.00	.00	.00	10,000.00	5,000.00	5,000.00
VC OPERATING EXPENSES							
24-40-500	VC OPERATING EXPENS	.00	12,691.00	.00	.00	.00	.00
24-40-510	SUPPLIES & EQUIPMENT	7,747.55	6,734.72	7,860.07	10,000.00	10,000.00	10,000.00
24-40-515	POSTAGE	5,057.18	5,220.82	3,435.92	5,000.00	5,000.00	5,000.00
24-40-525	BUILDING & GROUNDS	6,912.61	8,857.60	6,161.76	8,000.00	11,000.00	25,000.00

Account Number	Account Title	2014-15 Prior year 3 Actual	2015-16 Prior year 2 Actual	2016-17 Prior year Actual	2017-18 Current year Budget	2018-19 Future year Proposed Budget	2018-19 Future year BC APPROVED
Total VC OPERATING EXPENSES:		19,717.34	33,504.14	17,457.75	23,000.00	26,000.00	40,000.00
DEBT SERVICES							
24-40-610	LOAN TO SEWER RES	.00	.00	.00	.00	25,240.00	12,620.00
24-40-620	LOAN INTEREST	.00	.00	.00	.00	4,020.00	2,010.00
Total DEBT SERVICES:		.00	.00	.00	.00	29,260.00	14,630.00
TRANSFERS OUT							
24-40-710	TRANSFER OUT/VC BUIL	.00	.00	.00	5,000.00	5,000.00	5,000.00
Total TRANSFERS OUT:		.00	.00	.00	5,000.00	5,000.00	5,000.00
Total EXPENDITURE AND REQUIREMENTS:		300,023.15	298,292.70	287,155.15	279,650.00	353,885.00	353,255.00