



**MINUTES**  
**October 8, 2012, 6:30PM**  
**CITY COUNCIL MEETING**

*Note: These minutes are a near-verbatim transcript of the meeting*

**Call to order:**                      **Time: 6:30pm**

1.     **The pledge of allegiance**
2.     **Roll Call:**

	<i>Present</i>	<i>Absent</i>
<i>Mayor James Wernicke</i>	<i>X</i>	
<i>Council Position #1 Jeff Crook</i>	<i>X</i>	
<i>Council Position #2 Larry Brennan</i>	<i>X</i>	
<i>Council Position #3 Brice Gregory</i>	<i>X</i>	
<i>Council Position #4 Doug Brand</i>	<i>X</i>	
<i>Council Position #5 Tamie Kaufman</i>	<i>X</i>	
<i>City Administrator Jodi Fritts</i>	<i>X</i>	
<i>Student Liaison Vacant</i>		

3.     **Special Orders of Business:**
  - a.     *WWTP update from PW Superintendent, Will Newdall*

**Public Works Superintendent Will Newdall:** Gave WWTP update. See narrative attached.

**Councilor Tamie Kaufman:** What kind of seal does it take?

**Newdall:** Its diesel and its big.

**Councilor Kaufman:** We probably ought to have some on hand just in case.

**Newdall:** It has a large tank. It is set up to run 30 hours under full load. The tank is large enough that we bring in a fuel truck when it is thirsty.

**Councilor Doug Brand:** Meeting on Wednesday?

**Newdall:** Possibly. We will have staff checking in and will let you know.

**Brand:** If you want to get an idea of what this looks like. Go to the North entrance to the High School all the way at the end of the road at the NW corner of the football stadium you can get a birds eye view of Gold Beaches' temporary swimming pool. All 280,000 gallons of it. It is an awesome structure.

**Mayor Wernicke:** So far so good.

**Newdall:** Yes, so far so good. City progress; most of the excavation is complete. They are waiting on backfill of the concrete tanks until patching can be completed. That will be the last bit of heavy earth moving to go through and the rest will just be smoothing out all the rough edges with a little bit of grading work in the parking lot. Mainly then we will be installing equipment and that is perfect timing because that is a great way to use your labor in the winter. There will be a lot of electrical work. A lot of equipment work, hooking it up and testing it, making sure there are no bugs in it.

**Mayor:** Stuff they can do in the rain.

**Newdall:** Exactly. We are in a good position for winter.

**4. Consent Calendar**

*Minutes*

*July 11, 2011, March 12, 2012, April 9, 2012, May 14, 2012, June 11, 2012*

**City Administrator Fritts:** Councilor Kaufman sent me 6-7 corrections that I have made on the original version.

**Mayor:** Not substantive corrections?

**Fritts:** No, little corrections. Like RCAC was spelled incorrectly. Mostly typos.

**MOTION: Councilor Jeff Crook made the motion that we approve the consent calendar minutes with changes that Councilor Kaufman has made. Councilor Tamie Kaufman seconded the motion.**

**Mayor Wernicke: Motion to approve has been made and seconded. Vote will start with Councilor Brand. All Ayes**

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Jeff Crook			
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**5. Citizens Comments**

*As presented to the Mayor at the beginning of the meeting*

**Mayor:** None have been presented. We will close the Council Meeting and open the Public Hearing at this time: 6:44PM.

**6. Public Hearing**

*a. Backyard Chicken Permit fee*

**Fritts:** This is a continuation that we began two meetings ago. We are required to have a public meeting before we can adopt a fee. At the last meeting we talked about what range we would be looking at. I asked staff to research what would be involved which are sign permits which require Planning staff review are \$50, Permit Clearances which will be used for building permits are \$100, issuing a new address by Planning staff and then made by Public Works is \$75, Business License is \$85. We anticipate that the chicken permits are going to require a site inspection and then random compliance checks. My suggestion is in the range of \$75-\$100 based on what we charge for permits of a similar nature. That would be the top cost. You buy it once and that would be it.

**Mayor:** You can buy an awful lot of eggs for \$75-\$100, but there are costs involved and we have to cover them.

**Councilor Brand:** It also makes them serious about doing it.

**Fritts:** We have already had one complaint that we had to go investigate even though we haven't even put it into effect yet.

**Mayor:** Any comments from the public? Council?

**Councilor Kaufman:** We are discussing a permit fee; do we have anything on the other side if they are not in compliance?

**Fritts:** It would go into our nuisance code and then figure out if you are out of compliance with any other code.

**Councilor Kaufman:** And this will fit in there nicely.

**Fritts:** Yes.

**Mayor:** Any other comments from Council? We will close the Public Hearing at this time: 6:47PM. We will move on to the suggested motion and the amount to fill in the blank.

**Fritts:** When I spoke with Lauren this morning she suggested that we say something in the realm of "Amend Resolution R12-1302 to include a permit fee of \$\_\_\_.

**MOTION: Councilor Tamie Kaufman made the motion that we amend Resolution R12-1302 to include an adopted permit fee of \$100 for the administration of back yard chicken permits. Councilor Doug Brand seconded the motion.**

**Councilor Brice Gregory:** Aren't we going to discuss the fee?

**Councilor Kaufman:** I just made it \$100.

**Councilor Brand:** And I seconded it.

**Mayor:** Well, we can have the discussion now.

**Councilor Gregory:** Like Mayor said \$100 is a lot of eggs.

**Councilor Brand:** But that is not on us, it is the permit holder.

**Councilor Gregory:** I understand that. The reason we are doing this is to help the citizens. I understand that we need to have a permit issued and charge for it.

**Councilor Brand:** We also have to cover compliance issues, site inspections twice then quarterly or biannually we will go out and look.

**Fritts:** I guess at random. I don't think we will have a rush of people applying for these. I would say that if we have 10 issued that every now and then we would pluck two names out of the hat and inspect.

**Mayor:** That was terrible!

**Councilor Kaufman:** There is no plucking of chickens in the city limits.

**Councilor Gregory:** I don't think we should charge them to inspect. How hard is it to drive around two houses that will take ½ hour staff time. I think \$75 is more reasonable.

**Mayor:** I can't vote, but I think the lower figure would be fair.

**Councilor Brennan:** I agree.

**Councilor Kaufman:** I figure it is going to take at least 3 hours of staff time which would be \$30. I think our normal staff time is \$35 an hour.

**Councilor Gregory:** Three hours of staff time for every incident?

**Councilor Kaufman:** No, for every permit. Because they have to go through the application, make sure that everything is drawn right, so many feet away. Then they have to go out and look at it, twice I think, once before and once after.

**Councilor Gregory:** Are we having engineers draw these up?

**Fritts:** No

**Councilor Kaufman:** We had specific requirements.

**Councilor Gregory:** It can't be within 10' of a property line.

**Councilor Kaufman:** You can't take an old dog house and use it.

**Councilor Gregory:** I understand that. I feel that people who are going to do this are going to do it right because they want to keep chickens to get eggs.

**Councilor Kaufman:** If you are going to look at it numbers wise, which you are a numbers person. They will get six chickens which will lay six eggs a day which will get them their money back in. What are eggs? \$2 a dozen? \$3 a dozen?

**Councilor Gregory:** I just think a lower number would be better.

**Fritts:** I'm fine with either. That's why I gave the range \$75-\$100.

**Councilor Brand:** I just don't want to send the whole staff on a compliance issue.

**Councilor Gregory:** If it becomes a really big issue we can bring it back.

**Fritts:** Yes, we could say that this is taking a lot more time and we want \$200.

**Mayor:** Any more discussion? Ok, vote starting with Councilor Brand.

<b>Record of Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Council Position #1 Crook		<b>X</b>	
Council Position #2 Larry Brennan		<b>X</b>	
Council Position #3 Brice Gregory	<b>X</b>		
Council Position #4 Doug Brand	<b>X</b>		
Council Position #5 Tamie Kaufman	<b>X</b>		
<b>MOTION CARRIES 3 ayes 2 nays</b>	<b>3</b>	<b>2</b>	

**Mayor:** Motion carries 3 to 2, \$100 permit fee.

**7. Citizen Requested Agenda Items**  
*Michael & Anne Kelley, and Christine Haas*  
*Allowing keeping of goats within the City limits*

**Michael Kelly, 29044 Hound Dog Rd.** We are looking to bring in about 10 goats to clear the property and then if allowed we would like to have a couple of goats there part time. My family doesn't live here all the time. We have friends who will keep the goats when family is not in town. Goats have been shown to do a great job, they are environmentally friendly. Portland, Seattle and other larger urban cities have used them. They are not a burden on the environment so we would like you to take that into consideration. At most we would have 2 goats on the property on a full time basis. Initially we will have 8-10 goats to clear the acre of land I bought. We would have them penned when they are not working. We would keep them in a mobile pen so they would just work sections to get done clearing the property.

**Mayor:** Is there someone who contracts out for a herd to come in a graze?

**Kelly:** There are companies that do that. We have a friend who has goats who said that they would allow us to use their goats to work our property to help clear it, then the goats would go back. They live out on the North Bank so they would not be a burden on the property.

**Anne Kelley:** She has offered four goats. She doesn't think it would take 10. She said that what it would take 2 people to clear up in a summer it would take 4 goats a month or less. They are quick and they can get into places that we can't get. Looking at our property, it is just such a hard job. Well, you probably know if you own land. It is just so hard to keep up with the growth. So, it was just a logical idea. My granddaughter is President of 4H, it was her idea. Why work harder when you can work smarter? So, I looked up on the internet and all along the west coast large urban cities are getting on board with goats because it is such a natural, environmentally safe way to work them.

**Mayor:** You know, I have some experience with this in California in the levy system. Periodically they move the goats in and let them clear it off then move them out rather than keep them on the property.

**Michael Kelly:** That would be reasonable for me since I live here full time. The rest of the family moves in and out.

**Anne Kelly:** My granddaughter gave us a dwarf goat, it is tiny, a Nubian. I don't know much about goats but she said this is perfect for property clearing. Then we found him a home because he was in this little tiny cage. We found him a home with this woman who lives up the North Bank who has great place. So, that was why I wanted to find out if it was possible to use him on our 1 ¼ acres. Well, you can't use one, you have to have two. Our dogs like the goat, the goat kind of took to the dog.

**Councilor Kaufman:** Jodi, if they have over an acre they can do it already, right? We already have a permit for those don't we?

**Fritts:** In certain zones.

**Councilor Kaufman:** You are probably 3R or 1R.

**Anne Kelly:** We are right by the water tower up the Elk River.

**Fritts:** It says farming or building site that is 1 acre or more, but not including livestock. So, you can farm your property.

**Mayor:** Does our zoning ordinance prohibit periodic use of a goat herd for clearing, and then they go away? Or does just prohibit the keeping of them there?

**Fritts:** It prohibits livestock. Now, in the 2R zone I will have to check with zoning as to where you are at. If you have 1 acre or more you can keep livestock for noncommercial use if you get a conditional use permit through Planning.

**Anne Kelly:** I noticed that some cities are accepting them as pets, which made it a different category, if they were of a certain size.

**Mayor:** Probably like the pigmy goats.

**Anne Kelly:** Right, like the Nubians. The one my granddaughter had was no bigger than our dog. He was just a tiny little guy.

**Fritts:** So, 2R is the only residential zone that will allow it with a conditional use permit. So, I will have to check the zoning of your property.

**Mayor:** We ought to also check with Fish & Wildlife to see if there would be any reservations about using goats within the city limits as a possible predator magnet. I know in other countries they tether them bait for cougars and tigers and such.

**Fritts:** I will check Fish & Wildlife about predators and I will check the zoning. I will have Candy, our Planning staff, get back to you tomorrow.

**Anne Kelly:** Ok, thank you.

**8. Public Contracts and Purchasing**

*None scheduled*

**9. Ordinances & Resolutions**

**Fritts:** I have put a suggested Motion for each of these second readings, by title only. Then if it is passed one of us needs to read the title of the ordinance into the record and that can be whoever makes the motion or you Mr. Mayor, whichever you prefer.

- a. Second Reading Ordinance No. 641 Amending Ordinance No. 634 Gold Beach Zoning Ordinance*

**MOTION: Councilor Brice Gregory made the motion that the Gold Beach City Council approve the second reading of Ordinance No. 641 by title only. Councilor Larry Brennan seconded the motion.**

Mayor : Motion has been made and seconded. Any further discussion or debate? Hearing no further discussion, he called the vote.

<b>Record of Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Council Position #1 Crook	<b>X</b>		
Council Position #2 Larry Brennan	<b>X</b>		
Council Position #3 Brice Gregory	<b>X</b>		
Council Position #4 Doug Brand	<b>X</b>		
Council Position #5 Tamie Kaufman	<b>X</b>		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**Councilor Gregory:** read the title of Ordinance No. 641 into the record.

b. *Second Reading Ordinance No. 642 Administration Code revision*

**MOTION: Councilor Tamie Kaufman made the motion for approval of the second reading by title only of Ordinance No. 642 an ordinance adopting a revised Gold Beach Administration Code and repealing Ordinance 628 and any other ordinance that may be in conflict. Councilor Jeff Crook seconded the motion.**

Mayor : Motion has been made and seconded. Any further discussion or debate?

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**Councilor Kaufman:** read the title of Ordinance No. 642 into the record.

c. *Second Reading Ordinance No. 643 Business Code revision*

**MOTION: Councilor Tamie Kaufman made the motion for approval of second reading of Ordinance 643 an ordinance adopting a Revised Gold Beach Business Code and repealing Ordinance No. 633 and any other ordinances that may be in conflict. Councilor Brice Gregory seconded the motion.**

Mayor : Motion has been made and seconded. Any further discussion or debate?

**Councilman Brand:** Yes. On the transient room tax, there are some, I think, needed correction in there. I am not going to hold up the process about doing this. I just want it known that we are going to have to make some changes in it.

**Councilor Kaufman:** But, not at this time?

**Councilor Brand:** No. I don't want to hold up the process for all of the business code just for a couple of minor changes.

**Mayor:** Ok, let's finish this process and then put it on the agenda for the next meeting, for changes related to the room tax.

**Mayor Wernicke called the vote.**

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**Councilor Kaufman:** read the title of Ordinance No. 643 into the record.

*d. Second Reading Ordinance No. 644 Nuisance Code revision*

**MOTION: Councilor Larry Brennan made the motion to approve the second reading of Ordinance No. 644, an ordinance adopting a revised Gold Beach Nuisance Ordinance and repealing Ordinance No. 632 and any other ordinance that may be in conflict. Councilor Jeff Crook seconded the motion.**

**Mayor: Motion has been made and seconded. Any further discussion or debate? Hearing none, he called the vote.**

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**Councilor Brennan:** read the title of Ordinance No. 644 into the record.

**Fritts:** These are enacted tonight, but do not go into effect for 30 days.

*e. Resolution R1213-02 Standards for keeping backyard chickens*

**Fritts:** Lauren had a couple of changes to the Resolution to be signed. The second paragraph she said was not necessary and to remove it (the second Where As). Under item #13 In order to minimize potential impacts to aquatic habitat, no coop shall be sited within riparian area as defined in the Zoning Ordinance. Riparian is defined in the zoning ordinance so that was adding into the one to be signed. We decided on 100 yards, so that would be inserted. The suggested Motion will work because we know what the suggested fee is going to be.

**Councilor Brand:** While you are perusing, in our Business Plan I believe this takes care of some of the items. We can put little check marks on what is being done as we are not going to review them tonight.

**Mayor:** Absolutely, it doesn't sound like much tonight just going through the paperwork, but it has been a very long process to get to this point to get them codified.

**Councilor Kaufman:** I think we started codification in the 80's or at least the early 90's.

**Fritts:** Yes, and once we are done we can start all over again.

**Councilor Gregory:** May I bring up something that was asked of me? I understand that we don't want more than 6 chickens. A couple of people asked me, if their children are to stay in 4H stuff would that constitute them being able to have a couple more chickens?

**Councilor Brand:** I believe we made it up to 6.

**Councilor Gregory:** This doesn't prohibit those mobile coops does it?

**Fritts:** No. In fact, I think most coops are mobile so they can get bugs and stuff. No free range.

**MOTION: Councilor Larry Brennan made the motion to approve Resolution R1213-02 a resolution providing for standards to allow keeping of backyard chickens within the City of Gold Beach. Councilor Brice Gregory seconded the motion.**

**Mayor: Motion has been made and seconded. Any further discussion or debate?**

<b>Record of Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Council Position #1 Crook		<b>X</b>	
Council Position #2 Larry Brennan	<b>X</b>		
Council Position #3 Brice Gregory	<b>X</b>		
Council Position #4 Doug Brand	<b>X</b>		
Council Position #5 Tamie Kaufman	<b>X</b>		
<b>MOTION CARRIES 4 ayes 1 nay</b>	<b>4</b>	<b>1</b>	

*f. Resolution R1213-04 Adopting Muni Court Traffic Fine Schedule*

**Fritts:** There was a concern that Councilor Kaufman brought up at the last meeting so I checked with our legal counsel and I have to say that Tamie was correct. If we had done that then we would have been responsible for providing the attorney. She suggested that I give the schedule to the Police Department and have Chief Andrews and Gail go through and pick the ones that they normally site the Circuit Court and we pulled those out. So, these are violations, not crimes and this is what is sited into our Municipal Court for traffic. Any crime, like a DUI, even though you are in a vehicle would be sited in the Circuit Court.

**Mayor:** Gold star to Tamie for catching that. Otherwise we would have gone ahead with that and had to make all those changes. I think this was the way it was originally intended, but then through discussion somehow it expanded beyond what the real intention was. So, thank you Tamie for catching that in time.

**Fritts:** Lauren actually had me do the schedule and had forgotten that we don't hear that type of stuff. So, when I asked her about it she said, "Oh yes, we defiantly want to take that out". So, this is the revised presumptive fine schedule and the Resolution is the same as it was from last month.

**Councilor Kaufman:** I can't believe how many there still are.

**Fritts:** I think, like anything, you have to list everything that could come up.

**Councilor Kaufman:** Yes, I think there are probably 4 or 5 they do on a regular basis.

**Fritts:** Most of the ones that get cited are the VBR, violation of basic rule which is speeding. But, we do careless driving, driving while suspended, but most of them are speeding. Failure to yield to pedestrians is also a common one.

**Councilor Kaufman:** Clinging to a vehicle

**Mayor:** Skateboard.

**Councilor Brand:** If we are going back to the pre January level does that mean that we will not be collecting the \$60 going to the state?

**Fritts:** No, we have increased our fines by just that amount. So, now we are going back to what we got prior to January which was that additional \$60, but no more.

**Councilor Kaufman:** On page 3 of the schedule about a third of the way down the page is "A failure FLR of a slow driver to drive in right line." I think that has got to be drive.

**Fritts:** Yes, if you see any other typos I can make corrections. This is just the exhibit to Resolution.

**Councilor Gregory:** Well, if we are going to get nit-picky, 2/3 of the way down it says "to yield left turn". Or crosswalk turn on red.

**Fritts:** This was scanned and imported. I tried to catch them as I brought them in.

**Councilor Gregory:** We can do the spelling corrections later.

**Councilor Kaufman:** Thank you Chief and Jodi for doing this. Is this an ordinance?

**Fritts:** No, this is a resolution.

**MOTION: Councilor Tamie Kaufman made the motion for approval of Resolution R1213-04 a Resolution setting Gold Beach Municipal Court Traffic Offenses Presumptive Fine Schedule. Councilor Larry Brennan seconded the motion.**

**The Mayor called for further discussion or debate and hearing none he called the vote.**

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

**Fritts:** That was about 6 months' worth of work there.

**Mayor:** I think we are early on the curve of a whole lot of communities doing the very same thing.

**Councilor Kaufman:** We still have to send them \$60.

**Fritts:** Yes

**Councilor Kaufman:** Where we used to get to keep a dollar or two.

**Fritts:** This puts us back to what we got to keep on December 31<sup>st</sup>.

*g. Resolution R1213-05 Municipal Judge re-appointment*

**Fritts:** One typo on administrative code section 1.305 to be changed to say a 1 year term of appointment. I have corrected that in the signed one.

**Councilor Kaufman:** Do we have to do a 1 year or can we do 2?

**Fritts:** The code says 1 year.

**MOTION: Councilor Kaufman made the motion to approve Resolution R1213-05 a Resolution Appointing a Municipal Judge and Judge Pro-Tem as amended. Councilor Doug Brand seconded the motion.**

**The Mayor called for discussion or debate and hearing none he called the vote.**

Record of Vote	Ayes	Nays	Abstain
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

10. *Miscellaneous Items (including policy discussions and determinations)*  
a. Quarterly City Business Plan Review

**Fritts:** I have to apologize. We did our annual review in March which is when we decided that we were going to take 2 goals each quarter. The first quarter that came up was July, and then the second quarter came up. So, this is our seconded quarter catch up with the first quarter that I neglected to bring to you. *Goal 5, complete capital projects and identify future capital needs, Goal 6, influence economic growth, Goal 7, effective intergovernmental relations, and Goal 8 update City Planning.* I gave you a paragraph on each one. How would you like to go about this?

**Councilor Kaufman:** I thought your updates were really good. One of the things I learned this past weekend when we went up to the Salem conference is that we have way too many goals to actually accomplish them, but it looks like we have done something on every single one of them.

**Fritts:** We are chipping away at them.

**Councilor Kaufman:** They were saying to take 2 or 3 and make those the top priority and then as they get done put the other ones in there. When I was reading your narrative we have actually come a lot further than that. We have made progress on everything.

**Councilor Brand:** When we built this we built it as a living document that will be constantly changing.

**Mayor:** I think it should be mentioned that for the City Council to go to the LOC meetings, regional meetings, state-wide meetings, taking time out of lives to go and meet other community leaders is one of the big things that has helped this community. Getting down to intergovernmental relations the Councils work in that regard has been a big plus.

**Fritts:** Do we want to add anything to this? Do we want to say that participating in regional training and other opportunities is a priority for the City?

**Mayor:** For the Council members, yes. This is a volunteer job and for them to do that requires commitment. Taking those classes is like going back to school. What we learn in those and the contacts we've made have been invaluable for the last 4 years from what I have seen.

**Councilor Kaufman:** Does that fit best in goal 7?

**Fritts:** That's what I was thinking, under Intergovernmental Relations. What I will do is make notes and next month revise this. Goal 5: Complete Capital Projects and Identify Future Capital Needs

**Councilor Brand:** For Goal 5 number 2, under evaluate and identify water projects, even though we have it listed as completed we are doing a water study next year.

**Fritts:** We have evaluated and identified water projects and then the water mast plan will, hopefully, be done by the end of the year. We talked to Aaron about it.

**Councilor Kaufman:** Is that fiscal year or calendar year.

**Fritts:** This calendar year. So, we have will have a physical document by the end of the year. The master plan will have short range, medium range and long range goals plan. Our plant was built in 1977. At some point we need to begin the discussion of replacing that facility.

**Councilor Brand:** The LOC tops they go is 20 years.

**Councilor Kaufman:** Do you replace the facility or just the guts inside?

**Fritts:** I don't have the details. I know that some of the equipment already needs to be upgraded because it was not the best. One of the things we are doing with the Waste Water Plant is we are buying the best equipment available. Yes, it is more money, but when you buy Mercedes, you get Mercedes. If you buy Yugo, which they don't even make anymore, parts are a problem. That is where we are at now. Last year we had to buy two parts for the Water Plant on EBay because they don't make them anymore.

**Councilor Kaufman:** So, that follows our Policy and Procedure on purchasing?

**Fritts:** Yes, when it is the only place to get them.

**Councilor Kaufman:** So, on the Water Projects we are probably going to have RC/AC do a study on our bills, right?

**Fritts:** Correct. I did talk to Rosanna, (the gal who came down last year), earlier this year just to touch base. I told her that when we get our Master Plan that is when we want to do a Rate Study just like they did for Sewer. We will probably have to pay a little bit this time, because some of their Federal funding has been reduced.

**Councilor Kaufman:** If I remember right it was a 30K study they did for free.

**Fritts:** Right, so even if we have to pay a little bit for the Water study we are still coming out ahead. So, we are already penciled in that we will be wanting this study done.

**Councilor Kaufman:** She was looking forward to having some real data.

**Councilor Brand:** On the first day of the conference there was a guy who was just adamant about a Comprehensive Plan. If you haven't cracked a book in 20 years, you are way behind the times.

**Fritts:** That is pretty standard for our area and for the size of our community. That is a priority legally for Lauren. She is really concerned about the age of our Comprehensive Plan. And so am I. Like I said in my report, it is laughable.

**Councilor Kaufman:** Who would rewrite that? Is it a Planning Commission thing, a Council thing, or do you hire somebody?

**Fritts:** There are a lot of data sets that have to be found to put into the Plan.

**Councilor Kaufman:** Is there a firm to hire for this or a graduate student to help you?

**Fritts:** Generally every county like ours developed their plan when Land Use Planning went into effect in the state of Oregon. Almost everyone's plan dates back to the mid-eighties when the state actually paid to help everyone put their plans together. Most of it was done by U of O people or OSU people who are going into a career in that type of field so they need to do that type of work. I have been contacted by a firm that says they do that type of work. They sound kind of like RC/AC. I told him I would get back with him to see what they could do for us. Probably, we can either get grant funding or get an intern so that it won't wind up costing us a gross amount of money. Bigger cities have to pay a lot of money for this.

**Councilor Kaufman:** Thank you. So, I guess the first question is how much it is going to cost and put it into next year's budget.

**Fritts:** Yes, that is what I am thinking. That would give me time to talk to the DLCD and see because their pots of money are getting smaller as well. It helps that we are small because they have special pots of money just for small rural areas. Then we will have an idea of what kind of money we may have to kick in or if we can do it in phases. Maybe pick the chapters that are the worst, because this is a huge document approximately 400 pages long. It covers all of the 19 state wide planning goals and there is a chapter on each goal and how the city is going to address those goals.

**Councilor Kaufman:** If we did 4 a year it would be revised every 5 years. That would be more palatable.

**Fritts:** Most larger cities do what they call Periodic Review, but it is really perpetual review.

**Mayor:** I have a concern that a lot of the data that would be needed is with the County and they are not going to have an easy time getting it with their current state of affairs.

**Fritts:** Actually, a lot of the data has to do with Census data and Economic data that come from the state. It is not a lot of tax data. It is more economic development, beaches and dunes, the 19 state wide planning goals, citizen involvement. So, there are some things that we don't really even need data. We just need to do an aspirational plan for how we propose to comply with this goal. We will have to deal with the County, but their Comprehensive Plan is actually slightly newer than ours so we may be able to loosely use some of theirs.

**Councilor Brennan:** One of the classes at LOC touched on this. The U of O program stated that a lot of cities don't have plans. Their program would probably work for developing this if we can get ahold of them. Like Tamie was saying, get a grad student.

**Councilor Brand:** I took that packet on Sustainable Cities to Corin at SWOCC and her graduate degree is in that. She is going to work with Janet to see if she can establish something in SWOCC.

**Councilor Kaufman:** My biggest concern about students is, remember our billable line study? I think you were the planner who came and said “why haven’t you said anything before now? We did, nobody listened.

**Fritts:** I came in at the tail end. I think the biggest thing is when we set this up that we are very clear about what our goals are and the end product that we want. What Tamie is referring to is about 10 years ago we had Billable Plan Study, which we are required to have also, that was done by some folks at U of O and it was just not relevant for our area. They used this boiler plate template to spit out a document. It was not what we wanted and so we didn’t wind up adopting it. It was a waste of their time and ours. So, we just need to be very clear about our expectations.

**Councilor Kaufman:** I think perhaps we should pick a few goals and if we like their work then say, ok, you can do more.

**Fritts:** That is probably a good idea.

**Councilor Kaufman:** Pick a tough one.

**Mayor:** The one we have is dated 1984.

**Fritts:** Like I said it is laughable. At that time the Mill was still running and our fishing industry was much larger. The employment data is way off.

**Mayor:** Yes, the population has to be very different.

#### *Goal 6: Influence Economic Growth*

**Councilor Kaufman:** I had a question on annexation. Is there anything we as a Council can do at this point or are we still waiting on data?

**Fritts:** I contacted the County last week to see where they were at in their process. They are currently rebuilding their new system. Their old system is still online, which we know because I access it daily. Brookings has hired someone for them to access the data. The gentleman at the County said that we might want to get with Brookings to see if their analyst might be willing to extract the data that we need as well. I need to contact Brookings to find out if they would be willing to share him and at what cost.

**Councilor Kaufman:** It could make a big difference if they wanted to annex and did. The feasibility study for Urban Renewal took up too many acres. If we wanted to expand to hit other places if we had annexation we would be able to do that. It is kind of which one do we

do first thing. Looks like we need to do them both at the same time than finalize them based on that data.

**Fritts:** I will contact Brookings this week.

**Councilor Kaufman** Ok, I am willing to volunteer time if I need to.

**Councilor Gregory:** May I ask why is it that we need to access this new information? What is the difference between the new system and what you access daily now on the old system?

**Fritts:** He is accessing the old data because there is no one at the County who knows how to access that old data. So, the County has left it as a legacy system in place while they are rebuilding the new one. We can get to individual parcel data. But, if you want to ask it any big questions or extract large area data, you can't. So, what Brookings did is hired someone to access their old data in the interim while the County is working on rebuilding their new system.

*Goal 7: Effective Intergovernmental Relations*

*Goal 8: Update City Planning*

*b. Urban Renewal next steps*

*c. Discuss Municipal Judge travel & training pay rate*

**11. City Administrator's Report**

*Will be presented at meeting*

**12. Mayor and Council Member Comments**

*a. Mayor James Wernicke*

*b. Councilors*

*1) Jeff Crook*

*2) Larry Brennan*

*3) Brice Gregory*

*4) Doug Brand*

*5) Tamie Kaufman*

*c. Student Liaison, Vacant*

**13. Citizens Comments**

*As presented to the Mayor at the beginning of the meeting*

**14. Executive Session**

*None scheduled*

The next scheduled meeting of the Gold Beach City Council is Monday, November 12, 2012, at 6:30PM in the Council Chambers of City Hall, 29592 Ellensburg Avenue, Gold Beach, Oregon.

**Mayor:** I will entertain a motion to adjourn.

**MOTION: Councilor Larry Brennan made a motion to adjourn. Councilor Brice Gregory seconded the motion.**

**Mayor Wernicke called for discussion and hearing none, he called for the vote.**

<b>Record of Vote</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>
Council Position #1 Crook	X		
Council Position #2 Larry Brennan	X		
Council Position #3 Brice Gregory	X		
Council Position #4 Doug Brand	X		
Council Position #5 Tamie Kaufman	X		
<b>MOTION CARRIES UNANIMOUSLY</b>			

15. **Adjourn Time: 8:22 pm**

**Approved November 25, 2013**

  
 Candy Cronberger, City Recorder